



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Council Employment Committee

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Monday, February 24, 2025

12:30 PM

Washington Conference Room

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### 12:30 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

*C. Holmes called the meeting to order at 12:34pm.*

**Present:** 2 - Council Member Peter Dahlen and Council Member Kathleen Holmes

**Absent:** 1 - Council Member Brad Ness

*Also present: Communications & HR Director Michelle Mahowald and Human Resources Specialist Kathy Fredrickson*

### APPROVAL OF AGENDA

*Add an item to the agenda: Vote on 2025 Council Employment Policy Committee Chair*

**A motion was made by C. Dahlen and seconded by C. Holmes to approve the agenda as amended. The motion carried by the following vote:**

**Yes:** 2 - Council Member Dahlen and Council Member Holmes

### REGULAR AGENDA

#### 1. 25-115

**A motion was made by C. Dahlen and seconded by C. Holmes to approve Council Member Holmes as the Chair of the 2025 Council Employment Policy Committee. The motion carried by the following vote:**

**Yes:** 2 - Council Member Dahlen and Council Member Holmes

#### 2. [25-107](#)

Update on 2024-2025 City Administrator Performance Review.

**A motion was made by C. Dahlen and seconded by C. Holmes to approve the 2024-2025 City Administrator Performance Review process and timeline.**

**Yes:** 2 - Council Member Dahlen and Council Member Holmes

### ADJOURNMENT

**A motion was made by C. Dahlen and seconded by C. Holmes to adjourn the meeting at 1:00pm.**

**Yes:** 2 - Council Member Dahlen and Council Member Holmes