



MEMORANDUM

DATE: May 7, 2024

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Mark Elliott, Police Chief; Jake Reilly, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for May 7, 2024 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday May 7, 2024:

13. 24-311 Consider Amendments to Council Rules of Business and Appendices.

See attached updated Rules of Business. Staff noticed under Citizen Participation on Pages 10-11, the need to add "Council Listening Sessions prior to City Council meetings" and to change the "Open public comment at City Council meetings" to "Public Comment times at City Council Meetings".

Also see attached updated Council Listening Session Guidelines. A bullet point has been added under Guidelines indicating the following: "The Mayor shall preside at the Council Listening Sessions. The Mayor shall preserve order and enforce the Rules of Decorum."

17. 24-31 Update on Ice Arna Partnership, Tax Impacts and Timeline.

As part of the summary of the Economic Impact of a Single Sheet Ice Arena, below is an explanation of the "Induced" secondary impact.

"The induced impact is the summation of changes in the local economy that occur due to spending by labor—that is, spending by employees in the industry or industries directly impacted. For instance, if employment in a manufacturing plant increases by 100 jobs, the new employees will have more money to spend on housing, groceries, and going out to dinner. As they spend their new income, more activity occurs in the local economy. This can be quantified and is called the induced impact."