

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov*



Meeting Agenda

Tuesday, January 20, 2026

6:00 PM

Council Chambers

City Council

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [26-043](#) Oath of Office Ceremony for Northfield Police Department Officer Fernando Sanchez-Elloza.

Attachments: [1 - Oath of Office - Police Officer](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

2. [26-044](#) Consider Approval of January 6, 2026 City Council Meeting Minutes.

Attachments: [1 - 01-06-26 Council Meeting Minutes](#)

3. [26-045](#) Consider Approval of January 13, 2026 City Council Work Session Minutes.

Attachments: [1 - 01-13-26 Council Work Session Minutes](#)

4. [26-046](#) Consider Approving Disbursements totaling \$4,024,870.88
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
5. [Res. 2026-013](#) Consider Adopting Amended Schedule for 2026 City Council Meetings.
- Attachments:** [1 - Resolution Setting Amended Council Dates 2026](#)
 [2 - 2026 Amended Council Schedule](#)
 [3 - MN SOS Precinct Caucuses link](#)
 [4 - MN Statute 202A.19 link](#)
6. [26-047](#) Consider Approval of Mayoral Board and Commission Appointments.
- Attachments:** [1 - SUPPLEMENTAL 1 - 01-20-26 Supplemental Memo](#)
 [2 - SUPPLEMENTAL 1 - andrea robinson 1 20 2026 Redacted](#)
 [3 - SUPPLEMENTAL 1 - Mike Stowe 1 20 2026 Redacted](#)
7. [26-048](#) Consider Approval of Amended 2025-2027 Annual Service Contract for Northfield Historical Society.
- Attachments:** [1 - Northfield History Center 2025-2027 Agreement AMENDED V. 2 REDLINE](#)
 [2 - Northfield History Center 2025-2027 Agreement AMENDED V. 2 CLEAN](#)
8. [Res. 2026-014](#) Approve application for premises permit for the Waterford Warriors Snowmobile Club at Applebee's.
- Attachments:** [1 - Premises permit resolution](#)
9. [26-049](#) Consideration of a Capital Membership Agreement with the City of Lakeville for Use of the FiRST Center Public Safety Training Facility
- Attachments:** [1 - FiRST Center Contract 120525](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

10. [26-050](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

11. [26-051](#) Consider Motion Approving the Plans and Specifications for the Dresden Hill Park Playground Improvements and Authorize Bids.

Attachments: [1 - FOR APPROVAL - Dresden Hill Playground Approval Plan.pdf](#)
[2 - PRESENTATION Dresden Hill Playground Improvement](#)

12. [26-052](#) Consider Approving the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids.

Attachments: [1 - FOR APPROVAL - Central Playground Approval Plan](#)
[2 - PRESENTATION Northfield Central Park Playground Improvement](#)
[3 - HPC Resolution 2026-001_COA](#)

13. [Res. 2026-015](#) Consider Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

Attachments: [1 - RESOLUTION Requesting Local Sales Tax](#)
[2 - PRESENTATION Local Option Sales Tax](#)
[3 - SUPPLEMENTAL 1 - 01-20-26 Supplemental Memo](#)
[4 - SUPPLEMENTAL 1 - Northfield MN Resolution Requesting Local Sales and Use T](#)
[5 - SUPPLEMENTAL 1 - LST resolution exhibit A \(2\)](#)

ADMINISTRATORS UPDATE

14. [26-053](#) City Administrator's Update.

Attachments: [1 - Rice County Transportation](#)
[2 - Upcoming Council Agenda Items \(01-16-26\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.



Legislation Text

File #: 26-043, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Jeff Schroepfer, Chief of Police

Oath of Office Ceremony for Northfield Police Department Officer Fernando Sanchez-Elioza.

Action Requested:

City Clerk, Lynette Peterson, will administer the Oath or Affirmation of Office to Police Officer Fernando Sanchez-Elioza.

Summary Report:

Officer Fernando Sanchez was hired in the last several months to fill a vacancy for the position of Police Officer. We will be ceremoniously administering the Oath of Office to him as he assumes his new role in the Police Department. This ceremony will be done in person in front of the City Council.

Police Chief Jeff Schroepfer will introduce Officer Sanchez and City Clerk Lynette Peterson will administer the Oath of Office. Following the oath, Officer Sanchez's family will pin on his badge. Councilors will then take a photo with the officer and are encouraged to congratulate the Officer on their new role. Members of the Police Department and friends and family of the new officer are expected to be in attendance and will leave the Council Chambers immediately following this agenda item.

Officer Fernando Sanchez-Elioza was born in Mexico and came to the U.S. at a very young age. He grew up in Southern California before moving to Faribault, Minnesota in 1999. Fernando has four siblings, three living in Minnesota and one in Colorado. He has been married to his wife, Angela, for the last 15 years.

Fernando attended Faribault High School and graduated from Faribault's Bethlehem Academy. Fernando then attended St. Mary's University in Winona where he began a Criminal Justice Degree. Unfortunately, due to a medical event with Fernando's mother, he decided to place his education on hold and began working random jobs to provide for himself and family.

In 2006, Fernando decided to join the Faribault Police Department Reserve Unit where he got to interact with the department's full-time officers. He enjoyed being part of community events, assisting officers on different kinds of calls, and making his community a better place to live.

In 2017, Fernando was hired as a 911 Emergency Dispatcher at the Rice Steele 911 Dispatch Center in Owatonna, where he had an opportunity to see and hear what law enforcement daily operations was really about. While dispatching at the 911 Rice Steele 911 Dispatch Center, he was also employed at the Owatonna Hospital as a Security Officer. During that time, Fernando decided to pursue a career in law enforcement.

In 2020, Fernando graduated with an Associate of Science Degree in Law Enforcement and Corrections from Riverland Community College and completed Skills Program at Rochester Community and Technical College.

In March of 2021, Fernando was hired as a Detention Deputy at the Freeborn County Adult Detention Center. In July of 2024, Fernando was hired as a Correctional Officer at the Rice County Sheriff's Office.

In September of 2025, Fernando accepted the position as a Northfield Police Officer.

Fernando's goals as a new Northfield Police Officer are to make Northfield a better place to live while upholding high ethical standards, integrity, and a commitment to fairness and the rule of law. Fernando is a fluent-Spanish speaking officer and enjoys helping his fellow officers to make their jobs easier when it comes to non-English speakers and Spanish speaking only community members.

During his free time, Fernando enjoys being an active member of his church, spending time with his family, traveling around the U.S., and going out for walks with his dog, Lola.

Fernando wants to thank his role models and mentors, Retired Faribault Police Sergeants Richard Watkins and Al Shuda, along with Retired Faribault Police Captain Jason Severson, his entire family, and friends for supporting him during this process, but more importantly thanks the Northfield Police Department for giving him an opportunity to work alongside the great men and women of this police department.

Finally, Fernando hopes to make a career as a Police Officer with the City of Northfield and hopes to make a positive impact in the City of Northfield and its community members.

Officer Sanchez is completing field training, where he was assigned to a Field Training Officer (FTO). The FTO works with the new officer on every shift and instructs them on learning their job as a police officer. During the field training process new officers are evaluated daily through observation and written reports of their performance by the FTO. Officers are generally in field training for their first many months on the job.

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



OATH OF OFFICE

STATE OF MINNESOTA }
COUNTY OF RICE/DAKOTA } ss.
CITY OF NORTHFIELD }

I, _____, do solemnly swear to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of Police Officer for the City of Northfield, to the best of my knowledge and ability, so help me God.

Subscribed and sworn to before me this 7th day of May, 2024.

(Seal)

I, _____
do solemnly swear
to support the Constitution of the United States,
the Constitution of the State of Minnesota,
and to discharge faithfully
the duties of Police Officer
for the City of Northfield,
to the best of my knowledge and ability,
so help me God.



Legislation Text

File #: 26-044, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Consider Approval of January 6, 2026 City Council Meeting Minutes.

Action Requested:

The City Council is asked to consider approval of the January 6, 2026 City Council Meeting Minutes.

Summary Report:

N/A

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



City of Northfield

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801 Washington Street
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Meeting Minutes - Draft City Council

Tuesday, January 6, 2026

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:01 p.m.

Present: 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Also present: Community Development Director Scott Wopata; Public Works Director/City Engineer David Bennett; Engineering Manager Sean Simonson; Police Chief Jeff Schroepfer; Library Director Natalie Draper, City Administrator Ben Martig and City Clerk Lynette Peterson. City Attorney Chris Hood attended remotely.

OPEN PUBLIC COMMENT

None.

APPROVAL OF AGENDA

Mayor Zweifel noted Supplemental Agenda Background Memos No. 1 and 2.

A motion was made by Council Member Beumer, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

PRESENTATIONS

1. [26-001](#)

Presentation - Stormwater Pollution Prevention Poster Contest Winners.

Engineering Manager Sean Simonson introduced the item along with Emma Harte, Clean River Partners, and James McDermott, Water Quality Technician. The City of Northfield and Clean River Partners host an annual poster contest with local elementary schools. This year, second through fifth grade students from Prairie Creek Community School, Greenvale Park Elementary, Spring Creek Elementary, St. Dominic Elementary and Bridgewater Elementary schools were asked to design a post with the theme "Stormwater Heroes". This year, a record 170 posters were submitted for the contest: 2025 winners are as follows:

Grades 2-3

1st place - Wagner Whitney, 3rd Grade, Prairie Creek Community School; 2nd place -

Sophia Orrego Zapata, 3rd Grade, Spring Creek Elementary; 3rd Place - Jameson Weaver, 3rd Grade, Bridgewater Elementary; Honorable Mention - Alfonso Abad, 3rd Grade, Spring Creek Elementary, and Hannah Schrader, 3rd Grade, Spring Creek Elementary.

Grades 4-5

1st Place - Ingrid Jorgenson, 4th Grade, Prairie Creek Community School; 2nd Place - Ellen Van Someren 5th Grade, Prairie Creek Community School; 3rd Place - Caroline Griemann, 5th Grade, Prairie Creek Community School; Honorable Mention - Liv Tapper, 5th Grade, Bridgewater Elementary, and Henry Davis, 5th Grade, Prairie Creek Community School.

A group photo was taken after the presentation.

CONSENT AGENDA

Councilor Ness asked a clarifying question on the disbursements.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

2. [26-002](#) Consider Approval of December 2, 2025 City Council Meeting Minutes.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

3. [26-003](#) Consider Approving Disbursements totaling \$10,507,348.43

A motion was made to approve the Consent Agenda. The motion carried by the following vote:

4. [26-004](#) Consider Designation of Official Newspaper.
5. [26-005](#) Consider Designation of Official Depositories for the City of Northfield
6. [Res. 2026-001](#) Consider Amendments to Council Rules of Business and Appendices.
7. [Res. 2026-002](#) Consider Amendments to Board and Commission Rules of Business and Appendices.
8. [Res. 2026-003](#) Review and Approval of Amended 1.09 Council Representation on Boards and Commissions Policy.
9. [Res. 2026-004](#) Review and Approval of Amended 2.03 Meeting Room Policy.
10. [Res. 2026-005](#) Consideration of a Resolution for the approval of the cannabis retail registration application for Maverick Greens L.L.C. to operate a cannabis microbusiness

with a retail operations endorsement at 2010 Jefferson Rd. Suite C.

11. [26-006](#) Consider approval of Tobacco License Renewal.
12. [26-007](#) Consider Approval of Lease Agreement with Northfield Senior Citizens Inc. d.b.a. FiftyNorth.
13. [Res. 2026-006](#) Consider Resolution Setting Bond Sale and Authorizing Application for MN Credit Enhancement for Utility Bonds for Jefferson Parkway/Sandstone Street Utility Extension Project.
14. [Res. 2026-007](#) Consider Resolution Amending 2026 Carted Yard Waste Rate.
15. [26-008](#) Contract Approval to Hire Houseal Lavigne to Update & Redesign the City's Zoning Code.
16. [Res. 2026-008](#) Community Development Block Grant - Consider Adopting Resolution in Support of Fiscal Year 2026 Allotment of Program Funds.

PUBLIC HEARINGS AND RELATED ACTION

17. [26-009](#) Public Hearing for Liquor License for Northfield Ballroom Inc. DBA Northfield Ballroom, 450 Montessori Court.

Mayor Zweifel declared the public hearing open at 6:12 p.m. City Clerk Lynette Peterson introduced the item. Rick Tonjum, Realtor for the Northfield Ballroom, addressed the Council regarding the licensees and their plans for the Northfield Ballroom.

A motion was made by Council Member Ness, seconded by Council Member Holmes, to close the Public Hearing at 6:15 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

18. [26-010](#) Consideration of New Liquor License for Northfield Ballroom Inc. DBA Northfield Ballroom at 450 Montessori Court.

A motion was made by Council Member Sokup, seconded by Council Member Ness, to approve the On-Sale Intoxicating Liquor and Sunday Liquor licenses for Northfield Ballroom Inc. DBA Northfield Ballroom. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

19. [26-011](#) Public Hearing on Adopting the Street Reconstruction and Overlay Plan (SROP) and Issuance of Street Reconstruction and Overlay Bonds.

Mayor Zweifel declared the public hearing open at 6:16 p.m. Public Works Director/City Engineer David Bennett introduced Nick Anhut with Ehlers Financial Advisors. Anhut gave background information for the street reconstruction and overlay bonds. The plan

is to issue bonds for up to \$4,750,000 for street reconstruction projects. Anhut answered questions from the Council.

A motion was made by Council Member Holmes, seconded by Council Member Ness, to close the Public Hearing at 6:25 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

20. [Res. 2026-009](#) Consider Resolution Adopting the Street Reconstruction and Overlay Plan (SROP) and Issuance of Street Reconstruction and Overlay Bonds.

A motion was made by Council Member Beumer, seconded by Council Member Holmes, to approve Resolution No. 2026-009 Approving a Street Reconstruction and Overlay Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

21. [26-012](#) Reports From the Mayor and Council Members.

Councilor Holmes - Planning Commission Meeting.

Councilor Dahlen - NAFRS Meeting.

Councilor Beumer - No report.

Councilor Sokup - November and December EQC Meetings; Closed HRA Meeting; Mill Towns Trail Meeting.

Councilor Peterson White - Hospital Board Meetings.

Council Ness - NAFRS Meeting.

Mayor Zweifel - Mayor's Youth Council.

REGULAR AGENDA

22. [26-013](#) Consideration of Election of President Pro Tem.

Mayor Zweifel gave an overview of the duties of President Pro Tem.

A motion was made by Council Member Ness, seconded by Council Member Dahlen, to elect Council Member Beumer as President Pro Tem for 2026. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

23. [Res. 2026-010](#) Consider Resolution Approving Sponsorship of the MnDOT Transportation Alternatives Grant Application for the funding year 2030 - Lincoln Parkway Walking and Biking Improvement Project.

Engineering Manager Sean Simonson introduced the item giving background on the Transportation Alternatives Grant including the project location and details. Public Works Director/City Engineer David Bennett added additional information regarding the grant. Bennett answered questions from the Council.

A motion was made by Council Member Ness, seconded by Council Member Holmes, to approve Resolution No. 2026-010 2025-2026 Transportation Alternative Solicitation Sponsorship Approval revising the resolution to include a rapid flashing beacon at the intersection of Linden Street and Lincoln Parkway. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

- 24. [Res. 2026-011](#)** Consider Resolution Approving Maintenance responsibility for the proposed Lincoln Parkway Walking and Biking Improvement Project related to the Transportation Alternatives Grant Solicitation.

Public Works Director/City Engineer David Bennett answered questions from the council regarding snow removal on the trail.

A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve Resolution No. 2026-011 2025-2026 MnDot Transportation Alternative Solicitation Maintenance Responsibility. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

- 25. [Res. 2026-012](#)** Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for the Spring Creek Road Reconstruction & Mill Towns State Trail Project (STR2026-A84).

Engineering Manager Sean Simonson introduced the item giving background on the Spring Creek Road Reconstruction and Mill Towns State Trail Project including project location, intersection improvements at Woodley Street and Spring Creek Road, estimated project costs and funding and the project schedule.

Public Works Director/City Engineer David Bennett answered questions from the Council.

Council discussed the possibility of a four-way stop at the intersection of Spring Creek Road and Woodley Street and the pros and cons of four-way stops. Council also discussed lowering the speed limit on those streets.

Simonson added additional information and discussion at the neighborhood meeting.

Ryan Johnson addressed the Council regarding the 4-way stop option at the intersection.

City Administrator Ben Martig highlighted options for approval regarding this item after discussion.

A motion was made by Council Member Sokup, seconded by Council Member Peterson White, to approve Resolution No. 2026-012, with the additional direction to consult with the Rice County Engineer to bring to the Rice County Board of Commissioners to further explore safety improvements at the intersection of Spring Creek Road and Woodley Street, including consideration of a four-way stop, a red flashing beacon, and speed control measures. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

RECESS

Council recessed at 7:25 p.m. Council meeting resumed at 7:32 p.m.

26. [26-014](#)

Consider Council Member Roles on Boards and Commissions for 2026-2027.

City Administrator Ben Martig introduced the item giving background information on Council Member Roles on Boards and Commissions for 2026. Martig presented four options with the staff recommendation as Option 2 which includes representation on all required boards/commissions plus the addition of one voting member on the Hospital Board and NAFRS. Staff liaisons would be responsible for additional updates to Council on boards/commissions without Council representation.

A motion was made by Council Member Holmes, seconded by Council Member Peterson White, to approve Option 4 including Council representation of one voting member appointed to NAFRS and the Hospital Board and one non-voting member appointed to the Planning Commission and EQC.

A motion was made by Council Member Sokup, seconded by Council Member Peterson White, to amend the motion to remove adding one non-voting member to the EQC and include regular updates to the Council regarding EQC work from the Sustainability Coordinator. The amended motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

The original motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

27. [26-015](#)

Review & Discuss Options for Potential Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

City Administrator Ben Martig introduced the item giving background on the option to impose a local sales tax to fund specific capital improvements providing regional benefits. Martig highlighted current law requirements, Minnesota Sales Taxes, details on projects for consideration, estimated project costs, estimated revenue, timeline and process. Library Director Natalie Draper presented details on the Library Project. Martig presented policy questions for the Council to consider. Martig answered questions from the Council.

EXTEND THE MEETING

A motion was made by Council Member Sokup, seconded by Council Member Ness, to extend the meeting until business is complete. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

27. [26-015](#) Review & Discuss Options for Potential Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

After discussion all Council Members indicated interest in exploring a local option sales tax in the 2026 legislative session. Council indicated interest in the projects staff presented to include the library project and NCRC renovations. The Council was interested in Riverfront parks project and/or 3rd Street parking structure but indicated the need for additional public restrooms in the downtown area. Education and citizen engagement regarding the projects/local option sales tax was a high priority for the Council.

ADMINISTRATORS UPDATE

28. [26-016](#) City Administrator's Update.

City Administrator Ben Martig updated the Council on the hiring of a Sustainability Coordinator who will start the week of January 19.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 9:25 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel



Legislation Text

File #: 26-045, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Consider Approval of January 13, 2026 City Council Work Session Minutes.

Action Requested:

The City Council is asked to consider approval of the January 13, 2026 City Council Work Session Minutes.

Summary Report:

N/A

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



City of Northfield

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801 Washington Street
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Meeting Minutes - Draft City Council

Tuesday, January 13, 2026

6:00 PM

Council Chambers

Work Session

6:00 PM - CITY COUNCIL WORK SESSION AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 7:17 p.m.

- Present:** 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, and Mayor Erica Zweifel
- Absent:** 1 - Council Member Peter Dahlen

Also present: City Administrator Ben Martig; Housing Coordinator Melissa Hanson; Community Development Director Scott Wopata; and City Clerk Lynette Peterson.

APPROVAL OF AGENDA

A motion was made by Council Member Sokup, seconded by Council Member Beumer, to approve the agenda. The motion carried by the following vote:

- Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

REGULAR AGENDA

1. [26-033](#) Council Update on 5th & Washington Redevelopment Project.

Community Development Director Scott Wopata introduced the item and provided background information on the City-owned property located at 5th and Washington Street. Wopata introduced Thomas Hertzog and Charles Burdick of Streetfront Development. Streetfront Development has been working with Ebenezer, the largest senior living provider in Minnesota, with approximately 120 locations across six states. Together, they are proposing a senior housing cooperative using the Estoria model, a replicable housing concept designed to fit within a HUD financing program, which would allow individual cooperative units to remain at market-rate pricing.

Hertzog and Burdick presented an update on the proposed development, including draft renderings and preliminary floor plans.

City Administrator Ben Martig provided additional information regarding the property, including details related to tax increment financing (TIF) and development considerations.

Hertzog and Burdick responded to questions from the Council. Wopata provided additional clarification and information related to the project.

Council Members commented on the proposal and provided direction to the developers.

EXTEND THE MEETING

A motion was made by Council Member Sokup, seconded by Council Member Holmes, to extend the meeting until business is complete. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

1. [26-033](#) Council Update on 5th & Washington Redevelopment Project.

Council continued discussion on the proposal and provided direction to the developers.

This item will be brought back at a future meeting for further Council consideration.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Sokup, to adjourn the meeting at 9:04 p.m. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel



Legislation Text

File #: 26-046, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Mary Grant, Accounting Supervisor

Consider Approving Disbursements totaling \$4,024,870.88

Action Requested:

The Northfield City Council approves disbursements totaling \$4,024,870.88.

Summary Report:

| Disbursement Description | Date | Amount |
|--------------------------|------------|----------------|
| 12/26/25 Payroll | 12/26/2025 | 293,321.65 |
| 12/26/25 PR Ck's EFT's | 12/26/2025 | 403,032.97 |
| 01/02/26 A/P Ck's EFT's | 01/02/2026 | 2,368,137.73 |
| 01/09/26 Payroll | 01/09/2026 | 388,073.89 |
| 01/09/25 PR Ck's EFT's | 01/09/2026 | 572,304.64 |
| | | |
| Total | | \$4,024,870.88 |

Alternative Options:

N/A

Financial Impacts:

They are within the limitations of the approved budget and resources available.

Tentative Timelines:

N/A

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/22/2025 - 12/26/2025

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount | |
|-------------------------------|--------------|--|------------------------------------|---------------------------|---------|------|-----------|------------|
| Fund: 101 General Fund | | | | | | | | |
| Dept: 0000 Revenue | | | | | | | | |
| 12/26/2025 | MAIN | 139294 | AFLAC | Remittance | 22134 | 0000 | 751.98 | |
| | | | | Remittance | 22134 | 0000 | 332.56 | |
| | | Check MAIN 139294 Total for Fund 101 General Fund | | | | | | 1,084.54 |
| 12/26/2025 | MAIN | 139295 | FIDELITY SECURITY LIFE | Remittance | 22137 | 0000 | 32.06 | |
| | | | | Remittance | 22137 | 0000 | 384.02 | |
| | | Check MAIN 139295 Total for Fund 101 General Fund | | | | | | 416.08 |
| 12/26/2025 | MAIN | 139296 | INT'L UNION OF OPERATING ENG LOCAL | Remittance | 22162 | 0000 | 1,352.50 | |
| | | | | Remittance | 22162 | 0000 | 429.50 | |
| | | Check MAIN 139296 Total for Fund 101 General Fund | | | | | | 1,782.00 |
| 12/26/2025 | MAIN | 139297 | LAW ENFORCEMENT LABOR SERVICES | Remittance | 22160 | 0000 | 1,752.00 | |
| 12/26/2025 | MAIN | 139298 | LEGALSHIELD | Remittance | 22172 | 0000 | 189.50 | |
| | | | | Remittance | 22172 | 0000 | 80.55 | |
| | | Check MAIN 139298 Total for Fund 101 General Fund | | | | | | 270.05 |
| 12/26/2025 | MAIN | 139299 | MADISON NATIONAL LIFE | Remittance | 22132 | 0000 | 1,083.95 | |
| 12/26/2025 | MAIN | 139300 | MN BENEFITS ASSOCIATION | Remittance | 22133 | 0000 | 166.62 | |
| 12/26/2025 | MAIN | 139301 | MN CHILD SUPPORT PAYMENT CNTR | Remittance | 22170 | 0000 | 196.12 | |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | ECUP25-0003 - PCUP25-0003 | 22205 | 0000 | 422.50 | |
| 12/26/2025 | MAIN | 3838(E) | BLUE CROSS BLUE SHIELD MINNESOTA | Remittance | 22130 | 0000 | 18,365.55 | |
| | | | | Remittance | 22130 | 0000 | 24,599.80 | |
| | | | | Remittance | 22130 | 0000 | 95,000.73 | |
| | | Check MAIN 3838(E) Total for Fund 101 General Fund | | | | | | 137,966.08 |
| 12/26/2025 | MAIN | 3839(E) | GUARDIAN DENTAL | Remittance | 36250 | 0000 | (20.00) | |
| | | | | Remittance | 22136 | 0000 | 373.86 | |
| | | | | Remittance | 22136 | 0000 | 3,155.06 | |
| | | | | Remittance | 22136 | 0000 | 1,925.80 | |
| | | Check MAIN 3839(E) Total for Fund 101 General Fund | | | | | | 5,434.72 |
| 12/26/2025 | MAIN | 3840(E) | ICMA RETIREMENT TRUST - #303324 | Remittance | 22143 | 0000 | 1,241.92 | |
| | | | | Remittance | 22149 | 0000 | 538.46 | |
| | | Check MAIN 3840(E) Total for Fund 101 General Fund | | | | | | 1,780.38 |
| 12/26/2025 | MAIN | 3841(E) | IRS - PAYROLL DRAFT | Remittance | 22110 | 0000 | 43,555.43 | |
| | | | | Remittance | 22113 | 0000 | 18,313.86 | |
| | | | | Remittance | 22113 | 0000 | 18,313.86 | |
| | | | | Remittance | 22114 | 0000 | 6,220.47 | |
| | | | | Remittance | 22114 | 0000 | 6,162.99 | |
| | | Check MAIN 3841(E) Total for Fund 101 General Fund | | | | | | 92,566.61 |
| 12/26/2025 | MAIN | 3842(E) | MINNESOTA LIFE INSURANCE COMPANY | Remittance | 22130 | 0000 | 864.00 | |
| | | | | Remittance | 22130 | 0000 | 946.98 | |
| | | Check MAIN 3842(E) Total for Fund 101 General Fund | | | | | | 1,810.98 |
| 12/26/2025 | MAIN | 3843(E) | MINNESOTA STATE RETIREMENT SYSTEM | Remittance | 22144 | 0000 | 4,174.77 | |
| | | | | Remittance | 22147 | 0000 | 2,908.91 | |
| | | Check MAIN 3843(E) Total for Fund 101 General Fund | | | | | | 7,083.68 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/22/2025 - 12/26/2025

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount | |
|---|--------------|-----------|--|--|---------|------|------------|-----------|
| Fund: 101 General Fund | | | | | | | | |
| Dept: 0000 Revenue | | | | | | | | |
| 12/26/2025 | MAIN | 3844(E) | MN DEPT OF REVENUE | Remittance | 22170 | 0000 | 150.00 | |
| 12/26/2025 | MAIN | 3845(E) | MN DEPT OF REVENUE - PAYROLL DRAFT | Remittance | 22112 | 0000 | 19,056.93 | |
| 12/26/2025 | MAIN | 3846(E) | PERA - DRAFT FROM PAYROLL | Remittance | 22140 | 0000 | 20,040.69 | |
| | | | | Remittance | 22140 | 0000 | 23,123.88 | |
| | | | | Remittance | 22140 | 0000 | 14,453.90 | |
| | | | | Remittance | 22140 | 0000 | 21,680.85 | |
| | | | | Remittance | 22140 | 0000 | 64.27 | |
| | | | | Remittance | 22140 | 0000 | 64.27 | |
| | | | Check MAIN 3846(E) Total for Fund 101 General Fund | | | | | 79,427.86 |
| 12/26/2025 | MAIN | 3847(E) | VANTAGEPOINT TRANSFER AGENTS-#7061 | Remittance | 22148 | 0000 | 378.47 | |
| Total For Dept: 0000 | | | | | | | 352,829.57 | |
| Dept: 4110 Administration | | | | | | | | |
| 12/22/2025 | MAIN | 3821(A)*# | BOLTON & MENK, INC. | BRIDGEWATER TOWNSHIP OAA LEGAL DESCRIPTI | 43300 | 4110 | 3,045.00 | |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | NOV LABOR AND EMPLOYMENT LEGAL FEES | 43304 | 4110 | 1,373.75 | |
| | | | | GENERAL LEGAL SERVICES LEGAL | 43304 | 4110 | 8,353.75 | |
| | | | | COUNCIL LEGAL | 43304 | 4110 | 1,742.50 | |
| | | | | PLANNING LEGAL | 43304 | 4110 | 1,052.50 | |
| | | | Check MAIN 3824(A) Total for Fund 101 General Fund | | | | | 12,522.50 |
| Total For Dept: 4110 | | | | | | | 15,567.50 | |
| Dept: 4130 Finance | | | | | | | | |
| 12/22/2025 | MAIN | 3828(A)# | INNOVATIVE OFFICE SOLUTIONS, LLC | CALENDARS & FOLDERS | 42218 | 4130 | 136.70 | |
| Total For Dept: 4130 | | | | | | | 136.70 | |
| Dept: 4160 Community Development | | | | | | | | |
| 12/22/2025 | MAIN | 3825(A)# | GOLD COUNTRY ENGRAVERS | WOPATA NAME PLATE | 42218 | 4160 | 24.00 | |
| 12/22/2025 | MAIN | 3832(A)*# | RR LARSON & ASSOCIATES | KYMN radio ads - Community Development | 43300 | 4160 | 227.00 | |
| Total For Dept: 4160 | | | | | | | 251.00 | |
| Dept: 4190 City Hall Operations | | | | | | | | |
| 12/22/2025 | MAIN | 3828(A)# | INNOVATIVE OFFICE SOLUTIONS, LLC | COMPOSTABLE CUPS AND PLATES | 42218 | 4190 | 328.19 | |
| Total For Dept: 4190 | | | | | | | 328.19 | |
| Dept: 4300 Engineering | | | | | | | | |
| 12/22/2025 | MAIN | 3825(A)# | GOLD COUNTRY ENGRAVERS | ENGRAVED NAME PLATE DOOR BRUTSMAN | 42218 | 4300 | 24.00 | |
| 12/22/2025 | MAIN | 3832(A)*# | RR LARSON & ASSOCIATES | KYMN radio ads - Engineering | 43300 | 4300 | 227.00 | |
| Total For Dept: 4300 | | | | | | | 251.00 | |
| Dept: 4310 Streets | | | | | | | | |
| 12/22/2025 | MAIN | 3822(A)*# | CULLIGAN OF NORTHFIELD | DRINKING WATER | 42218 | 4310 | 89.20 | |
| 12/22/2025 | MAIN | 3827(A) | H & L MESABI COMPANY | WO#5213 #8319 PLOW EDGES | 43318 | 4310 | 1,145.00 | |
| 12/22/2025 | MAIN | 3831(A)*# | MISSISSIPPI WELDERS SUPPLY CO INC. | PROPANE FOR FORKLIFT | 42212 | 4310 | 111.73 | |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/22/2025 - 12/26/2025

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|--------------------|------------------------------------|---|---------|------|------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4310 Streets | | | | | | | |
| Total For Dept: 4310 | | | | | | | 1,345.93 |
| Dept: 4550 Library | | | | | | | |
| 12/22/2025 | MAIN | 3822(A)*# | CULLIGAN OF NORTHFIELD | STAFF ROOM WATER FILTER MAINTENANCE | 42222 | 4550 | 404.90 |
| 12/22/2025 | MAIN | 3823(A)*# | DEMCO INC. | TAPE | 42218 | 4550 | 132.97 |
| 12/22/2025 | MAIN | 3828(A)# | INNOVATIVE OFFICE SOLUTIONS, LLC | BATTERIES & RUBBERBANDS | 42218 | 4550 | 63.86 |
| | | | | CARDSTOCK PAPER | 42218 | 4550 | 56.64 |
| | | Check MAIN 3828(A) | Total for Fund 101 General Fund | | | | 120.50 |
| 12/22/2025 | MAIN | 3829(A) | KANOPY | LIBRARY MATERIALS | 44431 | 4550 | 453.00 |
| 12/22/2025 | MAIN | 3830(A) | MIDWEST TAPE LLC | LIBRARY MATERIALS HOOPLA | 44431 | 4550 | 436.05 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 110.71 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 355.51 |
| | | Check MAIN 3830(A) | Total for Fund 101 General Fund | | | | 902.27 |
| 12/22/2025 | MAIN | 3833(A) | SELCO | ILS PACKAGE | 43307 | 4550 | 2,468.63 |
| | | | | LIBRARY MATERIALS OVERDRIVE DATABASE | 44431 | 4550 | 12,751.05 |
| | | Check MAIN 3833(A) | Total for Fund 101 General Fund | | | | 15,219.68 |
| Total For Dept: 4550 | | | | | | | 17,233.32 |
| Total For Fund: 101 | | | | | | | 387,943.21 |
| Fund: 211 NCRC | | | | | | | |
| Dept: 4580 NCRC | | | | | | | |
| 12/22/2025 | MAIN | 3822(A)*# | CULLIGAN OF NORTHFIELD | SALT | 42220 | 4580 | 205.40 |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | NCRC | 45520 | 4580 | 53.75 |
| Total For Dept: 4580 | | | | | | | 259.15 |
| Total For Fund: 211 | | | | | | | 259.15 |
| Fund: 240 Library Gift Fund | | | | | | | |
| Dept: 4900 Other Financing Uses | | | | | | | |
| 12/22/2025 | MAIN | 3823(A)*# | DEMCO INC. | FFNPL JUV PROGRAMS- BAGS PLANTING SEEDS | 43309 | 4900 | 227.05 |
| Total For Dept: 4900 | | | | | | | 227.05 |
| Total For Fund: 240 | | | | | | | 227.05 |
| Fund: 295 HRA | | | | | | | |
| Dept: 5200 HRA General Operating | | | | | | | |
| 12/22/2025 | MAIN | 3835(A) | THREE RIVERS COMMUNITY ACTION, INC | TRCA MH REPAIRS - NOV 2025 EXPENSES | 43300 | 5200 | 3,850.28 |
| Total For Dept: 5200 | | | | | | | 3,850.28 |
| Total For Fund: 295 | | | | | | | 3,850.28 |
| Fund: 427 2026 CAPITAL PROJECTS | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | STRT2026-A92 STREET | 45520 | 4800 | 51.25 |
| Total For Dept: 4800 | | | | | | | 51.25 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/22/2025 - 12/26/2025

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|-----------|------------------------------------|--|---------|------|-------------------|
| Fund: 427 2026 CAPITAL PROJECTS | | | | | | | |
| Total For Fund: 427 | | | | | | | 51.25 |
| Fund: 601 Water Fund | | | | | | | |
| Dept: 6000 Water | | | | | | | |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | WATER LEGAL | 43300 | 6000 | 320.00 |
| 12/22/2025 | MAIN | 3826(A) | GOPHER STATE ONE CALL | NOVEMBER LOCATES 186 TOTAL BILLABLE TICK | 43320 | 6000 | 251.10 |
| Total For Dept: 6000 | | | | | | | <u>571.10</u> |
| Total For Fund: 601 | | | | | | | <u>571.10</u> |
| Fund: 602 Sewer Fund | | | | | | | |
| Dept: 6100 Wastewater | | | | | | | |
| 12/22/2025 | MAIN | 3831(A)*# | MISSISSIPPI WELDERS SUPPLY CO INC. | WELDING AG2C PROPANE GAS CYLINDERS | 42218 | 6100 | 20.70 |
| 12/22/2025 | MAIN | 3836(A) | USA BLUE BOOK | HACH FLUORIDE REAGENT CHEMICAL | 42216 | 6100 | 380.40 |
| 12/22/2025 | MAIN | 3837(A) | ZIEGLER, INC. | GENERATOR MAINTENANCE AGREEMENT 12/1/25- | 42222 | 6100 | 7,171.20 |
| Total For Dept: 6100 | | | | | | | <u>7,572.30</u> |
| Total For Fund: 602 | | | | | | | <u>7,572.30</u> |
| Fund: 603 Garbage Fund | | | | | | | |
| Dept: 6200 Garbage | | | | | | | |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | GARBAGE/RECYLING CONTRACT | 43300 | 6200 | 512.50 |
| Total For Dept: 6200 | | | | | | | <u>512.50</u> |
| Total For Fund: 603 | | | | | | | <u>512.50</u> |
| Fund: 604 Storm Water Drainage | | | | | | | |
| Dept: 6300 Storm Water Drainage | | | | | | | |
| 12/22/2025 | MAIN | 3821(A)*# | BOLTON & MENK, INC. | 2024 MS4 PROGRAM PROF SVCS 9/27-10/24 | 43300 | 6300 | 603.00 |
| 12/22/2025 | MAIN | 3824(A)*# | FLAHERTY & HOOD, P.A. | K37 STRM2023 STORMWATER & DISCHARGE LEGA | 43300 | 6300 | 483.75 |
| Total For Dept: 6300 | | | | | | | <u>1,086.75</u> |
| Total For Fund: 604 | | | | | | | <u>1,086.75</u> |
| Fund: 609 Liquor Store | | | | | | | |
| Dept: 6410 Liquor Store - Operations | | | | | | | |
| 12/22/2025 | MAIN | 3822(A)*# | CULLIGAN OF NORTHFIELD | DRINKING WATER | 42218 | 6410 | 79.74 |
| 12/22/2025 | MAIN | 3832(A)*# | RR LARSON & ASSOCIATES | RADIO ADS LIQ NOV 25 | 43342 | 6410 | 299.00 |
| 12/22/2025 | MAIN | 3834(A) | SERVICE MASTER BY AYOTTE | JANITORIAL LIQ DEC 25 | 43306 | 6410 | 580.64 |
| Total For Dept: 6410 | | | | | | | <u>959.38</u> |
| Total For Fund: 609 | | | | | | | <u>959.38</u> |
| Report Total: | | | | | | | <u>403,032.97</u> |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|------------------------------------|--|---------|------|----------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 0000 Revenue | | | | | | | |
| 01/02/2026 | MAIN | 139313 | CARLETON COLLEGE | ESPR25-0001 - PSPZ25-0001 | 22205 | 0000 | 2,000.00 |
| 01/02/2026 | MAIN | 139314 | CARLETON COLLEGE | BSPZ25-0001 - PSPZ25-0004 | 22205 | 0000 | 2,000.00 |
| Total For Dept: 0000 | | | | | | | 4,000.00 |
| Dept: 4100 Mayor & City Council | | | | | | | |
| 01/02/2026 | MAIN | 139318*# | CITY OF NORTHFIELD | Cable for Zebra scanner - Police Evidenc | 42218 | 4100 | 106.62 |
| Total For Dept: 4100 | | | | | | | 106.62 |
| Dept: 4110 Administration | | | | | | | |
| 01/02/2026 | MAIN | 139303*# | AMAZON CAPITAL SERVICES | STAPLER, CHAIR LEG CAPS | 42218 | 4110 | 40.13 |
| Total For Dept: 4110 | | | | | | | 40.13 |
| Dept: 4130 Finance | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 CIP/CEP ANALYSIS | 43300 | 4130 | 2,200.00 |
| | | | | 2025 CIP/CEP ANALYSIS | 43300 | 4130 | 1,100.00 |
| | | | | 2025 CIP/CEP ANALYSIS | 43300 | 4130 | 481.25 |
| Check MAIN 139329 Total for Fund 101 General Fund | | | | | | | 3,781.25 |
| Total For Dept: 4130 | | | | | | | 3,781.25 |
| Dept: 4150 Human Resources | | | | | | | |
| 01/02/2026 | MAIN | 139332 | FIRST ADVANTAGE BACKGROUND SERVICE | BACKGROUND CHECKS | 43308 | 4150 | 189.89 |
| 01/02/2026 | MAIN | 139354 | LARSON'S PRINTING | LOGO BLANKETS | 43335 | 4150 | 277.25 |
| Total For Dept: 4150 | | | | | | | 467.14 |
| Dept: 4160 Community Development | | | | | | | |
| 01/02/2026 | MAIN | 139318*# | CITY OF NORTHFIELD | WALL MOUNT HOOKS | 42218 | 4160 | 16.42 |
| Total For Dept: 4160 | | | | | | | 16.42 |
| Dept: 4190 City Hall Operations | | | | | | | |
| 01/02/2026 | MAIN | 139303*# | AMAZON CAPITAL SERVICES | HEIGHT ADJUSTABLE ELECTRIC STANDING DESK | 42218 | 4190 | 316.52 |
| 01/02/2026 | MAIN | 139334*# | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOWPLOWING-LINDEN ST | 42221 | 4190 | 60.00 |
| | | | | NOV SNOWPLOWING-CITY HALL | 42221 | 4190 | 310.00 |
| Check MAIN 139334 Total for Fund 101 General Fund | | | | | | | 370.00 |
| 01/02/2026 | MAIN | 139375*# | QUADIANT FINANCE USA, INC | CITY HALL POSTAGE METER REFILL 11/24 | 42222 | 4190 | 260.00 |
| 01/02/2026 | MAIN | 139376 | QUADIANT LEASING USA, INC | POSTAGE METER LEASE 1/10/26 -4/9/26 | 42222 | 4190 | 528.00 |
| 01/02/2026 | MAIN | 139387*# | TOSHIBA FINANCIAL SERVICES | JAN '26 RENT/OVGS CITY HALL COPY RM 6061 | 43352 | 4190 | 519.34 |
| | | | | JAN '26 RENT/OVGS COMM DEV 87348 | 43352 | 4190 | 178.36 |
| | | | | JAN '26 RENT/OVGS ENGINEER 86049 | 43352 | 4190 | 180.09 |
| | | | | JAN '26 RENT/OVGS ADMIN 87078 | 43352 | 4190 | 232.99 |
| | | | | JAN '26 RENT/OVGS HR/COMM 22548 | 43352 | 4190 | 253.83 |
| Check MAIN 139387 Total for Fund 101 General Fund | | | | | | | 1,364.61 |
| 01/02/2026 | MAIN | 139397*# | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4190 | (175.93) |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4190 | 456.41 |
| Check MAIN 139397 Total for Fund 101 General Fund | | | | | | | 280.48 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|-------------------|------------------------------------|---|---------|------|----------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4190 City Hall Operations | | | | | | | |
| Total For Dept: 4190 | | | | | | | 3,119.61 |
| Dept: 4200 Police Administration | | | | | | | |
| 01/02/2026 | MAIN | 139303*# | AMAZON CAPITAL SERVICES | FIRST AID SUPPLIES | 42218 | 4200 | 178.17 |
| | | | | CAR CHARGER, SENSORY TOYS | 42218 | 4200 | 103.30 |
| | | Check MAIN 139303 | Total for Fund 101 General Fund | | | | 281.47 |
| 01/02/2026 | MAIN | 139312 | CALIBRE PRESS, LLC | SCENARIOS TRNG | 43332 | 4200 | 359.00 |
| | | | | SCENARIOS TRAINING | 43332 | 4200 | 359.00 |
| | | Check MAIN 139312 | Total for Fund 101 General Fund | | | | 718.00 |
| 01/02/2026 | MAIN | 139315 | CENTRAL FARM SERVICE | PD FUEL NOV 2025 | 42212 | 4200 | 3,298.40 |
| 01/02/2026 | MAIN | 139318*# | CITY OF NORTHFIELD | BURNVILLE CRIME SCENE TRAINING SIMONTON | 43332 | 4200 | 900.00 |
| | | | | ACE TOOL CART | 42218 | 4200 | 282.40 |
| | | | | REI BOOTS ESCHENBACH VAALE | 41115 | 4200 | 480.50 |
| | | | | IAPE EVIDENCE SIMONTON | 43332 | 4200 | 425.00 |
| | | | | SHIRTS FOR STAFF | 41115 | 4200 | 576.00 |
| | | | | SAVVIK DUTY BELT | 41115 | 4200 | 49.99 |
| | | | | POST LIC SANCHEZ | 44463 | 4200 | 91.94 |
| | | Check MAIN 139318 | Total for Fund 101 General Fund | | | | 2,805.83 |
| 01/02/2026 | MAIN | 139321 | COUNTRYSIDE ANIMAL HOSPITAL | VETTING FOR EDEN | 43309 | 4200 | 231.01 |
| 01/02/2026 | MAIN | 139322 | CREATIVE PRODUCT SOURCING, INC | DARE DARENS | 43309 | 4200 | 143.40 |
| 01/02/2026 | MAIN | 139325 | DAKOTA CO CHIEFS OF POLICE ASSOCIA | NP 2026 MEMBERSHIP | 44463 | 4200 | 600.00 |
| 01/02/2026 | MAIN | 139326*# | DEPUTY REGISTRAR | PD 2026 REG 0408 ESCAPE | 42218 | 4200 | 16.25 |
| 01/02/2026 | MAIN | 139327 | DOUG'S AUTO SERVICE | LOF SQ #3 | 42222 | 4200 | 64.29 |
| 01/02/2026 | MAIN | 139334*# | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOWPLOWING-PD | 42221 | 4200 | 900.00 |
| 01/02/2026 | MAIN | 139338 | GUARDIAN SUPPLY | UNIFORM SHIRTS | 41115 | 4200 | 4,869.43 |
| 01/02/2026 | MAIN | 139341 | HEARTLAND TIRE & SERVICE | SQUAD TIRES | 42222 | 4200 | 651.00 |
| 01/02/2026 | MAIN | 139356 | LE-AST SERVICES COUNSELING | CHECK UPS AND MONTHLY FEE | 43309 | 4200 | 3,314.40 |
| 01/02/2026 | MAIN | 139366 | NARTEC, INC. | DRUG TEST KITS | 42218 | 4200 | 339.42 |
| 01/02/2026 | MAIN | 139368 | NORTHFIELD AUTOMOTIVE INC | MISFIRE CODE SQ #7 | 42222 | 4200 | 199.99 |
| | | | | SCAN FOR CODES SQ #15 | 42222 | 4200 | 110.50 |
| | | Check MAIN 139368 | Total for Fund 101 General Fund | | | | 310.49 |
| 01/02/2026 | MAIN | 139369 | NORTHFIELD HOSPITAL | NP 2026 ANNUAL MED TRNG | 43332 | 4200 | 1,500.00 |
| 01/02/2026 | MAIN | 139384 | STORM TRAINING GROUP | GROUND CONTROL VAALE & FISHER | 43332 | 4200 | 2,198.00 |
| 01/02/2026 | MAIN | 139386 | THOMSON REUTERS - WEST | CLEAR PROFLEX NOV 2025 | 43300 | 4200 | 475.18 |
| 01/02/2026 | MAIN | 139387*# | TOSHIBA FINANCIAL SERVICES | JAN '26 RENT/OVGS POLICE 84218 | 44412 | 4200 | 227.27 |
| | | | | JAN '26 RENT/OVGS POLICE 86055 | 44412 | 4200 | 171.45 |
| | | Check MAIN 139387 | Total for Fund 101 General Fund | | | | 398.72 |
| 01/02/2026 | MAIN | 139389 | VERIZON WIRELESS | PD CELL PHONES NOV 2025 | 43320 | 4200 | 1,976.12 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|---|--|---------|------|-----------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4200 Police Administration | | | | | | | |
| 01/02/2026 | MAIN | 139393*# | WATER SYSTEMS COMPANY | PD WATER QTY 4 | 42218 | 4200 | 35.00 |
| 01/02/2026 | MAIN | 139397*# | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4200 | 59.40 |
| | | | | NOV 2025 - GAS/ELECTRIC | 43381 | 4200 | 53.87 |
| | | | | NOV 2025 - GAS/ELECTRIC | 43381 | 4200 | (168.64) |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4200 | 38.86 |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4200 | 1,413.23 |
| | | | Check MAIN 139397 Total for Fund 101 General Fund | | | | <u>1,396.72</u> |
| Total For Dept: 4200 | | | | | | | 26,523.13 |
| Dept: 4300 Engineering | | | | | | | |
| 01/02/2026 | MAIN | 139303*# | AMAZON CAPITAL SERVICES | HARD TRAVELING EASEL CASEL WITH WHEELS | 42218 | 4300 | 147.99 |
| Total For Dept: 4300 | | | | | | | <u>147.99</u> |
| Dept: 4310 Streets | | | | | | | |
| 01/02/2026 | MAIN | 139302 | ADVANCE AUTO PARTS | PLOW TRUCK FILTERS | 42222 | 4310 | 69.10 |
| | | | | WIPER BLADES FOR PLOW TRUCKS | 42222 | 4310 | 95.96 |
| | | | Check MAIN 139302 Total for Fund 101 General Fund | | | | <u>165.06</u> |
| 01/02/2026 | MAIN | 139303*# | AMAZON CAPITAL SERVICES | WAFER TAB SEALS FOR TREE RELATED MAILING | 42218 | 4310 | 11.38 |
| 01/02/2026 | MAIN | 139307*# | BIG TOP TENT RENTAL, INC. | BRIDGE SQUARE PORTABLE SERVICES | 43315 | 4310 | 32.90 |
| 01/02/2026 | MAIN | 139316*# | CINTAS | RYAN KIEFER UNIFORM | 42218 | 4310 | 3.41 |
| 01/02/2026 | MAIN | 139317*# | CINTAS CORPORATION | FIRST AID CABINET RESTOCK | 42218 | 4310 | 59.64 |
| 01/02/2026 | MAIN | 139328 | EARL F. ANDERSEN, INC | SPEED BUMP SIGNS | 42229 | 4310 | 118.40 |
| 01/02/2026 | MAIN | 139330 | FARMERS MILL AND ELEVATOR, INC | TORDON FOR TREE TRIMMING | 43317 | 4310 | 246.36 |
| 01/02/2026 | MAIN | 139345 | I-STATE TRUCK CENTER | WO#5217 #2305 PLOW TRUCK DOOR HANDLE REP | 42222 | 4310 | 60.14 |
| | | | | WO#5217 #2305 PLOW TRUCK DOOR HANDLE REP | 42222 | 4310 | 73.76 |
| | | | Check MAIN 139345 Total for Fund 101 General Fund | | | | <u>133.90</u> |
| 01/02/2026 | MAIN | 139353 | KIRSTEN DILLON | 1501 MAPLE ST. MAILBOX REIMBURSEMENT DIR | 42218 | 4310 | 65.00 |
| 01/02/2026 | MAIN | 139355 | LAWSON PRODUCTS, INC. | SHOP SUPPLIES | 42222 | 4310 | 147.90 |
| | | | | PAINT DRILL BIT LUBRICANT | 42222 | 4310 | 121.31 |
| | | | Check MAIN 139355 Total for Fund 101 General Fund | | | | <u>269.21</u> |
| 01/02/2026 | MAIN | 139363*# | MENARD'S -DUNDAS | PLUMBING FITTING FOR SHOP HOSE | 42218 | 4310 | 4.97 |
| 01/02/2026 | MAIN | 139364 | MIDWEST MACHINERY CO. | CHAINSAW REPAIRS | 42222 | 4310 | 749.70 |
| | | | | WO#5212 #0025 HYDRAULIC HOSE ISSUE ON 15 | 42222 | 4310 | 577.44 |
| | | | Check MAIN 139364 Total for Fund 101 General Fund | | | | <u>1,327.14</u> |
| 01/02/2026 | MAIN | 139397*# | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4310 | (50.26) |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4310 | 619.64 |
| | | | Check MAIN 139397 Total for Fund 101 General Fund | | | | <u>569.38</u> |
| Total For Dept: 4310 | | | | | | | 3,006.75 |
| Dept: 4320 Street Lighting | | | | | | | |
| 01/02/2026 | MAIN | 139397*# | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4320 | 1,096.54 |

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|---------------------------------------|--------------|----------|---|--|---------|------|------------------|------------------|
| Fund: 101 General Fund | | | | | | | | |
| Dept: 4320 Street Lighting | | | | | | | | |
| | | | | NOV 2025 - GAS/ELECTRIC | 43381 | 4320 | 219.42 | |
| | | | | NOV 2025 - GAS/ELECTRIC | 43381 | 4320 | 113.90 | |
| | | | Check MAIN 139397 Total for Fund 101 General Fund | | | | | <u>1,429.86</u> |
| Total For Dept: 4320 | | | | | | | 1,429.86 | |
| Dept: 4330 Facilities | | | | | | | | |
| 01/02/2026 | MAIN | 139303** | AMAZON CAPITAL SERVICES | DIGITAL SOLDERING STATION WIHT ROTARY EN | 42218 | 4330 | 116.82 | |
| | | | | CIGARETTE COLLECTOR RECEPTACLE CONTAINER | 42218 | 4330 | 176.97 | |
| | | | Check MAIN 139303 Total for Fund 101 General Fund | | | | | <u>293.79</u> |
| 01/02/2026 | MAIN | 139334** | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOWPLOWING-TRANSIT STATION | 42221 | 4330 | 1,285.00 | |
| 01/02/2026 | MAIN | 139336** | GRAINGER | AIR FILTERS | 42220 | 4330 | 114.12 | |
| 01/02/2026 | MAIN | 139363** | MENARD'S -DUNDAS | SAFETY VESTS, 3M RAT SYS, HARD HATS AND | 42218 | 4330 | 274.69 | |
| Total For Dept: 4330 | | | | | | | <u>1,967.60</u> | |
| Dept: 4510 Ice Arena | | | | | | | | |
| 01/02/2026 | MAIN | 139334** | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOWPLOWING-ARENA | 42221 | 4510 | 370.00 | |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4510 | 10,026.03 | |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4510 | 849.29 | |
| | | | Check MAIN 139397 Total for Fund 101 General Fund | | | | | <u>10,875.32</u> |
| Total For Dept: 4510 | | | | | | | 11,245.32 | |
| Dept: 4520 General Parks | | | | | | | | |
| 01/02/2026 | MAIN | 139307** | BIG TOP TENT RENTAL, INC. | CITY PARK PORTABLE SERVICES | 43313 | 4520 | 266.25 | |
| 01/02/2026 | MAIN | 139388 | VACKER INC. | PARK SIGNS | 43300 | 4520 | 55,985.00 | |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4520 | 815.69 | |
| Total For Dept: 4520 | | | | | | | <u>57,066.94</u> | |
| Dept: 4530 Athletic Facilities | | | | | | | | |
| 01/02/2026 | MAIN | 139307** | BIG TOP TENT RENTAL, INC. | ATHLETIC FIELDS PORTABLE SERVICES | 43306 | 4530 | 96.35 | |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4530 | 1,243.00 | |
| Total For Dept: 4530 | | | | | | | <u>1,339.35</u> | |
| Dept: 4540 Outdoor Pool | | | | | | | | |
| 01/02/2026 | MAIN | 139303** | AMAZON CAPITAL SERVICES | CASE OF 18 GROSFILLEX BAHIA STACKING ADJ | 42220 | 4540 | 2,473.61 | |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4540 | 568.24 | |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4540 | 62.50 | |
| | | | Check MAIN 139397 Total for Fund 101 General Fund | | | | | <u>630.74</u> |
| Total For Dept: 4540 | | | | | | | 3,104.35 | |
| Dept: 4550 Library | | | | | | | | |
| 01/02/2026 | MAIN | 139308 | BLUUM OF MINNESOTA, LLC | PORTABLE INDUCTION LOOP SYSTEM | 45590 | 4550 | 1,483.15 | |
| | | | | SHIPPING | 43321 | 4550 | 59.33 | |
| | | | Check MAIN 139308 Total for Fund 101 General Fund | | | | | <u>1,542.48</u> |

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CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|-------------------------------|--------------|----------|---|---|---------|------|----------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4550 Library | | | | | | | |
| 01/02/2026 | MAIN | 139316** | CINTAS | RUG RENTAL | 42220 | 4550 | 16.93 |
| 01/02/2026 | MAIN | 139318** | CITY OF NORTHFIELD | LIBRARY MATERIALS | 44431 | 4550 | 55.95 |
| | | | | PLA WEBINAR | 43333 | 4550 | 57.85 |
| | | | | JUV PROGS.- BOOKS, TOYS, STICKERS | 44432 | 4550 | 44.72 |
| | | | | JUV PROGRAMS-BARBIES, PAINT, MARKERS, GLUE | 44432 | 4550 | 319.32 |
| | | | | FLOWER POT, VINEGAR, NAME BADGES, PHOTO SLE | 42218 | 4550 | 534.48 |
| | | | Check MAIN 139318 Total for Fund 101 General Fund | | | | 1,012.32 |
| 01/02/2026 | MAIN | 139324** | CUSTOM ALARM | 2026 FIRE ALARM MONITORING-LIBRARY | 42220 | 4550 | 272.16 |
| 01/02/2026 | MAIN | 139334** | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOWPLOWING-LIBRARY | 42221 | 4550 | 1,331.26 |
| 01/02/2026 | MAIN | 139339** | GUTH ELECTRIC, INC | REPLACED HEAT TAPE TO RESTORE BREAKER FU | 42220 | 4550 | 97.61 |
| 01/02/2026 | MAIN | 139348** | INGRAM LIBRARY SERVICES | LIBRARY MATERIALS | 44431 | 4550 | 11.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 79.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 52.66 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 17.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 34.20 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 11.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 14.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 17.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 19.20 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 12.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 47.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 207.11 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 10.80 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 35.37 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 18.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 67.19 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 20.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 17.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 11.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 22.32 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 10.80 |
| | | | | JUV PROGRAMS- STORYTIME BOOKS | 44432 | 4550 | 252.89 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 64.97 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 11.39 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 12.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 11.39 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 161.88 |
| | | | | BOOK COVERS | 42218 | 4550 | 9.90 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 32.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 18.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 39.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 16.80 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 18.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 17.99 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 18.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 17.39 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 13.77 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|-----------------------------------|--------------|-------------------|------------------------------------|--|---------|------|-------------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4550 Library | | | | | | | |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 16.20 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 10.79 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 16.77 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 20.40 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 102.65 |
| | | | | BOOK COVERS | 42218 | 4550 | 13.20 |
| | | | | SHIPPING | 43321 | 4550 | 6.00 |
| | | | | JUV PROGRAMS- STORYTIME BOOKS | 44432 | 4550 | 202.75 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 4.49 |
| | | | | SHIPPING | 43321 | 4550 | 6.00 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | 47.87 |
| | | | | LIBRARY MATERIALS | 44431 | 4550 | (22.40) |
| | | | | BOOK COVERS | 42218 | 4550 | (1.10) |
| | | Check MAIN 139348 | Total for Fund 101 General Fund | | | | <u>1,880.58</u> |
| 01/02/2026 | MAIN | 139359 | MAGNOLIA JOURNAL | LIBRARY MATERIALS-PERIODICALS | 44431 | 4550 | 25.00 |
| 01/02/2026 | MAIN | 139385 | TEN X TEN LLC | MDE GRANT- UPDATE PLANS, ASSEMBLE PRESEN | 45520 | 4550 | 3,000.00 |
| 01/02/2026 | MAIN | 139387** | TOSHIBA FINANCIAL SERVICES | JAN '26 RENT/OVGS LIBRARY 84483 | 43352 | 4550 | 192.89 |
| | | | | JAN '26 RENT/OVGS LIBRARY 61251 | 43352 | 4550 | 186.64 |
| | | | | JAN '26 RENT/OVGS LIBRARY NCRC OASIS 565 | 43352 | 4550 | 138.98 |
| | | Check MAIN 139387 | Total for Fund 101 General Fund | | | | <u>518.51</u> |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 4550 | 438.61 |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 4550 | 42.50 |
| | | Check MAIN 139397 | Total for Fund 101 General Fund | | | | <u>481.11</u> |
| Total For Dept: 4550 | | | | | | | <u>10,177.96</u> |
| Total For Fund: 101 | | | | | | | <u>127,540.42</u> |
| Fund: 211 NCRC | | | | | | | |
| Dept: 4580 NCRC | | | | | | | |
| 01/02/2026 | MAIN | 139324** | CUSTOM ALARM | 2026 FIRE ALARM MONITORING-NCRC | 42220 | 4580 | 442.32 |
| 01/02/2026 | MAIN | 139334** | GERLACH SNOW REMOVAL LAWN & LANDSC | NOV SNOW PLOWING/SALTING | 42221 | 4580 | 3,235.00 |
| 01/02/2026 | MAIN | 139336** | GRAINGER | AIR FILTERS | 42220 | 4580 | 125.04 |
| 01/02/2026 | MAIN | 139352 | KEITH PUMPER PLUMBING & HEATING | CHECKED BOILER BY WEIGHT ROOM AT 50 NORT | 42220 | 4580 | 130.00 |
| 01/02/2026 | MAIN | 139367 | NORTHFIELD ACE HARDWARE | PAINT | 42220 | 4580 | 50.98 |
| 01/02/2026 | MAIN | 139379 | SCHILLING SUPPLY COMPANY | SNOW MELT, PAPER TOWELS | 42211 | 4580 | 279.00 |
| Total For Dept: 4580 | | | | | | | <u>4,262.34</u> |
| Dept: 4585 Wellness Center | | | | | | | |
| 01/02/2026 | MAIN | 139339** | GUTH ELECTRIC, INC | REPLACED FIRST LIGHT IN MEN'S LOCKER ROO | 42220 | 4585 | 42.58 |
| 01/02/2026 | MAIN | 139370 | OLYMPIC FIRE PROTECTION CORP | NEW EXTINGUISHER FOR POOL CHEMICAL ROOM | 42220 | 4585 | 240.00 |
| Total For Dept: 4585 | | | | | | | <u>282.58</u> |
| Total For Fund: 211 | | | | | | | <u>4,544.92</u> |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|--|--------------|----------|-------------------------|--|---------|------|-----------------|
| Fund: 215 Motor Vehicle Fund | | | | | | | |
| Dept: 5600 Motor Vehicle | | | | | | | |
| 01/02/2026 | MAIN | 139361 | MDRA | 2026 MDRA DUES - DEPUTY #28 | 44463 | 5600 | 480.00 |
| Total For Dept: 5600 | | | | | | | <u>480.00</u> |
| Total For Fund: 215 | | | | | | | <u>480.00</u> |
| Fund: 240 Library Gift Fund | | | | | | | |
| Dept: 4900 Other Financing Uses | | | | | | | |
| 01/02/2026 | MAIN | 139318*# | CITY OF NORTHFIELD | FFNPL SPANISH PRGS- DRINKS & CLEMENTINES ASOTIN COUNTY LIB GIFT-CAPTION COMPANION | 43309 | 4900 | 14.97 |
| Check MAIN 139318 Total for Fund 240 Library Gift Fund | | | | | | | <u>1,599.00</u> |
| 01/02/2026 | MAIN | 139348*# | INGRAM LIBRARY SERVICES | GIFTS-AUTOMATICALLY YOURS | 44431 | 4900 | 22.80 |
| | | | | GIFTS-AUTOMATICALLY YOURS | 44431 | 4900 | 11.39 |
| | | | | GIFTS- AUTOMATICALLY YOURS | 44431 | 4900 | 10.80 |
| | | | | GIFTS-MARGARET EVANS | 43309 | 4900 | 85.17 |
| | | | | GIFTS- AUTOMATICALLY YOURS | 44431 | 4900 | 19.20 |
| | | | | GIFTS- AUTOMATICALLY YOURS | 44431 | 4900 | 33.04 |
| | | | | GIFTS- STAI | 43309 | 4900 | 17.39 |
| | | | | GIFTS- AUTOMATICALLY YOURS | 44431 | 4900 | 70.00 |
| Check MAIN 139348 Total for Fund 240 Library Gift Fund | | | | | | | <u>269.79</u> |
| 01/02/2026 | MAIN | 139349 | INNOVATIVE IMAGING LLC | GIFTS- FFNPL OUTREACH BOOK LOCKER WRAP | 43309 | 4900 | 2,268.00 |
| Total For Dept: 4900 | | | | | | | <u>4,151.76</u> |
| Total For Fund: 240 | | | | | | | <u>4,151.76</u> |
| Fund: 245 C.C.Cloherly Endowment | | | | | | | |
| Dept: 4900 Other Financing Uses | | | | | | | |
| 01/02/2026 | MAIN | 139348*# | INGRAM LIBRARY SERVICES | GIFTS- CLOHERTY | 44431 | 4900 | 11.39 |
| Total For Dept: 4900 | | | | | | | <u>11.39</u> |
| Total For Fund: 245 | | | | | | | <u>11.39</u> |
| Fund: 246 Arts and Culture | | | | | | | |
| Dept: 4900 Other Financing Uses | | | | | | | |
| 01/02/2026 | MAIN | 139318*# | CITY OF NORTHFIELD | BANNERS FOR ARCHER HOUSE LOT | 43309 | 4900 | 2,323.00 |
| Total For Dept: 4900 | | | | | | | <u>2,323.00</u> |
| Total For Fund: 246 | | | | | | | <u>2,323.00</u> |
| Fund: 295 HRA | | | | | | | |
| Dept: 5220 HRA LMI Housing | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | WASH. ST. APARTMENTS 4D TAX CALCULATIONS | 43309 | 5220 | 206.25 |
| Total For Dept: 5220 | | | | | | | <u>206.25</u> |
| Total For Fund: 295 | | | | | | | <u>206.25</u> |
| Fund: 315 2014 GO Bonds | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|--|--------------|----------|---------------------|--------------------------------|---------|------|----------|
| Fund: 315 2014 GO Bonds | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 315 | | | | | | | 150.00 |
| Fund: 316 2015 GO Bonds | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| | | | | ARBITRAGE REPORT GO BOND 2015A | 43300 | 4700 | 5,000.00 |
| Check MAIN 139329 Total for Fund 316 2015 GO Bonds | | | | | | | 5,150.00 |
| Total For Dept: 4700 | | | | | | | 5,150.00 |
| Total For Fund: 316 | | | | | | | 5,150.00 |
| Fund: 317 2016 GO Bonds | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 317 | | | | | | | 150.00 |
| Fund: 318 2017A GO IMP BONDS | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 318 | | | | | | | 150.00 |
| Fund: 319 2018B GO Bonds | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 319 | | | | | | | 150.00 |
| Fund: 320 2019A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 320 | | | | | | | 150.00 |
| Fund: 321 2020A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 321 | | | | | | | 150.00 |
| Fund: 322 2021A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |

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CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|--|--------------|----------|---------------------|--------------------------------|---------|------|--------|
| Fund: 322 2021A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 322 | | | | | | | 150.00 |
| Fund: 323 2022A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 323 | | | | | | | 150.00 |
| Fund: 324 2023B BOND FUND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 324 | | | | | | | 150.00 |
| Fund: 325 2024A GO BOND | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 325 | | | | | | | 150.00 |
| Fund: 354 2012 COPS Debt Service | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 354 | | | | | | | 150.00 |
| Fund: 357 Cash-2018A NAFRS Debt Service | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 357 | | | | | | | 150.00 |
| Fund: 358 Cash-2021A EQUIP CERTIFICATE | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 358 | | | | | | | 150.00 |
| Fund: 359 2022A EQUIP CERT | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|---------------------|--------------------------------|---------|------|--------|
| Fund: 359 2022A EQUIP CERT | | | | | | | |
| Total For Fund: 359 | | | | | | | 150.00 |
| Fund: 360 2023B EQUIP CERT | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 360 | | | | | | | 150.00 |
| Fund: 361 2024A EQUIP CERT | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 361 | | | | | | | 150.00 |
| Fund: 379 Cash -Presidential Commons TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | 150.00 |
| Total For Fund: 379 | | | | | | | 150.00 |
| Fund: 382 Riverfront TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 664.25 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 382 Riverfront TIF | | | | | | | 814.25 |
| Total For Dept: 4700 | | | | | | | 814.25 |
| Total For Fund: 382 | | | | | | | 814.25 |
| Fund: 385 Spring Creek TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 88.00 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 385 Spring Creek TIF | | | | | | | 238.00 |
| Total For Dept: 4700 | | | | | | | 238.00 |
| Total For Fund: 385 | | | | | | | 238.00 |
| Fund: 386 Aurora TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 135.00 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 386 Aurora TIF | | | | | | | 285.00 |
| Total For Dept: 4700 | | | | | | | 285.00 |
| Total For Fund: 386 | | | | | | | 285.00 |
| Fund: 387 5TH & WASHINGTON TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|---------------------------|--------------------------------|---------|------|------------------|
| Fund: 387 5TH & WASHINGTON TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 364.00 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 387 5TH & WASHINGTON TIF | | | | | | | <u>514.00</u> |
| Total For Dept: 4700 | | | | | | | <u>514.00</u> |
| Total For Fund: 387 | | | | | | | <u>514.00</u> |
| Fund: 388 Maple Brook TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 162.00 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 388 Maple Brook TIF | | | | | | | <u>312.00</u> |
| Total For Dept: 4700 | | | | | | | <u>312.00</u> |
| Total For Fund: 388 | | | | | | | <u>312.00</u> |
| Fund: 389 SPRING CREEK II TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 12.00 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 389 SPRING CREEK II TIF | | | | | | | <u>162.00</u> |
| Total For Dept: 4700 | | | | | | | <u>162.00</u> |
| Total For Fund: 389 | | | | | | | <u>162.00</u> |
| Fund: 390 KRAEWOOD TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | 2025 TIF REPORTING | 43300 | 4700 | 56.00 |
| | | | | TIF ADMINISTRATION | 43300 | 4700 | 618.75 |
| | | | | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Check MAIN 139329 Total for Fund 390 KRAEWOOD TIF | | | | | | | <u>824.75</u> |
| Total For Dept: 4700 | | | | | | | <u>824.75</u> |
| Total For Fund: 390 | | | | | | | <u>824.75</u> |
| Fund: 391 ARCHER TIF | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329*# | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 150.00 |
| Total For Dept: 4700 | | | | | | | <u>150.00</u> |
| Total For Fund: 391 | | | | | | | <u>150.00</u> |
| Fund: 455 Veh/Equip Replacement | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 01/02/2026 | MAIN | 139390 | VERTEX UNMANNED SOLUTIONS | Equipment | 45520 | 4800 | 22,015.99 |
| Total For Dept: 4800 | | | | | | | <u>22,015.99</u> |
| Total For Fund: 455 | | | | | | | <u>22,015.99</u> |
| Fund: 458 MILL TOWN TRAIL WOODLEY TO WATERFORD BRI | | | | | | | |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|--------------------------------|--|---------|------|--------------|
| Fund: 458 MILL TOWN TRAIL WOODLEY TO WATERFORD BRI | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 01/02/2026 | MAIN | 139346 | ICON, LLC | PAY #4 MILL TOWNS STATE TRAIL PROF SVCS | 45520 | 4800 | 477,807.72 |
| 01/02/2026 | MAIN | 139365 | MN DEPT OF TRANSPORTATION | MTST MATERIAL TESTING & INSPECTION 10/13 | 45520 | 4800 | 8,260.59 |
| Total For Dept: 4800 | | | | | | | 486,068.31 |
| Total For Fund: 458 | | | | | | | 486,068.31 |
| Fund: 459 ICE ARENA CONSTRUCTION | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 01/02/2026 | MAIN | 139350 | JLG ARCHITECTS | NEW ICE ARENA M40 PROF SVCS TO 11/30 | 45520 | 4800 | 30,338.36 |
| 01/02/2026 | MAIN | 139377 | RJM CONSTRUCTION | PAY #9 - M40 ICE ARENA PROF SVCS TO 12/ | 45520 | 4800 | 285,000.00 |
| Total For Dept: 4800 | | | | | | | 315,338.36 |
| Total For Fund: 459 | | | | | | | 315,338.36 |
| Fund: 601 Water Fund | | | | | | | |
| Dept: 6000 Water | | | | | | | |
| 01/02/2026 | MAIN | 139305 | B & H PHOTO-VIDEO | 4-year warranties on Microsoft Surfaces | 43311 | 6000 | 2,399.94 |
| 01/02/2026 | MAIN | 139323 | CUMMINS SALES & SERVICE | WELL#5 GENERATOR NEW COOLANT HEATER INST | 42222 | 6000 | 1,242.55 |
| 01/02/2026 | MAIN | 139326** | DEPUTY REGISTRAR | 2017 FORD COF REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| | | | | 2018 FORD F250 REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| | | | | 2020 FORD F15 REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| | | | | 2023 FORD F150 REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| | | | | 2024 FORD MAVERICK REG RENEWAL FEB 2026- | 42222 | 6000 | 21.25 |
| | | | | 2020 PJTM TRL REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 32.25 |
| | | | | 2023 FORD F150 REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| | | | | 2024 FORD F150 REG RENEWAL FEB 2026-2028 | 42222 | 6000 | 21.25 |
| Check MAIN 139326 Total for Fund 601 water Fund | | | | | | | 181.00 |
| 01/02/2026 | MAIN | 139333 | FRANEK ELECTRIC, INC. | WELL SITE #3 MAIN BREAKER DEAD-MAPLE ST | 42220 | 6000 | 762.00 |
| 01/02/2026 | MAIN | 139363** | MENARD'S -DUNDAS | DEERSKIN & FLEECE WORK GLOVES | 42218 | 6000 | 45.97 |
| 01/02/2026 | MAIN | 139371** | ON TARGET A & M, INC. | UTILITY BILLS - 2638 | 42218 | 6000 | 156.63 |
| 01/02/2026 | MAIN | 139374** | POSTMASTER | POSTAL PERMIT #153 | 43321 | 6000 | 2,437.50 |
| 01/02/2026 | MAIN | 139375** | QUADIENT FINANCE USA, INC | WATR24-J36LEAD SVC INVEN MAILING 1000QTY | 43321 | 6000 | 740.00 |
| 01/02/2026 | MAIN | 139378 | S.M. HENTGES & SONS, INC. | PAY #4 WTP JEFFERSON STREET/UTILITY EXTS | 45520 | 6000 | 1,203,261.92 |
| 01/02/2026 | MAIN | 139380** | SCHWICKERT'S TECTA AMERICA LLC | HVAC PREVENTATIVE MAINTENANCE WELL #3 | 42220 | 6000 | 157.50 |
| | | | | HVAC PREVENATIVE MAINENANCE WELL #4 | 42220 | 6000 | 157.50 |
| | | | | HVAC PREVENTATIVE MAINTENANCE WELL #5 | 42220 | 6000 | 157.50 |
| | | | | HVAC PREVENTATIVE MAINTENANCE BOOSTER ST | 42220 | 6000 | 262.50 |
| | | | | WELL #6 NEW THERMOSTAT INSTALLED UNIT HE | 42220 | 6000 | 1,137.49 |
| Check MAIN 139380 Total for Fund 601 water Fund | | | | | | | 1,872.49 |
| 01/02/2026 | MAIN | 139381 | SHORT ELLIOT HENDRICKSON, INC | NW WATER TOWER PROF SVCS TO 11/29 | 45520 | 6000 | 8,754.90 |
| 01/02/2026 | MAIN | 139387** | TOSHIBA FINANCIAL SERVICES | JAN '26 RENT/OVGS WATER DPT 22030 | 42222 | 6000 | 353.28 |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 6000 | 396.74 |

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|--------------------------------|--------------|----------|---|--|---------|------|---------------------|
| Fund: 601 Water Fund | | | | | | | |
| Dept: 6000 Water | | | | | | | |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 6000 | 595.24 |
| | | | Check MAIN 139397 Total for Fund 601 Water Fund | | | | <u>991.98</u> |
| Total For Dept: 6000 | | | | | | | <u>1,223,200.16</u> |
| Total For Fund: 601 | | | | | | | <u>1,223,200.16</u> |
| Fund: 602 Sewer Fund | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 175.00 |
| Total For Dept: 4700 | | | | | | | <u>175.00</u> |
| Dept: 6100 wastewater | | | | | | | |
| 01/02/2026 | MAIN | 139303** | AMAZON CAPITAL SERVICES | PRESSURE GAUGE/CASE & DISPOSABLE GLOVES | 42218 | 6100 | 128.69 |
| 01/02/2026 | MAIN | 139311 | C.EMERY NELSON, INC | FILTERS | 42222 | 6100 | 167.11 |
| 01/02/2026 | MAIN | 139317** | CINTAS CORPORATION | FIRST AID CABINET RESTOCK | 42218 | 6100 | 94.97 |
| 01/02/2026 | MAIN | 139326** | DEPUTY REGISTRAR | 2019 FORD TCN REG RENEWAL FEB 2026-2028 | 42222 | 6100 | 21.25 |
| | | | | 2018 FORD F15 REG RENEWAL 2026-2028 WWTP | 42222 | 6100 | 21.25 |
| | | | | 2017 FORD SRW REG RENEWAL 2026-2028 WWTP | 42222 | 6100 | 21.25 |
| | | | | 2007 FORD SRW REG RENEWAL 2026-2028 WWTP | 42222 | 6100 | 21.25 |
| | | | Check MAIN 139326 Total for Fund 602 Sewer Fund | | | | <u>85.00</u> |
| 01/02/2026 | MAIN | 139336** | GRAINGER | ABSORBANT OIL PADS | 42218 | 6100 | 117.51 |
| | | | | OIL | 42212 | 6100 | 262.57 |
| | | | Check MAIN 139336 Total for Fund 602 Sewer Fund | | | | <u>380.08</u> |
| 01/02/2026 | MAIN | 139337 | GRAYMONT (WI) LLC | HIGH CALCIUM QUICKLIME DECEMBER | 42232 | 6100 | 8,686.54 |
| 01/02/2026 | MAIN | 139340 | HAWKINS INC. | ODOR CONTROL CHEMICALS AZONE | 42216 | 6100 | 3,436.76 |
| 01/02/2026 | MAIN | 139363** | MENARD'S -DUNDAS | SERVICE CART/STORAGE CABINET/HAMMER BROO | 42218 | 6100 | 1,026.00 |
| 01/02/2026 | MAIN | 139371** | ON TARGET A & M, INC. | UTILITY BILLS - 2638 | 42218 | 6100 | 156.63 |
| 01/02/2026 | MAIN | 139374** | POSTMASTER | POSTAL PERMIT #153 | 43321 | 6100 | 2,437.50 |
| 01/02/2026 | MAIN | 139380** | SCHWICKERT'S TECTA AMERICA LLC | HVAC SERVICE ADJUSTED CONTROLLER TEMPERA | 43302 | 6100 | 420.00 |
| 01/02/2026 | MAIN | 139391 | VESSCO, INC | VALVE PARTS AIR FILTER | 42222 | 6100 | 1,766.67 |
| 01/02/2026 | MAIN | 139393** | WATER SYSTEMS COMPANY | WWTP DRINKING WATER QTY 3 | 42218 | 6100 | 26.25 |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 6100 | 25,087.41 |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 6100 | 5,605.39 |
| | | | Check MAIN 139397 Total for Fund 602 Sewer Fund | | | | <u>30,692.80</u> |
| Total For Dept: 6100 | | | | | | | <u>49,505.00</u> |
| Total For Fund: 602 | | | | | | | <u>49,680.00</u> |
| Fund: 603 Garbage Fund | | | | | | | |
| Dept: 6200 Garbage | | | | | | | |
| 01/02/2026 | MAIN | 139307** | BIG TOP TENT RENTAL, INC. | COMPOST PORTABLE SERVICES | 43300 | 6200 | 53.50 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|----------------------------|--------------------------------|---------|------|----------|
| Fund: 603 Garbage Fund | | | | | | | |
| Dept: 6200 Garbage | | | | | | | |
| 01/02/2026 | MAIN | 139371** | ON TARGET A & M, INC. | UTILITY BILLS - 2638 | 42218 | 6200 | 52.21 |
| 01/02/2026 | MAIN | 139374** | POSTMASTER | POSTAL PERMIT #153 | 43321 | 6200 | 812.50 |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 6200 | 87.87 |
| Total For Dept: 6200 | | | | | | | 1,006.08 |
| Total For Fund: 603 | | | | | | | 1,006.08 |
| Fund: 604 Storm Water Drainage | | | | | | | |
| Dept: 4700 Debt Service | | | | | | | |
| 01/02/2026 | MAIN | 139329** | EHLERS & ASSOCIATES | CONTINUING DISCLOSURE SERVICES | 43300 | 4700 | 175.00 |
| Total For Dept: 4700 | | | | | | | 175.00 |
| Dept: 6300 Storm Water Drainage | | | | | | | |
| 01/02/2026 | MAIN | 139371** | ON TARGET A & M, INC. | UTILITY BILLS - 2638 | 42218 | 6300 | 52.22 |
| 01/02/2026 | MAIN | 139374** | POSTMASTER | POSTAL PERMIT #153 | 43321 | 6300 | 812.50 |
| Total For Dept: 6300 | | | | | | | 864.72 |
| Total For Fund: 604 | | | | | | | 1,039.72 |
| Fund: 609 Liquor Store | | | | | | | |
| Dept: 6400 Liquor Store - Purchases | | | | | | | |
| 01/02/2026 | MAIN | 139304 | ARTISAN BEER COMPANY | Misc Taxable Purchases | 42251 | 6400 | 27.70 |
| | | | | Beer Purchases | 42251 | 6400 | 1,464.25 |
| | | | | THC | 42251 | 6400 | 64.25 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 61.55 |
| | | | | Beer Purchases | 42251 | 6400 | 197.90 |
| | | | | THC | 42251 | 6400 | 64.25 |
| | | | | Beer CREDIT | 42251 | 6400 | (104.49) |
| | | | | THC CREDIT | 42251 | 6400 | (13.56) |
| Check MAIN 139304 Total for Fund 609 Liquor Store | | | | | | | 1,761.85 |
| 01/02/2026 | MAIN | 139306 | BELLBOY CORPORATION | Freight Costs | 42259 | 6400 | 0.09 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 19.50 |
| | | | | Liquor Purchases | 42251 | 6400 | 1,782.06 |
| | | | | Freight Costs | 42259 | 6400 | 23.34 |
| | | | | Freight Costs | 42259 | 6400 | 6.00 |
| | | | | THC | 42251 | 6400 | 300.00 |
| Check MAIN 139306 Total for Fund 609 Liquor Store | | | | | | | 2,130.99 |
| 01/02/2026 | MAIN | 139309 | BREAKTHRU BEV MN BEER, INC | Beer Purchases | 42251 | 6400 | 204.00 |
| | | | | Liquor Purchases | 42251 | 6400 | 136.38 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 86.40 |
| | | | | RMA 366554715 | 42251 | 6400 | (53.25) |
| | | | | RMA 366554905 | 42251 | 6400 | (5.11) |
| | | | | Beer Purchases | 42251 | 6400 | 2,691.10 |
| | | | | Beer Purchases | 42251 | 6400 | 5,512.45 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 130.80 |
| | | | | Liquor Purchases | 42251 | 6400 | 90.92 |
| | | | | Beer Purchases | 42251 | 6400 | 5,125.05 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|--|--------------|---------|---------------------------------|---------------------------------|---------|------|-----------|
| Fund: 609 Liquor Store | | | | | | | |
| Dept: 6400 Liquor Store - Purchases | | | | | | | |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 338.30 |
| | | | | Liquor Purchases | 42251 | 6400 | 136.38 |
| | | | Check MAIN 139309 | Total for Fund 609 Liquor Store | | | 14,393.42 |
| 01/02/2026 | MAIN | 139310 | BREAKTHRU BEV MN WINE & SPIRITS | Liquor Purchases | 42251 | 6400 | 1,432.35 |
| | | | | Wine Purchases | 42251 | 6400 | 384.00 |
| | | | | Freight Costs | 42259 | 6400 | 25.99 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 96.00 |
| | | | | Liquor Purchases | 42251 | 6400 | 113.94 |
| | | | | Freight Costs | 42259 | 6400 | 0.55 |
| | | | | Liquor Purchases | 42251 | 6400 | 965.00 |
| | | | | Wine Purchases | 42251 | 6400 | 789.61 |
| | | | | Freight Costs | 42259 | 6400 | 19.80 |
| | | | Check MAIN 139310 | Total for Fund 609 Liquor Store | | | 3,827.24 |
| 01/02/2026 | MAIN | 139320 | COLLEGE CITY BEVERAGE, INC. | Wine Purchases | 42251 | 6400 | 45.00 |
| | | | | Liquor Purchases | 42251 | 6400 | 241.40 |
| | | | | Liquor Purchases | 42251 | 6400 | 119.80 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 96.40 |
| | | | | Beer Purchases | 42251 | 6400 | 2,920.50 |
| | | | | Freight Costs | 42259 | 6400 | 5.00 |
| | | | | Freight Costs | 42259 | 6400 | 5.00 |
| | | | | Beer Purchases | 42251 | 6400 | 2,656.55 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 114.80 |
| | | | | Liquor Purchases | 42251 | 6400 | 72.00 |
| | | | | Liquor Purchases | 42251 | 6400 | 120.70 |
| | | | | Beer Credit | 42251 | 6400 | (5.30) |
| | | | Check MAIN 139320 | Total for Fund 609 Liquor Store | | | 6,391.85 |
| 01/02/2026 | MAIN | 139335 | GLOBAL RESERVE DISTRIBUTION | THC | 42251 | 6400 | 456.00 |
| 01/02/2026 | MAIN | 139342 | HERMEL WHOLESAL | Cigarettes Purchases | 42251 | 6400 | 657.82 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 473.45 |
| | | | | Freight Costs | 42259 | 6400 | 8.95 |
| | | | Check MAIN 139342 | Total for Fund 609 Liquor Store | | | 1,140.22 |
| 01/02/2026 | MAIN | 139343 | HOHENSTEIN'S INC | Beer Purchases | 42251 | 6400 | 1,264.20 |
| 01/02/2026 | MAIN | 139344 | HOME CITY ICE COMPANY | Ice Purchases | 42251 | 6400 | 48.60 |
| | | | | Freight Costs | 42259 | 6400 | 6.50 |
| | | | Check MAIN 139344 | Total for Fund 609 Liquor Store | | | 55.10 |
| 01/02/2026 | MAIN | 139347 | IMMINENT BREWING LLC | Beer Purchases | 42251 | 6400 | 342.00 |
| 01/02/2026 | MAIN | 139351 | JOHNSON BROTHERS WHOLESAL | Freight Costs | 42259 | 6400 | 33.08 |
| | | | | Liquor Purchases | 42251 | 6400 | 1,817.50 |
| | | | | Freight Costs | 42259 | 6400 | 26.96 |
| | | | | Wine Purchases | 42251 | 6400 | 1,114.94 |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 41.50 |
| | | | | Freight Costs | 42259 | 6400 | 1.89 |
| | | | | Liquor Purchases | 42251 | 6400 | 166.50 |
| | | | | Freight Costs | 42259 | 6400 | 9.45 |
| | | | | Wine Purchases | 42251 | 6400 | 683.00 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount | |
|--|--------------|---------|---|------------------------|---------|------|----------|-----------|
| Fund: 609 Liquor Store | | | | | | | | |
| Dept: 6400 Liquor Store - Purchases | | | | | | | | |
| | | | | Freight Costs | 42259 | 6400 | 41.90 | |
| | | | | Liquor Purchases | 42251 | 6400 | 2,012.36 | |
| | | | | Freight Costs | 42259 | 6400 | 44.42 | |
| | | | | Wine Purchases | 42251 | 6400 | 1,872.43 | |
| | | | | Freight Costs | 42259 | 6400 | 47.25 | |
| | | | | Wine Purchases | 42251 | 6400 | 2,148.72 | |
| | | | | Freight Costs | 42259 | 6400 | 9.45 | |
| | | | | Liquor Purchases | 42251 | 6400 | 487.56 | |
| | | | | Freight Costs | 42259 | 6400 | 4.57 | |
| | | | | Liquor Purchases | 42251 | 6400 | 717.82 | |
| | | | | Freight Costs | 42259 | 6400 | 24.57 | |
| | | | | Wine Purchases | 42251 | 6400 | 1,751.49 | |
| | | | | Liquor CREDIT | 42251 | 6400 | (63.00) | |
| | | | | Liquor CREDIT | 42251 | 6400 | (389.28) | |
| | | | Check MAIN 139351 Total for Fund 609 Liquor Store | | | | | 12,605.08 |
| 01/02/2026 | MAIN | 139358 | LITTLE THISTLE BREWING CO. | Beer Purchases | 42251 | 6400 | 132.00 | |
| 01/02/2026 | MAIN | 139362 | MEGA BEER LLC | Beer Purchases | 42251 | 6400 | 285.75 | |
| 01/02/2026 | MAIN | 139372 | PAUSTIS & SONS WINE COMPANY | Wine Purchases | 42251 | 6400 | 88.00 | |
| | | | | Freight Costs | 42259 | 6400 | 1.50 | |
| | | | | Wine Purchases | 42251 | 6400 | 144.00 | |
| | | | | Freight Costs | 42259 | 6400 | 1.50 | |
| | | | | Liquor Purchases | 42251 | 6400 | 80.00 | |
| | | | | Wine Purchases | 42251 | 6400 | 5,945.50 | |
| | | | | Freight Costs | 42259 | 6400 | 84.00 | |
| | | | Check MAIN 139372 Total for Fund 609 Liquor Store | | | | | 6,344.50 |
| 01/02/2026 | MAIN | 139373 | PHILLIPS WINE AND SPIRITS, INC. | Liquor Purchases | 42251 | 6400 | 1,120.80 | |
| | | | | Freight Costs | 42259 | 6400 | 15.12 | |
| | | | | Liquor Purchases | 42251 | 6400 | 102.90 | |
| | | | | Wine Purchases | 42251 | 6400 | 853.53 | |
| | | | | Freight Costs | 42259 | 6400 | 49.14 | |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 167.90 | |
| | | | | Liquor Purchases | 42251 | 6400 | 821.25 | |
| | | | | Freight Costs | 42259 | 6400 | 9.45 | |
| | | | | Wine Purchases | 42251 | 6400 | 568.00 | |
| | | | | Freight Costs | 42259 | 6400 | 24.57 | |
| | | | | Liquor Purchases | 42251 | 6400 | 1,377.47 | |
| | | | | Freight Costs | 42259 | 6400 | 17.67 | |
| | | | | Wine Purchases | 42251 | 6400 | 1,657.89 | |
| | | | | Freight Costs | 42259 | 6400 | 36.38 | |
| | | | | Liquor Purchases | 42251 | 6400 | 2,275.55 | |
| | | | | Freight Costs | 42259 | 6400 | 20.79 | |
| | | | | Liquor Purchases | 42251 | 6400 | 60.45 | |
| | | | | Wine Purchases | 42251 | 6400 | 496.50 | |
| | | | | Freight Costs | 42259 | 6400 | 30.88 | |
| | | | | Misc Taxable Purchases | 42251 | 6400 | 122.00 | |
| | | | Check MAIN 139373 Total for Fund 609 Liquor Store | | | | | 9,828.24 |
| 01/02/2026 | MAIN | 139382 | SMALL LOT WINE & SPIRITS | Wine Purchases | 42251 | 6400 | 447.96 | |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 12/29/2025 - 01/02/2026

| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|---|--|---------|------|------------------|
| Fund: 609 Liquor Store | | | | | | | |
| Dept: 6400 Liquor Store - Purchases | | | | | | | |
| | | | | Freight Costs | 42259 | 6400 | 6.00 |
| | | | Check MAIN 139382 Total for Fund 609 Liquor Store | | | | <u>453.96</u> |
| 01/02/2026 | MAIN | 139383 | SOUTHERN WINE & SPIRITS OF MN, LLC | Wine Purchases | 42251 | 6400 | 1,151.07 |
| | | | | Freight Costs | 42259 | 6400 | 19.60 |
| | | | | Freight Costs | 42259 | 6400 | 0.23 |
| | | | | Liquor Purchases | 42251 | 6400 | 3,950.66 |
| | | | | Freight Costs | 42259 | 6400 | 24.03 |
| | | | | Wine Purchases | 42251 | 6400 | 1,527.55 |
| | | | | Freight Costs | 42259 | 6400 | 25.55 |
| | | | | Liquor Purchases | 42251 | 6400 | 3,791.86 |
| | | | | Freight Costs | 42259 | 6400 | 36.26 |
| | | | Check MAIN 139383 Total for Fund 609 Liquor Store | | | | <u>10,526.81</u> |
| 01/02/2026 | MAIN | 139392 | VINOCOPIA | Liquor Purchases | 42251 | 6400 | 300.25 |
| | | | | Wine Purchases | 42251 | 6400 | 136.00 |
| | | | | Freight Costs | 42259 | 6400 | 10.00 |
| | | | Check MAIN 139392 Total for Fund 609 Liquor Store | | | | <u>446.25</u> |
| 01/02/2026 | MAIN | 139394 | WINE COMPANY | Wine Purchases | 42251 | 6400 | 1,253.33 |
| | | | | Liquor Purchases | 42251 | 6400 | 202.00 |
| | | | | Freight Costs | 42259 | 6400 | 39.70 |
| | | | Check MAIN 139394 Total for Fund 609 Liquor Store | | | | <u>1,495.03</u> |
| 01/02/2026 | MAIN | 139395 | WINE MERCHANTS, INC | Wine Purchases | 42251 | 6400 | 1,480.00 |
| | | | | Freight Costs | 42259 | 6400 | 13.55 |
| | | | | Wine Purchases | 42251 | 6400 | 720.00 |
| | | | | Freight Costs | 42259 | 6400 | 7.56 |
| | | | | Wine Purchases | 42251 | 6400 | 5,516.00 |
| | | | | Freight Costs | 42259 | 6400 | 88.54 |
| | | | | Freight Costs | 42259 | 6400 | 1.89 |
| | | | | Wine CREDIT | 42251 | 6400 | (140.70) |
| | | | Check MAIN 139395 Total for Fund 609 Liquor Store | | | | <u>7,686.84</u> |
| 01/02/2026 | MAIN | 139396 | WINEBOW | Wine Purchases | 42251 | 6400 | 612.00 |
| | | | | Freight Costs | 42259 | 6400 | 11.25 |
| | | | Check MAIN 139396 Total for Fund 609 Liquor Store | | | | <u>623.25</u> |
| Total For Dept: 6400 | | | | | | | <u>82,190.58</u> |
| Dept: 6410 Liquor Store - Operations | | | | | | | |
| 01/02/2026 | MAIN | 139303** | AMAZON CAPITAL SERVICES | GIFT WRAPPING SUPPLIES | 42218 | 6410 | 33.05 |
| | | | | TAPE | 42218 | 6410 | 5.18 |
| | | | | PHONE MESSAGE BOOK | 42218 | 6410 | 10.65 |
| | | | Check MAIN 139303 Total for Fund 609 Liquor Store | | | | <u>48.88</u> |
| 01/02/2026 | MAIN | 139316** | CINTAS | ENTRY RUGS | 42220 | 6410 | 31.50 |
| | | | | ENTRY RUGS | 42220 | 6410 | 26.67 |
| | | | Check MAIN 139316 Total for Fund 609 Liquor Store | | | | <u>58.17</u> |
| 01/02/2026 | MAIN | 139318** | CITY OF NORTHFIELD | Promotional Advertising | 43342 | 6410 | 21.45 |
| 01/02/2026 | MAIN | 139319 | CITY OF NORTHFIELD | CANNABIS RETAIL BUSINESS FEE LIQ STORE | 44453 | 6410 | 125.00 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|----------|-----------------------------|--|---------|------|-----------|
| Fund: 609 Liquor Store | | | | | | | |
| Dept: 6410 Liquor Store - Operations | | | | | | | |
| 01/02/2026 | MAIN | 139387** | TOSHIBA FINANCIAL SERVICES | DEC RENT/OVGS NONE LIQUOR STORE 89576 | 42222 | 6410 | 74.50 |
| 01/02/2026 | MAIN | 139397** | XCEL ENERGY | NOV 2025 - GAS/ELECTRIC | 43381 | 6410 | (685.82) |
| | | | | NOV 2025 - GAS/ELECTRIC | 43380 | 6410 | 38.61 |
| Check MAIN 139397 Total for Fund 609 Liquor Store | | | | | | | (647.21) |
| Total For Dept: 6410 | | | | | | | (319.21) |
| Total For Fund: 609 | | | | | | | 81,871.37 |
| Fund: 701 Information Tech | | | | | | | |
| Dept: 4140 Information Technology | | | | | | | |
| 01/02/2026 | MAIN | 139303** | AMAZON CAPITAL SERVICES | Makita BL1820 18V battery - IT | 42218 | 4140 | 67.99 |
| 01/02/2026 | MAIN | 139318** | CITY OF NORTHFIELD | ChatGPT - Administration | 43300 | 4140 | 20.00 |
| | | | | Google Workspace - City | 43300 | 4140 | 453.60 |
| | | | | ChatGPT - IT | 43300 | 4140 | 20.00 |
| | | | | ChatGPT - Library | 43300 | 4140 | 20.00 |
| | | | | Mailchimp - Library | 43300 | 4140 | 60.00 |
| | | | | Kagi - IT | 43300 | 4140 | 10.00 |
| | | | | Cyber Security Summit Conference - Kurt | 43333 | 4140 | 299.00 |
| | | | | Extreme Fan Module refund | 42218 | 4140 | (81.36) |
| | | | | Extreme QSFP stacking cables | 42218 | 4140 | 80.00 |
| | | | | Extreme stacking cables | 42218 | 4140 | 80.00 |
| | | | | Extreme X590-24X-1Q-2C switch | 42210 | 4140 | 1,000.00 |
| | | | | ChatGPT - Library 2 | 43300 | 4140 | 20.00 |
| | | | | Extreme power cords | 42218 | 4140 | 24.99 |
| | | | | Extreme Fan Module | 42218 | 4140 | 100.00 |
| | | | | ChatGPT - Administration | 43300 | 4140 | 20.00 |
| | | | | Extreme X590 port rack switch | 42210 | 4140 | 1,500.00 |
| | | | | Google workspace - City | 43300 | 4140 | 453.60 |
| | | | | Extreme 5520-48W switches | 42210 | 4140 | 6,880.00 |
| | | | | Poll Everywhere - City | 43300 | 4140 | 999.00 |
| | | | | ChatGPT - IT | 43300 | 4140 | 20.00 |
| | | | | ChatGPT - Library | 43300 | 4140 | 20.00 |
| | | | | Mailchimp - Library | 43300 | 4140 | 60.00 |
| | | | | shipping on Extreme Fan | 42218 | 4140 | 73.34 |
| | | | | Extreme Power Supply | 42218 | 4140 | 250.02 |
| | | | | Kagi - IT | 43300 | 4140 | 10.00 |
| | | | | Avaya 9611G VoIP phone | 43320 | 4140 | 30.00 |
| | | | | Avaya 9611G VoIP phone | 43320 | 4140 | 100.00 |
| | | | | ChatGPT - Library 2 | 43300 | 4140 | 20.00 |
| Check MAIN 139318 Total for Fund 701 Information Tech | | | | | | | 12,542.19 |
| 01/02/2026 | MAIN | 139331 | FETTE ELECTRONICS | ExacqVision camera licenses - City Hall | 43300 | 4140 | 330.00 |
| 01/02/2026 | MAIN | 139360 | MATRIX COMMUNICATIONS, INC. | Extreme 5520-48W switch and 715W power s | 42210 | 4140 | 6,721.75 |
| | | | | Extreme Next-Day Coverage on X590-24-por | 45570 | 4140 | 3,279.68 |
| | | | | Extreme PartnerWorks Plus on X460-G2-72X | 42222 | 4140 | 1,000.00 |
| | | | | Extreme PartnerWorks Plus on X460-G2-72X | 45570 | 4140 | 993.65 |
| Check MAIN 139360 Total for Fund 701 Information Tech | | | | | | | 11,995.08 |
| Total For Dept: 4140 | | | | | | | 24,935.26 |

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|-----------------------------------|--------------|---------|-------------------------------|-----------------------------|--------------|--------------|
| Fund: 701 Information Tech | | | | | | |
| Total For Fund: 701 | | | | | | 24,935.26 |
| Fund: 705 Insurance Fund | | | | | | |
| Dept: 7000 Insurance | | | | | | |
| 01/02/2026 | MAIN | 139357 | LEAGUE OF MN CITIES INS TRUST | INSURANCE DEDUCTIBLE GRAVES | 43369 7000 | 12,724.74 |
| Total For Dept: 7000 | | | | | | 12,724.74 |
| Total For Fund: 705 | | | | | | 12,724.74 |
| Report Total: | | | | | | 2,368,137.73 |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 01/05/2026 - 01/09/2026

| Check Date | Bank Account | Check # | Payee | Description | Account Dept | Amount | |
|-------------------------------|--------------|--|------------------------------------|------------------------------------|--------------|------------|------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 0000 Revenue | | | | | | | |
| 01/09/2026 | MAIN | 139398 | MN CHILD SUPPORT PAYMENT CNTR | Remittance | 22170 0000 | 196.12 | |
| 01/09/2026 | MAIN | 3867(E) | ICMA RETIREMENT TRUST - #303324 | Remittance | 22143 0000 | 1,061.31 | |
| | | | | Remittance | 22149 0000 | 788.46 | |
| | | Check MAIN 3867(E) Total for Fund 101 General Fund | | | | | 1,849.77 |
| 01/09/2026 | MAIN | 3868(E) | IRS - PAYROLL DRAFT | Remittance | 22110 0000 | 50,314.51 | |
| | | | | Remittance | 22113 0000 | 20,254.13 | |
| | | | | Remittance | 22113 0000 | 20,254.13 | |
| | | | | Remittance | 22114 0000 | 6,946.79 | |
| | | | | Remittance | 22114 0000 | 6,946.79 | |
| | | Check MAIN 3868(E) Total for Fund 101 General Fund | | | | | 104,716.35 |
| 01/09/2026 | MAIN | 3869(E) | MINNESOTA STATE RETIREMENT SYSTEM | Remittance | 22144 0000 | 4,378.86 | |
| | | | | Remittance | 22147 0000 | 2,927.40 | |
| | | | | Remittance | 22142 0000 | 331.11 | |
| | | | | Remittance | 22142 0000 | 295.78 | |
| | | | | Remittance | 22142 0000 | 341.07 | |
| | | | | Remittance | 22142 0000 | 2,949.96 | |
| | | | | Remittance | 22142 0000 | 839.09 | |
| | | | | Remittance | 22142 0000 | 2,061.29 | |
| | | | | Remittance | 22142 0000 | 315.65 | |
| | | | | Remittance | 22142 0000 | 163.59 | |
| | | | | Remittance | 22142 0000 | 218.12 | |
| | | | | Remittance | 22142 0000 | 205.07 | |
| | | | | Remittance | 22142 0000 | 1,066.96 | |
| | | | | Remittance | 22142 0000 | 341.78 | |
| | | | | Remittance | 22142 0000 | 368.48 | |
| | | | | Remittance | 22142 0000 | 168.84 | |
| | | Check MAIN 3869(E) Total for Fund 101 General Fund | | | | | 16,973.05 |
| 01/09/2026 | MAIN | 3870(E) | MN DEPT OF REVENUE | Remittance | 22170 0000 | 150.00 | |
| 01/09/2026 | MAIN | 3871(E) | MN DEPT OF REVENUE - PAYROLL DRAFT | Remittance | 22112 0000 | 22,118.22 | |
| 01/09/2026 | MAIN | 3872(E) | PERA - DRAFT FROM PAYROLL | Remittance | 22140 0000 | 21,700.55 | |
| | | | | Remittance | 22140 0000 | 25,039.07 | |
| | | | | Remittance | 22140 0000 | 18,744.78 | |
| | | | | Remittance | 22140 0000 | 28,117.18 | |
| | | | | Remittance | 22140 0000 | 66.04 | |
| | | | | Remittance | 22140 0000 | 66.04 | |
| | | Check MAIN 3872(E) Total for Fund 101 General Fund | | | | | 93,733.66 |
| 01/09/2026 | MAIN | 3873(E) | VANTAGEPOINT TRANSFER AGENTS-#7061 | Remittance | 22148 0000 | 378.47 | |
| Total For Dept: 0000 | | | | | | 240,115.64 | |
| Dept: 4130 Finance | | | | | | | |
| 01/05/2026 | MAIN | 3848(A) | AMY LANGOWSKI | MILEAGE 12/1/25-12/31/25 BANKING | 43331 4130 | 24.78 | |
| | | | | MILEAGE 12/1/25-12/31/25 ON TARGET | 43331 4130 | 19.32 | |
| | | Check MAIN 3848(A) Total for Fund 101 General Fund | | | | | 44.10 |
| 01/05/2026 | MAIN | 3858(A) | HOOP, HEATHER | 2025 BANK MILEAGE REIMBURSEMENT | 43331 4130 | 372.68 | |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
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| Fund: 101 General Fund | | | | | | | |
| Dept: 4130 Finance | | | | | | | |
| Total For Dept: 4130 | | | | | | | 416.78 |
| Dept: 4190 City Hall Operations | | | | | | | |
| 01/05/2026 | MAIN | 3855(A) | ENGAGE/NCG, INC. | Branded #10 envelopes - 2000 | 42218 | 4190 | 1,995.00 |
| Total For Dept: 4190 | | | | | | | 1,995.00 |
| Dept: 4200 Police Administration | | | | | | | |
| 01/05/2026 | MAIN | 3849(A) | ASCENCIO BRAVO, MINDY | LUNCH M-F STORM TRNG EAGAN | 43331 | 4200 | 95.00 |
| 01/05/2026 | MAIN | 3853(A) | CODY KRUSE | LUNCH ALERRT TRNG HASTINGS | 43331 | 4200 | 38.00 |
| 01/05/2026 | MAIN | 3861(A) | KELLING, CHRISTIAN S. | LUNCH M-F STORM TRNG EAGAN | 43331 | 4200 | 95.00 |
| 01/05/2026 | MAIN | 3863(A) | MICHAEL MURPHY-SMITH | DINNER FIREARMS TRNG KILKENNY | 43331 | 4200 | 56.00 |
| | | | | MILEAGE KILKENNY 11/24/25 | 43331 | 4200 | 33.60 |
| Check MAIN 3863(A) Total for Fund 101 General Fund | | | | | | | 89.60 |
| 01/05/2026 | MAIN | 3865(A) | STERICYCLE, INC | PD SHRED SVCS | 43300 | 4200 | 118.47 |
| Total For Dept: 4200 | | | | | | | 436.07 |
| Dept: 4300 Engineering | | | | | | | |
| 01/05/2026 | MAIN | 3850(A)*# | BOLTON & MENK, INC. | NFLD HIGH SCHOOL TRAFFIC PROF SVCS 10/25 | 43300 | 4300 | 71.00 |
| | | | | TH246 CORRIDOR STUDY PROF SVCS 10/25-11/ | 43300 | 4300 | 1,369.00 |
| | | | | TH3 INTERSECTIONS REVIEW PROF SVCS 10/25 | 43300 | 4300 | 8,241.80 |
| | | | | 2025 GIS SUPPORT PROF SVCS 10/25-11/21 | 43300 | 4300 | 202.50 |
| Check MAIN 3850(A) Total for Fund 101 General Fund | | | | | | | 9,884.30 |
| Total For Dept: 4300 | | | | | | | 9,884.30 |
| Dept: 4310 Streets | | | | | | | |
| 01/05/2026 | MAIN | 3857(A) | H & L MESABI COMPANY | PLOW EDGES | 43318 | 4310 | 3,776.00 |
| | | | | WO#5223 #1815 PLOW EDGES | 43318 | 4310 | 2,334.00 |
| Check MAIN 3857(A) Total for Fund 101 General Fund | | | | | | | 6,110.00 |
| 01/05/2026 | MAIN | 3862(A) | MCMASTER-CARR SUPPLY COMPANY | WO#5222 #3078 SNOWBLOWER PARTS | 42222 | 4310 | 49.62 |
| 01/05/2026 | MAIN | 3866(A)*# | ZIEGLER, INC. | SHOP SUPPLIES-OIL SAMPLES | 42222 | 4310 | 222.08 |
| | | | | WO#5190 #4157 906 SERVICES FILTER/LUBE | 42222 | 4310 | 56.43 |
| | | | | WO#5210 #1032 WIRE REPAIR ON 906 | 42222 | 4310 | 1,162.77 |
| Check MAIN 3866(A) Total for Fund 101 General Fund | | | | | | | 1,441.28 |
| Total For Dept: 4310 | | | | | | | 7,600.90 |
| Dept: 4330 Facilities | | | | | | | |
| 01/05/2026 | MAIN | 3856(A)*# | EPIC ENTERPRISES, INC | SEPT 2025 CLEANING - PW, FAC | 43306 | 4330 | 1,463.00 |
| | | | | NOV 2025 CLEANING - PW, FAC | 43306 | 4330 | 1,225.00 |
| | | | | AUG 2025 CLEANING-PW, FAC | 43306 | 4330 | 1,368.00 |
| Check MAIN 3856(A) Total for Fund 101 General Fund | | | | | | | 4,056.00 |
| Total For Dept: 4330 | | | | | | | 4,056.00 |
| Dept: 4550 Library | | | | | | | |
| 01/05/2026 | MAIN | 3854(A) | EBSCO ACCOUNTS RECEIVABLE | LIBRARY MATERIALS- PERIODICALS | 44431 | 4550 | 7,046.78 |
| | | | | NOVELIST PLUS DATABASE | 44431 | 4550 | 3,038.00 |

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| Check Date | Bank Account | Check # | Payee | Description | Account | Dept | Amount |
|---|--------------|-----------|----------------------------------|--|---------|------|------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 4550 Library | | | | | | | |
| Check MAIN 3854(A) Total for Fund 101 General Fund | | | | | | | 10,084.78 |
| 01/05/2026 | MAIN | 3859(A) | INNOVATIVE OFFICE SOLUTIONS, LLC | NAPKINS, PAPER, AND LABELS | 42218 | 4550 | 124.70 |
| | | | | BINDER CLIPS | 42218 | 4550 | 5.05 |
| | | | | CLIPS, LABELS, POST-IT NOTES, FOLDERS | 42218 | 4550 | 181.46 |
| Check MAIN 3859(A) Total for Fund 101 General Fund | | | | | | | 311.21 |
| 01/05/2026 | MAIN | 3864(A) | MIDWEST TAPE LLC | LIBRARY MATERIALS | 44431 | 4550 | 69.05 |
| Total For Dept: 4550 | | | | | | | 10,465.04 |
| Total For Fund: 101 | | | | | | | 274,969.73 |
| Fund: 211 NCRC | | | | | | | |
| Dept: 4580 NCRC | | | | | | | |
| 01/05/2026 | MAIN | 3856(A)*# | EPIC ENTERPRISES, INC | SEPT 2025 NCRC CLEANING TUES/WED/THURS. | 43306 | 4580 | 462.51 |
| | | | | AUG 2025 NCRC CLEANING- TUES/WED/THURS | 43306 | 4580 | 464.54 |
| | | | | NOV 2025 NCRC CLEANING TUES/WED/THURS | 43306 | 4580 | 415.70 |
| Check MAIN 3856(A) Total for Fund 211 NCRC | | | | | | | 1,342.75 |
| Total For Dept: 4580 | | | | | | | 1,342.75 |
| Total For Fund: 211 | | | | | | | 1,342.75 |
| Fund: 290 EDA | | | | | | | |
| Dept: 5100 EDA General Operating | | | | | | | |
| 01/05/2026 | MAIN | 3860(A) | JOHN, EMERY A. | EDA PROFESSIONALS BIMONTHLY MTG MILEAGE | 43331 | 5100 | 61.18 |
| Total For Dept: 5100 | | | | | | | 61.18 |
| Total For Fund: 290 | | | | | | | 61.18 |
| Fund: 427 2026 CAPITAL PROJECTS | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 01/05/2026 | MAIN | 3850(A)*# | BOLTON & MENK, INC. | 2026 M&O/MTST IMPROVEMENTS PROF SVCS 10/ | 45520 | 4800 | 17,228.00 |
| | | | | 2026 SPRING CREEK RD/MTST IMPROVEMENTS P | 45520 | 4800 | 7,873.50 |
| Check MAIN 3850(A) Total for Fund 427 2026 CAPITAL PROJECTS | | | | | | | 25,101.50 |
| Total For Dept: 4800 | | | | | | | 25,101.50 |
| Total For Fund: 427 | | | | | | | 25,101.50 |
| Fund: 455 Veh/Equip Replacement | | | | | | | |
| Dept: 4800 Other Services | | | | | | | |
| 01/05/2026 | MAIN | 3866(A)*# | ZIEGLER, INC. | 2025 CAT 938 WHEEL LOADER | 45520 | 4800 | 180,546.76 |
| Total For Dept: 4800 | | | | | | | 180,546.76 |
| Total For Fund: 455 | | | | | | | 180,546.76 |
| Fund: 602 Sewer Fund | | | | | | | |
| Dept: 6100 Wastewater | | | | | | | |
| 01/05/2026 | MAIN | 3856(A)*# | EPIC ENTERPRISES, INC | SEPT 2025 CLEANING - WW | 43302 | 6100 | 152.00 |
| | | | | NOV 2025 CLEANING - WW | 43302 | 6100 | 152.50 |
| | | | | AUG 2025 CLEANING-WW | 43302 | 6100 | 152.00 |
| Check MAIN 3856(A) Total for Fund 602 Sewer Fund | | | | | | | 456.50 |

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 01/05/2026 - 01/09/2026

| Check Date | Bank Account | Check # | Payee | Description | Account Dept | Amount |
|---|--------------|-----------|---------------------|---------------------------|--------------|------------|
| Fund: 602 Sewer Fund | | | | | | |
| Dept: 6100 Wastewater | | | | | | |
| Total For Dept: 6100 | | | | | | 456.50 |
| Total For Fund: 602 | | | | | | 456.50 |
| Fund: 603 Garbage Fund | | | | | | |
| Dept: 6200 Garbage | | | | | | |
| 01/05/2026 | MAIN | 3866(A)*# | ZIEGLER, INC. | 2025 CAT 938 WHEEL LOADER | 45580 6200 | 88,926.02 |
| Total For Dept: 6200 | | | | | | 88,926.02 |
| Total For Fund: 603 | | | | | | 88,926.02 |
| Fund: 609 Liquor Store | | | | | | |
| Dept: 6400 Liquor Store - Purchases | | | | | | |
| 01/05/2026 | MAIN | 3852(A) | CANNON RIVER WINERY | Wine Purchases | 42251 6400 | 775.20 |
| Total For Dept: 6400 | | | | | | 775.20 |
| Dept: 6410 Liquor Store - Operations | | | | | | |
| 01/05/2026 | MAIN | 3851(A) | BY ALL MEANS | ENT GUIDE LIQ JAN 2026 | 43342 6410 | 125.00 |
| Total For Dept: 6410 | | | | | | 125.00 |
| Total For Fund: 609 | | | | | | 900.20 |
| Report Total: | | | | | | 572,304.64 |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Legislation Text

File #: Res. 2026-013, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Subject:

Consider Adopting Amended Schedule for 2026 City Council Meetings.

Action Requested:

The Northfield City Council is being asked to approve the attached Resolution adopting the amended schedule of City Council meetings for the first and third Tuesday of each month, with work sessions on the second Tuesday of each month. The previously approved schedule with the new amendments are attached.

Summary Report:

The Northfield City Charter provides that the Council shall meet at such time as may be prescribed by resolution. The meeting schedule will remain in effect until modified by the Council. The schedule can be modified at any time by resolution. Special meetings may be scheduled as needed as long as they comply with public notice requirements in accordance with the laws of Minnesota. The proposed schedule is as follows:

- Regular council meetings are the 1st and 3rd Tuesday of each month, with exceptions as noted on the attached schedule.
- Work sessions are typically scheduled on the 2nd Tuesday of each month.
- Meetings are typically held at City Hall at 6:00 p.m. unless otherwise noted.
- Regular Council meetings may be combined with work sessions when needed. Work sessions may be combined with a regular meeting, if the length of the agenda permits it. These will be posted on the meeting agenda.
- Additional meetings/work sessions will be scheduled as needed.
- Meetings and work sessions may be cancelled if not needed.

The Council previously approved the 2026 City Council schedule on September 9, 2025 via Res. 2025-076. However, it was recently brought to staff's attention that the state precinct caucuses are being held on February 3, 2026 (attachment 3). Per State Statute 202A.19 (attachment 4), local government public meetings (among others) cannot be held the same night as a caucus. Therefore, staff is proposing cancelling the February 3rd meeting and changing the February 10th work session to a regular meeting. No additional meetings will be added as a result of this change.

Alternative Options:

The Council could modify the meeting schedule or delay action on the resolution to a future meeting.

Financial Impacts:

None.

Tentative Timelines:

The current meeting schedule will remain in effect until modified by the Council.

CITY OF NORTHFIELD, MINNESOTA
CITY COUNCIL RESOLUTION 2026-013
ADOPTING SCHEDULE FOR CITY COUNCIL MEETINGS

WHEREAS, the following schedule is set forth for regular City Council meetings, unless specifically changed by the City Council:

Time: 6:00 p.m.
Location: City Hall or Virtual as needed
Meeting Dates: First and Third Tuesday of each Month (with exceptions noted on the attached list)

WHEREAS, City Council work sessions are typically scheduled on the second Tuesday of each Month; and

WHEREAS, meetings and work sessions will be added or may be cancelled or combined as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The City Council of the City of Northfield hereby adopts the amended schedule for City Council meetings as shown on the attached list for 2026.

FURTHER BE IT RESOLVED THAT:

The meeting schedule shall remain in effect until modified by the Council.

PASSED by the City Council of the City of Northfield on this 20th day of January 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP

CITY COUNCIL MEETING SCHEDULE 2026
COUNCIL MEETINGS: FIRST & THIRD TUESDAY
WORK SESSIONS: SECOND TUESDAY

In an effort to accomplish the city council’s goals for its business, the following schedule is planned for 2026. Meetings and work sessions may be combined, added or canceled as needed. Note: Schedule is subject to change. Check official meeting notice list for final schedule of meetings.

| January | February | March |
|--|---|--|
| 1/6 – Council meeting 1/13 – Work session 1/20 – Council meeting | 2/3 – Council meeting 2/10 – Council meeting Work session 2/17 – Council meeting | 3/3 – Council meeting 3/10– Work session 3/17 – Council meeting |
| April | May | June |
| 4/7 – Council meeting 4/14 – Work session 4/21 – Council meeting | 5/4 – City Administrator 6-month Check-In 5/5 – Council meeting 5/12 – Work session 5/19 – Council meeting | 6/2 – Council meeting 6/9 – Work session 6/16 – Council meeting |
| July | August | September |
| 7/7 – Council meeting 7/14 – Work session 7/21 – Council meeting | 8/3 – MONDAY Council Meeting 8/4 – Night to Unite – No Meeting 8/11 – No Meeting – Primary Election Day 8/18 – Council meeting/Work Session (regular – canvass election results) 8/25 – Council meeting | 9/1 – No Meeting (due to shift in August) 9/8– Council meeting 9/15 –Work session 9/22 - Council meeting |
| October | November | December |
| 10/6 – Council meeting 10/13 –Work Session 10/20 – Council meeting | 11/3 – No Meeting – Election Day 11/9 – City Administrator Annual Performance Review 11/10 – Council meeting (regular – canvass election results) 11/17 – Work session | 12/1– Council meeting |

Approved: September 9, 2025 (Resolution 2025-XXX)



Legislation Text

File #: 26-047, **Version:** 1

City Council Meeting Date: January 20, 2026

To: City Council
City Administrator

From: Erica Zweifel, Mayor

Consider Approval of Mayoral Board and Commission Appointments.

Action Requested:

The Northfield City Council approves the following board/commission appointments.

Summary Report:

The City Council is being asked to approve the following board, commission, and committee appointments. With the recent code updates, most board and commission appointments have shifted to an April appointment and May start to terms. However, due to various reasons, some have remained with a December appointment and January term start, including some Council appointments.

Proposed appointments in the attachment are as follows:

Northfield Area Fire and Rescue Services

- Peter Dahlen removed from the board as a voting member per Council Motion 2026-010, limiting Council representation to one member.
- Brad Ness reappointed to a partial term ending December 31, 2026.

Planning Commission

- Kathleen Holmes removed from the commission as voting member per Council Motion 2026-010, adjusting Council representation to one advisory member.

Environmental Quality Commission

- Davin Sokup removed from the commission per Council Motion 2026-010, limiting Council representation to only required and select boards/commission, not including the EQC.

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



MEMORANDUM

DATE: January 20, 2026

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Scott Wopata, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library Services; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for January 20, 2026 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday January 20, 2026:

6. 26-047 Consider Approval of Mayoral Board and Commission Appointments.

Below are two additional Mayoral board/commission appointments to be included with the previously identified Council appointments. Applications are attached.

Northfield Area Fire and Rescue Services

- Michael Stowe re appointed to a term ending December 31, 2028.
- Andrea Robinson appointed to a term ending December 31, 2028.

13. Res. 2026-015 Consider Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

Please see the attached updated Resolution 2026-015 and Exhibit A: Economic Benefit. City Administrator Martig will explain the changes at the meeting.

Contact information / Información del solicitante**First Name / Nombre ***

andrea

Last Name / Apellido *

robinson

Today's Date / Fecha de hoy *

1/20/2026

Address / Dirección *

[REDACTED]

Phone number / número de teléfono *

[REDACTED]

Email / Correo electrónico *

[REDACTED]

Selection and interests / Selección e intereses**Select board(s) or commission(s) you wish to apply for. / Seleccione la(s) junta(s) o comisión(es) a la(s) que desea presentarse. ***

You may select more than one. If the group you're interested in is not listed, please check "other" and fill in the name of the group. / Puede seleccionar más de uno. Si el grupo que le interesa no aparece en la lista, marque "otro" y escriba el nombre del grupo. Seleccione la junta, la comisión o el grupo de trabajo al que desea presentarse:

- Charter Commission / Comisión de la Carta
- Economic Development Authority / Autoridad de Desarrollo Económico
- Environmental Quality Commission / Comisión de Calidad Medioambiental
- Heritage Preservation Commission / Comisión de Preservación del Patrimonio
- Hospital Board / Junta del hospital
- Human Rights Commission / Comisión de Derechos Humanos
- Library Board / Consejo de la Biblioteca
- Youth Substance Prevention Alliance Task Force / Grupo de trabajo de la Alianza para la Prevención del Consumo de Sustancias entre los Jóvenes
- Northfield Area Fire & Rescue Services Joint Powers Board / Junta de Poderes Conjuntos de los Servicios de Rescate e Incendios del Área de Northfield
- Planning Commission/Zoning Board / Comisión de Urbanismo/Junta de Zonificación
- Other / Otro [REDACTED]

Why are you interested in serving on a City of Northfield board or commission? / ¿Por qué le interesa formar parte de una junta o comisión de la ciudad de Northfield? *

I would like to be more involved in the overall community structure of Northfield. I volunteered to serve on the Reimagine Northfield High School project as a way to be involved and aware of our current systems.

What interests you about the board(s)/commissions(s) you selected? / ¿Qué le interesa de la(s) junta(s)/comisión(es) seleccionada(s) en la pregunta 1? *

I've always had some responsibility towards fire safety emergency management in my professional life. In my personal life, I grew up with a mom who served as an EMT and was often part of that environment by default. Finding ways to bring my personal and professional experiences together is always fun and a great way to give back to the communities I am part of.

What do you feel you would add to selected board(s)/commission(s)? / ¿Qué cree que aportaría a la(s) junta(s)/comisión(es) seleccionada(s)? *

I can add the perspective of a parent and community member, as well as share insight into the role of the residential college and how that community interacts with the Fire and Rescue Services Board.

Describe any current or past experience serving on a board or commission. / Describa su experiencia actual o pasada como miembro de un consejo o comisión. *

I have served in various roles on the Project Friendship board for the past few years. Currently, I serve as the President of the Board for that organization.

Describe any current or past community involvement. / Describa cualquier participación actual o pasada en la comunidad. *

I am on the Project Friendship Board of Directors and was also part of the Reimagine Northfield High School Project. I have also been involved in the school district through various volunteering opportunities.

Describe any current or past related education, training, or work experience. / 7. Describa cualquier tipo de educación, formación o experiencia laboral relacionada actual o pasada. *

Working in Residential Life my entire career has provided many relevant trainings including some focusing on OSHA, emergency management, and overall safety. In addition, I have been trained in Mental Health First Aid, Restorative Justice, and other related topics.

What does Northfield do well? / ¿Qué hace bien Northfield? *

I value the connection and mutual support between the community and the colleges. I also appreciate that Northfield continues to be progressive in their approach to community. Finally, the updated High School project is an exciting endeavor that will benefit the entire community.

What challenges does Northfield face? / ¿A qué retos se enfrenta Northfield? *

Northfield is not immune to the current societal influences, and I imagine the state of affairs will continue to challenge all communities over the next few years. Governments have no choice but to address the concerns, regardless of the nature or direct connection. Having 2 colleges in our small town presents many opportunities and consistent challenges as town and gown relationships are a necessary discussion.

What is your vision for Northfield? / ¿Cuál es su visión de Northfield? *

I greatly value the Northfield community. When I moved here 14 years ago, it was due to my position at Carleton College and the future was unknown. I quickly came to appreciate the progressiveness of Northfield, the value placed on education at all levels, and the openness and willingness of the community to be involved. My vision would be for these to continue and expand as appropriate for our overall community.

Reapplying

If you are reapplying for a term on a board/commission, please complete the below questions. / Si Vuelve a presentar su candidatura para un mandato en un consejo/comisión, rellene las siguientes preguntas.

Explain what you've added to the work of your board or commission during your term(s). / 11. Explique qué ha aportado al trabajo de su junta/comisión durante su(s) mandato(s).

What have you found most fulfilling during your term(s)? / ¿Qué es lo que más le ha llenado durante su mandato?

What have you found most challenging during your term(s)? / 13. ¿Qué le ha resultado más difícil durante su mandato?

Questions / Preguntas

Contact Lynette Peterson, City Clerk, City of Northfield, 801 Washington St., Northfield, MN 55057

[Email Lynette Peterson](#)

Póngase en contacto con Lynette Peterson, Secretaria Municipal, Ciudad de Northfield, 801 Washington St., Northfield, MN 55057

[Envíe correo electrónico a Lynette Peterson](#)

Public data / Datos públicos

All information supplied on this form will be public data. Your address, telephone number, email address do not become public until you are appointed.

Toda la información facilitada en este formulario serán datos públicos. Su dirección, número de teléfono y dirección de correo electrónico no se harán públicos hasta que sea nombrado.

Contact information / Información del solicitante**First Name / Nombre ***

Mike

Last Name / Apellido *

Stowe

Today's Date / Fecha de hoy *

1/20/2026

Address / Dirección *

[REDACTED]

Phone number / número de teléfono *

[REDACTED]

Email / Correo electrónico *

[REDACTED]

Selection and interests / Selección e intereses**Select board(s) or commission(s) you wish to apply for. / Seleccione la(s) junta(s) o comisión(es) a la(s) que desea presentarse. ***

You may select more than one. If the group you're interested in is not listed, please check "other" and fill in the name of the group. / Puede seleccionar más de uno. Si el grupo que le interesa no aparece en la lista, marque "otro" y escriba el nombre del grupo. Seleccione la junta, la comisión o el grupo de trabajo al que desea presentarse:

- Charter Commission / Comisión de la Carta
- Economic Development Authority / Autoridad de Desarrollo Económico
- Environmental Quality Commission / Comisión de Calidad Medioambiental
- Heritage Preservation Commission / Comisión de Preservación del Patrimonio
- Hospital Board / Junta del hospital
- Human Rights Commission / Comisión de Derechos Humanos
- Library Board / Consejo de la Biblioteca
- Youth Substance Prevention Alliance Task Force / Grupo de trabajo de la Alianza para la Prevención del Consumo de Sustancias entre los Jóvenes
- Northfield Area Fire & Rescue Services Joint Powers Board / Junta de Poderes Conjuntos de los Servicios de Rescate e Incendios del Área de Northfield
- Planning Commission/Zoning Board / Comisión de Urbanismo/Junta de Zonificación
- Other / Otro [REDACTED]

Why are you interested in serving on a City of Northfield board or commission? / ¿Por qué le interesa formar parte de una junta o comisión de la ciudad de Northfield? *

I'm a current board member with 22 years of active service as a member of the Northfield Fire and Rescue service.

What interests you about the board(s)/commissions(s) you selected? / ¿Qué le interesa de la(s) junta(s)/comisión(es) seleccionada(s) en la pregunta 1? *

Past service to the Fire department and Rescue squad

What do you feel you would add to selected board(s)/commission(s)? / ¿Qué cree que aportaría a la(s) junta(s)/comisión(es) seleccionada(s)? *

The perspective of a Firefighter/Emergency Medical Technician with decades of experience with the equipment and services that NAFRS provides.

Describe any current or past experience serving on a board or commission. / Describa su experiencia actual o pasada como miembro de un consejo o comisión. *

Just completed my first 3 years NAFRS board service

Describe any current or past community involvement. / Describa cualquier participación actual o pasada en la comunidad. *

NFLD Fire and Rescue, CPR instructor. Youth sports coach. 54 year resident.

Describe any current or past related education, training, or work experience. / 7. Describa cualquier tipo de educación, formación o experiencia laboral relacionada actual o pasada. *

Fire fighter 2 certified, EMT certified. Both have expired.

What does Northfield do well? / ¿Qué hace bien Northfield? *

Spend money on things that most Northfield residents don't need, want or use.

What challenges does Northfield face? / ¿A qué retos se enfrenta Northfield? *

How to spend less money and focus on core responsibilities, not pet projects that add zero value to the community.

What is your vision for Northfield? / ¿Cuál es su visión de Northfield? *

Proactively building an industrial park that is expandable and supports tax growth so I can actually afford to continue to live in Northfield. I have a dream that one day Northfield will pinch the colleges to carry the tax burden that reflects the real estate they occupy and services they receive.

Reapplying

If you are reapplying for a term on a board/commission, please complete the below questions. / Si Vuelve a presentar su candidatura para un mandato en un consejo/comisión, rellene las siguientes preguntas.

Explain what you've added to the work of your board or commission during your term(s). / 11. Explique qué ha aportado al trabajo de su junta/comisión durante su(s) mandato(s).

Having served for 22 years on the Fire Department I recognize the must haves, want to have and nice to have's for equipment and training. That experience serves both the FD and customers.

What have you found most fulfilling during your term(s)? / ¿Qué es lo que más le ha llenado durante su mandato?

Being involved again with something that was such a large part of my life and the life of my family.

What have you found most challenging during your term(s)? / 13. ¿Qué le ha resultado más difícil durante su mandato?

Prior boards and now Chief Nelson have put the department in such a great place and have solid external controls that most of the meetings seem like show and tell. There are board members that are part of finance or capital that are in a position to provide much deeper support and contribution than I.

Questions / Preguntas

Contact Lynette Peterson, City Clerk, City of Northfield, 801 Washington St., Northfield, MN 55057

[Email Lynette Peterson](#)

Póngase en contacto con Lynette Peterson, Secretaria Municipal, Ciudad de Northfield, 801 Washington St., Northfield, MN 55057

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Legislation Text

File #: 26-048, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

Consider Approval of Amended 2025-2027 Annual Service Contract for Northfield Historical Society.

Action Requested:

The Northfield City Council is being asked to approve a motion approving the amended 2025-2027 annual service contract to provide funding to the Northfield Historical Society for their annual services with the City.

Summary Report:

The City Council approved the 2025-2027 annual service contract with the Northfield Historical Society on November 12, 2024. On January 7, 2025, the City Council approved a minor amendment for the 2025 portion of the agreement that would pay the approved amount in one installment, paid mid-January, as opposed to two installments as indicated in the initial contract. This was a request from the Northfield Historical Society. The contract was to remain as initially approved for 2026 and 2027. However, the Northfield Historical Society has again requested one payment in 2026. Staff proposes changing both 2026 and 2027 to pay the full amount in January. Staff also supports this process going forward for all similar partner contracts since it would be more efficient for the partner organization and City staff.

A redline (attachment 1) and clean (attachment 2) version of the amended contract is attached.

Please feel free to reach out to City Administrator Martig directly if there are any more detailed questions on the request.

Alternative Options:

Leave the contract as-is with two annual payments in 2026 and 2027 versus one up front as requested in the amendment.

Financial Impacts:

\$46,500 for 2026 and \$46,500 for 2027

This is not a change from the contact approved on November 12, 2024.

Tentative Timelines:

The amended contract would go into effect immediately.

CONSULTANT SERVICE CONTRACT

This Contract, made this 7-20 day of January, ~~2025~~2026, by and between the CITY OF NORTHFIELD, a Minnesota municipal corporation (the "CITY") 801 Washington Street, Northfield, MN 55057, and the NORTHFIELD HISTORICAL SOCIETY, a nonprofit corporation organized under the laws of the state of Minnesota, 408 Division St, Northfield, MN 55057 ("CONSULTANT"), (collectively the "Parties").

WHEREAS, the CITY requires certain services to assist the CITY in providing local history programming, maintaining a local history center and in archiving local and certain City historical records; and

WHEREAS, CONSULTANT agrees to furnish the various professional services required by the CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

SECTION I – CONSULTANT'S SERVICES AND RESPONSIBILITIES

- A. **Scope of Services.** CONSULTANT agrees to perform various Project services as detailed in Exhibit 1, Scope of Services, attached hereto and incorporated herein by reference.
- B. **Changes to Scope of Services/Additional Services.** Upon mutual agreement of the parties hereto pursuant to Section VI, Paragraph G of this Contract, a change to the scope of services detailed in Exhibit 1, attached hereto, may be authorized. In the event that such a change to the scope of services detailed in Exhibit 1, attached hereto, requires additional services by CONSULTANT, CONSULTANT shall be entitled to additional compensation consistent with Section III of this Contract. CONSULTANT shall give written notice to the CITY of any additional services prior to furnishing such additional services. The CITY may request an estimate of additional cost from CONSULTANT, and upon receipt of the request, CONSULTANT shall furnish such cost estimate in writing, prior to the CITY's authorization of the changed scope of services.
- C. **Standard of Care.** Services provided by CONSULTANT or its subcontractors and/or sub-consultants under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of CONSULTANT's profession or trade.
- D. **Insurance.**
 1. CONSULTANT agrees to maintain, at CONSULTANT's expense, statutory worker's compensation coverage.

2. CONSULTANT agrees to maintain, at CONSULTANT's expense, general liability insurance coverage insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT's general business activities (including automobile use).
 - i. The liability insurance policy shall provide coverage for each occurrence in the minimum amount of \$1,000,000.
 - ii. The liability insurance policy shall name the City of Northfield as additional insured.
 - iii. The liability insurance policy shall provide a minimum aggregate limit of \$2,000,000.
3. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages, are hereby provided to the CITY by CONSULTANT and are attached hereto as Exhibit 2.

SECTION II – THE CITY'S RESPONSIBILITIES

- A. The CITY shall promptly compensate CONSULTANT as services are performed to the satisfaction of the CITY's City Clerk, in accordance with Section III of this Contract.
- B. The CITY shall provide access to any and all previously acquired information relevant to the scope of services detailed in Exhibit 1, attached hereto, in its custody to CONSULTANT for its use, at CONSULTANT's request.
- C. The City Clerk shall serve as the liaison person to act as the CITY's representative with respect to services to be rendered under this Contract. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define the CITY's policies with respect to the Project and CONSULTANT's services.

Such person shall be the primary contact person between the CITY and CONSULTANT with respect to the services from CONSULTANT under this Contract. The CITY reserves the right to substitute the authorized contact person at any time and shall notify CONSULTANT thereof.

SECTION III – CONSIDERATION

- A. **Fees.** The CITY will compensate CONSULTANT as detailed in Exhibit 3, Schedule of Fees, which is attached hereto and incorporated herein by reference, for CONSULTANT's performance of services under this Contract.
- B. If the CITY fails to make any payment due CONSULTANT for services performed to the satisfaction of the City Clerk as detailed in Exhibit 3, CONSULTANT, without waiving any claim or right against the CITY and without incurring liability whatsoever to the

CITY, suspend services due under this Contract until CONSULTANT has been paid in full all amounts due for services, expenses and charges.

SECTION IV – TERM AND TERMINATION

- A. **Term.** This Contract shall be in effect until such time as the Project is completed, but in no event later than December 31, 2027.
- B. **Termination.** This Contract may be terminated by either party for any reason or for convenience by either party upon thirty (30) days written notice. In the event of termination, CITY shall be obligated to CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Contract.
- C. **Default.** If CONSULTANT fails to satisfy any of the provisions of this Contract, or so fails to perform and/or administer the services detailed in Exhibit 1, attached hereto, pursuant to the requirements of Section I of this Contract, in such a manner as to endanger the performance of the Contract or the services provided hereunder, this shall constitute default. Unless CONSULTANT's default is excused by CITY, CITY may, upon written notice, immediately cancel this Contract or exercise any other rights or remedies available to CITY under this Contract or law. In the event of CONSULTANT's default, CONSULTANT shall be liable to CITY for any and all costs, disbursements, attorney and consultant fees reasonably incurred by CITY in enforcing this Contract.
- D. **Suspension of Work.** If any work performed by CONSULTANT is abandoned or suspended in whole or in part by the CITY, CONSULTANT shall be paid for any services performed to the satisfaction of the CITY Administrator prior to CONSULTANT's receipt of written notice from the CITY of such abandonment or suspension, but in no event shall the total of CITY's payments to CONSULTANT under this Contract be required to exceed a percentage of the total contract price (calculated by either the Contract price or the maximum price set forth in Exhibit 3, attached hereto) equivalent to the percentage of the scope of services completed by CONSULTANT to the satisfaction of the CITY Administrator.

SECTION V – INDEMNIFICATION

- A. CONSULTANT shall indemnify, protect, save, hold harmless and insure the CITY, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by CONSULTANT or its agents, employees, contractors, subcontractors, or sub-consultants with respect to CONSULTANT's performance of its obligations under this Contract. CONSULTANT shall defend the CITY against the foregoing, or litigation in connection with the foregoing, at CONSULTANT's expense, with counsel reasonably acceptable to the CITY. The CITY, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The

indemnification provision of this Section shall not apply to damages or other losses proximately caused by the negligence or willful misconduct of the CITY. All indemnification obligations shall survive termination, expiration or cancellation of this Contract.

- B. Nothing contained in this Contract shall create a contractual relationship with or a cause of action in favor of a third party against the CITY or CONSULTANT. CONSULTANT's services under this Contract are being performed solely for the CITY's benefit, and no other entity shall have any claim against CONSULTANT because of this Contract or the performance or nonperformance of services provided hereunder.

SECTION VI – GENERAL TERMS

- A. **Voluntary and Knowing Action.** The PARTIES, by executing this Contract, state that they have carefully read this Contract and understand fully the contents thereof; that in executing this Contract they voluntarily accept all terms described in this Contract without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- B. **Authorized Signatories.** The PARTIES each represent and warrant to the other that (1) the persons signing this Contract are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Contract against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- C. **Notices.** The PARTIES' representatives for notification for all purposes are:

THE CITY:

City Administrator
801 Washington Street
Northfield, MN 55057
Phone: (507) 645-3009

CONSULTANT:

Executive Director
Northfield Historical Society
408 Division Street
Northfield MN 55057
Phone: 507-645-9268

- D. **Independent Contractor Status.** CONSULTANT, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of the CITY for any purpose. No statement contained in this Contract shall be construed so as to find CONSULTANT to be an employee of the CITY, and CONSULTANT shall not be entitled to any of the rights, privileges, or benefits of employees of the CITY, including

but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

CONSULTANT acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due CONSULTANT, and that it is CONSULTANT's sole obligation to comply with the applicable provisions of all Federal and State tax laws.

CONSULTANT shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

CONSULTANT is responsible for hiring sufficient workers to perform the services/duties required by this Contract, withholding their taxes and paying all other employment tax obligations on their behalf.

- E. **Subcontracting.** CONSULTANT shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of the CITY. CONSULTANT shall be responsible for the performance of all subcontractors and/or sub-consultants.
- F. **Assignment.** This Contract may not be assigned by either Party without the written consent of the other Party.
- G. **Modifications/Amendment.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the CITY and CONSULTANT.
- H. **Records—Availability and Retention.** Pursuant to Minn. Stat. § 16C.05, subd. 5, CONSULTANT agrees that the CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONSULTANT and involve transactions relating to this Contract.

CONSULTANT agrees to maintain these records for a period of six years from the date of termination of this Contract.
- I. **Force Majeure.** The PARTIES shall each be excused from performance under this Contract while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, and any act of government, except acts by the City Council, or military authority. In the event either party is rendered unable wholly or in part by force majeure to carry out its obligations

under this Contract then the party affected by force majeure shall give written notice with explanation to the other party immediately.

- J. **Compliance with Laws.** CONSULTANT shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which CONSULTANT is responsible.
- K. **Covenant Against Contingent Fee.** CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Contract.
- L. **Covenant Against Vendor Interest.** CONSULTANT warrants that it is not employed by any vendor of equipment or service provider that could result in a commission, percentage, brokerage, or contingent fee as a result of CONSULTANT's association with the CITY.
- M. **Non-Discrimination.** The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Contract as if fully set forth herein.
- N. **Interest City Officials.** No elected official, officer, or employee of the CITY shall during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Contract or the proceeds thereof.
- O. **Governing Law.** This Contract shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Contract without regard to its choice of law or conflict of laws principles.
- P. **Data Practices.** The PARTIES acknowledge that this Contract is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*
- Q. **No Waiver.** Any Party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Contract or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Party's right to assert or rely upon the terms and conditions of this Contract. Any express waiver of a term of this Contract shall not be binding and effective unless made in writing and properly executed by the waiving Party.
- R. **Patented Devices, Materials and Processes.** If this Contract requires, or the CONSULTANT desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, CONSULTANT shall provide for

such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with CITY. If no such agreement is made or filed as noted, CONSULTANT shall indemnify and hold harmless CITY from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract, and shall indemnify and defend CITY for any costs, liability, expenses and attorney's fees that result from any such infringement.

- S. **Mechanic's Liens.** CONSULTANT hereby covenants and agrees that CONSULTANT will not permit or allow any mechanic's or materialman's liens to be placed on the City's interest in any Property that is the subject of the Project during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on CITY's interest, CONSULTANT shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that CONSULTANT may contest any such lien provided CONSULTANT first posts a surety bond, in favor of and insuring CITY, in an amount equal to 125% of the amount of any such lien.
- T. **Severability.** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Contract to the extent of its invalidity or unenforceability, and this Contract shall be construed and enforced as if the Contract did not contain that particular provision to the extent of its invalidity or unenforceability.
- U. **Entire Contract.** These terms and conditions constitute the entire Contract between the PARTIES regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Contract.
- V. **Headings and Captions.** Headings and captions contained in this Contract are for convenience only and are not intended to alter any of the provisions of this Contract and shall not be used for the interpretation of the validity of the Contract or any provision hereof.
- W. **Survivability.** All covenants, indemnities, guarantees, releases, representations and warranties by any Party or PARTIES, and any undischarged obligations of the CITY and CONSULTANT arising prior to the expiration of this Contract (whether by completion or earlier termination), shall survive such expiration.
- X. **Execution.** This Contract may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any Party to the counterpart shall be deemed a signature to the Contract, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing Party.

SECTION VII –SIGNATURES

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

CONSULTANT: NORTHFIELD HISTORICAL SOCIETY

By: _____
Sean Allen, Its Executive Director

Date: _____

CITY OF NORTHFIELD:

By: _____
Erica Zweifel, Its Mayor

Date: _____

By: _____
Lynette Peterson, Its City Clerk

Date: _____

EXHIBIT 1

SCOPE OF SERVICES

Subject to the terms of this Contract, CONSULTANT shall perform the following services as its contractual obligation to the CITY:

- 1. Collect Northfield area history**
 - a. Identify those objects and records that best tell the story of the Northfield area, including those provided by the City, and accept them for the collection
 - b. Establish an ongoing retention schedule and transfer of records held by the City to NHS

- 2. Provide proper care for the objects and records held by NHS, including those provided by the City**
 - a. Provide aid to the Historic Preservation Commission and other researchers by digitizing relevant building and house records

- 3. Provide aid to the Historic Preservation Commission and other researchers by digitizing relevant building and house records**
 - a. Relevant records will include, but not be limited to, Marsten Headley's research files at NHS and Steve Edwin's personal HPC records
 - b. Investigate the possibility of uploading digital scans and metadata to the Northfield-Rice County Digital History Collection

- 4. Serve as one of the core entities the City relies on to promote Northfield, past and present**
 - a. Encourage local elementary students studying Northfield to visit the museum
 - i. Provide free museum admission for children and students.
 - ii. Share the story of Northfield beyond the 1876 raid
 - b. Research and develop interactive content on local indigenous people to supplement what is currently on display in the bank raid exhibit.
 - c. Continue to partner on the completion of a City Hall historical Washington Elementary School display planned for the foyer off the Washington Street access.
 - d. Implement Spanish language translation for written materials related to the Museum.

- 5. Acknowledge partnership with and support by the City.**
 - a. Use the appropriate approved City of Northfield credit line and logo(s) in printed materials, news releases, videos, social media posts, newsletters and web sites. If written credit is not applicable, provide oral credit during each event, performance, or media interviews.
 - b. Written acknowledgement must be accompanied by approved City logo and must be noted as follows: Our operation is made possible in part by assistance from the City of Northfield.

- 6. Participate in City productions and materials as requested.**

- a. Cooperate with City to create video and written materials. Cooperation includes timely communication, eager participation in the creation of video and written materials and sharing of all City-created materials through the CONSULTANTS communication channels.
- 7. Notice all CONSULTANT events on City Community Events Calendar.**
- a. For all public events, create and submit on City-managed Community Events Calendar. These can be events, classes, exhibits, or whatever may be appropriate for the organization.

The CONSULTANT will report to the CITY mid -year. The CONSULTANT will submit a written report before the respective City Council meeting on the reports and make verbal presentations to the City Council at the meetings. Finally, the CONSULTANT will also submit its year -to -date financial report for the meetings.

EXHIBIT 2

CERTIFICATES OF REQUIRED INSURANCE COVERAGES

[Certificates of Insurance attached hereto]

EXHIBIT 3

SCHEDULE OF FEES

Subject to the limitations set forth in this Exhibit, the CITY will pay CONSULTANT \$42,000 for 2025, \$ 46,500 for 2026, and \$ 46,500 for 2027 (“Contract price”) for CONSULTANT’s services, including expenses, under this Contract.

The CITY will pay one payment ~~in the first year (2025)~~ of the Contract to CONSULTANT, in the following manner:

- a) One Installment. The first installment and second installment shall be paid on or before January 15; and

~~The CITY will pay two installment payments in the second and third year (2026 and 2027) of the Contract to CONSULTANT, in the following manner:~~

- ~~b) First Installment. The first installment of half the fee shall be paid on or before January 15; and~~
- ~~c) Second Installment: The second installment of half the fee shall be paid on or before August 15.~~

The CITY’s responsibility to make the payments described above shall be contingent upon CONSULTANT first demonstrating, to the CITY’s satisfaction, progress in:

1. Accomplishing its responsibilities listed in Exhibit 1;
2. Providing written and verbal reports on such progress to the CITY, in a form satisfactory to the CITY, prior to the second disbursement outlined above.

CONSULTANT SERVICE CONTRACT

This Contract, made this 20 day of January, 2026, by and between the CITY OF NORTHFIELD, a Minnesota municipal corporation (the "CITY") 801 Washington Street, Northfield, MN 55057, and the NORTHFIELD HISTORICAL SOCIETY, a nonprofit corporation organized under the laws of the state of Minnesota, 408 Division St, Northfield, MN 55057 ("CONSULTANT"), (collectively the "Parties").

WHEREAS, the CITY requires certain services to assist the CITY in providing local history programming, maintaining a local history center and in archiving local and certain City historical records; and

WHEREAS, CONSULTANT agrees to furnish the various professional services required by the CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

SECTION I – CONSULTANT'S SERVICES AND RESPONSIBILITIES

- A. **Scope of Services.** CONSULTANT agrees to perform various Project services as detailed in Exhibit 1, Scope of Services, attached hereto and incorporated herein by reference.
- B. **Changes to Scope of Services/Additional Services.** Upon mutual agreement of the parties hereto pursuant to Section VI, Paragraph G of this Contract, a change to the scope of services detailed in Exhibit 1, attached hereto, may be authorized. In the event that such a change to the scope of services detailed in Exhibit 1, attached hereto, requires additional services by CONSULTANT, CONSULTANT shall be entitled to additional compensation consistent with Section III of this Contract. CONSULTANT shall give written notice to the CITY of any additional services prior to furnishing such additional services. The CITY may request an estimate of additional cost from CONSULTANT, and upon receipt of the request, CONSULTANT shall furnish such cost estimate in writing, prior to the CITY's authorization of the changed scope of services.
- C. **Standard of Care.** Services provided by CONSULTANT or its subcontractors and/or sub-consultants under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of CONSULTANT's profession or trade.
- D. **Insurance.**
 1. CONSULTANT agrees to maintain, at CONSULTANT's expense, statutory worker's compensation coverage.

2. CONSULTANT agrees to maintain, at CONSULTANT's expense, general liability insurance coverage insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT's general business activities (including automobile use).
 - i. The liability insurance policy shall provide coverage for each occurrence in the minimum amount of \$1,000,000.
 - ii. The liability insurance policy shall name the City of Northfield as additional insured.
 - iii. The liability insurance policy shall provide a minimum aggregate limit of \$2,000,000.
3. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages, are hereby provided to the CITY by CONSULTANT and are attached hereto as Exhibit 2.

SECTION II – THE CITY'S RESPONSIBILITIES

- A. The CITY shall promptly compensate CONSULTANT as services are performed to the satisfaction of the CITY's City Clerk, in accordance with Section III of this Contract.
- B. The CITY shall provide access to any and all previously acquired information relevant to the scope of services detailed in Exhibit 1, attached hereto, in its custody to CONSULTANT for its use, at CONSULTANT's request.
- C. The City Clerk shall serve as the liaison person to act as the CITY's representative with respect to services to be rendered under this Contract. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define the CITY's policies with respect to the Project and CONSULTANT's services.

Such person shall be the primary contact person between the CITY and CONSULTANT with respect to the services from CONSULTANT under this Contract. The CITY reserves the right to substitute the authorized contact person at any time and shall notify CONSULTANT thereof.

SECTION III – CONSIDERATION

- A. **Fees.** The CITY will compensate CONSULTANT as detailed in Exhibit 3, Schedule of Fees, which is attached hereto and incorporated herein by reference, for CONSULTANT's performance of services under this Contract.
- B. If the CITY fails to make any payment due CONSULTANT for services performed to the satisfaction of the City Clerk as detailed in Exhibit 3, CONSULTANT, without waiving any claim or right against the CITY and without incurring liability whatsoever to the

CITY, suspend services due under this Contract until CONSULTANT has been paid in full all amounts due for services, expenses and charges.

SECTION IV – TERM AND TERMINATION

- A. **Term.** This Contract shall be in effect until such time as the Project is completed, but in no event later than December 31, 2027.
- B. **Termination.** This Contract may be terminated by either party for any reason or for convenience by either party upon thirty (30) days written notice. In the event of termination, CITY shall be obligated to CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Contract.
- C. **Default.** If CONSULTANT fails to satisfy any of the provisions of this Contract, or so fails to perform and/or administer the services detailed in Exhibit 1, attached hereto, pursuant to the requirements of Section I of this Contract, in such a manner as to endanger the performance of the Contract or the services provided hereunder, this shall constitute default. Unless CONSULTANT's default is excused by CITY, CITY may, upon written notice, immediately cancel this Contract or exercise any other rights or remedies available to CITY under this Contract or law. In the event of CONSULTANT's default, CONSULTANT shall be liable to CITY for any and all costs, disbursements, attorney and consultant fees reasonably incurred by CITY in enforcing this Contract.
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such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with CITY. If no such agreement is made or filed as noted, CONSULTANT shall indemnify and hold harmless CITY from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract, and shall indemnify and defend CITY for any costs, liability, expenses and attorney's fees that result from any such infringement.

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SECTION VII –SIGNATURES

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

CONSULTANT: NORTHFIELD HISTORICAL SOCIETY

By: _____
Sean Allen, Its Executive Director

Date: _____

CITY OF NORTHFIELD:

By: _____
Erica Zweifel, Its Mayor

Date: _____

By: _____
Lynette Peterson, Its City Clerk

Date: _____

EXHIBIT 1

SCOPE OF SERVICES

Subject to the terms of this Contract, CONSULTANT shall perform the following services as its contractual obligation to the CITY:

- 1. Collect Northfield area history**
 - a. Identify those objects and records that best tell the story of the Northfield area, including those provided by the City, and accept them for the collection
 - b. Establish an ongoing retention schedule and transfer of records held by the City to NHS

- 2. Provide proper care for the objects and records held by NHS, including those provided by the City**
 - a. Provide aid to the Historic Preservation Commission and other researchers by digitizing relevant building and house records

- 3. Provide aid to the Historic Preservation Commission and other researchers by digitizing relevant building and house records**
 - a. Relevant records will include, but not be limited to, Marsten Headley's research files at NHS and Steve Edwin's personal HPC records
 - b. Investigate the possibility of uploading digital scans and metadata to the Northfield-Rice County Digital History Collection

- 4. Serve as one of the core entities the City relies on to promote Northfield, past and present**
 - a. Encourage local elementary students studying Northfield to visit the museum
 - i. Provide free museum admission for children and students.
 - ii. Share the story of Northfield beyond the 1876 raid
 - b. Research and develop interactive content on local indigenous people to supplement what is currently on display in the bank raid exhibit.
 - c. Continue to partner on the completion of a City Hall historical Washington Elementary School display planned for the foyer off the Washington Street access.
 - d. Implement Spanish language translation for written materials related to the Museum.

- 5. Acknowledge partnership with and support by the City.**
 - a. Use the appropriate approved City of Northfield credit line and logo(s) in printed materials, news releases, videos, social media posts, newsletters and web sites. If written credit is not applicable, provide oral credit during each event, performance, or media interviews.
 - b. Written acknowledgement must be accompanied by approved City logo and must be noted as follows: Our operation is made possible in part by assistance from the City of Northfield.

- 6. Participate in City productions and materials as requested.**

- a. Cooperate with City to create video and written materials. Cooperation includes timely communication, eager participation in the creation of video and written materials and sharing of all City-created materials through the CONSULTANTS communication channels.
- 7. Notice all CONSULTANT events on City Community Events Calendar.**
- a. For all public events, create and submit on City-managed Community Events Calendar. These can be events, classes, exhibits, or whatever may be appropriate for the organization.

The CONSULTANT will report to the CITY mid -year. The CONSULTANT will submit a written report before the respective City Council meeting on the reports and make verbal presentations to the City Council at the meetings. Finally, the CONSULTANT will also submit its year -to -date financial report for the meetings.

EXHIBIT 2

CERTIFICATES OF REQUIRED INSURANCE COVERAGES

[Certificates of Insurance attached hereto]

EXHIBIT 3

SCHEDULE OF FEES

Subject to the limitations set forth in this Exhibit, the CITY will pay CONSULTANT \$42,000 for 2025, \$ 46,500 for 2026, and \$ 46,500 for 2027 (“Contract price”) for CONSULTANT’s services, including expenses, under this Contract.

The CITY will pay one payment of the Contract to CONSULTANT, in the following manner:

- a) One Installment. The first installment and second installment shall be paid on or before January 15; and

The CITY’s responsibility to make the payment described above shall be contingent upon CONSULTANT first demonstrating, to the CITY’s satisfaction, progress in:

1. Accomplishing its responsibilities listed in Exhibit 1;
2. Providing written and verbal reports on such progress to the CITY, in a form satisfactory to the CITY, prior to the second disbursement outlined above.



Legislation Text

File #: Res. 2026-014, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Approve application for premises permit for the Waterford Warriors Snowmobile Club at Applebee's.

Action Requested:

The Northfield City Council is being asked to consider the attached resolution approving a premises permit application for the Waterford Warriors Snowmobile Club to conduct gambling activities at Applebee's, 2433 MN Highway 3, Northfield.

Summary Report:

The Waterford Warriors Snowmobile Club is in the process of applying for a premises permit to conduct charitable gambling at Applebee's pursuant to Gambling Control Board procedures, part of the process includes obtaining city approval of the premises permit. The premises permit allows the Waterford Warriors Snowmobile Club to conduct gambling activities at Applebee's subject to the rules and regulations of the Minnesota Gambling Control Board. Effective July 1, 2009, the term of a premises permit is perpetual. The permit remains in effect until the organization terminates the site or the Gambling Control Board suspends or revokes the permit. Organizations are no longer required to renew premises permits every two years. Staff recommends approval.

Alternative Options:

N/A

Financial Impacts:

The City of Northfield receives a \$50 fee for the premises permit.

Tentative Timelines:

N/A

CITY OF NORTHFIELD, MN
RESOLUTION 2026-2014
APPROVING PREMISES PERMIT APPLICATION FOR THE
WATERFORD WARRIORS SNOWMOBILE CLUB

WHEREAS, the Waterford Warriors Snowmobile Club is applying to the Gambling Control Board for a premises permit to conduct gambling activities at Applebee's, 2433 MN Highway 3, Northfield, Minnesota; and

WHEREAS, the City must consider approval or denial of such applications.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The City Council of the City of Northfield hereby approves a premises permit application for the Waterford Warriors Snowmobile Club to conduct gambling activities at 2433 MN Highway 3, Northfield, Minnesota.

PASSED by the City Council of the City of Northfield on this 20th day of January, 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP



Legislation Text

File #: 26-049, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Jeff Schroepfer, Chief of Police

Consideration of a Capital Membership Agreement with the City of Lakeville for Use of the FiRST Center Public Safety Training Facility.

Action Requested:

The Northfield City Council is asked to consider a motion approving the attached FiRST Center Capital Membership Agreement between the City of Northfield and the City of Lakeville and authorizing the Mayor and City Clerk to execute the agreement.

Summary Report:

The City Council is asked to approve a Capital Membership Agreement between the City of Northfield and the City of Lakeville for participation in the Lakeville FiRST Center, a regional public safety training facility located at 7777 - 214th Street, Lakeville, Minnesota.

The FiRST Center is a purpose-built training facility designed for use by law enforcement and other public safety first responders. The facility was constructed in part with funding from a State of Minnesota Department of Public Safety grant and is intended to support high-quality training for agencies serving the south metro area and surrounding communities.

Under this agreement, the Northfield Police Department will participate as a **Capital Member** for a ten (10) year term. Capital Membership provides priority scheduling and access to a wide range of training spaces, including firearms ranges, classrooms, defensive tactics space, virtual reality training areas, and reality-based training environments. The agreement also allows department personnel to access the facility outside of normal business hours, subject to designated agency oversight and facility rules.

The agreement requires a one-time, nonrefundable initiation fee of \$10,000 and an annual membership fee based on the number of sworn peace officer positions authorized by the City. Annual membership fees are subject to scheduled increases over the term of the agreement, as outlined in the contract.

This agreement supports the Northfield Police Department's ongoing training needs by providing consistent access to modern, specialized training facilities that are not available locally.

City staff recommends approval of this agreement.

Alternative Options:

An alternative option would be to not enter into the FiRST Center Capital Membership Agreement. Staff does not recommend this option, as it would significantly limit access to advanced and specialized training opportunities for officers and would require the City to seek comparable training facilities on an ad hoc basis, likely at increased cost and with reduced availability.

Financial Impacts:

The agreement includes a one-time initiation fee of \$10,000 and ongoing annual membership fees calculated at \$1,100 per authorized sworn officer (currently 26), subject to annual increases as specified in the agreement. These costs are anticipated to be included within the Police Department's annual training budget and long-term financial planning.

Tentative Timelines:

Following Council approval and execution, the agreement will be effective upon completion of the FiRST Center, around July 2026, and will remain in effect for a ten-year term.

FiRST CENTER CAPITAL MEMBERSHIP AGREEMENT

THIS MEMBERSHIP AGREEMENT (“Agreement”) is made and entered into as of the 1st day of _____, 202_ by and between CITY OF LAKEVILLE, a Minnesota municipal corporation (“Lakeville”) and _____, a _____, on behalf of its [police department/law enforcement agency] (“Department”) (each sometimes hereinafter called “party,” and both sometimes collectively called “parties”).

Recitals

A. Lakeville owns and operates FiRST Center, a training facility designed for use by public safety first responders (“FiRST Center”). FiRST Center is located at 7777 – 214th Street, Lakeville, MN 55044.

B. The construction of FiRST Center was funded, in part, by a grant from the State of Minnesota Department of Public Safety and is subject to the terms and conditions of a General Funds Grant Agreement Construction Grant for the Lakeville Regional Public Safety Training Center (the “Grant”). The Grant was authorized by Minnesota Laws 2023, chapter 72, Art. 2, Sec. 6 for the purpose of providing training facilities for first responders serving the south portion of the Twin Cities metropolitan area and adjacent cities and counties.

B. FiRST Center includes a variety of separate training spaces, each of which Lakeville makes available for rental. FiRST Center is intended primarily for use by law enforcement agencies and sworn peace officers, but portions of the facility are available for use by non-law enforcement governmental agencies.

C. Lakeville offers two levels of memberships to governmental entities: Capital Membership and Preferred Membership. The purchase of a membership entitles the member government entity with preferred scheduling, pricing and other benefits.

D. Department desires to purchase a membership in FiRST Center at the Capital Membership level.

E. This Agreement is entered into for the purposes of carrying out the purpose for which the Grant was allocated, as set forth at Recital B above and pursuant to Minn. Stat. § 471.59.

Capital Membership Terms and Conditions

1. **Term of Agreement; Termination.** This Agreement is effective as of the date written above and has a term of ten (10) years. Department may terminate this Agreement early by providing written notice to Lakeville of its intent to terminate, not less than 12 months in advance of the effective date of termination; provided: (1) no termination may be effective within the first five (5) years of this Agreement; and (2) the annual membership fee for 12 months preceding the early termination date will be 100% of the amount required by section 4(b) of this Agreement. Lakeville may terminate this Agreement if: (a) there is a material default by

Member that remains uncured after 30 days' written notice from Lakeville to Member or (b) the specific purpose for which the Grant was allocated is terminated or changed.

2. **Definitions.** For purposes of this Agreement, the terms below have the meanings ascribed to them:

“Capital Member” means any government entity that has purchased a membership for its law enforcement agency at the Capital Membership level. All references to “Capital Member” in this Agreement include the Department.

“Department” means the police department or other law enforcement agency of the government entity identified above.

“Space” means any of the individual spaces described in section 5 of this Agreement, any two or more of which are collectively referred to as “Spaces.”

“General Schedule” means the schedule of normal operating hours for FiRST Center, during which non-member law enforcement agencies, non-member governmental entities, and members of the public may reserve FiRST Center Spaces.

“Preferred Member” means the law enforcement agency of any government entity that has purchased a membership at the Preferred Membership level.

“Authorized Agency Representatives” or “AARs” are those employees designated by Department to oversee Users’ use of the Center, as provided in section 3(b) of this Agreement.

“Users” means every sworn peace officer who is an employee of Department and those non-sworn employees of the Department as authorized by the Department’s chief law enforcement officer, each of whom is a “User.”

3. **Roster of Users; Authorized Agency Representatives; Responsibilities.**

- a. This Agreement allows Users to access the Center outside of normal business hours. The parties agree that, for the security of the Center and all persons using the Center, it is essential that Department provide Lakeville with a roster of all Users in its employ and maintain that roster as current by promptly notifying Lakeville of any changes in the roster. When possible, Department must notify Lakeville at least three business days in advance of the date that a User will separate from employment with Department; and in all other cases Department must notify Lakeville as soon as practicable of the User’s separation from employment.
- b. Department must designate one or more AARs who will coordinate the use of the Center by Department and its Users. At least one AAR must be present in each space(s) when Department or any of its Users accesses the Facility in the absence of FiRST Center Staff, whether during or after normal operating hours. Lakeville

will provide each AAR with mandatory orientation and instruction on the Center and its operations. Lakeville will provide each AAR with a key fob for access to the Center, to be used only by the AAR. AARs are prohibited from sharing the key fob with any other person. Only AARs may reserve Spaces for use by the Department or Users.

c. AARs have the following responsibilities:

- (1) Providing each User with a copy of the rules and regulations issued by Lakeville for the use of FiRST Center, prior to the User's use of the FiRST Center.
- (2) Obtaining each User's signature on a liability waiver form issued by Lakeville, prior to the User's first use of the FiRST Center. AARs must provide the original executed waiver form to the FiRST Center manager, and must maintain a copy for Member's use.
- (3) Each AAR shall be responsible for ensuring that all Spaces used by the Department or its Users are properly cleaned and reset after each use. This includes removal of trash/brass/debris, sanitization of surfaces, floors, and equipment, and restoration of the Space to its original condition. Lakeville will provide each AAR with training on the use of cleaning equipment and procedures. AARs must follow all cleaning protocols as instructed by the Lakeville FiRST Center Manager.

4. **Membership Fees.** Department agrees to pay the following membership fees:

- a. Initiation fee. Within thirty (30) days after the date of this Agreement, Department agrees to pay Lakeville a one-time, nonrefundable initiation fee of Ten Thousand and No/100ths Dollars (\$10,000.00).
- b. Annual membership fees. Department agrees to pay an annual membership fee to Lakeville equal to One Thousand One Hundred and No/100ths Dollars (\$1,100.00) for each sworn peace officer that the Department is authorized to employ at the time payment is made, regardless of whether all authorized positions are filled. There are no mid-year adjustments to annual membership fees, regardless of whether the Department's authorized roster increases or decreases.
 - (1) Every payment of annual membership fees must be accompanied by verification of the Department's authorized number of sworn officers and a current roster of all Users for the Department.
 - (2) The initial payment of membership fees is due within thirty (30) days of the date of this Agreement, and the fees shall be prorated for any partial calendar year. Payments for subsequent calendar years are due on or before January 5 of the

calendar year to which the payment will apply. The payment for the last calendar year of this Agreement shall be prorated to the termination date.

(3) The per-User rate of \$1,100.00 will automatically increase by a percentage as provided in this clause, as of the anniversary date of this Agreement, and the annual payments must reflect the price adjustment for the applicable portion of each calendar year. For the second through fifth years of this Agreement, the annual increase will be three percent (3%); for the sixth through tenth years of this Agreement; the annual increase will be determined by Lakeville and will be not less than three percent (3%) and not more than five percent (5%). Lakeville will provide Member with notice of rate changes by August 1 of the year preceding the effective date of the rate change.

c. In consideration of the initial fee and the annual membership fee, Department is entitled to priority scheduling of Spaces in accordance with section 6 of this Agreement, at no additional charge.

5. **Available Spaces and Use Segments.** The following Spaces within FiRST Center are available for use by Department as provided in this Agreement:

- a. 12-Lane, 50-yard gun range (“50-yard Range”). The 50-Yard Range is intended for use primarily by law enforcement agencies and their sworn peace officer employees. It is available for priority scheduling by the Lakeville Police Department, Capital Members and Preferred Members in accordance with section 6 below. During the priority scheduling period Capital Members shall be allotted 1.5 hours per authorized sworn officer per calendar year. The 50-Yard Range may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours.
- b. 6-Lane, 25-yard gun range (“25-yard Range”). The 25-Yard Range is intended for use by law enforcement agencies and members of the general public. It is available for priority scheduling by the Lakeville Police Department, Capital Members and Preferred Members in accordance with section 6 below. During the priority scheduling period Capital Members shall be allotted 1.5 hours per authorized sworn officer per calendar year. The 25-Yard Range may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours.
- c. Two rooms are available for classroom training, each of which can accommodate up to 57 persons, or when combined, up to 114 persons (collectively, the “Classrooms,” and individually, a “Classroom”). The Classrooms are intended for use by law enforcement agencies, non-law-enforcement governmental entities, and members of the general public. They are available for priority scheduling by the Lakeville Police and Fire Departments, Capital Members, and Preferred Members in accordance with

Section 6 below. During the priority scheduling period, Capital Members shall be allotted 2.0 hours per authorized sworn officer per calendar year. A Classroom may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours. When both Classrooms are reserved concurrently, each Classroom will count separately toward the total allotted hours (i.e., one hour per Classroom).

- d. Defensive Tactics/Mats room (“Mats Room”). The Mats Room is 1,503 square feet in size with wall pads and floor mats. The Mats Room is intended for use by law enforcement agencies and their sworn peace officer employees and by fire departments and their firefighters. It is available for priority scheduling by the Lakeville Police and Fire Departments, Capital Members and Preferred Members in accordance with section 6 below. During the priority scheduling period Capital Members shall be allotted 1.5 hours per authorized sworn officer per calendar year. The Mats Room may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours.
- e. Virtual reality training area (“VR Area”). The VR Training Area is a purpose-built environment designed to immerse officers in realistic, scenario-based training through the use of cutting-edge virtual reality technology. The VR Area is intended for use by law enforcement agencies and their sworn peace officer employees and by fire departments and their firefighters. It is available for priority scheduling by the Lakeville Police and Fire Departments, Capital Members and Preferred Members in accordance with section 6 below. During the priority scheduling period Capital Members shall be allotted 1.0 hours per authorized sworn officer per calendar year. The VR Area may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours.
- f. Indoor reality-based training area and outdoor training area (“IR Area”). The IR Area is a two-story reality-based training space featuring flexible wall systems that simulate a variety of commercial and residential environments, with customizable lighting and sound options. The IR Area is intended for use by law enforcement agencies and their sworn peace officer employees and by fire departments and their firefighters. It is available for priority scheduling by the Lakeville Police and Fire Departments, Capital Members and Preferred Members in accordance with section 6 below. During the priority scheduling period Capital Members shall be allotted 1.5 hours per authorized sworn officer per calendar year. The IR-Area may be reserved for a minimum of four (4) hours during the designated weekday time blocks of 8:00 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m. Reservations beginning after 4:00 p.m. do not require a minimum number of hours.

6. **Priority Scheduling.** Lakeville will make FiRST Center Spaces available for priority reservation by the Lakeville Police and Fire Departments, Capital Members and Preferred

Members, as provided in this section. Lakeville will follow the process described below during the entire term of this Agreement but may modify the specified dates for the first calendar year of the Center's operation, which is expected to be a partial calendar year.

- a. No later than November 1 of each year, each Capital Member must notify Lakeville of its requested priority reservation times and dates for each Space.
- b. Lakeville staff shall review the schedules requested by all Capital Members and shall work in good faith with the law enforcement agencies of all Capital Members to resolve any scheduling conflicts. Each Capital Member agrees to work promptly and in good faith with Lakeville staff and any Capital Members to resolve scheduling conflicts.
- c. Lakeville, in its sole discretion, shall make a scheduling determination for any unresolved scheduling conflicts among Capital Members by December 1 of each year and shall notify Capital Members of the schedule.
- d. After the schedule for Capital Members is determined, Lakeville will follow a similar process for Preferred Member reservations. After the schedule for Preferred Members is determined and prior to the next calendar year, Lakeville will release the General Schedule for the FiRST Center for the upcoming calendar year.

7. **Use in Addition to Priority Scheduling.** In addition to the Department's priority reservations, the Department is allowed to use FiRST Center Spaces as follows:

- a. Subject to paragraph (c) of this section, any of Department's AARs may reserve any of the Spaces from the General Schedule or after normal operating hours for use by the Department, with no limitation on the number of hours, and at no additional cost to Department. All reservations made under this provision are subject to the provisions of section 8 of this Agreement.
- b. Based on availability, any of Department's AARs may make reservations from the General Schedule or after normal operating hours for use by an individual User of a lane at the 25-Yard Range or 50 Yard Range, with no limitation on the number of hours, and at no additional cost to Department. Reservations made from the General Schedule under this provision are subject to the provisions of section 8 of this Agreement, but after-hours reservations made under this provision are not subject to section 8.
- c. Reservations under this section may be made no more than fourteen (14) calendar days in advance of the reservation date and are subject to availability. The Center's facility manager may waive the fourteen-day limitation when the manager determines it is in the FiRST Center's interest.

8. **Unused Reservations.** Department may not assign or sublet its reservations to anyone. Department may return reserved Spaces and, subject to availability, reschedule by providing 30 days' advanced written notice to Lakeville prior to the scheduled reservation. Department agrees to pay a fee equal to one-half the normal rental rate for the rescheduled time. If Department fails to provide the required notice and fails to use a reserved Space, Department agrees to pay Lakeville for the unused reservation at the established rental rate for the unused Space(s). In its sole discretion, Lakeville may waive the provisions of this paragraph for reservations that are cancelled due to a public safety emergency.

9. **Storage.** Department will be provided with dedicated storage space at FiRST Center for Department's ammunition and related supplies.

10. **Rules and Regulations.** Lakeville may issue rules and regulations related to the use of FiRST Center. Member is responsible for ensuring that its officials, employees, volunteers, members, guests and invitees comply with FiRST Center's rules and regulations and applicable city ordinances and state and federal laws while using FiRST Center.

10. **Insurance.** Lakeville and Member each agree to maintain comprehensive liability insurance, or its equivalent, protecting it from claims for damages for bodily injury and property damage in the minimum amount of \$1,500,000 per occurrence; \$2,000,000 annual aggregate. Member agrees to maintain workers' compensation coverage as required by law for all employees using the FiRST Center.

11. **Indemnification.** Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The liability of Minnesota State shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes Section 3.732 and 3.736, et seq., and other applicable law.

- a. **Waiver and assumption of risk.** Member understands and acknowledges the risk and hazards associated with using FiRST Center and hereby assumes any and all risks and hazards associated therewith. Member agrees that each User hereby irrevocably waives any and all claims against Lakeville and its officials, employees or agents for any bodily injury, including death, loss or property damage incurred by User as a result of using the FiRST Center and hereby irrevocably releases and discharges Lakeville and any of its officials, employees or agents from any and all claims of liability. This section does not apply to claims for bodily injury, including death, or property damage that directly result from a hazardous condition of the property attributable to the negligent acts or omissions of Lakeville, its officials, employees or agents.

12. **General Provisions.**

- a. **Notices.** All notices or communications required or permitted pursuant to this Agreement shall be either hand delivered or mailed to the Lakeville and Member by, certified mail, return-receipt requested, at the following address:

Lakeville: Lakeville FiRST Center
Attn: FiRST Center Manager
7777 214th St W
Lakeville, MN 55044

User: _____
Attn: _____

Either party may change its address by written notice delivered to the other party pursuant to this section.

- b. **Non-Assignability.** This Agreement may not be assigned by either party.
- c. **Amendment.** Any alteration, amendment, variation, modification or waiver of the provisions of the Agreement shall be valid only after it has been reduced to writing and signed by the parties.
- d. **No Waiver.** The waiver of any of the rights and/or remedies arising under the terms of this Agreement on any one occasion by any party hereto shall not constitute a waiver or any rights and/or remedies in respect to any subsequent breach or default of the terms of this Agreement. The rights and remedies provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.
- e. **Governing Law and Venue.** This Agreement shall be interpreted and construed according to the laws of the State of Minnesota, without regarding to choice of law provisions. Any civil action shall be venued in Dakota County district court.
- f. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original document and together shall constitute one instrument.
- g. **Captions and Headings.** Captions and headings used in the Agreement are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope of the intent of this Agreement.

[signature pages follow]

Signature Page - Lakeville

By: _____
(Name of person signing)
Its:

Signature Page – Member

By: _____

Its: _____

By: _____

Its: _____



Legislation Text

File #: 26-050, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

Reports From the Mayor and Council Members.

Summary Report:

During this portion of the meeting, the Mayor and Council will provide updates on work being done on the boards, commissions, and committees they are a part of, as well as other City events they have participated in.

Below are the 2026 board, commission and committee appointments of the City Council.

Mayor Zweifel

- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)
- Mayor's Youth Council

Councilor Beumer

- Beyond the Yellow Ribbon
- Economic Development Authority (EDA)
- Housing and Redevelopment Authority (HRA)

Councilor Dahlen

- Council Employment Committee
- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

Councilor Holmes

- Council Employment Committee
- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)

Councilor Ness

- Age Friendly Steering Committee
- Convention and Visitors Bureau Board
- Council Employment Committee

- Housing and Redevelopment Authority (HRA)
- Northfield Area Fire & Rescue Services (NAFRS)
- Rice/Steele 911 Center Board

Councilor Peterson White

- City/Hospital Governance Committee
- Friends of Downtown Northfield
- Economic Development Authority (EDA)
- Hiawathaland Transit Advisory Committee
- Hospital Board
- Housing and Redevelopment Authority (HRA)
- Northfield Transportation Advisory Committee

Councilor Sokup

- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



Legislation Text

File #: 26-051, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Andrew Tussing, Streets & Parks Manager
David Bennett, Public Works Director/City Engineer

Consider Motion Approving the Plans and Specifications for the Dresden Hill Park Playground Improvements and Authorize Bids.

Action Requested:

Consider Motion approving the Plans and Specifications for the Dresden Hill Park Site Improvements and Authorize Bids.

Summary Report:

The City has been working with Bruce Jacobson Landscape Architect LLC and Bolten & Menk, Inc. to make park improvements to Dresden Hill Park. The project has been discussed and approved by the Parks and Recreation Advisory Board; staff has held multiple neighborhood meetings. Staff also met with Age Friendly Northfield to get additional input to ensure the park is accessible for all ages.

Bruce Jacobson will present the final project plan. Once approved by Council, staff will move forward on constructing a bid package to send out and request bids to complete this project.

The specific plans for approval (Attachment 1) and the overall presentation (Attachment 2) are attached.

City Plans & Policies Relevance:

Consistent with applicable plans of the following plans: Comprehensive Plan; Pedestrian, Bike and Trail System Plan; Parks, Open Space and Trail System Plans; Northfield Parks & Recreation CIP Study, and Historic Designation with Certificate of Appropriateness review and approval by the Heritage Preservation Commission.

Some examples of consistency includes master plan compliance, equity related to location in the City completing improvements in an underserved/underrepresented area of the community, connectivity to trails and open spaces, accessible play facilities, public engagement to inform park improvements, financial stewardship and responsibility of proper maintenance of facilities with dedicated source of funding that has been planned and implemented, re-use of salvageable amenities versus replacement.

Alternative Options:

NA

Financial Impacts:

Dresden Hill Park upgrades \$300,000 out of the Park Fund, which was approved as part of the CIP adoption.

Tentative Timelines:

- No further action by City Council after plan adoption.
- After approval, detailed construction documents and bidding will proceed forward.
- Project to start spring 2026.

CITY OF NORTHFIELD

CONSTRUCTION PLANS FOR

DRESDEN HILL PARK SITE IMPROVEMENTS (206 DRESDEN AVE.)

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES, AND SITE RESTORATION

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall
801 Washington Street
Northfield, MN 55057
645-8833

City Administrator:
Ben Martig

Mayor: Erica Zweifel

City Council Members:
Kathleen Holmes
Chad Beumer
Peter Dahlen
Jessica Peterson White
Brad Ness
Davin Sokup

Public Works Director / City Engineer:
David Bennett, P.E.
507-645-3006

Engineering Manager:
Sean Simonson
507-645-3049

Utility Superintendent:
Justin Wagner
507-645-3083

Streets and Parks Manager:
Andrew Tussing
507-645-3027

UTILITIES

GAS
Xcel Energy - Gas
Nathan Luedtke
507-334-2923
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)
Chuck Snyder
952-367-4246
charles.snyder@charter.com

Lumen (CenturyLink)
Justin Elkins
Justin.Elkins@lumen.com
(507)-577-8038

MetroNet
Chris Hart
Chris.Hart@metronet.com
(612)-709-6282

Zayo
Steven Senger
Steven.Senger@zayo.com
(952)-230-9660

ELECTRIC
Xcel Energy - Electric
TIMOTHY KEELEY
715-308-2631
Timothy.J.Keeley@xcelenergy.com

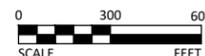
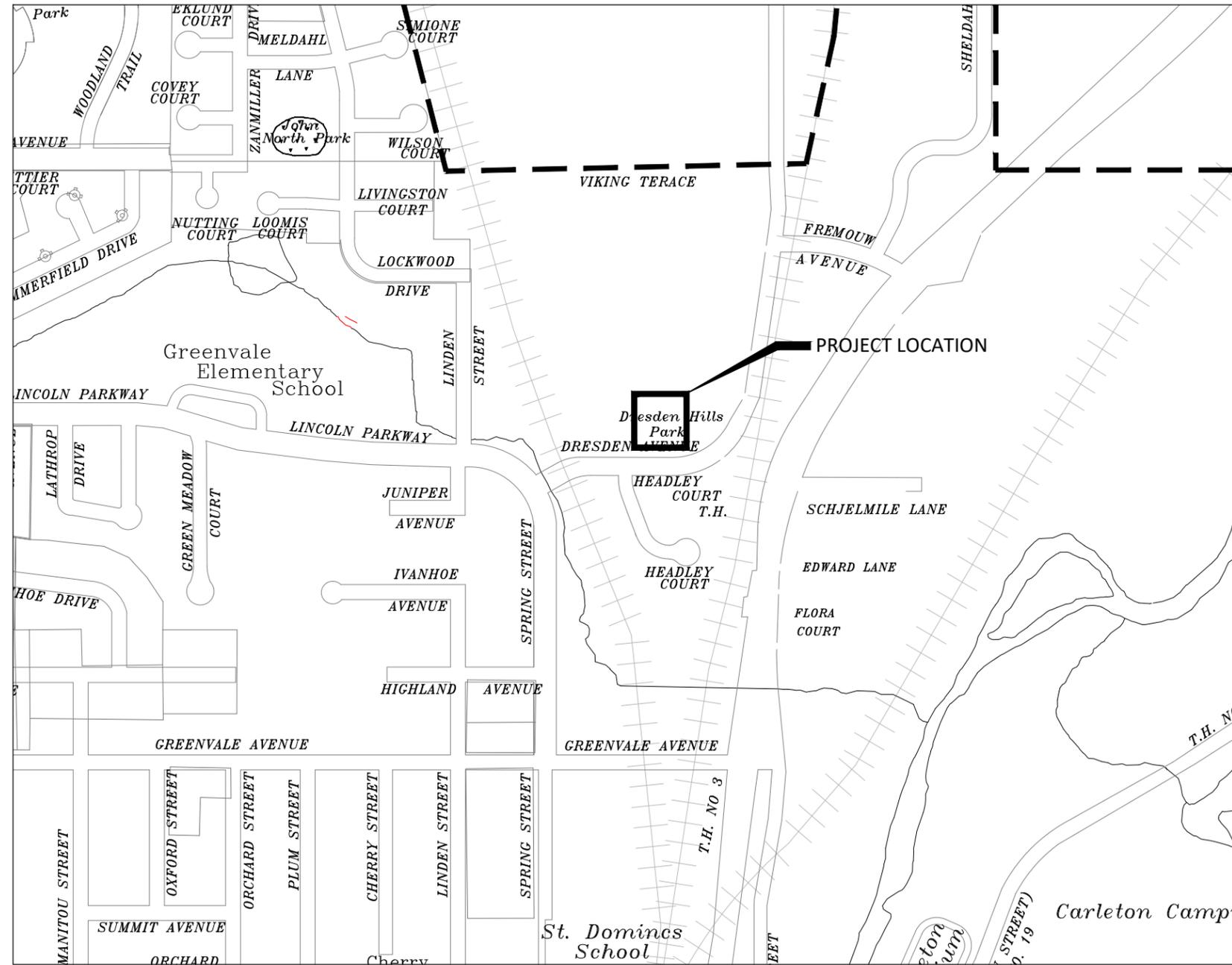
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MAP LEGEND

PROJECT LIMITS



| SHEET NUMBER | SHEET TITLE |
|---------------|---|
| G0.01 - G0.02 | TITLE SHEET, LEGEND |
| C0.01 | EXISTING CONDITIONS & REMOVALS PLAN |
| C1.01 | SITE PLAN |
| C2.01 | GRADING PLAN |
| C2.02 | EROSION CONTROL & TURF ESTABLISHMENT PLAN |
| C3.01 - C3.02 | DETAILS |

THIS PLAN SET CONTAINS 8 SHEETS.

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JONATHAN D. NELSEN
LIC. NO. 53433 DATE MM/DD/YYYY



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NORTHFIELD, MINNESOTA
DRESDEN HILL PARK SITE IMPROVEMENTS
TITLE SHEET

SHEET
G0.01
103

EXISTING TOPOGRAPHIC SYMBOLS

| | | | |
|--|---------------------------------|--|---------------------------|
| | ACCESS GRATE | | REGULATION STATION GAS |
| | AIR CONDITION UNIT | | SATELLITE DISH |
| | ANTENNA | | SIGN NON TRAFFIC |
| | AUTO SPRINKLER CONNECTION | | SIGN TRAFFIC |
| | BARRICADE PERMANENT | | SIGNAL CONTROL CABINET |
| | BASKETBALL POST | | SOIL BORING |
| | BENCH | | SIREN |
| | BIRD FEEDER | | TELEPHONE BOOTH |
| | BOLLARD | | TILE INLET |
| | BUSH | | TILE OUTLET |
| | CATCH BASIN RECTANGULAR CASTING | | TILE RISER |
| | CATCH BASIN CIRCULAR CASTING | | TRANSFORMER-ELECTRIC |
| | CURB STOP | | TREE-CONIFEROUS |
| | CLEAN OUT | | TREE-DEAD |
| | CULVERT END | | TREE-DECIDUOUS |
| | DRINKING FOUNTAIN | | TREE STUMP |
| | DOWN SPOUT | | TRAFFIC ARM BARRIER |
| | FILL PIPE | | TRAFFIC SIGNAL |
| | FIRE HYDRANT | | TRASH CAN |
| | FLAG POLE | | UTILITY MARKER |
| | FLARED END / APRON | | VALVE |
| | FUEL PUMP | | VALVE POST INDICATOR |
| | GRILL | | VALVE VAULT |
| | GUY WIRE ANCHOR | | VAULT |
| | HANDHOLE | | VENT PIPE |
| | HANDICAP SPACE | | WATER SPIGOT |
| | IRRIGATION SPRINKLER HEAD | | WELL |
| | IRRIGATION VALVE BOX | | WETLAND DELINEATED MARKER |
| | LIFT STATION CONTROL PANEL | | WETLAND |
| | LIFT STATION | | WET WELL |
| | LIGHT ON POLE | | YARD HYDRANT |
| | LIGHT-GROUND | | |
| | MAILBOX | | |
| | MANHOLE-COMMUNICATION | | |
| | MANHOLE-ELECTRIC | | |
| | MANHOLE-GAS | | |
| | MANHOLE-HEAT | | |
| | MANHOLE-SANITARY SEWER | | |
| | MANHOLE-STORM SEWER | | |
| | MANHOLE-UTILITY | | |
| | MANHOLE-WATER | | |
| | METER | | |
| | ORDER MICROPHONE | | |
| | PARKING METER | | |
| | PAVEMENT MARKING | | |
| | PEDESTAL-COMMUNICATION | | |
| | PEDESTAL-ELECTRIC | | |
| | PEDESTRIAN PUSH BUTTON | | |
| | PICNIC TABLE | | |
| | POLE-UTILITY | | |
| | POLE-BRACE | | |
| | POST | | |
| | RAILROAD SIGNAL POLE | | |

PROPOSED TOPOGRAPHIC SYMBOLS

| | |
|--|---------------------------------|
| | CLEANOUT |
| | MANHOLE |
| | LIFT STATION |
| | STORM SEWER CIRCULAR CASTING |
| | STORM SEWER RECTANGULAR CASTING |
| | STORM SEWER FLARED END / APRON |
| | STORM SEWER OUTLET STRUCTURE |
| | STORM SEWER OVERFLOW STRUCTURE |
| | CURB BOX |
| | FIRE HYDRANT |
| | WATER VALVE |
| | WATER REDUCER |
| | WATER BEND |
| | WATER TEE |
| | WATER CROSS |
| | WATER SLEEVE |
| | WATER CAP / PLUG |
| | RIP RAP |
| | DRAINAGE FLOW |
| | TRAFFIC SIGNS |

SURVEY SYMBOLS

| | | | |
|--|--------------------|--|--------------------|
| | BENCHMARK LOCATION | | CAST IRON MONUMENT |
| | CONTROL POINT | | STONE MONUMENT |
| | MONUMENT FOUND | | |

EXISTING TOPOGRAPHIC LINES

| | |
|--|------------------|
| | RETAINING WALL |
| | FENCE |
| | FENCE-DECORATIVE |
| | GUARD RAIL |
| | TREE LINE |
| | BUSH LINE |

SURVEY LINES

| | |
|--|----------------------------|
| | CONTROLLED ACCESS BOUNDARY |
| | CENTERLINE |
| | EXISTING EASEMENT LINE |
| | PROPOSED EASEMENT LINE |
| | EXISTING LOT LINE |
| | PROPOSED LOT LINE |
| | EXISTING RIGHT-OF-WAY |
| | PROPOSED RIGHT-OF-WAY |
| | SETBACK LINE |
| | SECTION LINE |
| | QUARTER LINE |
| | SIXTEENTH LINE |
| | TEMPORARY EASEMENT |

EXISTING UTILITY LINES

| | |
|--|------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |

PROPOSED UTILITY LINES

| | |
|--|--------------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |
| | PIPE CASING |
| | TRENCHLESS PIPE (PLAN VIEW) |
| | TRENCHLESS PIPE (PROFILE VIEW) |

GRADING INFORMATION

| | |
|--|--|
| | EXISTING CONTOUR MINOR |
| | EXISTING CONTOUR MAJOR |
| | PROPOSED CONTOUR MINOR |
| | PROPOSED CONTOUR MAJOR |
| | PROPOSED GRADING LIMITS / SLOPE LIMITS |
| | PROJECT LIMITS |
| | PROPOSED SPOT ELEVATION |
| | RISE:RUN (SLOPE) |

HATCH PATTERNS

| | | | |
|--|------------|--|--------|
| | BITUMINOUS | | GRAVEL |
| | CONCRETE | | |

EXISTING PRIVATE UTILITY LINES

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| | |
|--|---------------------------|
| | UNDERGROUND FIBER OPTIC |
| | UNDERGROUND ELECTRIC |
| | UNDERGROUND GAS |
| | UNDERGROUND COMMUNICATION |
| | OVERHEAD ELECTRIC |
| | OVERHEAD COMMUNICATION |
| | OVERHEAD UTILITY |

UTILITIES IDENTIFIED WITH A QUALITY LEVEL :

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-22.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POTHOLING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

| | | | | | |
|------|--------------------------|------|---------------------------|------|--------------------------------|
| A | ALGEBRAIC DIFFERENCE | GRAV | GRAVEL | RSC | RIGID STEEL CONDUIT |
| ADJ | ADJUST | GU | GUTTER | RT | RIGHT |
| ALT | ALTERNATE | GV | GATE VALVE | SAN | SANITARY SEWER |
| B-B | BACK TO BACK | HDPE | HIGH DENSITY POLYETHYLENE | SCH | SCHEDULE |
| BIT | BITUMINOUS | HH | HANDHOLE | SERV | SERVICE |
| BLDG | BUILDING | HP | HIGH POINT | SHLD | SHOULDER |
| BMP | BEST MANAGEMENT PRACTICE | HWL | HIGH WATER LEVEL | STA | STATION |
| BR | BEGIN RADIUS | HYD | HYDRANT | STD | STANDARD |
| BV | BUTTERFLY VALVE | I | INVERT | STM | STORM SEWER |
| CB | CATCH BASIN | K | CURVE COEFFICIENT | TC | TOP OF CURB |
| C&G | CURB AND GUTTER | L | LENGTH | TE | TEMPORARY EASEMENT |
| CIP | CAST IRON PIPE | LO | LOWEST OPENING | TEMP | TEMPORARY |
| CIPP | CURED-IN-PLACE PIPE | LP | LOW POINT | TNH | TOP NUT HYDRANT |
| CL | CENTER LINE | LT | LEFT | TP | TOP OF PIPE |
| CL | CLASS | MAX | MAXIMUM | TYP | TYPICAL |
| CLVT | CULVERT | MH | MANHOLE | VCP | VITRIFIED CLAY PIPE |
| CMP | CORRUGATED METAL PIPE | MIN | MINIMUM | VERT | VERTICAL |
| C.O. | CHANGE ORDER | MR | MID RADIUS | VPC | VERTICAL POINT OF CURVE |
| COMM | COMMUNICATION | NIC | NOT IN CONTRACT | VPI | VERTICAL POINT OF INTERSECTION |
| CON | CONCRETE | NMC | NON-METALLIC CONDUIT | VPT | VERTICAL POINT OF TANGENT |
| CSP | CORRUGATED STEEL PIPE | NTS | NOT TO SCALE | WM | WATERMAIN |
| DIA | DIAMETER | NWL | NORMAL WATER LEVEL | | |
| DIP | DUCTILE IRON PIPE | OHW | ORDINARY HIGH WATER LEVEL | | |
| DWY | DRIVEWAY | PC | POINT OF CURVE | AC | ACRES |
| E | EXTERNAL CURVE DISTANCE | PCC | POINT OF COMPOUND CURVE | CF | CUBIC FEET |
| ELEC | ELECTRIC | PE | PERMANENT EASEMENT | CV | COMPACTED VOLUME |
| ELEV | ELEVATION | PED | PEDESTRIAN, PEDESTAL | CY | CUBIC YARD |
| EOF | EMERGENCY OVERFLOW | PERF | PERFORATED PIPE | EA | EACH |
| ER | END RADIUS | PERM | PERMANENT | EV | EXCAVATED VOLUME |
| ESMT | EASEMENT | PI | POINT OF INTERSECTION | LB | POUND |
| EX | EXISTING | PL | PROPERTY LINE | LF | LINEAR FEET |
| FES | FLARED END SECTION | PRC | POINT OF REVERSE CURVE | LS | LUMP SUM |
| F-F | FACE TO FACE | PT | POINT OF TANGENT | LV | LOOSE VOLUME |
| FF | FINISHED FLOOR | PVC | POLYVINYL CHLORIDE PIPE | SF | SQUARE FEET |
| F&I | FURNISH AND INSTALL | PVMT | PAVEMENT | SV | STOCKPILE VOLUME |
| FM | FORCEMAIN | R | RADIUS | SY | SQUARE YARD |
| FO | FIBER OPTIC | R/W | RIGHT-OF-WAY | | |
| F.O. | FIELD ORDER | RCP | REINFORCED CONCRETE PIPE | | |
| GRAN | GRANULAR | RET | RETAINING | | |

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JONATHAN D. NELSEN
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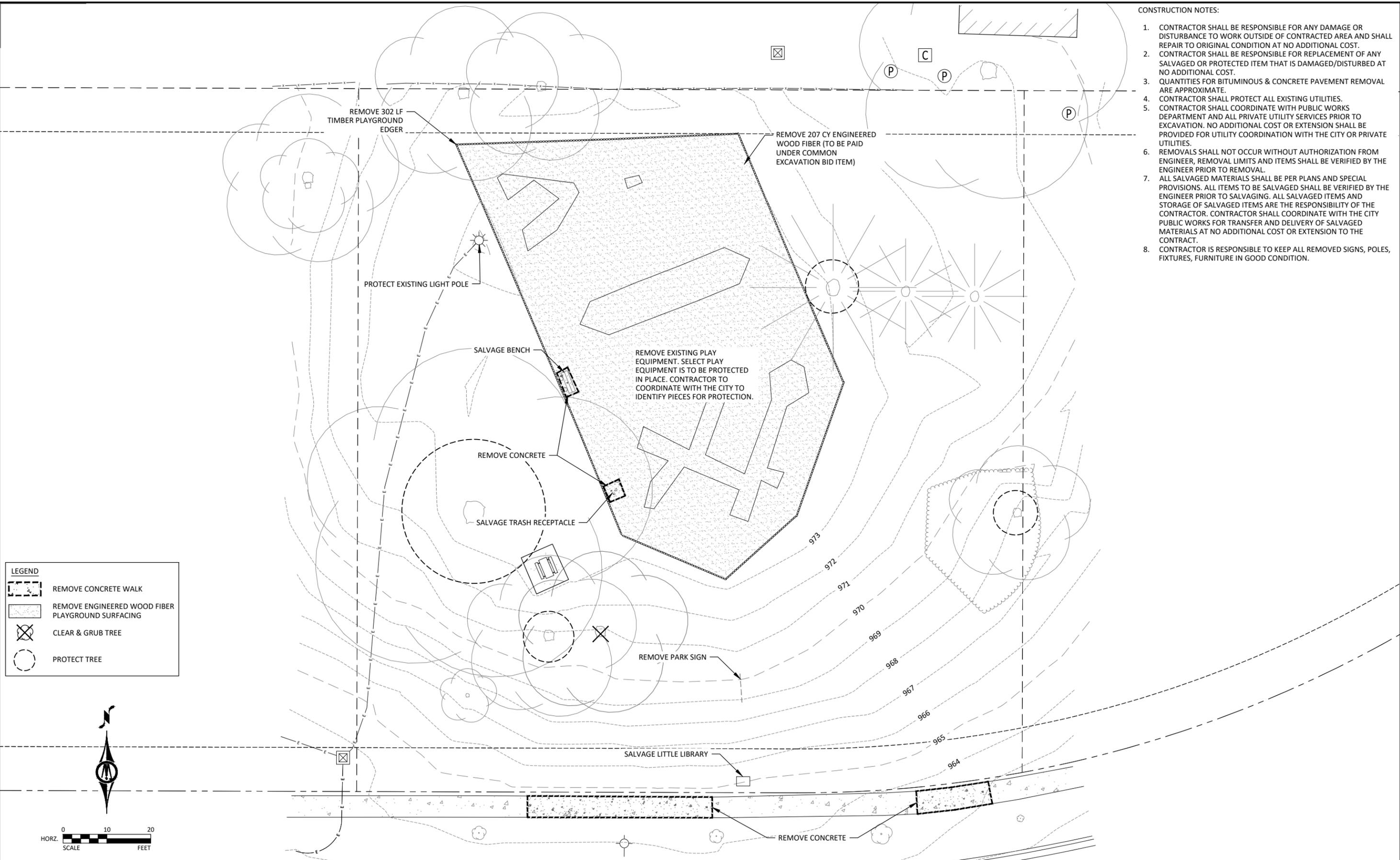
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CONSTRUCTION NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE OR DISTURBANCE TO WORK OUTSIDE OF CONTRACTED AREA AND SHALL REPAIR TO ORIGINAL CONDITION AT NO ADDITIONAL COST.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF ANY SALVAGED OR PROTECTED ITEM THAT IS DAMAGED/DISTURBED AT NO ADDITIONAL COST.
3. QUANTITIES FOR BITUMINOUS & CONCRETE PAVEMENT REMOVAL ARE APPROXIMATE.
4. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES.
5. CONTRACTOR SHALL COORDINATE WITH PUBLIC WORKS DEPARTMENT AND ALL PRIVATE UTILITY SERVICES PRIOR TO EXCAVATION. NO ADDITIONAL COST OR EXTENSION SHALL BE PROVIDED FOR UTILITY COORDINATION WITH THE CITY OR PRIVATE UTILITIES.
6. REMOVALS SHALL NOT OCCUR WITHOUT AUTHORIZATION FROM ENGINEER, REMOVAL LIMITS AND ITEMS SHALL BE VERIFIED BY THE ENGINEER PRIOR TO REMOVAL.
7. ALL SALVAGED MATERIALS SHALL BE PER PLANS AND SPECIAL PROVISIONS. ALL ITEMS TO BE SALVAGED SHALL BE VERIFIED BY THE ENGINEER PRIOR TO SALVAGING. ALL SALVAGED ITEMS AND STORAGE OF SALVAGED ITEMS ARE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL COORDINATE WITH THE CITY PUBLIC WORKS FOR TRANSFER AND DELIVERY OF SALVAGED MATERIALS AT NO ADDITIONAL COST OR EXTENSION TO THE CONTRACT.
8. CONTRACTOR IS RESPONSIBLE TO KEEP ALL REMOVED SIGNS, POLES, FIXTURES, FURNITURE IN GOOD CONDITION.



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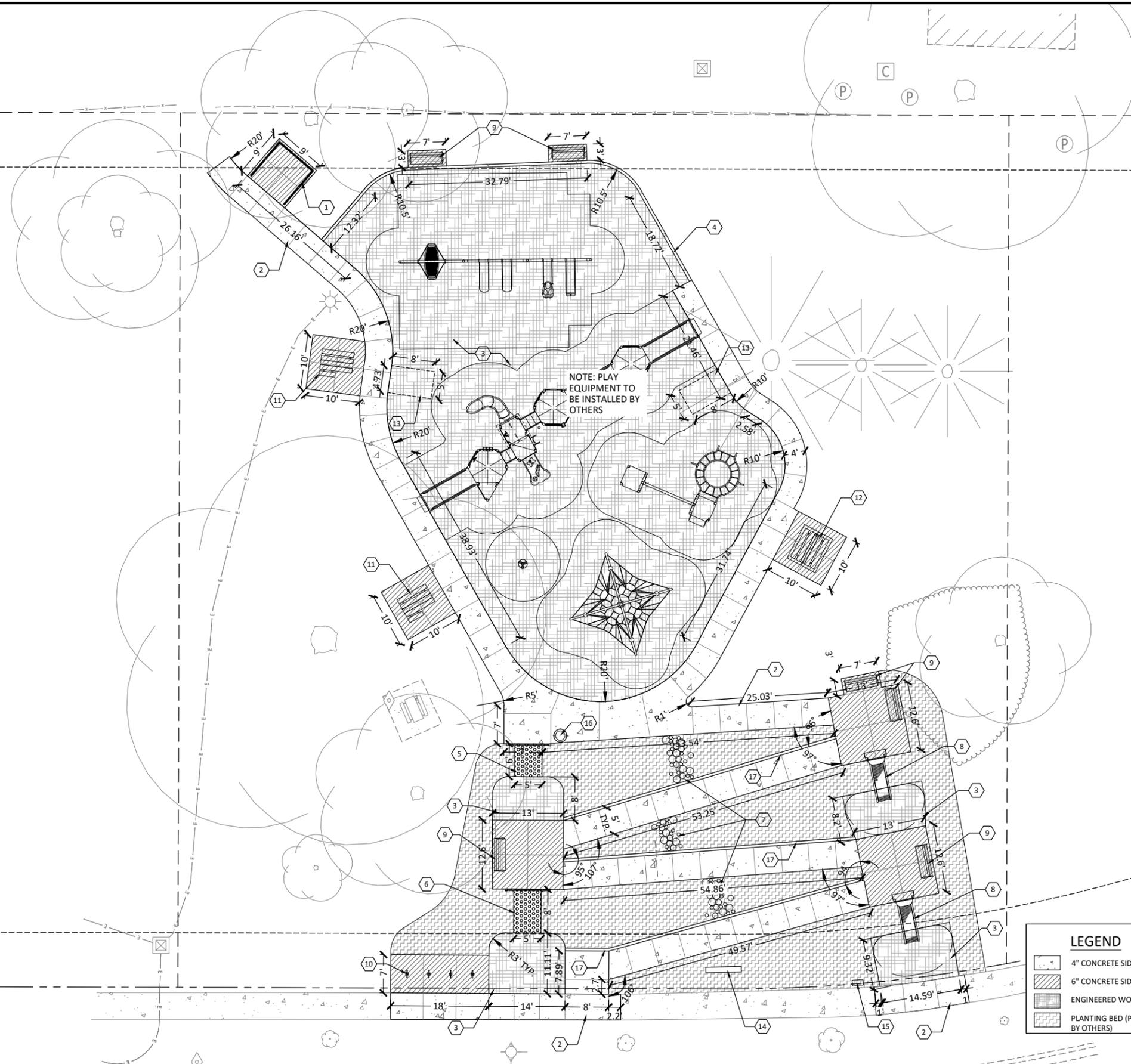
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NORTHFIELD, MINNESOTA
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EXISTING CONDITIONS & REMOVALS

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| LEGEND | |
|--------|------------------------------------|
| | 4" CONCRETE SIDEWALK |
| | 6" CONCRETE SIDEWALK |
| | ENGINEERED WOOD FIBER |
| | PLANTING BED (PLANTINGS BY OTHERS) |

| KEY NOTE LEGEND | |
|-----------------|---|
| 1 | PORTABLE TOILET ENCLOSURE, SEE DTL 10/C3.01 |
| 2 | CONCRETE WALK, SEE DTL 1/C3.01 |
| 3 | ENGINEERED WOOD FIBER PLAYGROUND SURFACING (BY OTHERS), SEE DTL 5/C3.01 |
| 4 | CONCRETE PLAYGROUND EDGER, SEE DTL 3/C3.01 |
| 5 | CLIMBER TYPE A, SEE DTL 1/C3.02 |
| 6 | CLIMBER TYPE B, SEE DTL 1/C3.02 |
| 7 | STUMP STEPPERS, SEE DTL 3/C3.02 |
| 8 | SLIDE (BY OTHERS) |
| 9 | BENCH, SEE DTL 7/C3.01 |
| 10 | BIKE RACKS, SEE DTL 7/C3.01 |
| 11 | PICNIC TABLE |
| 12 | PICNIC TABLE WITH ROOF |
| 13 | SIDEWALK RAMP INTO PLAY AREA, SEE DTL 11/C3.01 |
| 14 | NEW PARK SIGN (BY OTHERS) |
| 15 | INSTALL SALVAGED LITTLE LIBRARY IN 12" DIA. X 36" DEEP CONCRETE FOOTING |
| 16 | INSTALL SALVAGED TRASH RECEPTACLE, SEE DTL 7/C3.01 |
| 17 | PLANTER CURB, SEE DTL 12/C3.01 |



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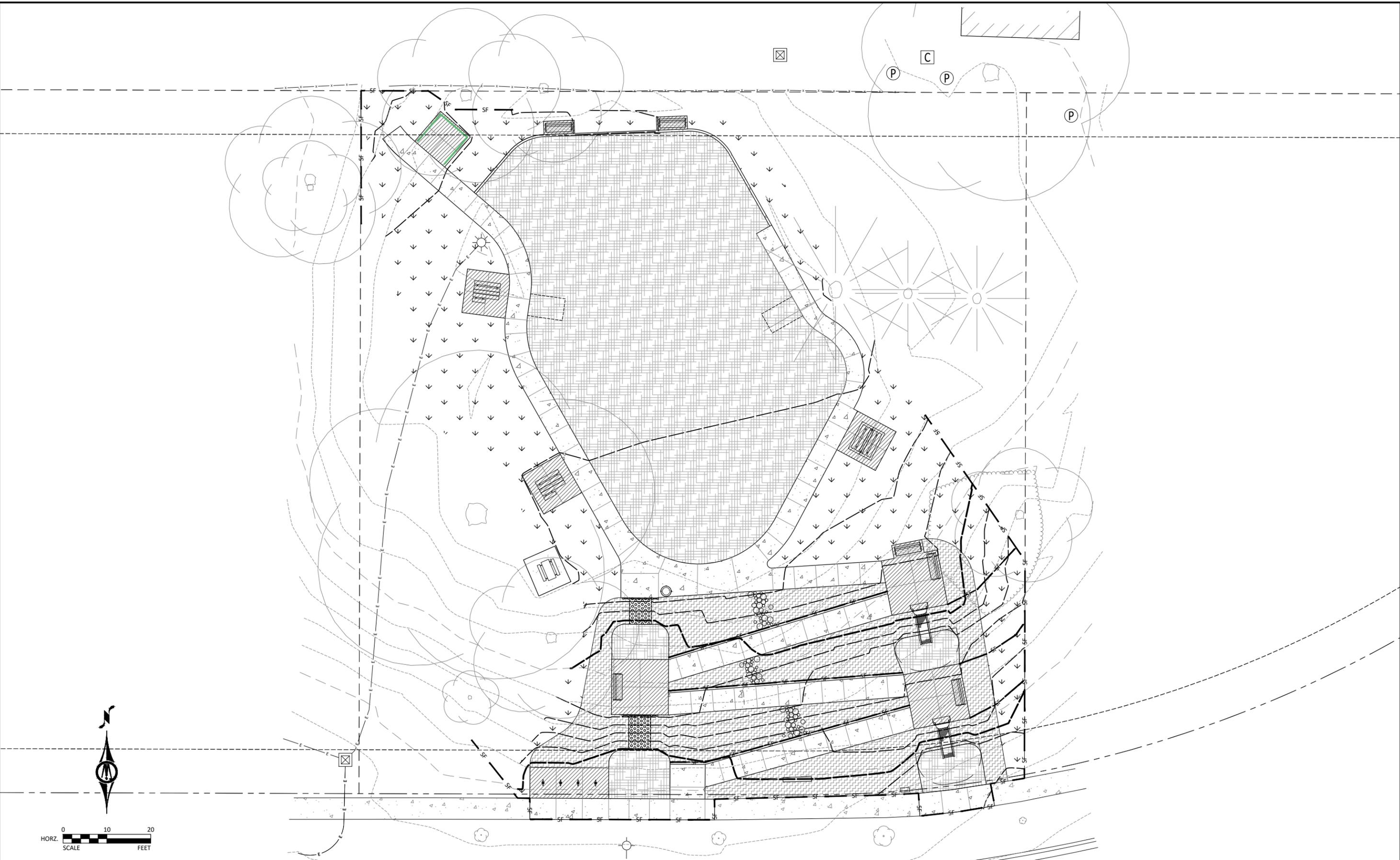
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NORTHFIELD, MINNESOTA
 DRESDEN HILL PARK SITE IMPROVEMENTS
 SITE PLAN

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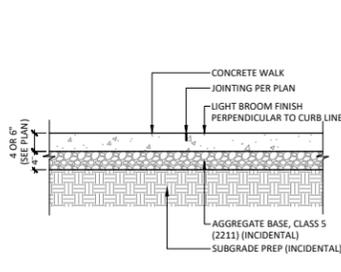


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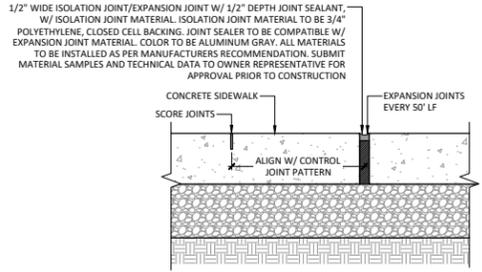
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NORTHFIELD, MINNESOTA
DRESDEN HILL PARK SITE IMPROVEMENTS
EROSION CONTROL & TURF ESTABLISHMENT PLAN

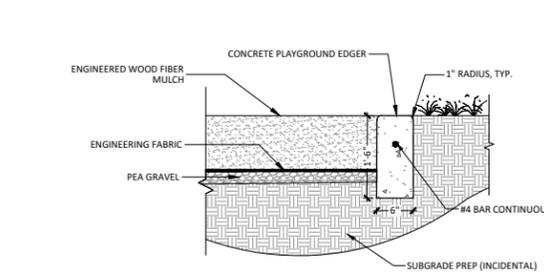
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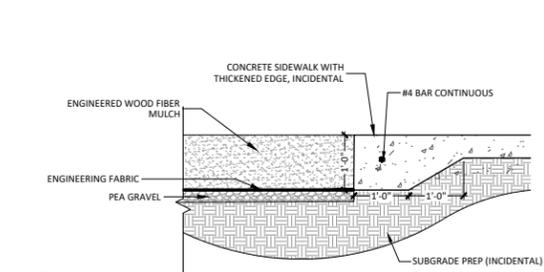
1 CONCRETE SIDEWALK (2521)
SCALE: N.T.S.



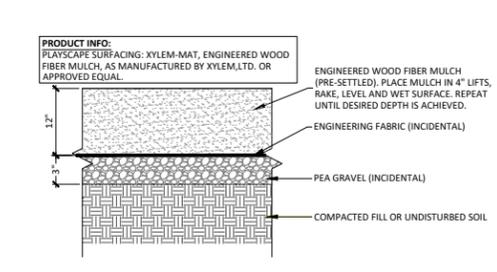
2 CONCRETE SIDEWALK JOINTS
SCALE: N.T.S.



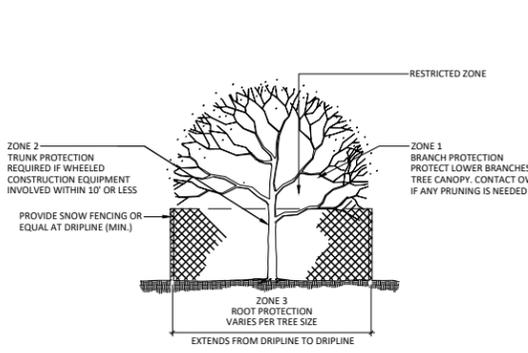
3 CONCRETE PLAYGROUND EDGE RESTRAINT
SCALE: N.T.S.



4 THICKENED SIDEWALK ADJACENT TO ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.

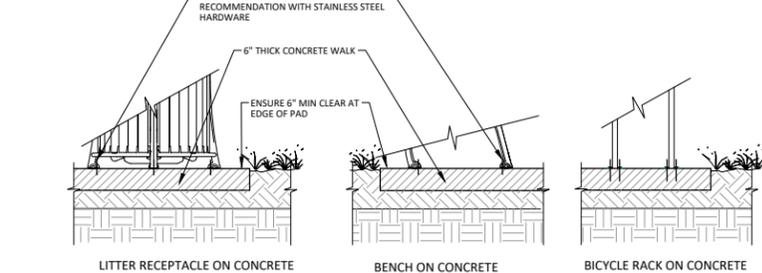


5 ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.

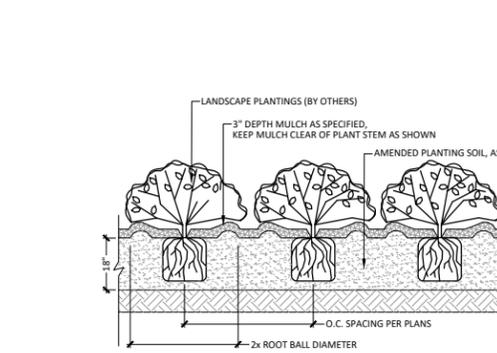


6 EXISTING TREE PROTECTION
SCALE: N.T.S.

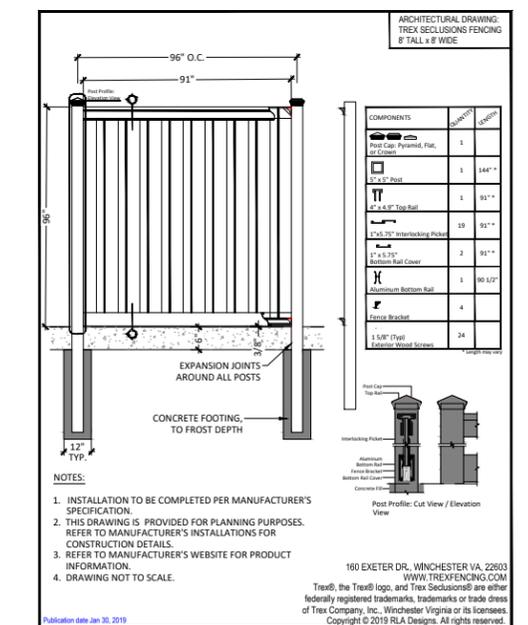
- TREE PROTECTION NOTES**
- ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
 - TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
 - TO PREVENT TREE ROOT SMOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
 - TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
 - TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
 - WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT SHALL BE MADE TO AVOID SHREDDING OR SMASHING. ROOT CUTS SHOULD BE MADE BACK TO A LATERAL ROOT. WHENEVER POSSIBLE, TREE ROOTS SHOULD BE CUT BETWEEN LATE FALL AND BUD OPENING, WHEN ROOT ENERGY SUPPLIES ARE HIGH AND CONDITIONS ARE LEAST FAVORABLE FOR DISEASE CAUSING AGENTS. EXPOSED ROOTS SHALL BE COVERED IMMEDIATELY TO PREVENT DEHYDRATION. ROOTS SHALL BE COVERED WITH SOIL OR BURLAP AND KEPT MOIST.
 - WATERING OF PROTECTED TREES IN WHICH ROOTS WERE CUT SHALL BE PROVIDED BY THE CONTRACTOR.
 - AUGER TUNNELING RATHER THAN TRENCHING SHOULD BE USED FOR UTILITY PLACEMENT WITHIN DRIP LINE OF TREE.
 - FENCING MATERIAL SHALL ENCLOSE ANY TREE WHOSE OUTER DRIP LINE EDGE IS WITHIN 20 FEET OF ANY CONSTRUCTION ACTIVITIES.
 - FENCING MATERIAL SHALL BE BRIGHT, CONTRASTING COLOR, DURABLE, AND A MINIMUM OF FOUR FEET IN HEIGHT.
 - FENCING MATERIAL SHALL BE SET AT THE DRIP LINE OR 15 FEET FROM TREE TRUNK, WHICHEVER IS GREATER, AND MAINTAINED IN AN UPRIGHT POSITION THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
 - ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHOULD BE AVOIDED FOR EXISTING TREES TO REMAIN. RETAINING WALLS AND TREE WELLS ARE ACCEPTABLE ONLY WHEN CONSTRUCTED PRIOR TO GRADE CHANGE.



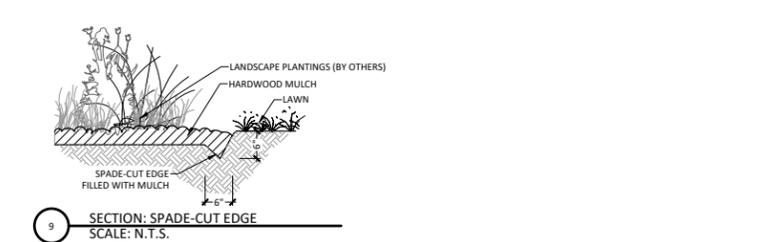
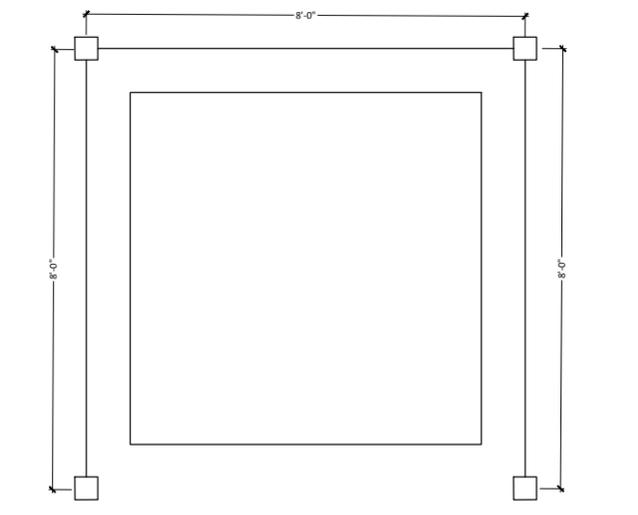
7 SURFACE MOUNT FURNISHINGS
SCALE: N.T.S.



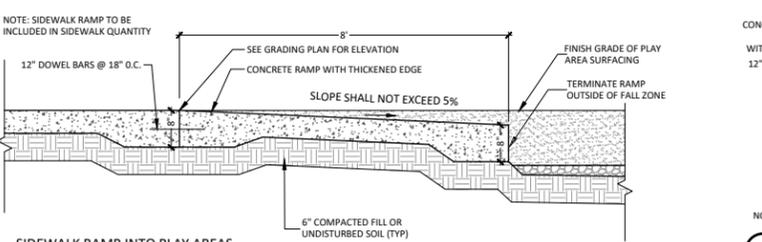
8 PLANTING BED PREPARATION
SCALE: N.T.S.



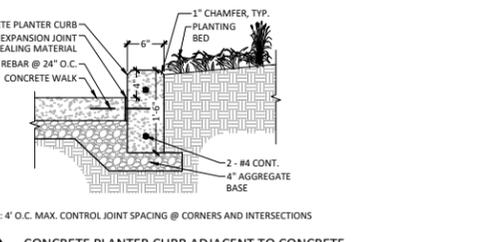
10 PORTABLE TOILET ENCLOSURE
SCALE: N.T.S.



9 SECTION: SPADE-CUT EDGE
SCALE: N.T.S.



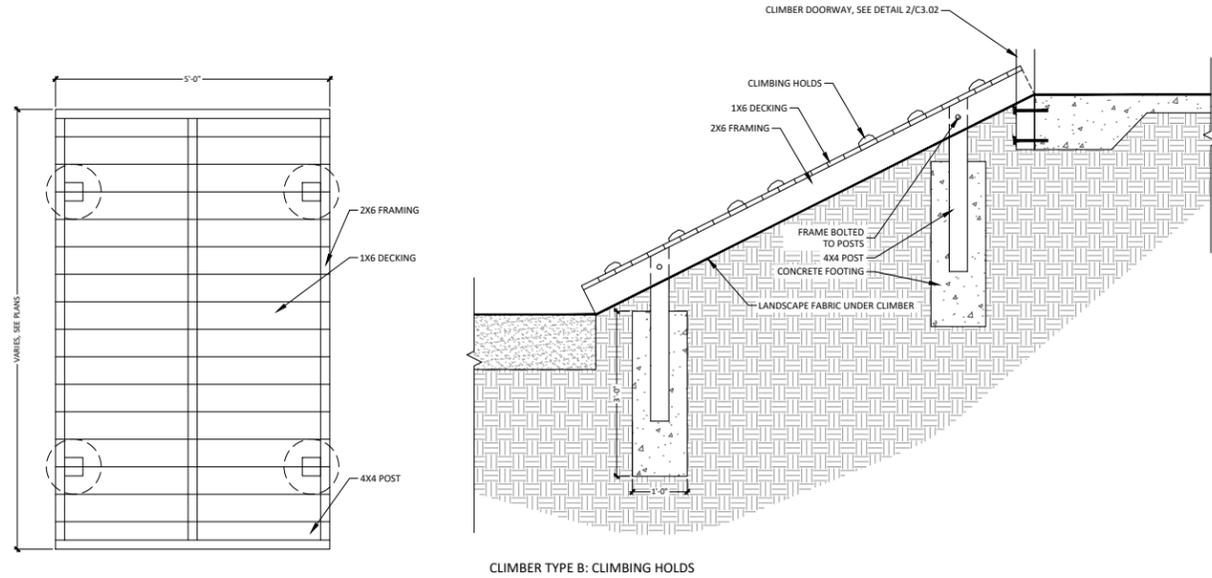
11 SIDEWALK RAMP INTO PLAY AREAS
SCALE: N.T.S.



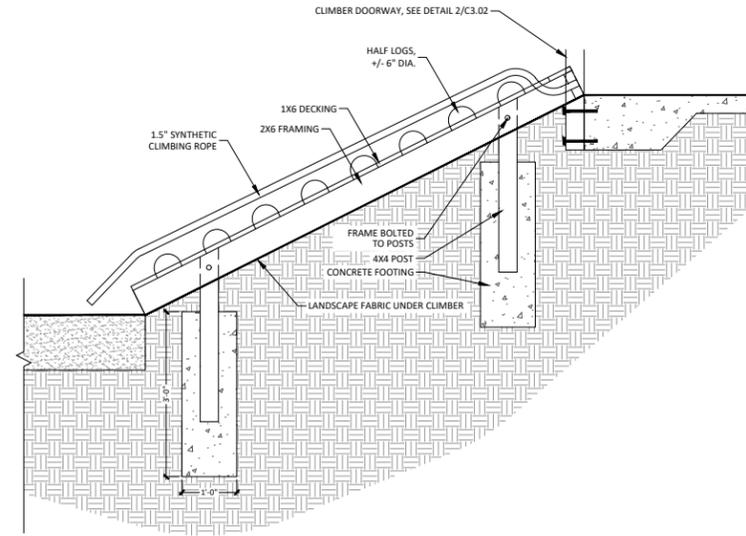
12 CONCRETE PLANTER CURB ADJACENT TO CONCRETE
SCALE: N.T.S.

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CLIMBER TYPE B: CLIMBING HOLDS



CLIMBER TYPE A: ROPE AND LOGS

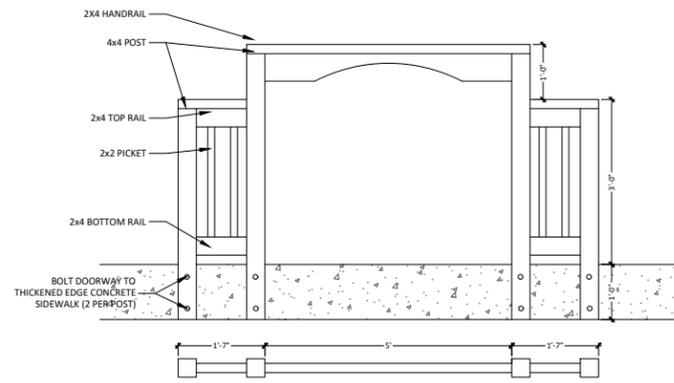


IMAGERY FOR REFERENCE

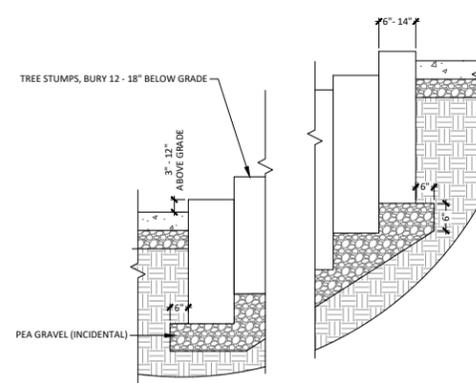
1 CLIMBERS
SCALE: N.T.S.



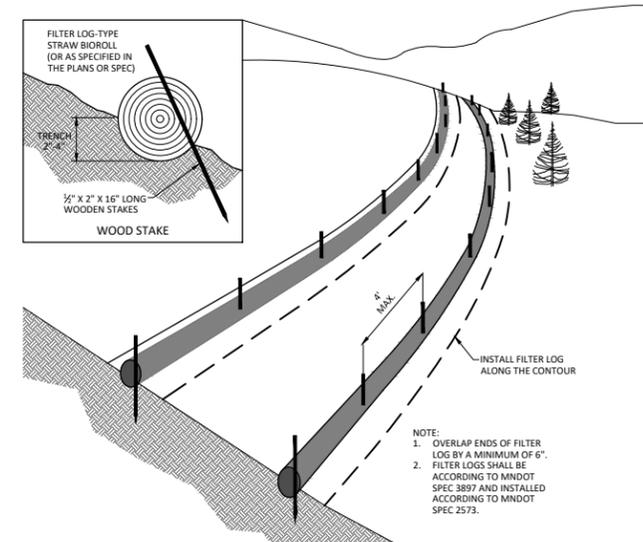
IMAGERY FOR REFERENCE



2 CLIMBER DOORWAY FEATURE
SCALE: N.T.S.



3 STUMP STEPPERS
SCALE: N.T.S.



PERIMETER PROTECTION-FILTER LOG
NOT TO SCALE

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Dresden Hill

Playground Improvement:

Approve Plans & Specs and Authorize Bids

City Council Meeting

January 20, 2026

City Plans & Consistency



- Comprehensive Plan
- Ped & Bike Plan
- Open Space & Trail Plan
- Park & Rec CIP Study
- Heritage Preservation COA
- Multi-Year 5-Year CIP Planning
- 2025 Budgeted Design



City of
Northfield
MINNESOTA

Northfield Parks & Recreation CIP Study

City of Northfield, MN | December 2022

JLG Architects
710 South 2nd Street, 8th Floor
Minneapolis, MN 55401

Damon Farber
310 South 4th Avenue, Suite 7050
Minneapolis, MN 55415



Project Implementation



Project Start

site walks,
evaluation

6/25

Parks & Recreation Advisory Board

review, refine, &
approve

8/25 + 10/25

Historic Preservation Commission

approve c/o
appropriateness

7/25 + 1/26

Project Mgt Bidding, Commencement, Construction, Completion

2/26-10/26

7/25 + 9/25

Preliminary
Concept Plans
neighborhood
mtgs review &
comment

12/25

City Council
26' Budget, 26'
CIP, funding
approved

1/26

City Council
approve
plans &
authorize bids





**HILLSIDE
SLIDE**



**2-5 YEAR AGE GROUP
PLAY AREA**



**HILLSIDE CLIMBING
WALL**



**NET
CLIMBER**



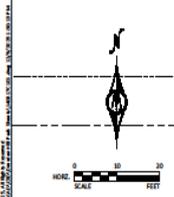
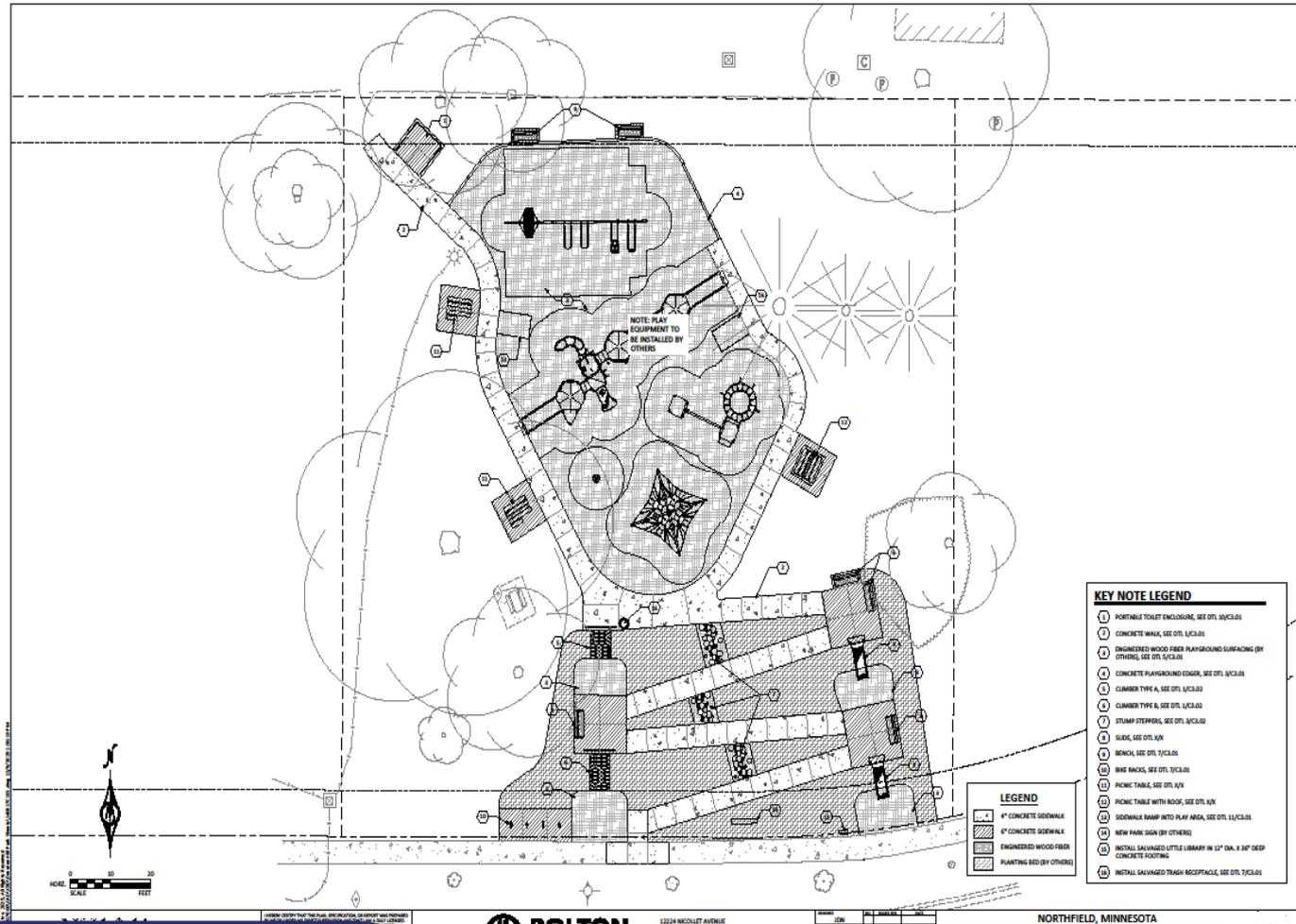
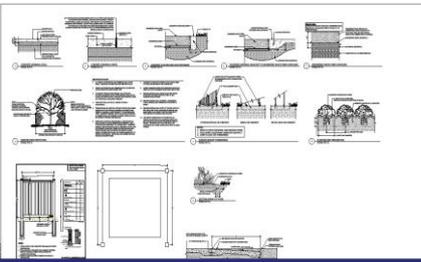
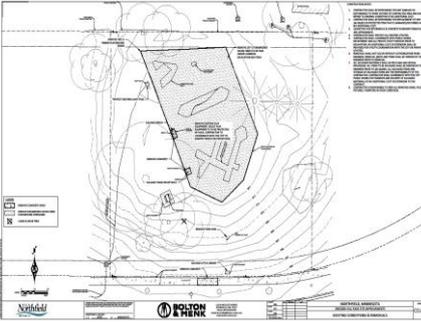
**STUMPERY
STEPS**



**PICNIC TABLE W/
CANOPY**



CITY OF NORTHFIELD
CONSTRUCTION PLANS FOR
DRESDEN HILL PARK SITE IMPROVEMENTS (206 DRESDEN AVE.)



12234 NICOLET AVENUE
BURNSVILLE, MN 55337
PHONE: 952.891.0000
EMAIL: Sales@bolton-menk.com
www.bolton-menk.com

| | |
|------|-------------|
| DATE | DESCRIPTION |
| | |
| | |
| | |
| | |

NORTHFIELD, MINNESOTA
DRESDEN HILL PARK SITE IMPROVEMENTS

SITE PLAN

Process for Consideration



- I. Council Questions
- II. Public Comment
- III. Recommend Motion Approve the Plans and Specifications for the Dresden Hill Park Playground Improvement Improvements and Authorize Bids
- IV. Council Discussion
- V. Move to Vote



Legislation Text

File #: 26-052, Version: 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council
City Administrator

From: Andrew Tussing, Streets and Parks Manager
David Bennett, Public Works Director/City Engineer

Consider Approving the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids.

Action Requested:

Staff recommends a motion to Approve the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids.

Summary Report:

The City has been working with Bruce Jacobson Landscape Architect LLC and Bolten & Menk, Inc. to make park improvements to Central Park. The project has been discussed and approved by the Parks and Recreation Advisory Board; staff has held multiple neighborhood meetings, met with Age Friendly Northfield, and has worked with Heritage Preservation Commission for a certificate of appropriateness.

Bruce Jacobson will present the final project plan. Once approved by Council, staff will move forward on constructing a bid package to send out and request bids to complete this project.

The specific plans for approval (Attachment 1) and the overall presentation (Attachment 2) are attached.

The Heritage Preservation Commission (HPC) approved the Certificate of Appropriateness for the project at the HPC meeting on January 8, 2026. The approval was unanimous with two members absent. Any changes to the proposed scope of work are required to be reviewed by the HPC staff liaison for consistency with the approved scope of work; minor changes can be approved by staff while significant changes may require approval from the HPC. HPC Resolution 2026-001 and proposed scope of work is included as an attachment.

City Plans & Policies Relevance:

Consistent with applicable plans of the following plans: Comprehensive Plan; Pedestrian, Bike and Trail System Plan; Parks, Open Space and Trail System Plans; Northfield Parks & Recreation CIP Study, and Historic Designation with Certificate of Appropriateness review and approval by the Heritage Preservation Commission.

Some examples of consistency includes master plan compliance, connectivity to trails and open spaces, accessible play facilities, public engagement to inform park improvements, financial stewardship and responsibility of proper maintenance of facilities with dedicated source of funding that has been planned and

implemented, re-use of salvageable amenities versus replacement.

Alternative Options:

None recommended.

Financial Impacts:

The Central Park upgrades \$185,000 out of the Park Fund, which was approved as part of the 2026 Budget and Capital Improvement Plan (CIP) adoption.

Tentative Timelines:

- No further action by City Council after plan adoption.
- After approval, detailed construction documents and bidding will proceed forward.
- Project to start spring 2026.

CITY OF NORTHFIELD

CONSTRUCTION PLANS FOR

CENTRAL PARK SITE IMPROVEMENTS (421 4TH ST. EAST)

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES, AND SITE RESTORATION

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall
801 Washington Street
Northfield, MN 55057
645-8833

City Administrator:
Ben Martig

Mayor: Erica Zweifel

City Council Members:
Kathleen Holmes
Chad Beumer
Peter Dahlen
Jessica Peterson White
Brad Ness
Davin Sokup

Public Works Director / City Engineer:
David Bennett, P.E.
507-645-3006

Engineering Manager:
Sean Simonson
507-645-3049

Utility Superintendent:
Justin Wagner
507-645-3083

Streets and Parks Manager:
Andrew Tussing
507-645-3027

UTILITIES

GAS
Xcel Energy - Gas
Nathan Luedtke
507-334-2923
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)
Chuck Snyder
952-367-4246
charles.snyder@charter.com

Lumen (CenturyLink)
Justin Elkins
Justin.Elkins@lumen.com
(507)-577-8038

MetroNet
Chris Hart
Chris.Hart@metronet.com
(612)-709-6282

Zayo
Steven Senger
Steven.Senger@zayo.com
(952)-230-9660

ELECTRIC
Xcel Energy - Electric
TIMOTHY KEELEY
715-308-2631
Timothy.J.Keeley@xcelenergy.com

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



MAP LEGEND

PROJECT LIMITS



| SHEET NUMBER | SHEET TITLE |
|---------------|---|
| G0.01 - G0.02 | TITLE SHEET, LEGEND |
| C0.01 | EXISTING CONDITIONS & REMOVALS PLAN |
| C1.01 | SITE PLAN |
| C2.01 | GRADING PLAN |
| C2.02 | EROSION CONTROL & TURF ESTABLISHMENT PLAN |
| C3.01 | DETAILS |

THIS PLAN SET CONTAINS 7 SHEETS.

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
LIC. NO. 53433 DATE MM/DD/YYYY



12224 NICOLLET AVENUE
BURNSVILLE, MN 55337
Phone: (952) 890-0509
Email: Burnsville@bolton-menk.com
www.bolton-menk.com

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NORTHFIELD, MINNESOTA
CENTRAL PARK SITE IMPROVEMENTS
TITLE SHEET

SHEET

G0.01
122

EXISTING TOPOGRAPHIC SYMBOLS

| | | | |
|--|---------------------------------|--|---------------------------|
| | ACCESS GRATE | | REGULATION STATION GAS |
| | AIR CONDITION UNIT | | SATELLITE DISH |
| | ANTENNA | | SIGN NON TRAFFIC |
| | AUTO SPRINKLER CONNECTION | | SIGN TRAFFIC |
| | BARRICADE PERMANENT | | SIGNAL CONTROL CABINET |
| | BASKETBALL POST | | SOIL BORING |
| | BENCH | | SIREN |
| | BIRD FEEDER | | TELEPHONE BOOTH |
| | BOLLARD | | TILE INLET |
| | BUSH | | TILE OUTLET |
| | CATCH BASIN RECTANGULAR CASTING | | TILE RISER |
| | CATCH BASIN CIRCULAR CASTING | | TRANSFORMER-ELECTRIC |
| | CURB STOP | | TREE-CONIFEROUS |
| | CLEAN OUT | | TREE-DEAD |
| | CULVERT END | | TREE-DECIDUOUS |
| | DRINKING FOUNTAIN | | TREE STUMP |
| | DOWN SPOUT | | TRAFFIC ARM BARRIER |
| | FILL PIPE | | TRAFFIC SIGNAL |
| | FIRE HYDRANT | | TRASH CAN |
| | FLAG POLE | | UTILITY MARKER |
| | FLARED END / APRON | | VALVE |
| | FUEL PUMP | | VALVE POST INDICATOR |
| | GRILL | | VALVE VAULT |
| | GUY WIRE ANCHOR | | VAULT |
| | HANDHOLE | | VENT PIPE |
| | HANDICAP SPACE | | WATER SPIGOT |
| | IRRIGATION SPRINKLER HEAD | | WELL |
| | IRRIGATION VALVE BOX | | WETLAND DELINEATED MARKER |
| | LIFT STATION CONTROL PANEL | | WETLAND |
| | LIFT STATION | | WET WELL |
| | LIGHT ON POLE | | YARD HYDRANT |
| | LIGHT-GROUND | | |
| | MAILBOX | | |

PROPOSED TOPOGRAPHIC SYMBOLS

| | |
|--|---------------------------------|
| | CLEANOUT |
| | MANHOLE |
| | LIFT STATION |
| | STORM SEWER CIRCULAR CASTING |
| | STORM SEWER RECTANGULAR CASTING |
| | STORM SEWER FLARED END / APRON |
| | STORM SEWER OUTLET STRUCTURE |
| | STORM SEWER OVERFLOW STRUCTURE |
| | CURB BOX |
| | FIRE HYDRANT |
| | WATER VALVE |
| | WATER REDUCER |
| | WATER BEND |
| | WATER TEE |
| | WATER CROSS |
| | WATER SLEEVE |
| | WATER CAP / PLUG |
| | RIP RAP |
| | DRAINAGE FLOW |
| | TRAFFIC SIGNS |

SURVEY SYMBOLS

| | | | |
|--|--------------------|--|--------------------|
| | BENCHMARK LOCATION | | CAST IRON MONUMENT |
| | CONTROL POINT | | STONE MONUMENT |
| | MONUMENT FOUND | | |

EXISTING TOPOGRAPHIC LINES

| | |
|--|------------------|
| | RETAINING WALL |
| | FENCE |
| | FENCE-DECORATIVE |
| | GUARD RAIL |
| | TREE LINE |
| | BUSH LINE |

SURVEY LINES

| | |
|--|----------------------------|
| | CONTROLLED ACCESS BOUNDARY |
| | CENTERLINE |
| | EXISTING EASEMENT LINE |
| | PROPOSED EASEMENT LINE |
| | EXISTING LOT LINE |
| | PROPOSED LOT LINE |
| | EXISTING RIGHT-OF-WAY |
| | PROPOSED RIGHT-OF-WAY |
| | SETBACK LINE |
| | SECTION LINE |
| | QUARTER LINE |
| | SIXTEENTH LINE |
| | TEMPORARY EASEMENT |

EXISTING UTILITY LINES

| | |
|--|------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |

PROPOSED UTILITY LINES

| | |
|--|--------------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |
| | PIPE CASING |
| | TRENCHLESS PIPE (PLAN VIEW) |
| | TRENCHLESS PIPE (PROFILE VIEW) |

GRADING INFORMATION

| | |
|--|--|
| | EXISTING CONTOUR MINOR |
| | EXISTING CONTOUR MAJOR |
| | PROPOSED CONTOUR MINOR |
| | PROPOSED CONTOUR MAJOR |
| | PROPOSED GRADING LIMITS / SLOPE LIMITS |
| | PROJECT LIMITS |
| | PROPOSED SPOT ELEVATION |
| | RISE:RUN (SLOPE) |

HATCH PATTERNS

| | | | |
|--|------------|--|--------|
| | BITUMINOUS | | GRAVEL |
| | CONCRETE | | |

EXISTING PRIVATE UTILITY LINES

NOTE:
EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

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| | |
|--|---------------------------|
| | UNDERGROUND FIBER OPTIC |
| | UNDERGROUND ELECTRIC |
| | UNDERGROUND GAS |
| | UNDERGROUND COMMUNICATION |
| | OVERHEAD ELECTRIC |
| | OVERHEAD COMMUNICATION |
| | OVERHEAD UTILITY |

UTILITIES IDENTIFIED WITH A QUALITY LEVEL :

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-22.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POTHOLING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

| | | | | | |
|------|--------------------------|------|---------------------------|------|--------------------------------|
| A | ALGEBRAIC DIFFERENCE | GRAV | GRAVEL | RSC | RIGID STEEL CONDUIT |
| ADJ | ADJUST | GU | GUTTER | RT | RIGHT |
| ALT | ALTERNATE | GV | GATE VALVE | SAN | SANITARY SEWER |
| B-B | BACK TO BACK | HDPE | HIGH DENSITY POLYETHYLENE | SCH | SCHEDULE |
| BIT | BITUMINOUS | HH | HANDHOLE | SERV | SERVICE |
| BLDG | BUILDING | HP | HIGH POINT | SHLD | SHOULDER |
| BMP | BEST MANAGEMENT PRACTICE | HWL | HIGH WATER LEVEL | STA | STATION |
| BR | BEGIN RADIUS | HYD | HYDRANT | STD | STANDARD |
| BV | BUTTERFLY VALVE | I | INVERT | STM | STORM SEWER |
| CB | CATCH BASIN | K | CURVE COEFFICIENT | TC | TOP OF CURB |
| C&G | CURB AND GUTTER | L | LENGTH | TE | TEMPORARY EASEMENT |
| CIP | CAST IRON PIPE | LO | LOWEST OPENING | TEMP | TEMPORARY |
| CIPP | CURED-IN-PLACE PIPE | LP | LOW POINT | TNH | TOP NUT HYDRANT |
| CL | CENTER LINE | LT | LEFT | TP | TOP OF PIPE |
| CL | CLASS | MAX | MAXIMUM | TYP | TYPICAL |
| CLVT | CULVERT | MH | MANHOLE | VCP | VITRIFIED CLAY PIPE |
| CMP | CORRUGATED METAL PIPE | MIN | MINIMUM | VERT | VERTICAL |
| C.O. | CHANGE ORDER | MR | MID RADIUS | VPC | VERTICAL POINT OF CURVE |
| COMM | COMMUNICATION | NIC | NOT IN CONTRACT | VPI | VERTICAL POINT OF INTERSECTION |
| CON | CONCRETE | NMC | NON-METALLIC CONDUIT | VPT | VERTICAL POINT OF TANGENT |
| CSP | CORRUGATED STEEL PIPE | NTS | NOT TO SCALE | WM | WATERMAIN |
| DIA | DIAMETER | NWL | NORMAL WATER LEVEL | | |
| DIP | DUCTILE IRON PIPE | OHW | ORDINARY HIGH WATER LEVEL | | |
| DWY | DRIVEWAY | PC | POINT OF CURVE | AC | ACRES |
| E | EXTERNAL CURVE DISTANCE | PCC | POINT OF COMPOUND CURVE | CF | CUBIC FEET |
| ELEC | ELECTRIC | PE | PERMANENT EASEMENT | CV | COMPACTED VOLUME |
| ELEV | ELEVATION | PED | PEDESTRIAN, PEDESTAL | CY | CUBIC YARD |
| EOF | EMERGENCY OVERFLOW | PERF | PERFORATED PIPE | EA | EACH |
| ER | END RADIUS | PERM | PERMANENT | EV | EXCAVATED VOLUME |
| ESMT | EASEMENT | PI | POINT OF INTERSECTION | LB | POUND |
| EX | EXISTING | PL | PROPERTY LINE | LF | LINEAR FEET |
| FES | FLARED END SECTION | PRC | POINT OF REVERSE CURVE | LS | LUMP SUM |
| F-F | FACE TO FACE | PT | POINT OF TANGENT | LV | LOOSE VOLUME |
| FF | FINISHED FLOOR | PVC | POLYVINYL CHLORIDE PIPE | SF | SQUARE FEET |
| F&I | FURNISH AND INSTALL | PVMT | PAVEMENT | SV | STOCKPILE VOLUME |
| FM | FORCEMAIN | R | RADIUS | SY | SQUARE YARD |
| FO | FIBER OPTIC | R/W | RIGHT-OF-WAY | | |
| F.O. | FIELD ORDER | RCP | REINFORCED CONCRETE PIPE | | |
| GRAN | GRANULAR | RET | RETAINING | | |

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JONATHAN D. NELSEN
LIC. NO. 53433 DATE MM/DD/YYYY



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BURNSVILLE, MN 55337
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Email: Burnsville@bolton-menk.com
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|------------------|-----|------------|------|
| JDN | | | |
| DRAWN | NO. | ISSUED FOR | DATE |
| CRT | | | |
| CHECKED | NO. | ISSUED FOR | DATE |
| JDN | | | |
| CLIENT PROJ. NO. | NO. | ISSUED FOR | DATE |
| 25140817000 | | | |

NORTHFIELD, MINNESOTA
CENTRAL PARK SITE IMPROVEMENTS

LEGEND

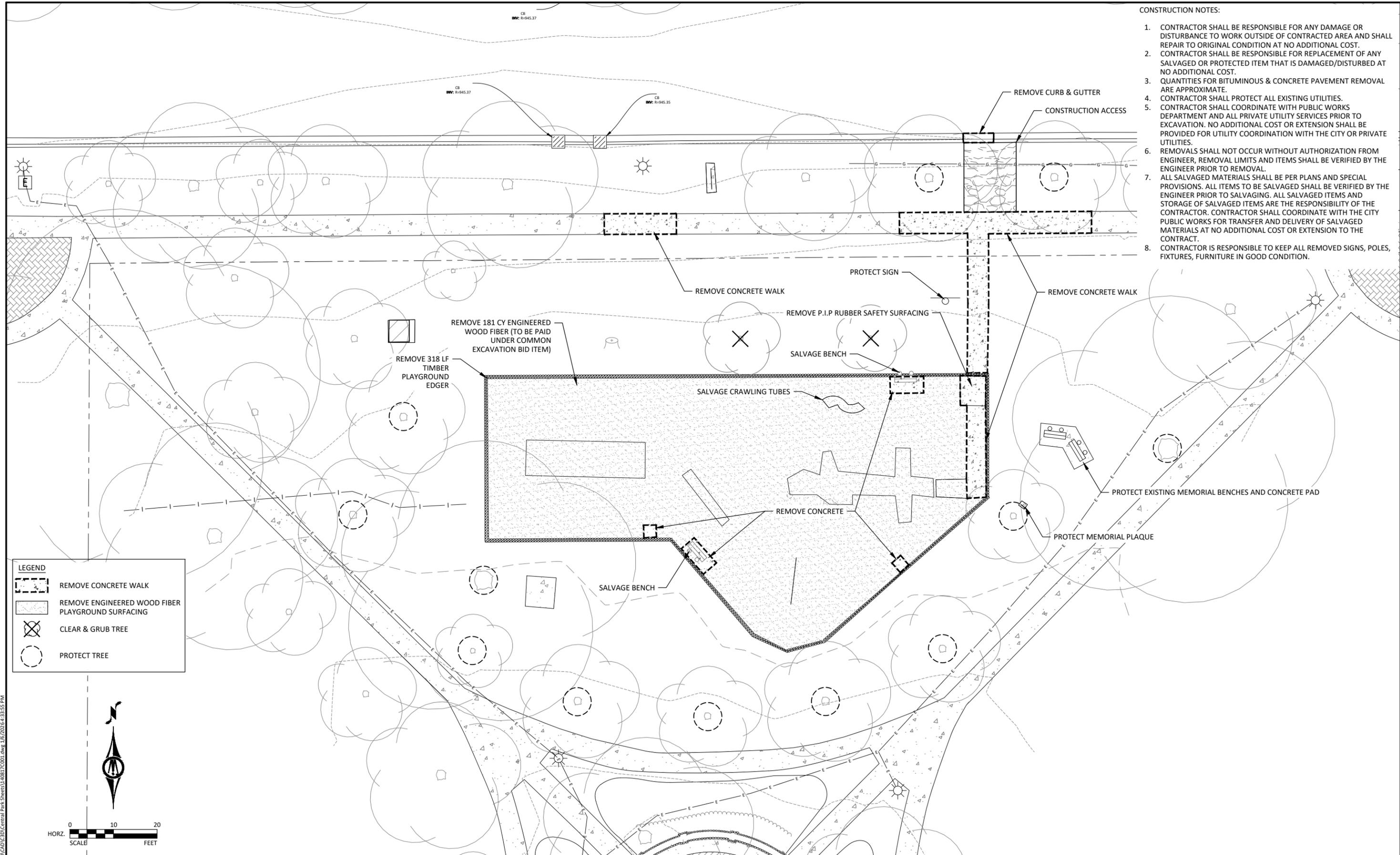
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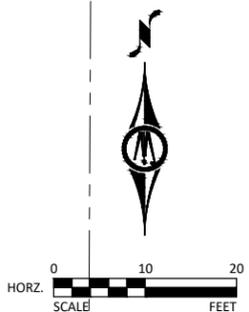
CONSTRUCTION NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE OR DISTURBANCE TO WORK OUTSIDE OF CONTRACTED AREA AND SHALL REPAIR TO ORIGINAL CONDITION AT NO ADDITIONAL COST.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF ANY SALVAGED OR PROTECTED ITEM THAT IS DAMAGED/DISTURBED AT NO ADDITIONAL COST.
3. QUANTITIES FOR BITUMINOUS & CONCRETE PAVEMENT REMOVAL ARE APPROXIMATE.
4. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES.
5. CONTRACTOR SHALL COORDINATE WITH PUBLIC WORKS DEPARTMENT AND ALL PRIVATE UTILITY SERVICES PRIOR TO EXCAVATION. NO ADDITIONAL COST OR EXTENSION SHALL BE PROVIDED FOR UTILITY COORDINATION WITH THE CITY OR PRIVATE UTILITIES.
6. REMOVALS SHALL NOT OCCUR WITHOUT AUTHORIZATION FROM ENGINEER, REMOVAL LIMITS AND ITEMS SHALL BE VERIFIED BY THE ENGINEER PRIOR TO REMOVAL.
7. ALL SALVAGED MATERIALS SHALL BE PER PLANS AND SPECIAL PROVISIONS. ALL ITEMS TO BE SALVAGED SHALL BE VERIFIED BY THE ENGINEER PRIOR TO SALVAGING. ALL SALVAGED ITEMS AND STORAGE OF SALVAGED ITEMS ARE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL COORDINATE WITH THE CITY PUBLIC WORKS FOR TRANSFER AND DELIVERY OF SALVAGED MATERIALS AT NO ADDITIONAL COST OR EXTENSION TO THE CONTRACT.
8. CONTRACTOR IS RESPONSIBLE TO KEEP ALL REMOVED SIGNS, POLES, FIXTURES, FURNITURE IN GOOD CONDITION.



LEGEND

- REMOVE CONCRETE WALK
- REMOVE ENGINEERED WOOD FIBER PLAYGROUND SURFACING
- CLEAR & GRUB TREE
- PROTECT TREE



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JONATHAN D. NELSEN
LIC. NO. 53433 DATE MM/DD/YYYY

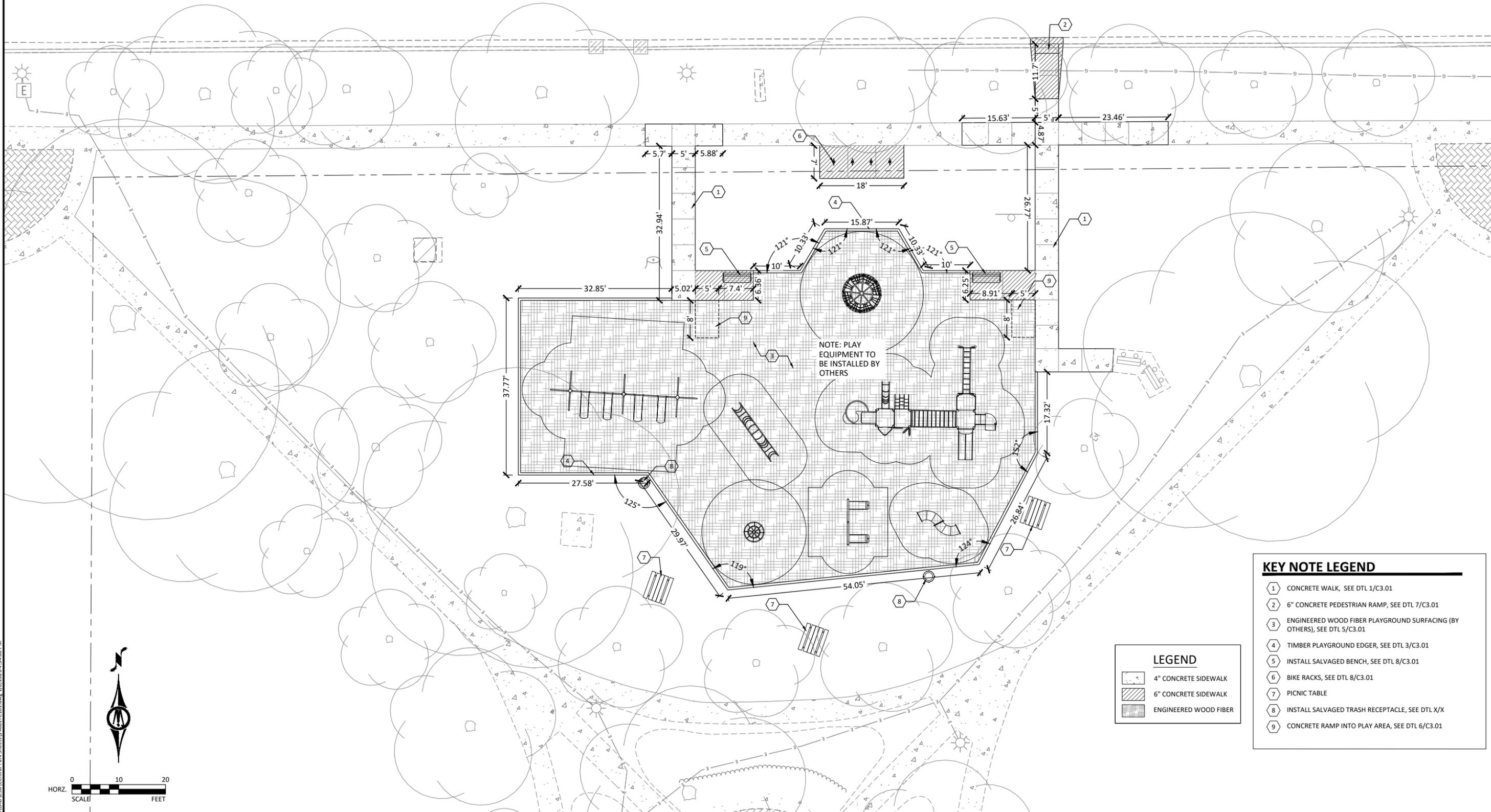


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NORTHFIELD, MINNESOTA
CENTRAL PARK SITE IMPROVEMENTS
EXISTING CONDITIONS & REMOVALS

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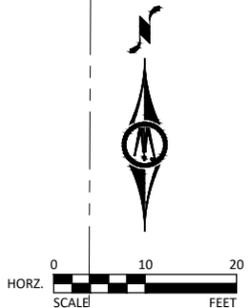


KEY NOTE LEGEND

- 1 CONCRETE WALK, SEE DTL 1/C3.01
- 2 6" CONCRETE PEDESTRIAN RAMP, SEE DTL 7/C3.01
- 3 ENGINEERED WOOD FIBER PLAYGROUND SURFACING (BY OTHERS), SEE DTL 5/C3.01
- 4 TIMBER PLAYGROUND EDGER, SEE DTL 3/C3.01
- 5 INSTALL SALVAGED BENCH, SEE DTL 8/C3.01
- 6 BIKE RACKS, SEE DTL 8/C3.01
- 7 PICNIC TABLE
- 8 INSTALL SALVAGED TRASH RECEPTACLE, SEE DTL X/X
- 9 CONCRETE RAMP INTO PLAY AREA, SEE DTL 6/C3.01

LEGEND

- 4" CONCRETE SIDEWALK
- 6" CONCRETE SIDEWALK
- ENGINEERED WOOD FIBER



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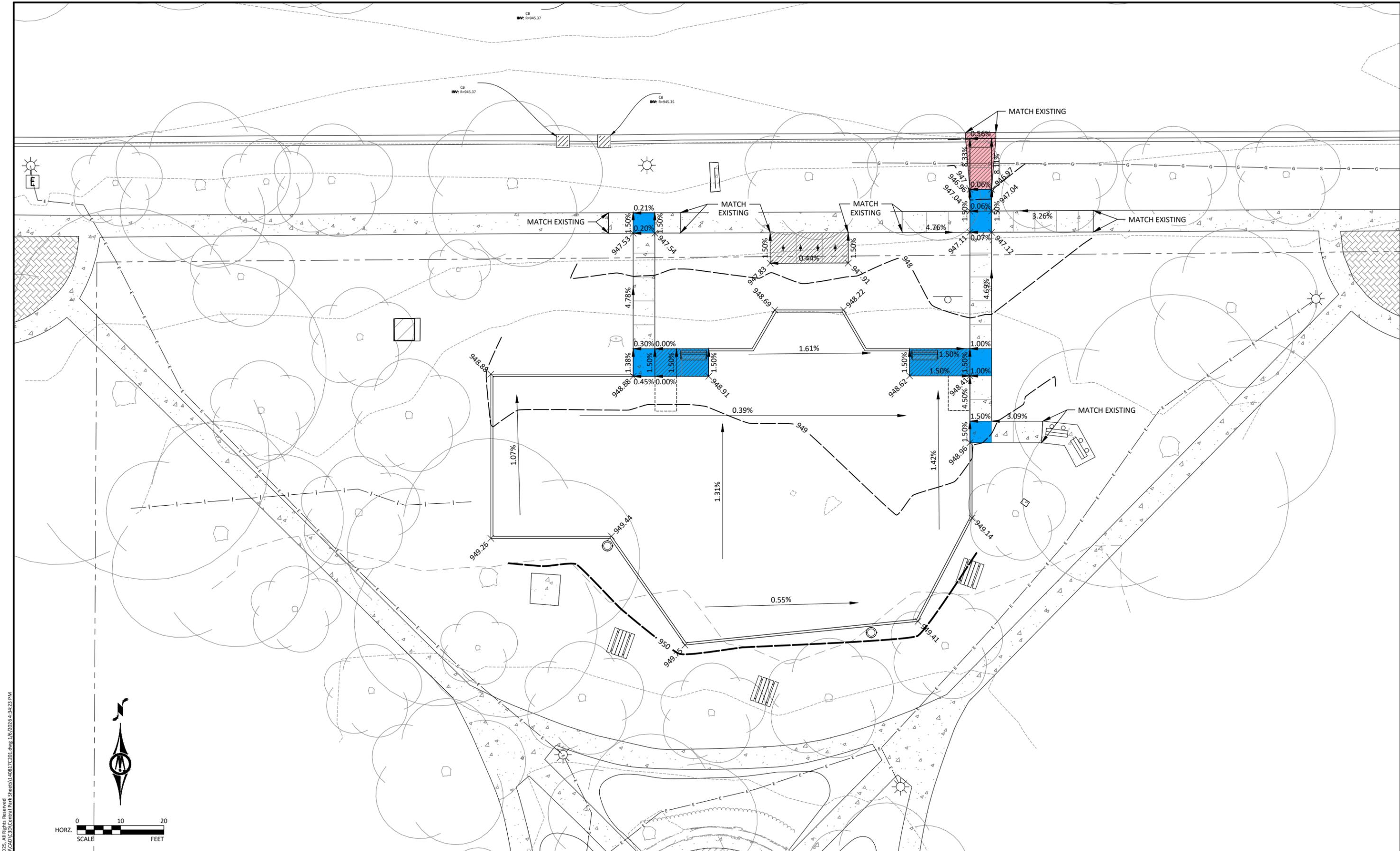
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NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 SITE PLAN



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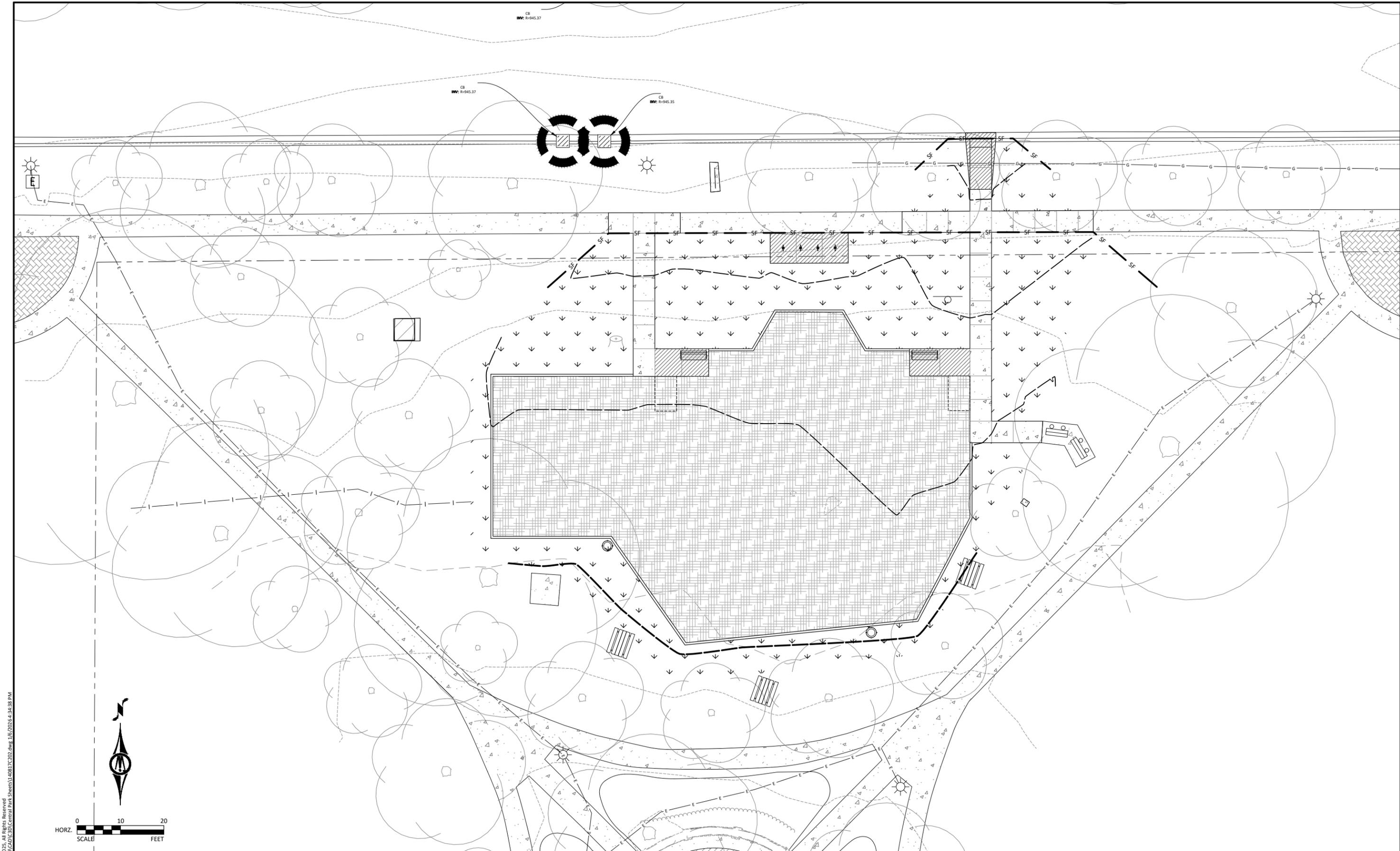


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NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 GRADING PLAN

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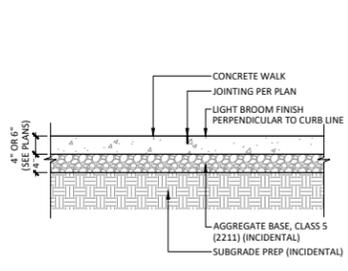


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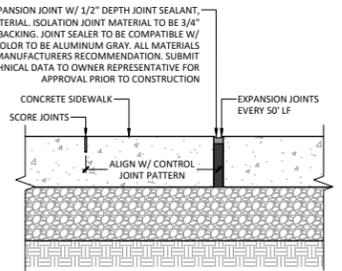
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NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 EROSION CONTROL & TURF ESTABLISHMENT PLAN

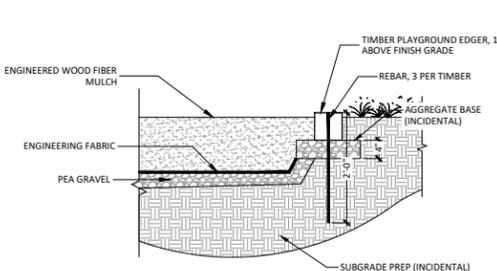
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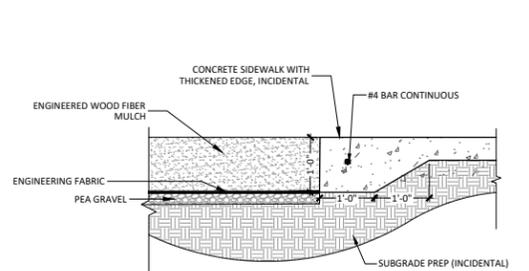
1 CONCRETE SIDEWALK (2521)
SCALE: N.T.S.



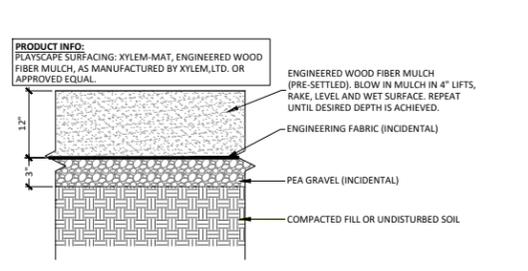
2 CONCRETE SIDEWALK JOINTS
SCALE: N.T.S.



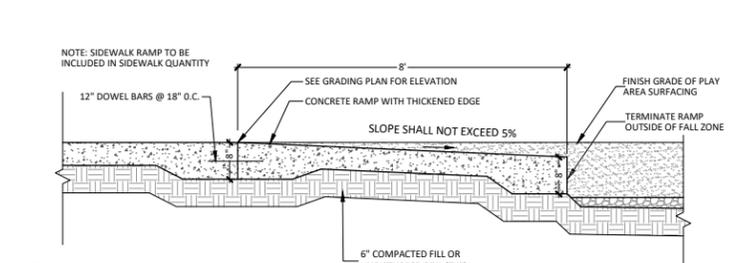
3 TIMBER PLAYGROUND EDGE RESTRAINT
SCALE: N.T.S.



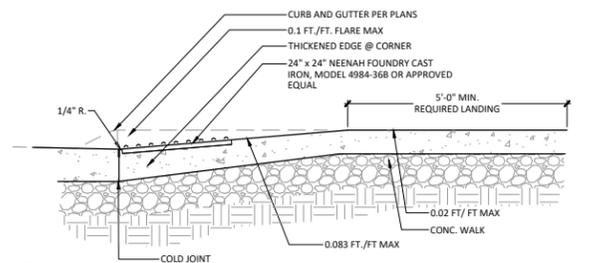
4 THICKENED SIDEWALK ADJACENT TO ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.



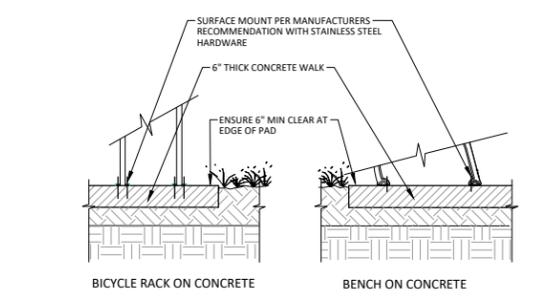
5 ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.



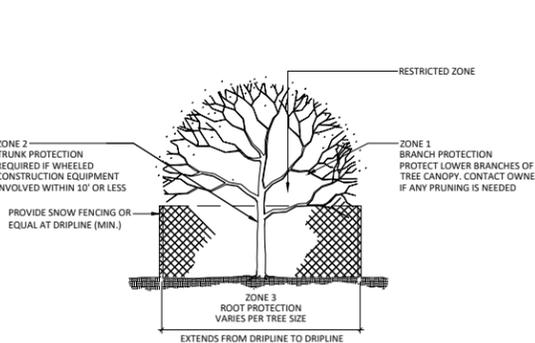
6 SIDEWALK RAMP INTO PLAY AREAS
SCALE: N.T.S.



7 PEDESTRIAN CURB RAMP / DETECTABLE WARNING PANEL
SCALE: N.T.S.

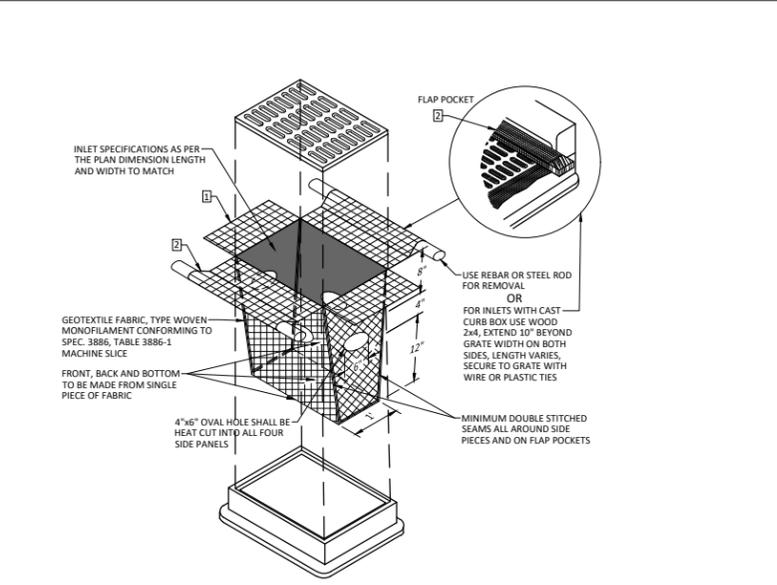
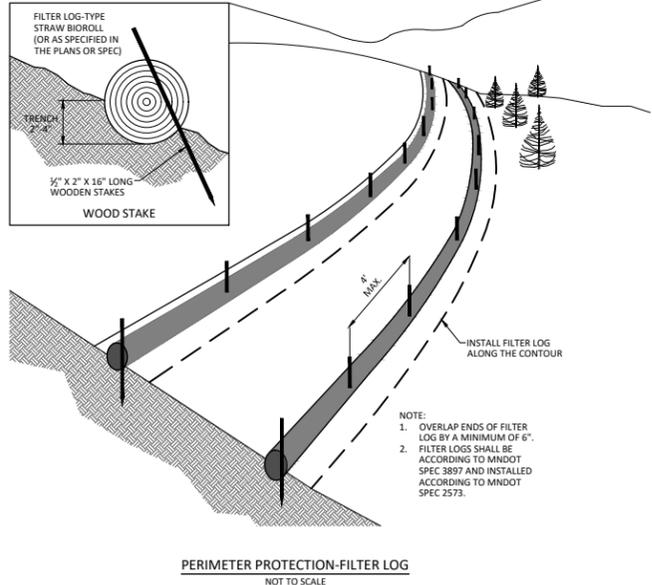


8 SURFACE MOUNT FURNISHINGS
SCALE: N.T.S.



9 EXISTING TREE PROTECTION
SCALE: N.T.S.

- TREE PROTECTION NOTES
- ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
 - TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
 - TO PREVENT TREE ROOT SMOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
 - TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
 - TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
 - WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT SHALL BE MADE TO AVOID SHREDDING OR SMASHING. ROOT CUTS SHOULD BE MADE BACK TO A LATERAL ROOT. WHENEVER POSSIBLE, TREE ROOTS SHOULD BE CUT BETWEEN LATE FALL AND BUD OPENING. WHEN ROOT EMERGENCY SUPPLIES ARE HIGH AND CONDITIONS ARE LEAST FAVORABLE FOR DISEASE CAUSING AGENTS. EXPOSED ROOTS SHALL BE COVERED IMMEDIATELY TO PREVENT DEHYDRATION. ROOTS SHALL BE COVERED WITH SOIL OR BURLAP AND KEPT MOIST.
 - WATERING OF PROTECTED TREES IN WHICH ROOTS WERE CUT SHALL BE PROVIDED BY THE CONTRACTOR.
 - AUGER TUNNELING RATHER THAN TRENCHING SHOULD BE USED FOR UTILITY PLACEMENT WITHIN DRIP LINE OF TREE.
 - FENCING MATERIAL SHALL ENCLOSE ANY TREE WHOSE OUTER DRIP LINE EDGE IS WITHIN 20 FEET OF ANY CONSTRUCTION ACTIVITIES.
 - FENCING MATERIAL SHALL BE BRIGHT, CONTRASTING COLOR, DURABLE, AND A MINIMUM OF FOUR FEET IN HEIGHT.
 - FENCING MATERIAL SHALL BE SET AT THE DRIP LINE OR 15 FEET FROM TREE TRUNK, WHICHEVER IS GREATER, AND MAINTAINED IN AN UPRIGHT POSITION THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
 - ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHOULD BE AVOIDED FOR EXISTING TREES TO REMAIN. RETAINING WALLS AND TREE WELLS ARE ACCEPTABLE ONLY WHEN CONSTRUCTED PRIOR TO GRADE CHANGE.



- NOTES:
1. INLET PROTECTION DEVICES SHALL BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENTS EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL IN THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
2. FINISHED SIZE, INCLUDING POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.
INSTALLATION NOTES:
DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.
TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.
THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE BETWEEN THE INLET AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CLINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

INLET PROTECTION
GEOTEXTILE BAG
NOT TO SCALE

LAST REVISION:
04-2021
PLATE NO.
3-104

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Central Park

Playground Site Improvement Project:

Approve Plans & Specifications & Authorize Bids

City Council Meeting
January 20, 2026

City Plans & Consistency



- Comprehensive Plan
- Ped & Bike Plan
- Open Space & Trail Plan
- Park & Rec CIP Study
- Heritage Preservation COA
- Multi-Year 5-Year CIP Planning
- 2025 Budgeted Design



City of
Northfield
MINNESOTA

Northfield Parks & Recreation CIP Study

City of Northfield, MN | December 2022

JLG Architects
710 South 2nd Street, 8th Floor
Minneapolis, MN 55401

JLG

Damon Farber
310 South 4th Avenue, Suite 7050
Minneapolis, MN 55415

DF/
DAMON FARBER

Project Implementation



Project Start

site walks,
evaluation

6/25

Parks & Recreation Advisory Board

review, refine, &
approve

8/25 + 10/25

Historic Preservation Commission

approve c/o
appropriateness

7/25 + 1/26

Project Mgt Bidding, Commencement, Construction, Completion

2/26-10/26

7/25 + 9/25

Preliminary
Concept Plans
neighborhood
mtgs review &
comment

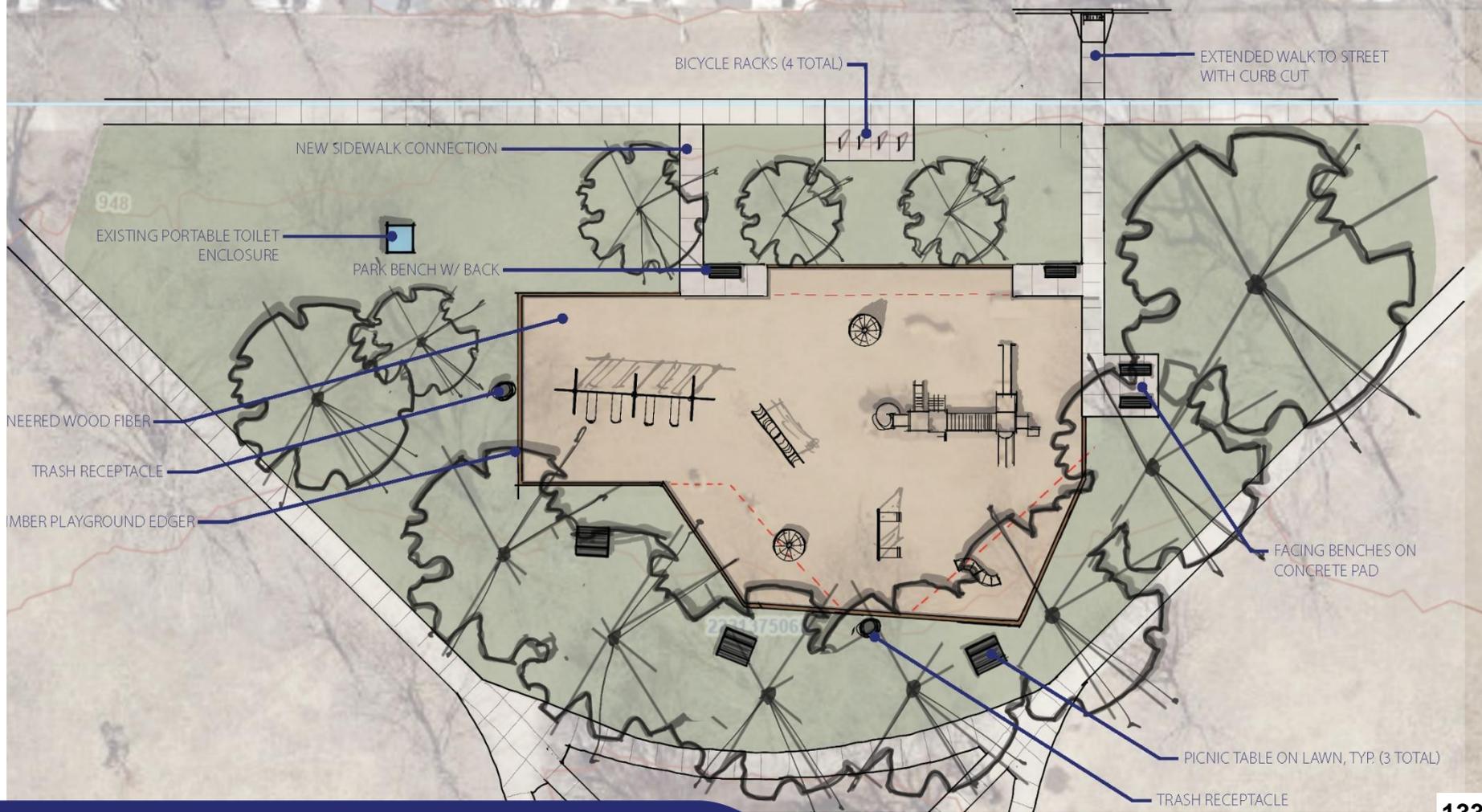
12/25

City Council
26' Budget, 26'
CIP, funding
approved

1/26

City Council
approve
plans &
authorize bids





BICYCLE RACKS (4 TOTAL)

EXTENDED WALK TO STREET WITH CURB CUT

NEW SIDEWALK CONNECTION

948

EXISTING PORTABLE TOILET ENCLOSURE

PARK BENCH W/ BACK

NEEDED WOOD FIBER

TRASH RECEPTACLE

WOODEN PLAYGROUND EDGER

FACING BENCHES ON CONCRETE PAD

PICNIC TABLE ON LAWN, TYP. (3 TOTAL)

TRASH RECEPTACLE

233-7506



MOVEABLE PICNIC TABLE [NO CONCRETE PAD]



CONNECT WALKWAY TO EXISTING BENCHES



REUSE [RELOCATE] EXISTING BENCHES



KEEP EXISTING SWINGS

Northfield Central Park
1996.05-01.05.06 - 10.21.2003
LANDSCAPE ARCHITECTURE



LARGE CLIMBER + SPINNER

Northfield Central Park
1996.05-01.05.06 - 10.21.2003
LANDSCAPE ARCHITECTURE



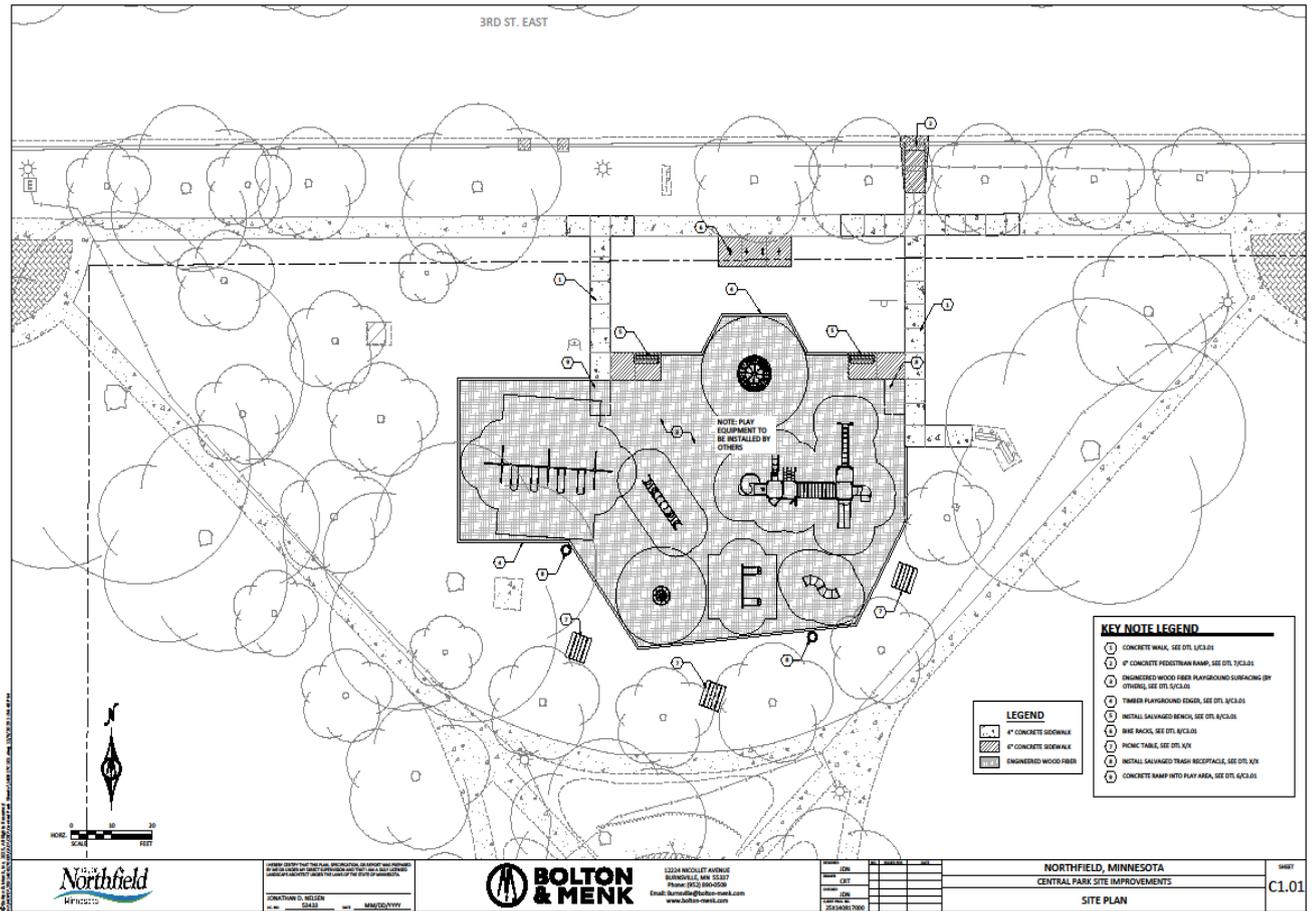
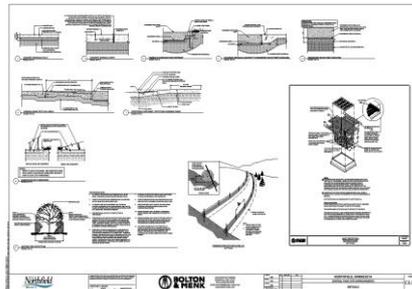
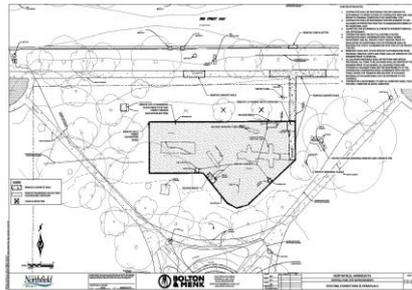
PLAYHOUSE DOME



MOVE EXISTING SLIDE + REPLACE W/ MONKEY BARS

Northfield Central Park
1996.05-01.05.06 - 10.21.2003
LANDSCAPE ARCHITECTURE

| NO | DESCRIPTION | DATE | BY | CHECKED |
|----|---|------------|----|---------|
| 1 | ISSUED FOR PERMITS | 08/20/2014 | MM | MM |
| 2 | ISSUED FOR BIDDING | 09/02/2014 | MM | MM |
| 3 | ISSUED FOR CONSTRUCTION | 09/02/2014 | MM | MM |
| 4 | ISSUED FOR AS-BUILT | 09/02/2014 | MM | MM |
| 5 | ISSUED FOR RECORD | 09/02/2014 | MM | MM |
| 6 | ISSUED FOR FINAL | 09/02/2014 | MM | MM |
| 7 | ISSUED FOR ARCHIVE | 09/02/2014 | MM | MM |
| 8 | ISSUED FOR CLOSURE | 09/02/2014 | MM | MM |
| 9 | ISSUED FOR DESTRUCTION | 09/02/2014 | MM | MM |
| 10 | ISSUED FOR RECONSTRUCTION | 09/02/2014 | MM | MM |
| 11 | ISSUED FOR REPAIR | 09/02/2014 | MM | MM |
| 12 | ISSUED FOR REPLACEMENT | 09/02/2014 | MM | MM |
| 13 | ISSUED FOR RESTORATION | 09/02/2014 | MM | MM |
| 14 | ISSUED FOR REUSE | 09/02/2014 | MM | MM |
| 15 | ISSUED FOR RECYCLING | 09/02/2014 | MM | MM |
| 16 | ISSUED FOR REPAIR/REPLACE | 09/02/2014 | MM | MM |
| 17 | ISSUED FOR REPAIR/REPLACE/REUSE | 09/02/2014 | MM | MM |
| 18 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING | 09/02/2014 | MM | MM |
| 19 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR | 09/02/2014 | MM | MM |
| 20 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING | 09/02/2014 | MM | MM |
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| 25 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR | 09/02/2014 | MM | MM |
| 26 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING | 09/02/2014 | MM | MM |
| 27 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR | 09/02/2014 | MM | MM |
| 28 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING | 09/02/2014 | MM | MM |
| 29 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR | 09/02/2014 | MM | MM |
| 30 | ISSUED FOR REPAIR/REPLACE/REUSE/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING/REPAIR/RECYCLING | 09/02/2014 | MM | MM |



Process for Consideration



- I. Council Questions
- II. Public Comment
- III. Recommend Motion Approve the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids
- IV. Council Discussion
- V. Move to Vote

CITY OF NORTHFIELD, MINNESOTA
HERITAGE PRESERVATION COMMISSION RESOLUTION HPC #2026-001

A RESOLUTION BY THE HERITAGE PRESERVATION COMMISSION OF THE CITY OF
NORTHFIELD, MINNESOTA, APPROVING A CERTIFICATE OF APPROPRIATENESS
FOR 421 4th St. E.

WHEREAS, the applicant, The City of Northfield (the “Applicant”), is seeking a Certificate of Appropriateness (“COA”) from the City of Northfield Heritage Preservation Commission (“HPC” or “Commission”) for repairing a portion of the playground and site improvements as more particularly described in Exhibit A, which is attached hereto and incorporated herein by reference (the “Work”), for certain property owned by the City of Northfield located at 421 4th St. E. in the City of Northfield (the “Property”); and

WHEREAS, the Property is a locally designated heritage preservation site; and

WHEREAS, according to Northfield City Code (the “City Code”), Chapter 34, Section 8.5.8 (A), unless otherwise exempted in Section 7.8.3 or unless otherwise provided in Section 8.5.8, a COA is required for construction, exterior alteration or rehabilitation, moving or demolition of a building or structure on a city-owned or privately owned heritage preservation site; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (A), unless otherwise provided in City Code, no zoning certificate or building permit shall be issued before a COA has received approval; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (A)(1), the proposed Work is classified as Major Work requiring the Type 3 review procedure as established in Section 8.4.6, Type 3 Review Procedure (Heritage Preservation Commission Decision); and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (D), for proposed new construction, as well as alteration, remodeling, rehabilitation, relocation or addition to an existing building, structure or historic object, the HPC, based upon the above review procedure, shall consider the following in evaluating an application for a COA, and shall make written findings regarding approval or denial of the same by resolution (Criterion (a) below must be met and criteria (b) through (g) shall be considered, if applicable to an application):

-
- (a) For all applications, the proposed action fully complies with all applicable requirements of this LDC;
 - (b) That the proposed action is in harmony with the intent purpose of the H-O district for sites located in the H-O district;
 - (c) That the proposed action would complement other structures within the H-O district for sites located in the H-O district;

- (d) That the proposed action is consistent with the Downtown Preservation Design Guidelines for sites located in the H-O district, and consistent with the Secretary of the Interior’s Standards for Treatment of Historic Properties for sites located within or outside the H-O district;
- (e) Consideration should be given to the amount and quality of original material and design remaining in the building or structure when applying criteria, guidelines and standards;
- (f) For new construction, the building or addition should be compatible with:
 - (i) scale, texture, materials, and other visual qualities of the surrounding buildings and neighborhoods;
 - (ii) the height, width, depth, massing and setback of the surrounding buildings; and
 - (iii) the amount of solid wall to window and door openings, and the replacement of window and door openings, should be proportional to that of the surrounding buildings and neighborhood; and
- (g) Consideration shall be given to clear cases of economic hardship or to deprivation of reasonable use of the owner's property.

; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (D), the Applicant bears the burden of proof of meeting the foregoing criteria; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (E), this decision of the HPC shall be final unless timely appealed to the City Council by filing a written notice of appeal with the City Clerk no later than ten (10) days after the date of the HPC’s decision; and

WHEREAS, the Commission held a duly noticed public meeting on January 7, 2026, to consider testimony from the Applicant and the public regarding the COA, and has considered such testimony and reviewed the requested COA on the Property according to the above criteria.

NOW THEREFORE BE IT RESOLVED BY THE HERITAGE PRESERVATION COMMISSION OF THE CITY OF NORTHFIELD, MINNESOTA, that the Commission has duly considered the required criteria contained in City Code as applicable to the above-requested COA regarding the Property, and hereby adopts the findings of fact contained in the staff report regarding the same, which is attached hereto and incorporated herein by reference as Exhibit B, along with the above recitals hereto.

BE IT FURTHER RESOLVED that the requested COA is hereby approved based upon the above-referenced adopted findings.

PASSED by the Heritage Preservation Commission of the City of Northfield, this 7th day of January 2026.


Chair


Member

VOTE: Y CLARK Absent MACHACEK SHONKA Y JARMAN
 Y MEEHAN Y STANGLER Y BEIMERS Absent STREET

EXHIBIT A

DESCRIPTION OF PROPOSED WORK

CITY OF NORTHFIELD

CONSTRUCTION PLANS FOR

CENTRAL PARK SITE IMPROVEMENTS (421 4TH ST. EAST)

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES, AND SITE RESTORATION

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall
801 Washington Street
Northfield, MN 55057
645-8833

City Administrator:
Ben Martig

Mayor: Erica Zweifel

City Council Members:
Kathleen Holmes
Chad Beumer
Peter Dahlen
Jessica Peterson White
Brad Ness
Davin Sokup

Public Works Director / City Engineer:
David Bennett, P.E.
507-645-3006

Engineering Manager:
Sean Simonson
507-645-3049

Utility Superintendent:
Justin Wagner
507-645-3083

Streets and Parks Manager:
Andrew Tussing
507-645-3027

UTILITIES

GAS
Xcel Energy - Gas
Nathan Luedtke
507-334-2923
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)
Chuck Snyder
952-367-4246
charles.snyder@charter.com

Lumen (CenturyLink)
Justin Elkins
Justin.Elkins@lumen.com
(507)-577-8038

MetroNet
Chris Hart
Chris.Hart@metronet.com
(612)-709-6282

Zayo
Steven Senger
Steven.Senger@zayo.com
(952)-230-9660

ELECTRIC
Xcel Energy - Electric
TIMOTHY KEELEY
715-308-2631
Timothy.J.Keeley@xcelenergy.com

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



MAP LEGEND

PROJECT LIMITS



| SHEET NUMBER | SHEET TITLE |
|---------------|---|
| G0.01 - G0.02 | TITLE SHEET, LEGEND |
| C0.01 | EXISTING CONDITIONS & REMOVALS PLAN |
| C1.01 | SITE PLAN |
| C2.01 | GRADING PLAN |
| C2.02 | EROSION CONTROL & TURF ESTABLISHMENT PLAN |
| C3.01 | DETAILS |

THIS PLAN SET CONTAINS 7 SHEETS.

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
LIC. NO. 53433 DATE MM/DD/YYYY



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BURNSVILLE, MN 55337
Phone: (952) 890-0509
Email: Burnsville@bolton-menk.com
www.bolton-menk.com

| DESIGNED | NO. | ISSUED FOR | DATE |
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| DRAWN | | | |
| CRT | | | |
| CHECKED | | | |
| JDN | | | |
| CLIENT PROJ. NO. | 25X140817000 | | |

NORTHFIELD, MINNESOTA
CENTRAL PARK SITE IMPROVEMENTS
TITLE SHEET

SHEET
G0.01
141

EXISTING TOPOGRAPHIC SYMBOLS

| | | | |
|--|---------------------------------|--|---------------------------|
| | ACCESS GRATE | | REGULATION STATION GAS |
| | AIR CONDITION UNIT | | SATELLITE DISH |
| | ANTENNA | | SIGN NON TRAFFIC |
| | AUTO SPRINKLER CONNECTION | | SIGN TRAFFIC |
| | BARRICADE PERMANENT | | SIGNAL CONTROL CABINET |
| | BASKETBALL POST | | SOIL BORING |
| | BENCH | | SIREN |
| | BIRD FEEDER | | TELEPHONE BOOTH |
| | BOLLARD | | TILE INLET |
| | BUSH | | TILE OUTLET |
| | CATCH BASIN RECTANGULAR CASTING | | TILE RISER |
| | CATCH BASIN CIRCULAR CASTING | | TRANSFORMER-ELECTRIC |
| | CURB STOP | | TREE-CONIFEROUS |
| | CLEAN OUT | | TREE-DEAD |
| | CULVERT END | | TREE-DECIDUOUS |
| | DRINKING FOUNTAIN | | TREE STUMP |
| | DOWN SPOUT | | TRAFFIC ARM BARRIER |
| | FILL PIPE | | TRAFFIC SIGNAL |
| | FIRE HYDRANT | | TRASH CAN |
| | FLAG POLE | | UTILITY MARKER |
| | FLARED END / APRON | | VALVE |
| | FUEL PUMP | | VALVE POST INDICATOR |
| | GRILL | | VALVE VAULT |
| | GUY WIRE ANCHOR | | VAULT |
| | HANDHOLE | | VENT PIPE |
| | HANDICAP SPACE | | WATER SPIGOT |
| | IRRIGATION SPRINKLER HEAD | | WELL |
| | IRRIGATION VALVE BOX | | WETLAND DELINEATED MARKER |
| | LIFT STATION CONTROL PANEL | | WETLAND |
| | LIFT STATION | | WET WELL |
| | LIGHT ON POLE | | YARD HYDRANT |
| | LIGHT-GROUND | | |
| | MAILBOX | | |

PROPOSED TOPOGRAPHIC SYMBOLS

| | |
|--|---------------------------------|
| | CLEANOUT |
| | MANHOLE |
| | LIFT STATION |
| | STORM SEWER CIRCULAR CASTING |
| | STORM SEWER RECTANGULAR CASTING |
| | STORM SEWER FLARED END / APRON |
| | STORM SEWER OUTLET STRUCTURE |
| | STORM SEWER OVERFLOW STRUCTURE |
| | CURB BOX |
| | FIRE HYDRANT |
| | WATER VALVE |
| | WATER REDUCER |
| | WATER BEND |
| | WATER TEE |
| | WATER CROSS |
| | WATER SLEEVE |
| | WATER CAP / PLUG |
| | RIP RAP |
| | DRAINAGE FLOW |
| | TRAFFIC SIGNS |

SURVEY SYMBOLS

| | | | |
|--|--------------------|--|--------------------|
| | BENCHMARK LOCATION | | CAST IRON MONUMENT |
| | CONTROL POINT | | STONE MONUMENT |
| | MONUMENT FOUND | | |

EXISTING TOPOGRAPHIC LINES

| | |
|--|------------------|
| | RETAINING WALL |
| | FENCE |
| | FENCE-DECORATIVE |
| | GUARD RAIL |
| | TREE LINE |
| | BUSH LINE |

SURVEY LINES

| | |
|--|----------------------------|
| | CONTROLLED ACCESS BOUNDARY |
| | CENTERLINE |
| | EXISTING EASEMENT LINE |
| | PROPOSED EASEMENT LINE |
| | EXISTING LOT LINE |
| | PROPOSED LOT LINE |
| | EXISTING RIGHT-OF-WAY |
| | PROPOSED RIGHT-OF-WAY |
| | SETBACK LINE |
| | SECTION LINE |
| | QUARTER LINE |
| | SIXTEENTH LINE |
| | TEMPORARY EASEMENT |

EXISTING UTILITY LINES

| | |
|--|------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |

PROPOSED UTILITY LINES

| | |
|--|--------------------------------|
| | FORCEMAIN |
| | SANITARY SEWER |
| | SANITARY SERVICE |
| | STORM SEWER |
| | STORM SEWER DRAIN TILE |
| | WATERMAIN |
| | WATER SERVICE |
| | PIPE CASING |
| | TRENCHLESS PIPE (PLAN VIEW) |
| | TRENCHLESS PIPE (PROFILE VIEW) |

GRADING INFORMATION

| | |
|--|--|
| | EXISTING CONTOUR MINOR |
| | EXISTING CONTOUR MAJOR |
| | PROPOSED CONTOUR MINOR |
| | PROPOSED CONTOUR MAJOR |
| | PROPOSED GRADING LIMITS / SLOPE LIMITS |
| | PROJECT LIMITS |
| | PROPOSED SPOT ELEVATION |
| | RISE:RUN (SLOPE) |

HATCH PATTERNS

| | | | |
|--|------------|--|--------|
| | BITUMINOUS | | GRAVEL |
| | CONCRETE | | |

EXISTING PRIVATE UTILITY LINES

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED "STANDARD GUIDELINE FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

| | |
|--|---------------------------|
| | UNDERGROUND FIBER OPTIC |
| | UNDERGROUND ELECTRIC |
| | UNDERGROUND GAS |
| | UNDERGROUND COMMUNICATION |
| | OVERHEAD ELECTRIC |
| | OVERHEAD COMMUNICATION |
| | OVERHEAD UTILITY |

UTILITIES IDENTIFIED WITH A QUALITY LEVEL :

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
 EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
 UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-22.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POTHOLING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

| | | | | | |
|------|--------------------------|------|---------------------------|------|--------------------------------|
| A | ALGEBRAIC DIFFERENCE | GRAV | GRAVEL | RSC | RIGID STEEL CONDUIT |
| ADJ | ADJUST | GU | GUTTER | RT | RIGHT |
| ALT | ALTERNATE | GV | GATE VALVE | SAN | SANITARY SEWER |
| B-B | BACK TO BACK | HDPE | HIGH DENSITY POLYETHYLENE | SCH | SCHEDULE |
| BIT | BITUMINOUS | HH | HANDHOLE | SERV | SERVICE |
| BLDG | BUILDING | HP | HIGH POINT | SHLD | SHOULDER |
| BMP | BEST MANAGEMENT PRACTICE | HWL | HIGH WATER LEVEL | STA | STATION |
| BR | BEGIN RADIUS | HYD | HYDRANT | STD | STANDARD |
| BV | BUTTERFLY VALVE | I | INVERT | STM | STORM SEWER |
| CB | CATCH BASIN | K | CURVE COEFFICIENT | TC | TOP OF CURB |
| C&G | CURB AND GUTTER | L | LENGTH | TE | TEMPORARY EASEMENT |
| CIP | CAST IRON PIPE | LO | LOWEST OPENING | TEMP | TEMPORARY |
| CIPP | CURED-IN-PLACE PIPE | LP | LOW POINT | TNH | TOP NUT HYDRANT |
| CL | CENTER LINE | LT | LEFT | TP | TOP OF PIPE |
| CL | CLASS | MAX | MAXIMUM | TYP | TYPICAL |
| CLVT | CULVERT | MH | MANHOLE | VCP | VITRIFIED CLAY PIPE |
| CMP | CORRUGATED METAL PIPE | MIN | MINIMUM | VERT | VERTICAL |
| C.O. | CHANGE ORDER | MR | MID RADIUS | VPC | VERTICAL POINT OF CURVE |
| COMM | COMMUNICATION | NIC | NOT IN CONTRACT | VPI | VERTICAL POINT OF INTERSECTION |
| CON | CONCRETE | NMC | NON-METALLIC CONDUIT | VPT | VERTICAL POINT OF TANGENT |
| CSP | CORRUGATED STEEL PIPE | NTS | NOT TO SCALE | WM | WATERMAIN |
| DIA | DIAMETER | NWL | NORMAL WATER LEVEL | | |
| DIP | DUCTILE IRON PIPE | OHW | ORDINARY HIGH WATER LEVEL | | |
| DWY | DRIVEWAY | PC | POINT OF CURVE | AC | ACRES |
| E | EXTERNAL CURVE DISTANCE | PCC | POINT OF COMPOUND CURVE | CF | CUBIC FEET |
| ELEC | ELECTRIC | PE | PERMANENT EASEMENT | CV | COMPACTED VOLUME |
| ELEV | ELEVATION | PED | PEDESTRIAN, PEDESTAL | CY | CUBIC YARD |
| EOF | EMERGENCY OVERFLOW | PERF | PERFORATED PIPE | EA | EACH |
| ER | END RADIUS | PERM | PERMANENT | EV | EXCAVATED VOLUME |
| ESMT | EASEMENT | PI | POINT OF INTERSECTION | LB | POUND |
| EX | EXISTING | PL | PROPERTY LINE | LF | LINEAR FEET |
| FES | FLARED END SECTION | PRC | POINT OF REVERSE CURVE | LS | LUMP SUM |
| F-F | FACE TO FACE | PT | POINT OF TANGENT | LV | LOOSE VOLUME |
| FF | FINISHED FLOOR | PVC | POLYVINYL CHLORIDE PIPE | SF | SQUARE FEET |
| F&I | FURNISH AND INSTALL | PVMT | PAVEMENT | SV | STOCKPILE VOLUME |
| FM | FORCEMAIN | R | RADIUS | SY | SQUARE YARD |
| FO | FIBER OPTIC | R/W | RIGHT-OF-WAY | | |
| F.O. | FIELD ORDER | RCP | REINFORCED CONCRETE PIPE | | |
| GRAN | GRANULAR | RET | RETAINING | | |

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
 LIC. NO. 53433 DATE MM/DD/YYYY



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| DESIGNED | NO. | ISSUED FOR | DATE |
|------------------|-----|------------|------|
| JDN | | | |
| DRAWN | NO. | ISSUED FOR | DATE |
| CRT | | | |
| CHECKED | NO. | ISSUED FOR | DATE |
| JDN | | | |
| CLIENT PROJ. NO. | NO. | ISSUED FOR | DATE |
| 25140817000 | | | |

NORTHFIELD, MINNESOTA
CENTRAL PARK SITE IMPROVEMENTS

LEGEND

SHEET

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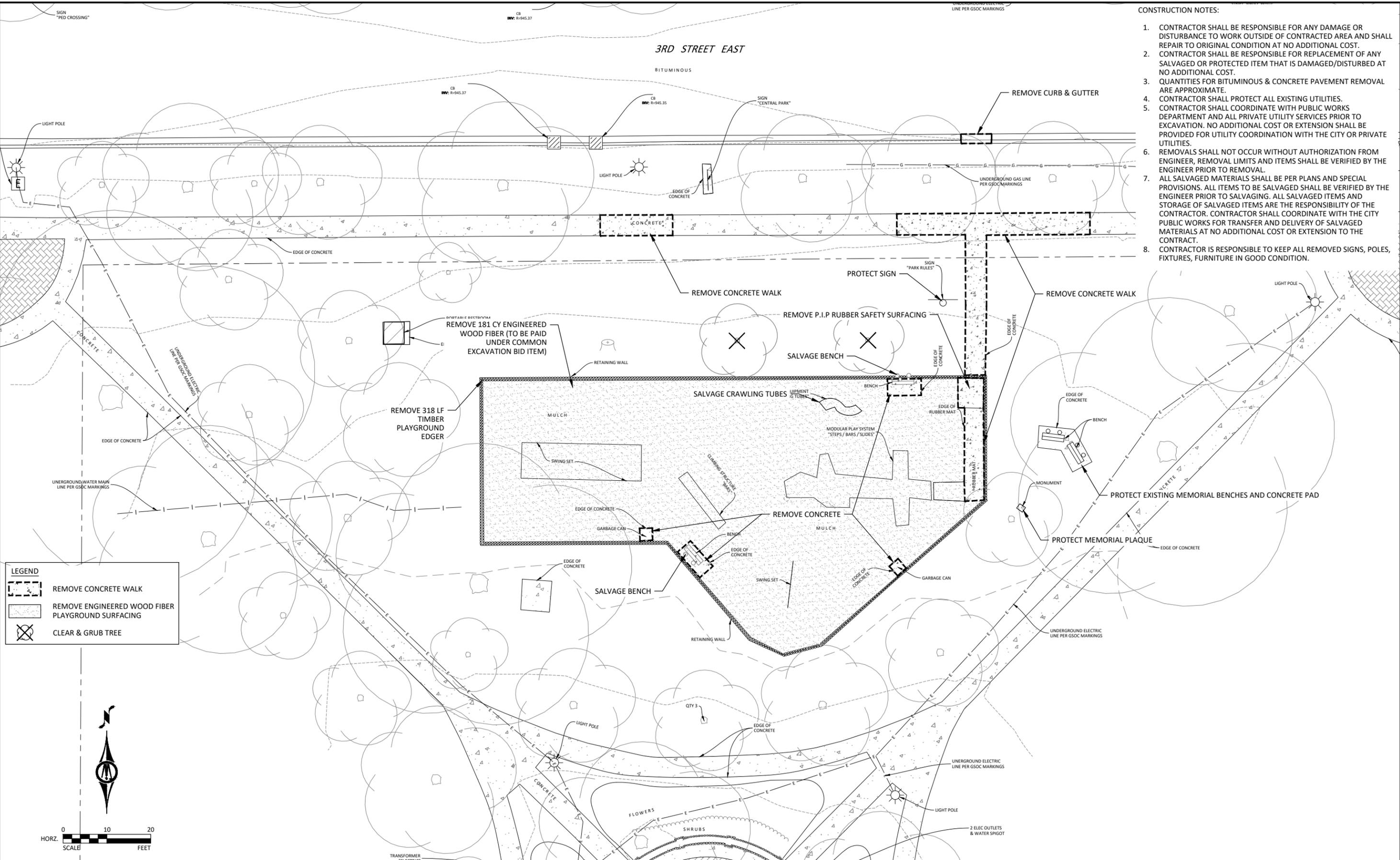
142

3RD STREET EAST

BITUMINOUS

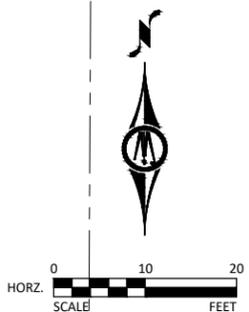
CONSTRUCTION NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE OR DISTURBANCE TO WORK OUTSIDE OF CONTRACTED AREA AND SHALL REPAIR TO ORIGINAL CONDITION AT NO ADDITIONAL COST.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF ANY SALVAGED OR PROTECTED ITEM THAT IS DAMAGED/DISTURBED AT NO ADDITIONAL COST.
3. QUANTITIES FOR BITUMINOUS & CONCRETE PAVEMENT REMOVAL ARE APPROXIMATE.
4. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES.
5. CONTRACTOR SHALL COORDINATE WITH PUBLIC WORKS DEPARTMENT AND ALL PRIVATE UTILITY SERVICES PRIOR TO EXCAVATION. NO ADDITIONAL COST OR EXTENSION SHALL BE PROVIDED FOR UTILITY COORDINATION WITH THE CITY OR PRIVATE UTILITIES.
6. REMOVALS SHALL NOT OCCUR WITHOUT AUTHORIZATION FROM ENGINEER, REMOVAL LIMITS AND ITEMS SHALL BE VERIFIED BY THE ENGINEER PRIOR TO REMOVAL.
7. ALL SALVAGED MATERIALS SHALL BE PER PLANS AND SPECIAL PROVISIONS. ALL ITEMS TO BE SALVAGED SHALL BE VERIFIED BY THE ENGINEER PRIOR TO SALVAGING. ALL SALVAGED ITEMS AND STORAGE OF SALVAGED ITEMS ARE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL COORDINATE WITH THE CITY PUBLIC WORKS FOR TRANSFER AND DELIVERY OF SALVAGED MATERIALS AT NO ADDITIONAL COST OR EXTENSION TO THE CONTRACT.
8. CONTRACTOR IS RESPONSIBLE TO KEEP ALL REMOVED SIGNS, POLES, FIXTURES, FURNITURE IN GOOD CONDITION.



LEGEND

- REMOVE CONCRETE WALK
- REMOVE ENGINEERED WOOD FIBER PLAYGROUND SURFACING
- CLEAR & GRUB TREE



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
 LIC. NO. 53433 DATE MM/DD/YYYY

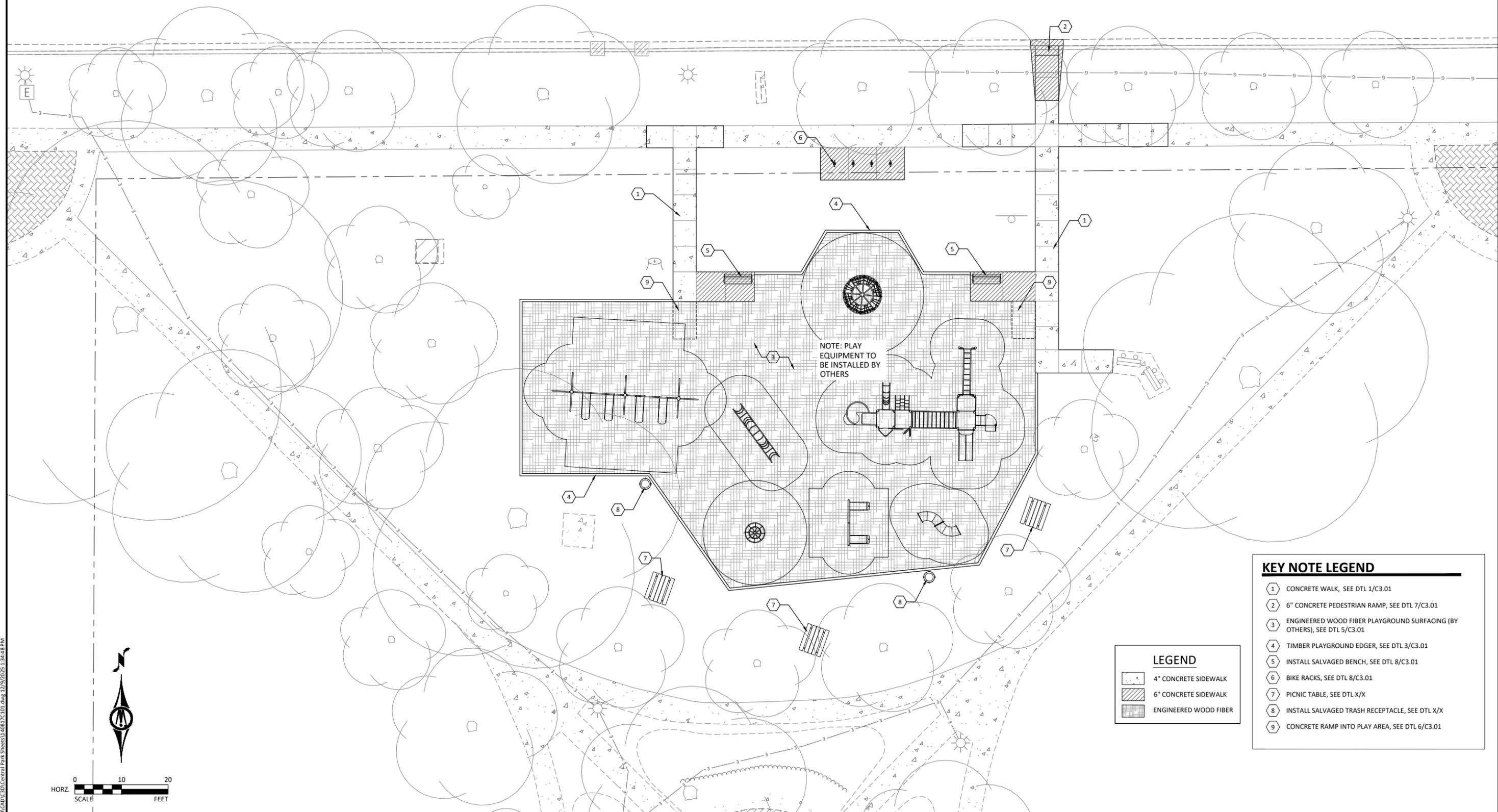


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NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 EXISTING CONDITIONS & REMOVALS

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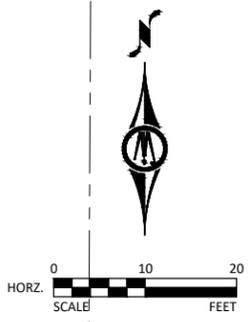
NOTE: PLAY EQUIPMENT TO BE INSTALLED BY OTHERS

KEY NOTE LEGEND

| | |
|---|---|
| 1 | CONCRETE WALK, SEE DTL 1/C3.01 |
| 2 | 6" CONCRETE PEDESTRIAN RAMP, SEE DTL 7/C3.01 |
| 3 | ENGINEERED WOOD FIBER PLAYGROUND SURFACING (BY OTHERS), SEE DTL 5/C3.01 |
| 4 | TIMBER PLAYGROUND EDGER, SEE DTL 3/C3.01 |
| 5 | INSTALL SALVAGED BENCH, SEE DTL 8/C3.01 |
| 6 | BIKE RACKS, SEE DTL 8/C3.01 |
| 7 | PICNIC TABLE, SEE DTL X/X |
| 8 | INSTALL SALVAGED TRASH RECEPTACLE, SEE DTL X/X |
| 9 | CONCRETE RAMP INTO PLAY AREA, SEE DTL 6/C3.01 |

LEGEND

| | |
|--|-----------------------|
| | 4" CONCRETE SIDEWALK |
| | 6" CONCRETE SIDEWALK |
| | ENGINEERED WOOD FIBER |



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
 LIC. NO. 53433 DATE MM/DD/YYYY

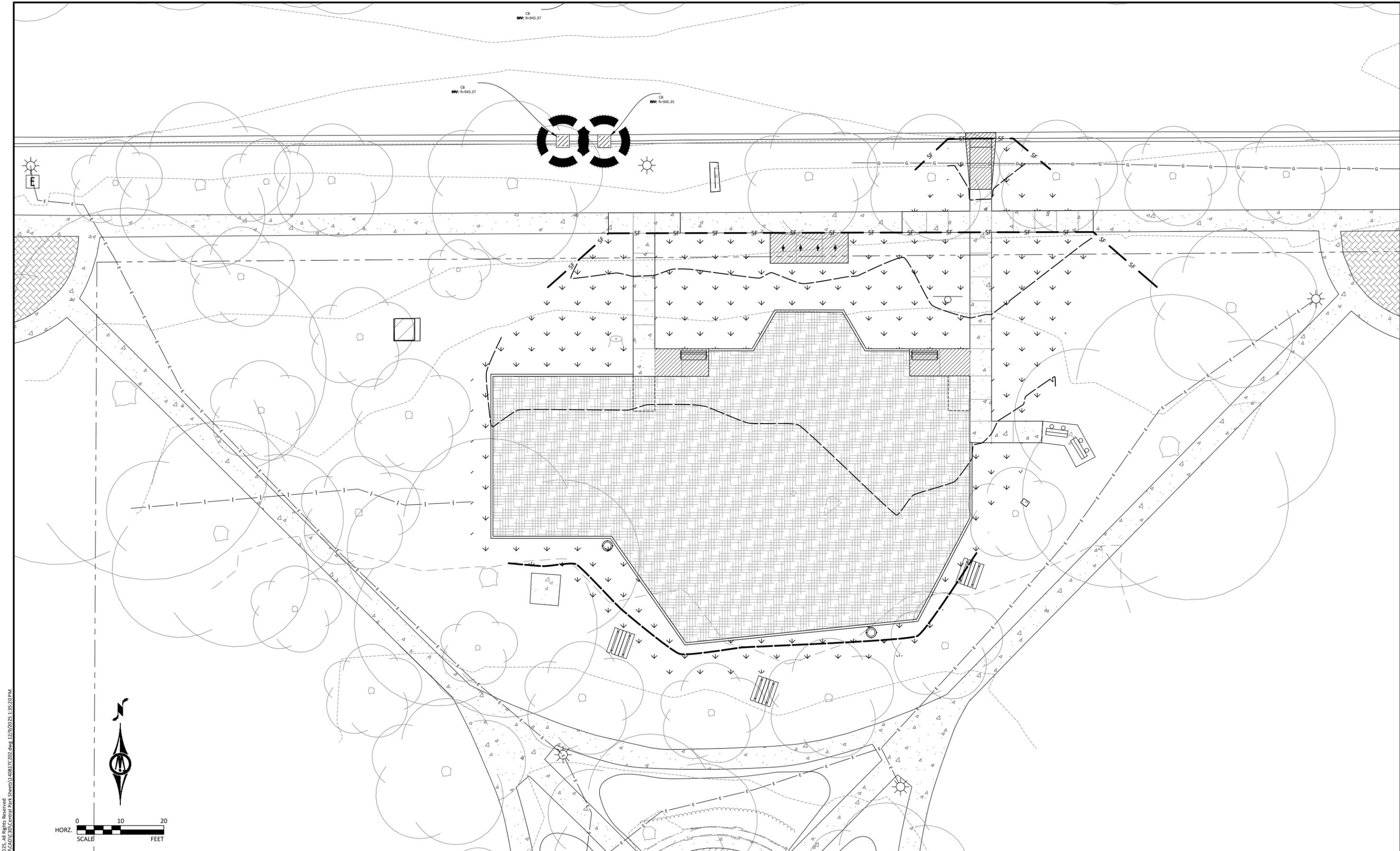


12224 NICOLLET AVENUE
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 Phone: (952) 890-0509
 Email: Burnsville@bolton-menk.com
 www.bolton-menk.com

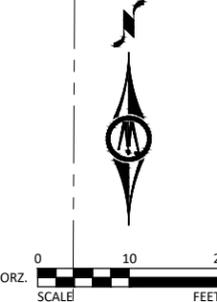
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| CLIENT PROJ. NO. | 25X140817000 | | |

NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 SITE PLAN

SHEET
C1.01
 144



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City of
Northfield
 Minnesota

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 BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED
 LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

JONATHAN D. NELSEN
 LIC. NO. 53433 DATE MM/DD/YYYY

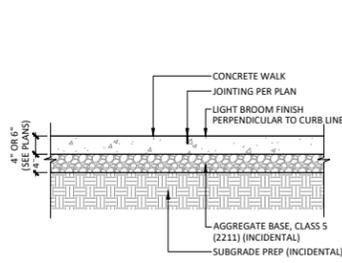


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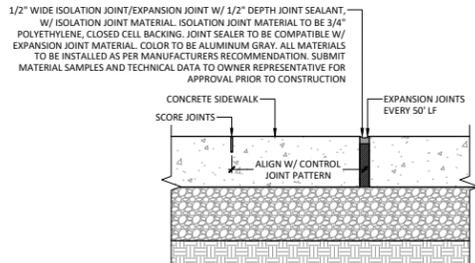
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| JDN | | | |
| CLIENT PROJ. NO. | 25X140817000 | | |

NORTHFIELD, MINNESOTA
 CENTRAL PARK SITE IMPROVEMENTS
 EROSION CONTROL & TURF ESTABLISHMENT PLAN

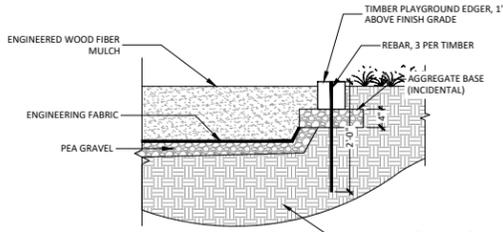
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146



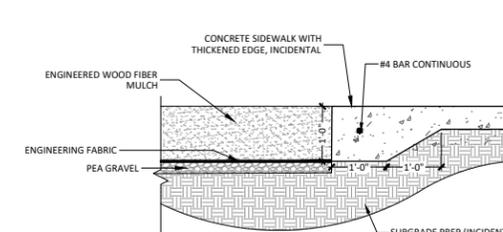
1 CONCRETE SIDEWALK (2521)
SCALE: N.T.S.



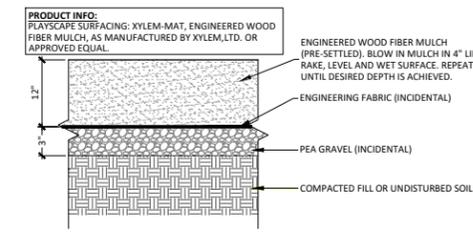
2 CONCRETE SIDEWALK JOINTS
SCALE: N.T.S.



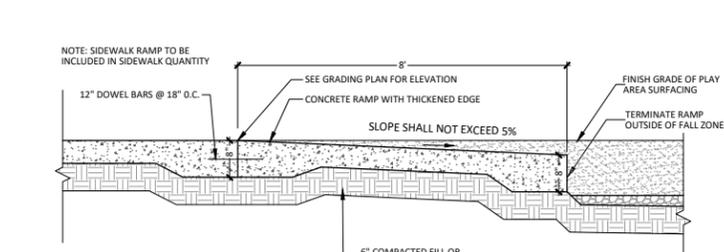
3 TIMBER PLAYGROUND EDGE RESTRAINT
SCALE: N.T.S.



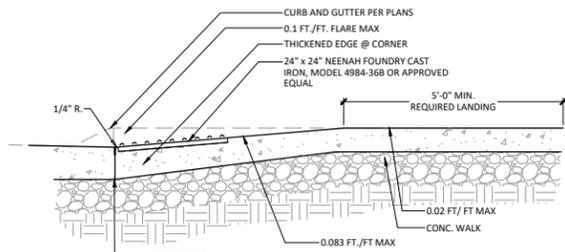
4 THICKENED SIDEWALK ADJACENT TO ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.



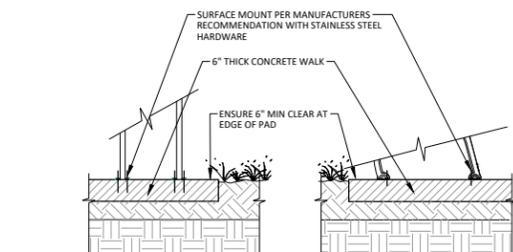
5 ENGINEERED WOOD FIBER SURFACING
SCALE: N.T.S.



6 SIDEWALK RAMP INTO PLAY AREAS
SCALE: N.T.S.



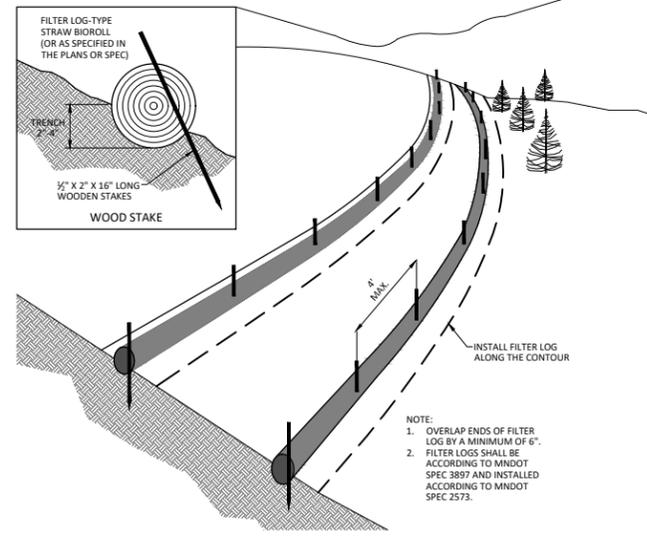
7 PEDESTRIAN CURB RAMP / DETECTABLE WARNING PANEL
SCALE: N.T.S.



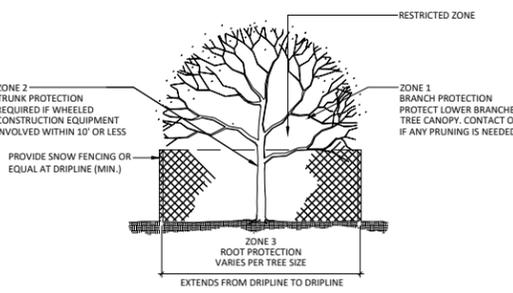
8 SURFACE MOUNT FURNISHINGS
SCALE: N.T.S.

- NOTES:
1. REFER TO SPECS FOR MODEL AND MANUFACTURER
2. FIELD VERIFY LOCATION BY LANDSCAPE ARCHITECT
3. SHIM TO LEVEL SITE FURNISHINGS

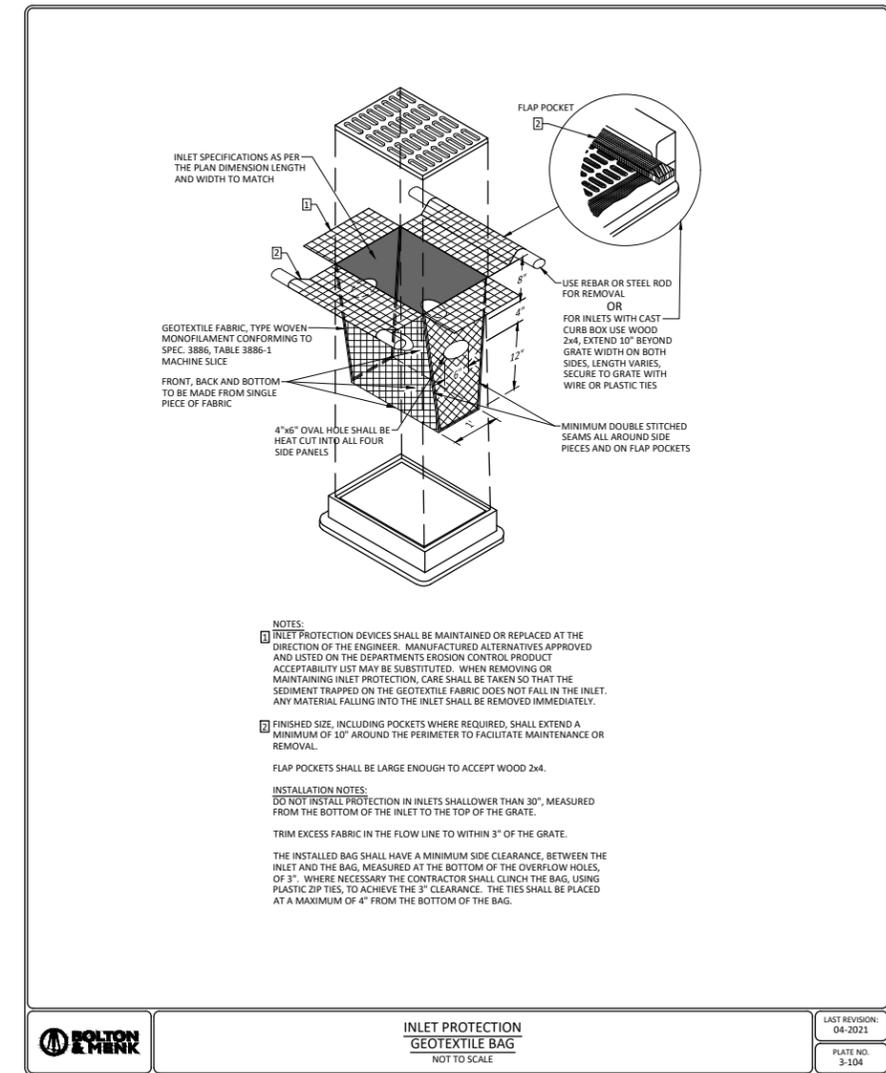
- TREE PROTECTION NOTES
- ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
 - TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
 - TO PREVENT TREE ROOT SMOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
 - TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
 - TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
 - WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT SHALL BE MADE TO AVOID SHREDDING OR SMASHING. ROOT CUTS SHOULD BE MADE BACK TO A LATERAL ROOT. WHENEVER POSSIBLE, TREE ROOTS SHOULD BE CUT BETWEEN LATE FALL AND BUD OPENING. WHEN ROOT EMERGENCY SUPPLIES ARE HIGH AND CONDITIONS ARE LEAST FAVORABLE FOR DISEASE CAUSING AGENTS. EXPOSED ROOTS SHALL BE COVERED IMMEDIATELY TO PREVENT DEHYDRATION. ROOTS SHALL BE COVERED WITH SOIL OR BURLAP AND KEPT MOIST.
 - WATERING OF PROTECTED TREES IN WHICH ROOTS WERE CUT SHALL BE PROVIDED BY THE CONTRACTOR.
 - AUGER TUNNELING RATHER THAN TRENCHING SHOULD BE USED FOR UTILITY PLACEMENT WITHIN DRIP LINE OF TREE.
 - FENCING MATERIAL SHALL ENCLOSE ANY TREE WHOSE OUTER DRIP LINE EDGE IS WITHIN 20 FEET OF ANY CONSTRUCTION ACTIVITIES.
 - FENCING MATERIAL SHALL BE BRIGHT, CONTRASTING COLOR, DURABLE, AND A MINIMUM OF FOUR FEET IN HEIGHT.
 - FENCING MATERIAL SHALL BE SET AT THE DRIP LINE OR 15 FEET FROM TREE TRUNK, WHICHEVER IS GREATER, AND MAINTAINED IN AN UPRIGHT POSITION THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
 - ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHOULD BE AVOIDED FOR EXISTING TREES TO REMAIN. RETAINING WALLS AND TREE WELLS ARE ACCEPTABLE ONLY WHEN CONSTRUCTED PRIOR TO GRADE CHANGE.



PERIMETER PROTECTION-FILTER LOG
NOT TO SCALE



9 EXISTING TREE PROTECTION
SCALE: N.T.S.



- NOTES:
1. INLET PROTECTION DEVICES SHALL BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENTS EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL IN THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
2. FINISHED SIZE, INCLUDING POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.
INSTALLATION NOTES:
DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.
TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.
THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE BETWEEN THE INLET AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CLINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

BOLTON & MENK
INLET PROTECTION
GEOTEXTILE BAG
NOT TO SCALE
LAST REVISION: 04-2021
PLATE NO. 3-104

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**MOVEABLE PICNIC TABLE
[NO CONCRETE PAD]**



KEEP EXISTING SWINGS



LARGE CLIMBER + SPINNER



CONNECT WALKWAY TO EXISTING BENCHES



PLAYHOUSE DOME



REUSE [RELOCATE] EXISTING BENCHES



**MOVE EXISTING SLIDE +
REPLACE W/ MONKEY BARS**

CENTRAL PARK PLAYGROUND – playground features

Proposed Repair + Replacement + Enhancements
OCTOBER 2025

EXHIBIT B

FINDINGS OF FACT

The Northfield city ordinances outline in Chapter 34 – Land Development Code (LDC), Section 8.5.8 the Heritage Preservation Commission’s Certificate of Appropriateness process and approval criteria. The HPC shall consider the following in evaluating an application for a certificate of appropriateness for a zoning certificate and/or building permit. Criterion (A) below must be met and criteria (B) through (G) shall be considered:

Criteria A. For all applications, the proposed action fully complies with all applicable requirements of the LDC;

Findings: The proposed work complies with the LDC. Further details on the applicable sections of the Northfield LDC are included below.

Criteria B. That the proposed action is in harmony with the purpose of the H-O district for sites located in the H-O district;

Findings: Not Applicable - The park is not located within the H-O district. The proposed project continues the perpetuation and use of the historic park without negatively impacting the character or integrity. Additionally, repairing and updating the playground serves to protect and enhance the city’s appeal to residents, visitors, and tourists, fosters civic pride, and promotes the continued use and preservation of the historic park.

Criteria C. That the proposed action would complement other structures within the H-O district for sites located in the H-O district;

Findings: Not Applicable – The property is not located within the H-O district. The playground complements the surrounding residential neighborhood.

Criteria D. That the proposed action is consistent with the Downtown Preservation Design Guidelines for sites located in the H-O district, and consistent with the Secretary of the Interior's (SOI) Standards for Treatment of Historic Properties for sites located within or outside the H-O district;

Findings: The work is consistent with the SOI Standards for Rehabilitation. The historic use will continue, the character of the property will be retained, and distinctive features will not be removed or altered. The work does not create a false sense of history, the area to be changed has not acquired its own historic significance, and there are no distinctive materials, features, or finishes that will be impacted. This work will not impact historic features or archaeological resources and can be removed in the future.

Criteria E. Consideration should be given to the amount and quality of original material and design remaining in the building or structure when applying criteria, guidelines, and standards;

Findings: The playground area where the proposed work will occur does not contain any original material, and the design is not original. The original configuration of the park, divided into quadrants by two diagonal crosswalks, will remain unchanged.

Criteria F, For new construction, the building or addition should be compatible with: (i) scale, texture, materials, and other visual qualities of the surrounding buildings and neighborhoods; (ii) the height, width, depth, massing, and setback of the surrounding buildings; and (iii) the amount of solid wall to window and door openings, and the replacement of window and door openings, should be proportional to that of the surrounding buildings and neighborhood;

Findings: Not applicable.

Criteria G, Consideration shall be given to clear cases of economic hardship or to deprivation of reasonable use of the owner's property.

Findings: Not applicable.



Legislation Text

File #: Res. 2026-015, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator
Brenda Angelstad, Finance Director
David Bennett, Public Works Director/City Engineer
Natalie Draper, Library Director

Consider Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

Action Requested:

The Northfield City Council approves the attached Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

Summary Report:

The City Council has expressed interest in exploring alternative revenue sources in conjunction with the current Strategic Plan. One alternative revenue source that may be used for certain capital projects is local sales tax. The State of Minnesota allows for local governments specifically request to implement up to a .5% sales and use tax for items for capital building projects Detailed description of up to five capital projects to be funded with the tax. A capital project includes:

- A single building or structure, including associated infrastructure needed to safely access or use the building or structure;
- Improvements within a single park or named recreation area;
- A contiguous trail.

A 0.5% local sales tax would generate approximately \$18.5 million over 20 years, 40% of which would be paid by individuals visiting Northfield, alleviating \$4.5 million of capital costs from local taxpayers. That revenue would support funding of \$11.4 million net for projects assuming debt would be used for the projects. The revenue would cover both annual principal and interest payments.

The moratorium on local sales taxes expired on May 31, 2025, and cities may submit requests to the legislature during the 2026 legislative session. Cities need to follow strict rules and procedures to obtain legislative authority for the creation of a local sales tax. Cities seeking local sales tax authority must file requests with legislators on the House and Senate Taxes committees by January 31, 2026. The legislative authorization would still require voter approval by majority vote and additional authorization from the City Council after legislative

approval.

The city must submit a resolution proposing the local sales tax, details on the projects that will be funded by the tax, and documentation on regional significance. Cities may request legislative authority to impose a local sales tax to fund up to five capital projects of “regional significance” (Minn. Stat. § 297A.99).

Up to five projects can be identified for local option sales tax. Three projects of significant regional impact have been identified as priorities for local option sales tax funding and are detailed in the attached resolution: the library’s site renewal plans for safety, accessibility, and sustainability, and necessary improvements to the Northfield Community Resource Center, as well as safety and accessibility improvements to expand access to and enjoyments of Northfield’s riverfront parks for all ages and abilities.

To impose a general local sales and use tax, you must receive authorization through the Minnesota Legislature. To receive this authorization, you must complete the following steps:

1. Pass a resolution that includes:
 - Proposed tax rate
 - Detailed description of up to five capital projects to be funded with the tax. A capital project includes:
 - A single building or structure, including associated infrastructure needed to safely access or use the building or structure
 - Improvements within a single park or named recreation area
 - A contiguous trail
 - Documentation of how each project will provide an economic benefit to residents, businesses, and visitors from outside the jurisdiction
 - Amount of revenue to be raised for each project and the estimated time needed to raise funds
 - Total amount of revenue to be raised for all projects
 - Estimated length of time the tax will be in effect if all proposed projects are approved
 - Each project must have a separate question for approval.
 - Voters must approve by a majority vote.

The legislative resolution does require some specificity of improvements within each project. However, it will not require detailed specifics on the projects. However, any voter proposed referendum should be more specific. So, for the projects, and in particular the Riverfront projects, staff would work with Council to explore a process between approval and June to refine the project scoping to have a more refined budget sources and uses for the projects proposed.

Alternative Options:

The City Council had discussion regarding potential other projects but staff did not hear consensus support. Staff heard that the 3rd Street Parking Structure had merit but at this concept phase requires further exploration and not project ready worthy. There was questions about possible funding of police station parking lot that is in the CIP for \$95,000 in 2027 tentatively planned. That is a very small project relative to the typical sales tax capital projects requested and that it is also expected to be difficult on its own to qualify as regionally significant. Therefore, staff did not include that project in the options either.

Financial Impacts:

A 0.5% local sales tax would generate approximately \$18.5 million over 20 years, 40% of which would be paid

by individuals visiting Northfield, alleviating \$4.5 million of capital costs from local taxpayers. That revenue would support funding of \$11.4 million net for projects assuming debt would be used for the projects. The revenue would cover both annual principal and interest payments. The total annual revenue is estimated to be between \$800,000 - \$1,000,000 per year over the 20-year term.

If all steps in the required process is approved and a local sales and use tax is implemented, the Minnesota Department of Revenue manages the collection and distribution of revenue to the City Finance Department.

Tentative Timelines:

- Submit the approved resolution and supporting documents to the senate and house tax committee chairs by January 31 requesting authorization to impose a local option sales tax.
- February 17th - Start of MN Legislative Session
- May 18th - End of MN Legislative Session (constitutional deadline there are provisions for early completion or extended special session)
- June 2nd - Once legislative approval is given, Council revise and reaffirm a resolution. The resolution must be passed at least 90 days before a general election.
 - Pass a referendum to impose the tax:
 - Hold a vote at a general election within two years of legislative approval (In this case, this would be November 2026).
- September 18, 2026 - General Election Early Voting & Mail-in Voting Start
- October 16, 2026 - Direct Ballot Early Voting Starts
- November 3rd -General Election Day
- November/December 2026 - If approved by voters, City Council pass ordinance imposing the tax.
- By January 31, 2026 - Staff file a certificate of approval and a copy of the ordinance with the Minnesota Secretary of State.
- After filing with Minnesota Secretary of State, staff notification in writing to the Minnesota Department of Revenue to start a new local tax.
- Q1 2027 - Special Tax Effective Date
- 2027 - Project Schedule to Be Determined

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-015
SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC
CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE
DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO
AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY SALES TAX REVENUE.

WHEREAS, the City of Northfield is a growing regional hub for education, tourism, government, industry, healthcare services, retail, dining, faith communities, nonprofits, arts and culture, historical resources, parks, and libraries; and

WHEREAS, the community is home to two highly regarded post-secondary institutions with a combined enrollment of 5,000 students from the region, around the country, and around the world; and

WHEREAS, the community is a growing regional center in the south metro, as evidenced by the following:

- Home to the Defeat of Jesse James Days annual celebration which draws an estimated 200,000 people to historic downtown in September, and which commemorates a significant historical event;
- Home to over 35 parks and open spaces totaling over 400 acres, pedestrian and bicycle paths, an arena, and outdoor pool managed by the City of Northfield alongside amenities offered by the colleges such as the St. Olaf Natural Lands and Carleton College's Cowling Arboretum;
- Offers year-round cultural activities and performances through the Public Library, Northfield Arts Guild, Fifty North, Carleton and St. Olaf Colleges, and other community cultural leaders; and
- Home to industry leaders such as Post Consumer Brands, Aurora Pharmaceuticals, Northfield Hospital and Clinics and many others;

WHEREAS, the City Council has identified three capital improvement projects of regional significance that will benefit residents of the City and surrounding areas, and seeks legislative authority to impose a local option sales tax of 0.50% to finance these projects; and

WHEREAS, the proposed projects, anticipated costs, estimated local sales tax revenues, and estimated time needed to raise the revenues are as follows:

1. The City intends to pay for the capital and administrative costs of the Northfield Public Library interior and exterior safety, sustainability, and accessibility improvements to ensure the longevity of the library's building and site and its role as a regional asset, community facility, and anchor to Northfield's historic downtown. The improvements include erosion control, replacing stairs and ramps, mitigating storm water, increasing outdoor community space, accessible route to the meeting room and patio, replacing turf with native plants, adding shaded gathering spaces and natural play areas, and replacing invasive plants. The total maximum estimated cost of these improvements is

\$2,500,000 with cash and debt issuance supported by a sales and use tax over 20-years; and

2. The City intends to pay for the capital and administrative costs of necessary updates and repairs to the Northfield Community Resource Center, a vital regional hub for active older adults and home to multiple regional and countywide nonprofit human service providers. The necessary improvements include HVAC and mechanicals, energy investments, bathroom upgrades, and updates to the pool and locker rooms. The total maximum estimated cost of these improvements is \$2,500,000 with cash and debt issuance supported by a sales and use tax over 20-years years; and
3. The City intends to pay for the capital and administrative costs of the betterment of Northfield's interconnected Riverfront Parks. These improvements will include capital projects that serve accessibility, river access, connecting trails networks, bathroom improvements, park amenities, along with aesthetic and functional betterments. The total maximum estimated cost of these improvements is \$6,400,000 with cash and debt issuance supported by a sales and use tax over 20-years; and

WHEREAS, the City estimates that a local sales and use tax of one half of one percent would generate up to \$18,500,000 over 20 years; and

WHEREAS, the City estimates that the local sales and use tax would generate cash and a "par" bond (debt) funding of \$11.4 million with sales taxes to repay the principal and interest payments on the bonds;

WHEREAS, the City has provided documentation within Exhibit A of the regional significance of the identified projects, including the share of the economic benefit to or use of each project by people residing, or businesses located, outside of the jurisdiction; and

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council supports a new imposition of a 0.5% local sales tax for up to 20 years to fund the listed projects.
2. Upon approval, the Council will submit this resolution and related documentation to Chairs and Ranking Minority Members of the House and Senate Taxes Committees by January 31.
3. Upon legislative authorization, the Council will adopt a resolution accepting the law and file a local approval certificate with the Secretary of State.
4. The Council will place detailed ballot questions before voters within two years of legislative authority.

5. Upon successful referendum, the Council will adopt an ordinance imposing the tax and notify the Minnesota Department of Revenue at least 90 days before the first calendar quarter in which the tax will be collected.
6. The local sales tax will commence and continue until the revenue obligation is satisfied or as otherwise provided.
7. These projects are hereby incorporated into the City's prioritized legislative policy.

PASSED by the City Council of the City of Northfield on this 20th day of January, 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP

EXHIBIT A – ECONOMIC BENEFIT

[Documentation of how each project will provide an economic benefit to residents, businesses, and visitors from outside the jurisdiction]

Supplemental Memo Addition Pending on Tuesday, January 20th.



Council Consideration Legislative Authorization for Local Option Sales Tax

1.16.2026

Context



Strategic Plan: 2025–2028

- **Improve Financial Strength**
 - Increased Revenue Diversification
 - 10% increase in non-tax/non-governmental revenue 2025–2028

Examples Items to Review

- ✓ Gas & Electric Franchise Fee Update (2025 adopted)
- Local Option Sales Tax
- Park dedication fees
- College Voluntary Donation
- Broadband Franchise Fees
- Municipal Cannabis
- Rice County – County Library increase Park Dedication Fees
- Code Enforcement Fines – increase (blight, weeds, etc.)
- Administrative Citations (parking, low speed violations, etc.)
- Overnight Parking Downtown Fee & Winter Parking Fee
- Others

Comprehensive Plan Alignment



- Capital Budgeting – dedicated funding for needs
- Decision-Making Matrix – Economically responsible to property tax level
- Diversify tax base – policy intent of overreliance on any one source such as property taxes
- Direct citizen engagement – public vote required under state law for local sales tax

Local Option Sales Tax



- A Local Option Sales Tax (LST) is a revenue tool that would be beneficial as it would distribute specific project capital costs to individuals to pay costs of a city outside of Northfield
 - 40% of local sales taxes from non-northfield residents (U of MN Extension 2026 Local Sales Tax Analysis Report)
 - Estimated in Northfield to generate up to \$11.4M of revenue available for projects
- Recent examples include:
 - Rochester – .5% LST in 2023 to fund multiple projects
 - Bloomington – .5% LST in 2023 to fund multiple projects
 - Moorhead – .5% in 2022 to fund library & community center

Current Law Requirements



- **Council Resolution Requesting Application for Authority must include:**
 - Proposed tax rate (.5%) applied to only taxable sales in MN
 - Detailed description of no more than 5 capital projects that will be funded from the tax.
 - Documentation of regional significance of each project, including the share of the economic benefit to or use of each project by those in and out of city.
 - Amount of sales tax revenue that would be used for each project and the estimated time needed to raise that amount of revenue.

MN Sales Taxes



- State General Rate: 6.875%
- Local: Cities & Counties have authority to impose additional local sales & use taxes, up to 3%
- Current Northfield (Rice County .5% Transit Tax): 7.375%
- Combined state & local sales tax rates typically range from 6.875% to 8.375%

Projects in the resolution



- **NCRC** – Essential CIP costs plus energy investments (geo/solar) – (does not include state bonding request for food shelf warehouse)
- **Library** – Essential CIP costs on exterior and interior
- **Riverfront Park Projects** – Essential CIP riverfront costs to improve accessibility and safety

Riverfront Parks examples



- Park Bathrooms (Lions, Riverside, Sechler)
- Lions Park Shelter
- Sechler Park – other recreation & infrastructure
- East Riverwalk Stairs and Railing
- Riverwalk “Loop” Additions
- Ames Park – plan & improvements (with dam project)

Riverfront Park Projects

Essential CIP costs



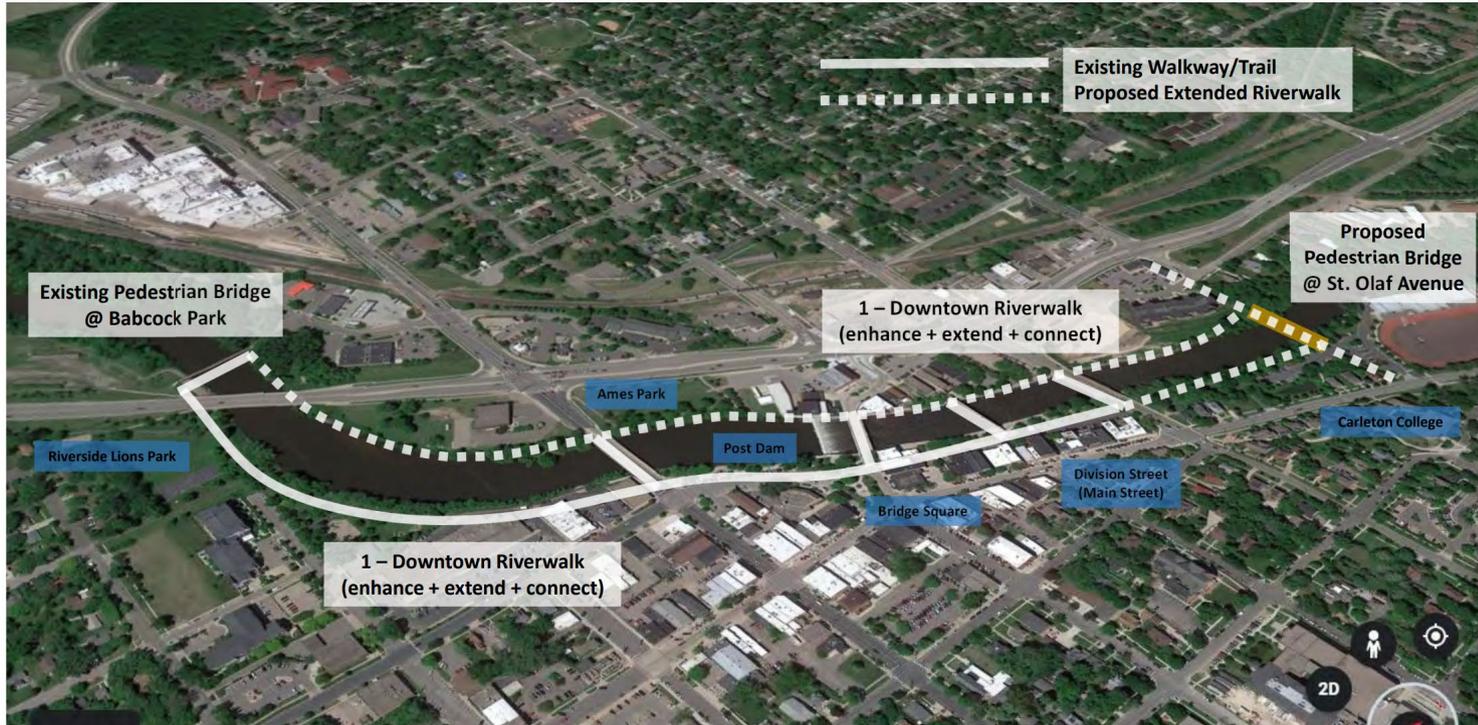
Stairs needing replacement



Broken railing



Downtown Riverwalk “Loop” Completion



NCRC project

Essential CIP costs



- **HVAC and Mechanicals**
 - Boiler replacement
 - Chiller replacement
 - Air handling units replacement
- **Other CIP costs**
 - Exterior painting
 - Public restrooms
 - Flooring
 - Pool/locker room

NCRC project

Additional information



- **Energy investments**
 - Project costs include energy savings investment in solar and/or geothermal
- **Food shelf warehouse addition**
 - LST project costs do not include the proposed food shelf warehouse addition
 - Warehouse addition still considered in State Bonding Request

Library project *background information*



library remodeled, atrium addition
built in 2015-2016

Some landscape work to
accommodate growth to south/east,
north/west side of grounds
untouched

2024-2025

Friends of the Library and MDE grant
supported community engagement
and landscape concept
development with Ten X Ten

2022-2023

Site issues lead to site plan to support
and sustain the next 115 years
downtown, protect investment, and
serve growing 21st century
community

Library site challenges

Division Street



Stairs needing replacement



West slope eroding



Library site challenges

Washington & 3rd



Tree loss

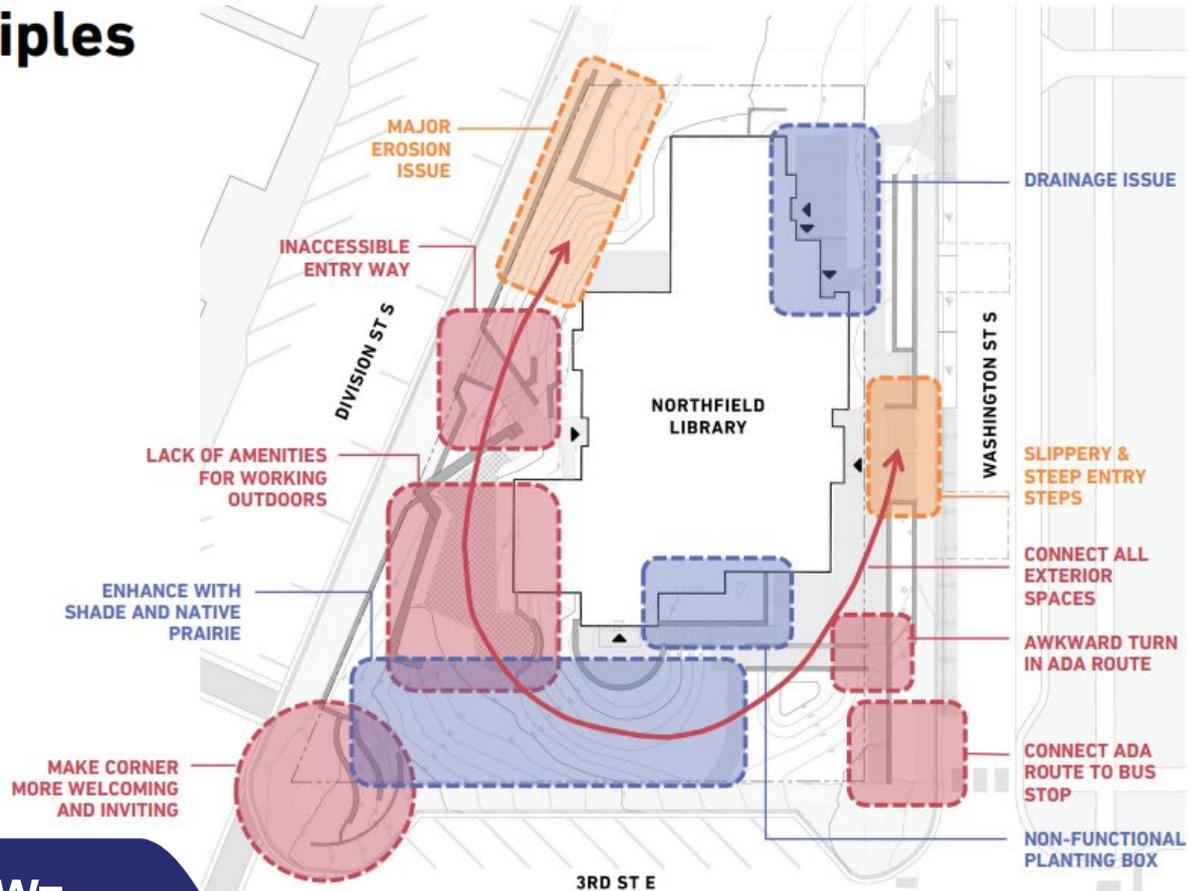


Accessibility



Site Issues by Principles

- ACCESSIBILITY
- SUSTAINABILITY
- SAFETY



Library is regional draw—
180k visits annually

West & South Side



Preferred concept based on results from community engagement

Estimated project costs



- **Base projects (CIP items):**
 - NCRC – \$2.5 million
 - Library – \$2.5 million
- **Other options (either/or):**
 - Riverfront Park Projects – up to \$6.4M
 - ~~3rd Street Parking – up to \$6.4M~~

Estimated Revenue



- **0.5% local sales tax would generate approximately \$18.5 million over 20 years**
 - Approximately 40% would be paid by individuals visiting Northfield, alleviating \$4.5 million of capital costs from local taxpayers
 - The total annual revenue is estimated to be between \$800,000 – \$1,000,000 per year over the 20-year term
 - would support a “par” bond (debt) funding of \$11.4 million with sales taxes to repay the principal and interest on the bonds

Timeline and Process



| Date | Description |
|----------------|--|
| January 20 | Council Approves Resolution |
| January 31 | Legislative Request Submitted |
| May | MN Legislature must approve request |
| After session | Council must approve the taxing authority granted by State |
| August | Council Resolution on Local Referendum |
| November | Local Referendum (each project voted separately) |
| After election | Council must approve implementation if voter approved |

Process for Consideration



- I. Council Questions
- II. Public Comment
- III. Recommend Motion Approve Resolution 26-XXX
- IV. Council Discussion
- V. Move to Vote



MEMORANDUM

DATE: January 20, 2026

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Scott Wopata, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library Services; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for January 20, 2026 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday January 20, 2026:

6. 26-047 Consider Approval of Mayoral Board and Commission Appointments.

Below are two additional Mayoral board/commission appointments to be included with the previously identified Council appointments. Applications are attached.

Northfield Area Fire and Rescue Services

- Michael Stowe re appointed to a term ending December 31, 2028.
- Andrea Robinson appointed to a term ending December 31, 2028.

13. Res. 2026-015 Consider Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

Please see the attached updated Resolution 2026-015 and Exhibit A: Economic Benefit. City Administrator Martig will explain the changes at the meeting.

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-015
SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC
CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE
DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO
AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY SALES TAX REVENUE.

WHEREAS, the City of Northfield is a growing regional hub for education, tourism, government, industry, healthcare services, retail, dining, faith communities, nonprofits, arts and culture, historical resources, parks, and libraries; and

WHEREAS, the community is home to two highly regarded post-secondary institutions with a combined enrollment of 5,000 students from the region, around the country, and around the world; and

WHEREAS, the community is a growing regional center in the south metro, as evidenced by the following:

- Home to the Defeat of Jesse James Days annual celebration which draws an estimated 200,000 people to historic downtown in September, and which commemorates a significant historical event;
- Home to over 35 parks and open spaces totaling over 400 acres, pedestrian and bicycle paths, an arena, and outdoor pool managed by the City of Northfield alongside amenities offered by the colleges such as the St. Olaf Natural Lands and Carleton College's Cowling Arboretum;
- Offers year-round cultural activities and performances through the Public Library, Northfield Arts Guild, Fifty North, Carleton and St. Olaf Colleges, and other community cultural leaders; and
- Home to industry leaders such as Post Consumer Brands, Aurora Pharmaceuticals, Northfield Hospital and Clinics and many others;

WHEREAS, the City Council has identified three capital improvement projects of regional significance that will benefit residents of the City and surrounding areas, and seeks legislative authority to impose a local option sales tax of 0.50% to finance these projects; and

WHEREAS, the proposed projects, anticipated costs, estimated local sales tax revenues, and estimated time needed to raise the revenues are as follows:

1. The City intends to pay for the capital costs of the acquisition and betterment of the Northfield Public Library interior and exterior safety, sustainability, and accessibility improvements plus cost of issuance and interest expense to ensure the longevity of the library's building and site and its role as a regional asset, community facility, and anchor to Northfield's historic downtown. The improvements include erosion control, replacing stairs and ramps, mitigating storm water, increasing outdoor community space, accessible route to the meeting room and patio, replacing turf with native plants, adding shaded gathering spaces and natural play areas, and replacing invasive plants.

The total maximum estimated cost of these improvements is \$2,800,000 plus cost of issuance and interest expense supported by a sales and use tax over 20-years; and

2. The City intends to pay for the capital cost of acquisition and betterment of necessary updates and repairs to the Northfield Community Resource Center plus cost of issuance and interest expense. The Northfield Community Resource Center is a vital regional hub for active older adults and home to multiple regional and countywide nonprofit human service providers. The necessary improvements include HVAC and mechanicals, energy investments, bathroom upgrades, and updates to the pool and locker rooms. The total maximum estimated cost of these improvements is \$2,800,000 plus cost of issuance and interest expense supported by a sales and use tax over 20-years years; and
3. The City intends to pay for the capital cost of acquisition and betterment of Northfield's interconnected Riverfront Parks plus cost of issuance and interest expense. These improvements will include capital projects that serve accessibility, river access, connecting trails networks, bathroom improvements, park amenities, along with aesthetic and functional betterments. The total maximum estimated cost of these improvements is \$7,500,000 plus cost of issuance and interest expense with supported by a sales and use tax over 20-years; and

WHEREAS, the City estimates that a local sales and use tax of one half of one percent would generate up to \$18,500,000 over 20 years; and

WHEREAS, the City estimates that the local sales and use tax would generate cash and a "par" bond (debt) funding of \$11.4 million with sales taxes to repay the principal and interest payments on the bonds;

WHEREAS, the City has provided documentation within Exhibit A of the regional significance of the identified projects, including the share of the economic benefit to or use of each project by people residing, or businesses located, outside of the jurisdiction; and

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council supports a new imposition of a 0.5% local sales tax for up to 20 years to fund the listed projects.
2. Upon approval, the Council will submit this resolution and related documentation to Chairs and Ranking Minority Members of the House and Senate Taxes Committees by January 31.
3. Upon legislative authorization, the Council will adopt a resolution accepting the law and file a local approval certificate with the Secretary of State.

4. The Council will place detailed ballot questions before voters within two years of legislative authority.
5. Upon successful referendum, the Council will adopt an ordinance imposing the tax and notify the Minnesota Department of Revenue at least 90 days before the first calendar quarter in which the tax will be collected.
6. The local sales tax will commence and continue until the revenue obligation is satisfied or as otherwise provided.
7. These projects are hereby incorporated into the City’s prioritized legislative policy.

PASSED by the City Council of the City of Northfield on this 20th day of January, 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP

EXHIBIT A – ECONOMIC BENEFIT

[Documentation of how each project will provide an economic benefit to residents, businesses, and visitors from outside the jurisdiction]



Northfield, Minnesota

Northfield Community Resource Center

Project funding

\$2,500,000 in CIP costs

Benefits

- Enhances efficiency, accessibility, and long-term sustainability of public services
- Maximizes public benefit
- Supports community well-being
- Provides a safe, accessible and functional space for regional community and social service providers

Safety and security updates

- Improve point of contact safety barriers
- Increase in card access control system
- Install critical incident alert buttons Install privacy fencing where appropriate

Aesthetic updates

- Replace and refurbish flooring throughout facility
- Replace acoustic ceiling tiles throughout facility
- Update, patch and paint walls throughout facility Paint exterior Replace pool deck

Mechanical updates

- Replace HVAC equipment throughout facility
- Replace all pool mechanical equipment
- Refurbish restrooms

Tenants & regional services

The Northfield Community Resource Center houses critical government and nonprofit service providers.

- Community Action Center
- Health Community Initiative (HCI)
- FiftyNorth
- Northfield Community College Collaborative
- United Way
- Three Rivers Head Start
- Workforce Development
- Rice County Social Services
- Northfield Public Library satellite location

Northfield Community Resource Center Highlights



Three Rivers Community Action

Operates more than 40 programs

- Housing development
- Early childhood
- Homeless assistance and prevention
- Transportation
- Older adult services

Work in 2024

- Prevented 33 households from experiencing homelessness with \$137,422 of support
- Served 86 older adults with 21,027 nutritious, home delivered meals
- Hired local contractors for 36 emergency repairs



FiftyNorth

- Keeping adults 50 and above active, engaged, and connected.
- Serves more than 2,200 members from 9 counties.
- Provides classes in fitness, arts, and lifelong learning.

Rice County United Way

Brings together families, businesses, schools and partner agencies to tackle: financial security and basic needs, healthy community, youth opportunity, and literacy.

Working with partners

- 42,738 free after-school and summer meals served to kids
- 7,004 individuals accessed clothing



- 3,500 attendances at recovery support group meetings
- 1,484 clients received safety, services and care

Community College Collaborative

- Partners with community colleges to offer accredited courses and career pathway programs in Northfield.
- Provides 1-on-1 individualized supports, from math tutoring to free childcare.
- Provides in-person and online courses at a variety of times that work for students' schedules.



Community Action Center

Promotes a healthy, caring, and just community for all people through resources, advocacy, and volunteer effort throughout the Rice County area

Regional resource hub:

CAC provides over 1,000,000 pounds of food per year to more than 9,000 individuals across Rice and southern Dakota County. 80-100 households access food, housing, or other essential needs at CAC each day.



Northfield Public Library Site Renewal

Project funding

\$2,500,000 in CIP costs

Project goals

Accessibility

- Install accessible walkway from Division St doors to patio and from patio to Washington St
- Improve access to entry from bus stop, ADA parking
- Improve condition of ramp access

Stewardship

- Decrease costs associated with snow removal, landscaping
- Replace high maintenance landscaping
- Improve site aesthetics and enhance Library's role as a destination for visitors
- Address significant erosion on west slope

Safety

- Remove and repair trip and slip hazards
- Safer egress from west entrance, Bunday Room emergency exit
- Replace damaged Division St stairs

Sustainability

- Replace fallen trees with combination of shade structures and planting for shade
- Reduce hardscaping around building to preserve structure from damage due to water pooling and chloride use
- Reduce heat accumulation around atrium
- Improve storm water handling
- Install rain garden with interpretive signage

Community

- Expand access to space for natural play and rest
- Increase utility of community spaces
- Maximize site capacity for regional library programming
- restore and enhance spaces and seating for workforce, meeting, community gathering



Data source: Minnesota Public Library Annual Report, collected and maintained by State Library Services in the Minnesota Department of Education.

Northfield Public Library

Site Renewal for Accessibility and Safety

Regional Benefits

THE CITY OF
NORTHFIELD
 ESTD MINNESOTA 1855
 COWS, COLLEGES & COMMUNITY



Site traffic

- Visits to the library exceeded 200,000 in 2025 reflecting the library as a resource far beyond the population of Northfield
- Nearly 17,000 library cards in use, a 10% increase over 2024
- 667 documents notarized in 2025

Circulation

- More than 240,000 physical items checked out in 2025
- More than 53,000 digital checkouts in 2025
- E-resources accessed over 167,000 times in 2025
- Participate in regional and statewide resource sharing

Recognition

- 2016 voted best library in Minnesota
- 2024 Best Small Library in America Award (honorable mention) from Library Journal
- 2025 Library Journal Mover and Shaker Awards to Library Director and Outreach Manager
- Awarded 2025 federal community Facility grant through MDE to support improvements for workforce, education, and health

Programs

- More than 400 free and inclusive programs offered in 2025 with more than 15,000 attending from across the region

Meeting room traffic

- Large capacity meeting room booked more than 700 times in 2025
- Frequent use of library meeting spaces by state government, regional and statewide nonprofits, community organizations, and area businesses
- Two small meeting rooms added in 2025

Service area

- Service area including home delivery reaches populations of Northfield, Dundas, Nerstrand and surrounding townships

Passport services

- More than 1,500 passport applications and photos taken in 2025



Annual regional celebrations hosted by the Library

Celebrate Asia Pacifica

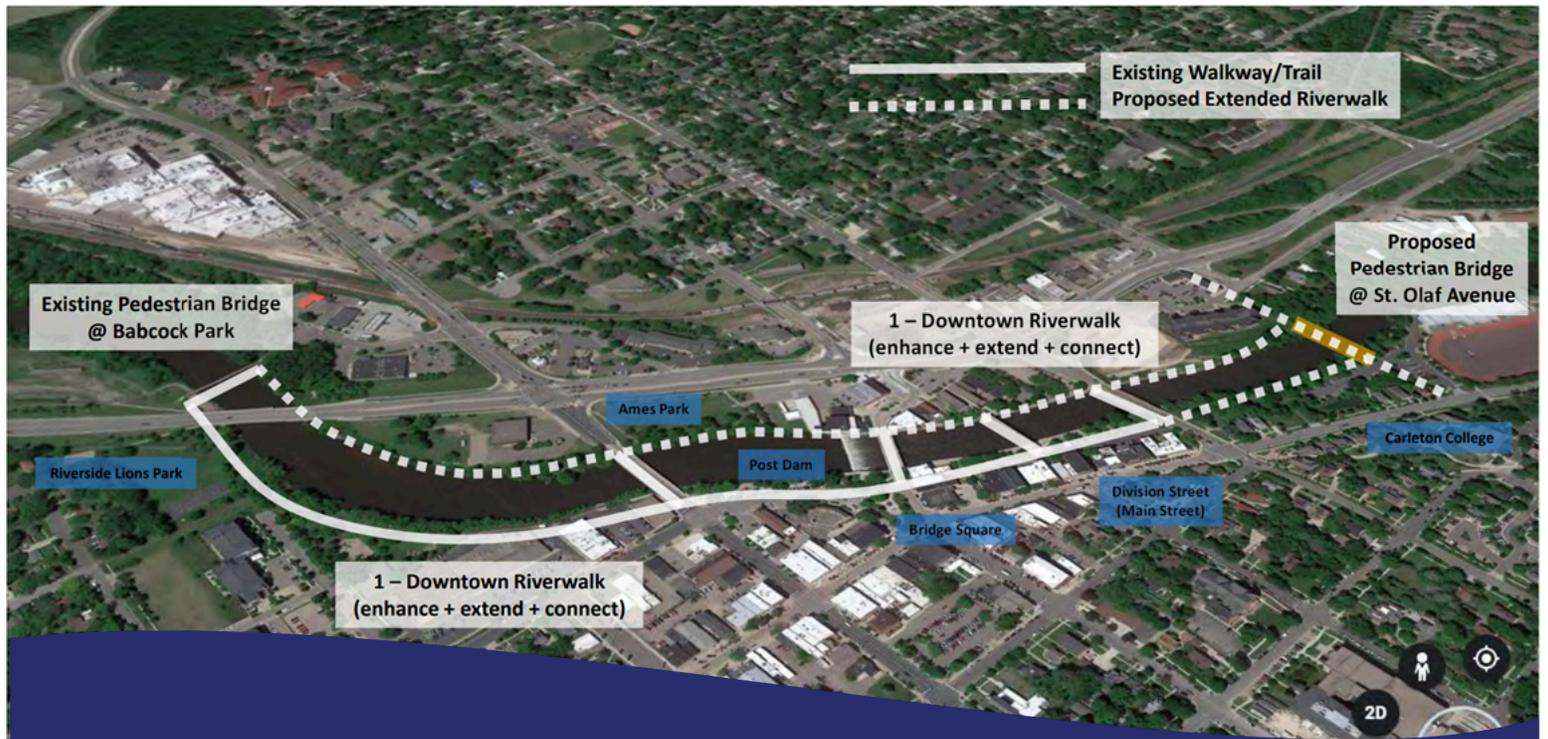
- Celebrating 3rd year in 2026
- Strong partnership with colleges
- Growing regional attendance

Hispanic Heritage Festival

- Celebrating 9th year in 2026
- Thousands attend from all over region
- Dozens of regional and local partners, global performers

Celebration of Somali Culture

- Hundreds from region attended 1st celebration in November 2025
- Regional partners from Rice County and beyond



Northfield, Minnesota

Riverfront Park Improvements

Project funding

\$6,400,000 in CIP costs

Riverfront Enhancement Action Plan

- The Riverfront Enhancement Action Plan, adopted in 2021, is a framework to guide improvements along the River and future design of park spaces. It is intended to create enthusiasm, and identify actions necessary to further enhance Northfield's riverfront parks as an exciting regional experience.

Key improvements

- Safety and Accessibility
- Aesthetic improvements and river access
- ADA-accessible bathroom improvements
- Repair/replace damaged steps, railings and walkways
- Age-friendly site furnishings
- Wayfinding

Connectivity and economic impact

- Enhance connections to the River by improving public spaces that connect to the commercial district
- Connect sidewalks and trails
- Create a series of pedestrian loops that extend to both sides of the River and connect to the urban historic core of the community

Riverfront Parks and amenities:

- Riverside Park
- Lions Park
- Sechler Park
- East Riverwalk stairs and railing
- Riverwalk "loop" trail
- Ames Park

Northfield Riverfront Parks

Regional significance

THE CITY OF
NORTHFIELD
ESTD MINNESOTA 1855
COWS, COLLEGES & COMMUNITY



Regional Assets

The City of Northfield Streets & Parks Division maintains publicly-owned places that offer many ways to enjoy an active life in Northfield, year-round. This includes over 35 parks and open spaces, pedestrian and bicycle paths, an arena, and outdoor pool.

Defeat of Jesse James Days

More than 200,000 people visit downtown Northfield and the riverfront each September to experience the Defeat of Jesse James Days Celebration, an annual commemoration of the historic bank raid of 1876

Historic features on the riverfront

- Ames Mill and Ames Mill dam
- Bridge Square
- The Northfield History Center
- Historic Downtown Northfield
- Northfield Arts Guild
- Carleton College's Cowling Arboretum

Fine Arts Festival

The Northfield Arts Guild hosts the Fine Arts Festival on the Riverwalk drawing more than 5,000 visitors from across the region to support local and visiting artists and craftspeople

Riverwalk Market Fair

Bridge Square is home to a seasonal weekly farmer's market and art fair which attracts thousands of visitors from all over to Northfield's historic riverfront every Saturday from May-October, supporting artisans and farmers from Rice County and the wider region

Winter Walk

Each December thousands visit Northfield's riverfront to attend Winter Walk, supporting local businesses

Recreation

The Cannon River is a scenic regional destination for river recreation and fishing





Legislation Text

File #: 26-053, **Version:** 1

City Council Meeting Date: January 20, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

City Administrator's Update.

Summary Report:

Please see the following

- Rice Country Transportation Improvement Plan.
See attached information on the Rice County Capital Improvement Plan (CIP). As you know, there was a public hearing to take testimony on the proposed plan on Tuesday, January 13. I testified on behalf of the City in support of the shared use trail proposed on Highway 20 and also the Mill Towns Trail for the County Road 78 (Armstrong Road) project. There were other Northfield citizens supporting those projects. Additionally, the Northfield Chamber of Commerce and Faribault Chamber of Commerce supported the County Road 20 shared trail. Overall, I would summarize the testimony to be very strong in support of the County Road 20 shared trail from Northfield and Faribault. However, there was significant adjacent property owner opposition from rural residents and farmers including owners of property in Cannon City. The main concerns raised were potential conflicts with farm equipment, concern over proximity to private property, and costs for the improvement. The County Commissioners are scheduled to consider approving the CIP in February.
- Upcoming Agenda Items List.
See attachment #2

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



Rice County Highway Department County 20 Reconstruction Project Impacts FAQs

Will any of the project costs be assessed to my property?

No, Rice County does not assess any part of the costs of road/bridge/trail improvements to property owners.

What is going to happen to my mailbox?

The department will work with the Postmaster and contractor to locate temporary mailboxes -- to be placed at the direction of the Postmaster -- during the construction. Impacted property owners will be notified about the location of the temporary mailbox bank by the contractor prior to your mailbox being removed.

Will/Can I get a new mailbox?

The department will provide new mailboxes as part of the project. If landowners want to retain an existing mailbox, it must meet county standards. (See handout). Department staff will contact property owners during the design phase to identify any issues.

How will I get my mail/packages during construction?

Your mail will be delivered to the temporary mailbox location; however, oversize packages will still be delivered to your house.

Why is the county proposing to build a shared-use path?

To provide connectivity for alternate transportation between Northfield/Dundas and Faribault communities and to connect the municipal trail systems to county and state parks, (Cannon River Wilderness Park, Caron Park and the Nerstrand Big Woods State Park, respectively). Additional information on non-motorized transportation improvements can be found in the County Comprehensive, Parks, and Transportation plans.

What are the plans for the Cannon River Wilderness Area?

The Rice County Comprehensive Plan and the subsequent County Parks Plan promote connectivity and enhancing access to the city, county and state parks, and existing trails. Cannon River Wilderness Area contains over 850 acres of wilderness environment. Proposed improvements consist of improved access to the park and parking lots, trail improvements and trail maintenance. Additional improvements may consist of bathroom facilities, nature areas and additional trails.

What side of the road will the shared-use path be on?

The preliminary alignment has the trail along the westerly side of the roadway to connect directly to the Cannon River Wilderness Area Park parking lot/trailhead.

How much does the project/trail cost and who is paying for it?

Preliminary estimates for the 3.75-mile reconstruction project range between \$7.5 and \$8.5 million. The shared-use path component is estimated at 10% of this (\$750,00- \$850,000). The County State Aid funding and the county's (1%) Local Option Sales Tax for Transportation are the primary funding sources. Property taxes are not utilized for roadway, bridge and shared-use path construction.

over



Rice County Highway Department County 20 Reconstruction Project Impacts FAQs

Who will maintain the trail (summer & winter)?

If approved, the county will develop a formal trail maintenance policy. It's anticipated that no winter plowing of a trail will occur. Summer seasonal maintenance would consist of mowing, weed and brush control, and pavement maintenance as needed. Landowners will not have any maintenance responsibilities.

Will motorized vehicles be allowed on the trail?

No motorized vehicles would be allowed on the trail. E-bikes would be allowed.

How will I access my house/ property during construction?

During construction, the contractor must maintain access for all residents, businesses and emergency vehicles. The means and methods of this is up to the contractor, and usually changes as part of the construction process.

Will the county remove any of my trees?

Tree removals will be necessary as part of the project. Final plans will identify all tree removals.

Can I replant trees?

No trees are allowed to be planted within the highway safety clear zone. On a case-by-case basis, trees may be allowed, subject to conditions, within the right-of-way, but must be outside of the clear zone.

How much are you going to offer me for my property?

Right-of-way acquisition will be required as part of the project. The county's consultant will develop individual appraisals for all parcels to determine net impacts to parcel values. Appraisal work and subsequent offers are expected to be developed by April 2026. (See additional packet information on state requirements for property acquisition.)



Rice County Highway Department

Design elements impacting reconstruction of County Road 20 (phase 1)

Proposed safety upgrades include

- Meeting current design standards for the current, and projected, traffic volumes.
- Improving sight lines at existing public road intersections and the park entrance (8)
- Eliminating the existing intersection at 132nd St. East.
- Major realignment of skewed intersections to create standard approaches at Eaton Avenue and Emerson Trail, and minor realignments at 115th Street East, 124th Court East, 147th Street East and the access to Cannon River Wilderness Area.
- Widening and paving the shoulder to 8 feet.
- Adding right-turn lanes (7) and bypass lanes (7) at the public road intersections and the park access.
- Providing clear zone (obstacle free areas) adjacent to the travel lanes.
- Increasing roadway sight lines, (reducing No Passing zones)

Impacts

To incorporate the proposed safety improvements, changes to the existing roadway alignment, and roadway profile (elevations) are required throughout the project.

Additional right-of-way is required to make these improvements. However, not all landowners will be impacted. The design process has been driven to maximize the use of the existing right-of-way and minimize impacts on rural residential properties.

Potential shared-use path

The addition of a shared-use path is estimated to add 10% to the total cost of roadway reconstruction.

Minimal additional right-of-way is needed adjacent to rural residential properties with the majority of additional right-of-way needed being along rural agricultural parcels. The highway reconstruction project presents a timely and efficient opportunity to integrate the trail infrastructure as part of the overall improvements.

over



Rice County Highway Department

Design elements impacting reconstruction of County Road 20 (phase 1)

The following provides an overview of the highway engineering design approach for the reconstruction of Rice Road 20 from near its intersection with Hwy. 3 in Dundas, southerly approximately 3.75 miles.

The current highway segment was last reconstructed in 1976 and has 12-foot bituminous lanes and gravel shoulders typically 3 feet in width. The design speed of County Road 20 in 1976 was 50 mph. The current average daily traffic is approximately 2,000 vehicles per day.

Most users of rural two-lane highways in Minnesota travel at or near the 55-mph state regulatory speed limit. The County Road 20 design process strives to meet current design speed throughout the project.

Proposed safety improvements consist of intersection and access improvements, safety clear zone requirements, widening and paving shoulders and adding right-turn lanes and bypass lanes. Making these improvements requires vertical and horizontal changes to the existing roadway alignment.

There are constraints impacting the design process, including parcels with restrictive-use easements, wetlands and areas of unsuitable soils, natural drainage features, land development, stormwater management requirements and right-of-way limitations.

The final highway design needs to balance the cost and benefit of these factors.

Scan me



Learn more about the County Road 20 reconstruction project.



Sign up to be notified of project-related media releases.

**RICE COUNTY
HIGHWAY DEPARTMENT**

2026 thru 2035 TRANSPORTATION IMPROVEMENT PLAN

GRADING -- PAVING -- BRIDGE REPLACEMENTS

Public Hearing January 13, 2026

Actual 2025 CONSTRUCTION

| | | | | | | | | |
|---|--------------------------------|----------------------|--------------------------|----------------------------|-------------------------------------|------------------------------------|----------------------|--------------------------|
| 2024 ESTIMATED YEAR END BALANCES | | | | | | | | |
| | | \$3,883,438 | \$315,228 | \$7,451,000 | | | | \$531,432 |
| 2025 ESTIMATED ALLOTMENT | | | | | | | | |
| | | \$5,010,774 | \$340,870 | \$4,500,000 | | | | \$156,266 |
| LESS 2024 ADVANCED ENCUMBRANCE | | | | | | | | |
| ADVANCED ENCUMBRANCE FROM 2026 | | | | | | | | |
| | | \$0 | | | | | | |
| BALANCE AVAILABLE FOR 2025 CONSTRUCTION | | | | | | | | |
| | | \$8,894,212 | \$656,098 | \$11,951,000 | | | \$0 | \$687,698 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| Bridge # 88049, tied to CR 79 project | \$691,000 | | | | \$69,347 | \$552,655 | \$69,347 | NFLD |
| Bridge # 88048, CSAH 78 | \$781,864 | | \$460,332 | | | \$321,532 | | |
| Total Bridges | \$1,472,864 | \$0 | \$460,332 | \$0 | \$69,347 | \$874,187 | \$69,347 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| CR 50 -Faribault to CSAH 20, grade, drain, 1.7 miles | \$2,882,000 | | | | \$2,882,000 | | | |
| CR 79 - Wall Street Road Project- reconstruct 1 mile w/ trail | \$4,515,000 | | | | \$1,922,000 | | \$2,593,000 | Northfield |
| CSAH2/CR 96/TH 19 RDBT award in '25, construct in '26 | \$1,030,000 | \$750,000 | \$200,000 | | \$80,000 | AC grant funding from General Fund | | |
| CSAH 46 - TH 19 to Scott Co. line; repave, widen, drainage, 5.0 miles | \$5,195,000 | \$4,156,000 | \$1,039,000 | | \$0 | AC grant funding from General Fund | | |
| Total Grading/ drainage | \$13,622,000 | \$4,906,000 | \$1,239,000 | \$0 | \$4,884,000 | \$0 | \$2,593,000 | \$0 |
| PAVING | | | | | | | | |
| Districtwide pavement markings, awarded in '25, construct in '26 | \$370,000 | | \$27,000 | | \$10,000 | | | |
| CSAH 27- M/F 4.8 miles | \$1,033,000 | | \$1,033,000 | | | | | |
| CSAH 48 - M/F, rtls, ADA, 1.1 miles | \$2,854,000 | \$1,200,000 | \$1,654,000 | | | | | |
| County Highway Fueling Depot, awarded in '25, construct in '26 | \$700,000 | | | | \$700,000 | | | |
| Total Paving | \$4,957,000 | \$1,200,000 | \$2,714,000 | \$0 | \$710,000 | \$0 | \$0 | \$0 |
| GRAND TOTAL | | | | | | | | |
| | \$20,051,864 | \$6,106,000 | \$4,413,332 | \$0 | \$5,663,347 | \$874,187 | \$2,662,347 | \$0 |
| 2025 ESTIMATED YEAR END BALANCES | | | | | | | | |
| | | | \$4,480,880 | \$656,098 | \$6,287,653 | | | \$687,698 |
| | | | | | -\$290,000 | project development costs | | - |
| | | | | | \$5,997,653 | sales tax balance | | |

PROPOSED 2026 CONSTRUCTION

| | | | | | | | | |
|--|--------------------------------|----------------------|--------------------------|----------------------------|--------------------------------------|--------------------------|----------------------|--------------------------|
| 2025 ESTIMATED YEAR END BALANCES | | | \$4,480,880 | \$656,098 | \$5,997,653 | | | \$687,698 |
| 2026 ESTIMATED ALLOTMENT | | | \$5,110,000 | \$347,000 | \$4,500,000 | | | \$156,000 |
| LESS 2025 ADVANCED ENCUMBRANCE | | | \$0 | | | | | |
| ADVANCED ENCUMBRANCE FROM 2027 | | | \$0 | | | | | |
| BALANCE AVAILABLE FOR 2026 CONSTRUCTION | | | \$9,590,880 | \$1,003,098 | \$10,497,653 | | \$0 | \$843,698 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| Bridge# 66J02 - Hall Avenue - Rich. Twnshp | \$345,000 | | | | | \$61,302 | \$20,000 | \$263,698 |
| Bridge # L2747 - Jenkins Trail - Nfld twnshp | \$600,000 | | | | | | \$20,000 | \$580,000 |
| CSAH 21 Turkey Mill culvert | \$250,000 | | | | \$250,000 | | | |
| Total Bridges | \$1,195,000 | \$0 | \$0 | \$0 | \$250,000 | \$61,302 | \$40,000 | \$843,698 |
| GRADING/DRAINAGE | | | | | | | | |
| Overhead lighting - HSIP funded | \$750,000 | \$710,000 | | | \$40,000 | | | |
| Culvert Replacements | \$600,000 | | | | \$600,000 | | | |
| CSAH 93 retaining wall | \$500,000 | | \$500,000 | | | | | |
| CSAH 11 Slope Repair- (awarded 12.2.25) | \$460,000 | | \$18,000 | | | | \$442,000 | State Disaster |
| Total Grading/ drainage | \$2,310,000 | \$710,000 | \$518,000 | \$0 | \$640,000 | \$0 | \$442,000 | \$0 |
| PAVING | | | | | | | | |
| Bituminous Overlays 23,25,1 (13 miles) | \$3,000,000 | | \$2,300,000 | | \$700,000 | | | |
| CSAH 28 - Jeff. Pkwy to CSAH 42, reclaim 2.6, miles (HSIP) | \$1,800,000 | \$300,000 | \$1,500,000 | | | | | |
| CSAH 19 - CSAH 21 to 220th St. East, reclaim, 2.1 miles | \$1,100,000 | | \$600,000 | | \$500,000 | | | |
| Total Paving | \$5,900,000 | \$300,000 | \$4,400,000 | \$0 | \$1,200,000 | \$0 | \$0 | \$0 |
| GRAND TOTAL | | \$9,405,000 | \$1,010,000 | \$4,918,000 | \$0 | \$2,090,000 | \$61,302 | \$482,000 |
| 2026 ESTIMATED YEAR END BALANCES | | | \$4,672,880 | \$1,003,098 | \$8,407,653 | | | \$0 |
| | | | | | -\$700,000 project development costs | | | |

\$7,707,653 sales tax balance

PROPOSED 2027 CONSTRUCTION

| | | | | | | | | | |
|---|--|--------------------------|----------------------------------|------------------------------------|---|----------------------------------|--------------------------|----------------------------------|------------------|
| 2026 ESTIMATED YEAR END BALANCES | | | \$4,672,880 | \$1,003,098 | \$7,707,653 | | | \$0 | |
| 2027 ESTIMATED ALLOTMENT | | | \$5,110,000 | \$350,000 | \$4,500,000 | | | \$120,000 | |
| LESS 2026 ADVANCED ENCUMBRANCE | | | \$0 | | | | | | |
| ADVANCED ENCUMBRANCE FROM 2028 | | | \$0 | | | | | | |
| BALANCE AVAILABLE FOR 2027 CONSTRUCTION | | | \$9,782,880 | \$1,353,098 | \$12,207,653 | | \$0 | \$120,000 | |
| | | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS | |
| Bridge # L2758 - James Trail- Nfld. Twnshp | \$345,000 | | | | | \$205,000 | \$20,000 | \$120,000 | |
| Bridge # 66J26 - James Trail - Nfld. Twnshp | \$345,000 | | | | | \$325,000 | \$20,000 | | |
| CSAH 5 centerline culvert | \$500,000 | | \$500,000 | | | | | | |
| Bridge L2752 Karow Trail, Northfield Township | \$650,000 | | | | | \$630,000 | \$20,000 | | |
| Total Bridges | \$1,840,000 | \$0 | \$500,000 | \$0 | \$0 | \$1,160,000 | \$60,000 | \$120,000 | |
| GRADING/DRAINAGE | | | | | | | | | |
| CSAH 20- Reconstruct, phase 1, 3.7 miles, w/trail | \$7,500,000 | | \$3,500,000 | \$1,300,000 | \$2,700,000 | \$0 | \$0 | \$0 | |
| Culvert Replacements - | \$750,000 | | \$0 | \$0 | \$750,000 | \$0 | \$0 | \$0 | |
| | | | | | | | | | |
| Total Grading/drainage | \$8,250,000 | \$0 | \$3,500,000 | \$1,300,000 | \$3,450,000 | \$0 | \$0 | \$0 | |
| PAVING | | | | | | | | | |
| Bituminous Overlays (12 miles) | \$3,000,000 | | \$1,500,000 | \$0 | \$1,500,000 | \$0 | \$0 | | |
| CSAH 44 - Morristown, M/F, ADA, 0.4 miles | \$750,000 | | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| CSAH 11- Faribault M/F, ADA, 0.5 miles | \$1,000,000 | | \$500,000 | \$0 | \$500,000 | \$0 | \$0 | \$0 | |
| | | | | | | | | | |
| Total Paving | \$4,750,000 | \$0 | \$2,750,000 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 | |
| | | | | | | | | | |
| GRAND TOTAL | | \$14,840,000 | \$0 | \$6,750,000 | \$1,300,000 | \$5,450,000 | \$1,160,000 | \$60,000 | \$120,000 |
| 2027 ESTIMATED YEAR END BALANCES | | | \$3,032,880 | \$53,098 | \$6,757,653 | | | \$0 | |

-\$400,000 project development costs
\$6,357,653 sales tax balance

PROPOSED 2028 CONSTRUCTION

| | | | | | | | | |
|--|--------------------------------|-----------------------------|--------------------------|----------------------------|--------------------------------------|--------------------------|----------------------|--------------------------|
| 2027 ESTIMATED YEAR END BALANCES | | | \$3,032,880 | \$53,098 | \$6,357,653 | | | \$0 |
| 2028 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$60,000 |
| LESS 2027 ADVANCED ENCUMBRANCE | | | \$0 | | | | | |
| ADVANCED ENCUMBRANCE FROM 2029 | | | \$0 | | | | | |
| BALANCE AVAILABLE FOR 2028 CONSTRUCTION | | | \$8,232,880 | \$403,098 | \$10,857,653 | | \$0 | \$60,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL/ STATE FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| Bridge # 88052, CSAH 42 | \$500,000 | | \$250,000 | | | \$250,000 | | |
| Bridge # 92267- CR 88 | \$375,000 | | | | \$200,000 | \$175,000 | | |
| Bridge # 88024 - CSAH 16 | \$450,000 | | \$225,000 | | | \$225,000 | | |
| Bridge # 88480 - CSAH 16 | \$450,000 | | \$225,000 | | | \$225,000 | | |
| Total Bridges | \$1,775,000 | | \$700,000 | | \$200,000 | \$875,000 | \$0 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| Culvert replacement program | \$500,000 | | | | \$500,000 | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Grading/drainage | \$500,000 | \$0 | \$0 | \$0 | \$500,000 | \$0 | \$0 | \$0 |
| PAVING | | | | | | | | |
| Bituminous Overlay (10 miles) | \$2,500,000 | | \$1,000,000 | | \$1,500,000 | | | |
| CSAH 30 (m/f) 6.5 miles | \$1,500,000 | | \$1,500,000 | | | | | |
| | | | | | | | | |
| Total Paving | \$4,000,000 | \$0 | \$2,500,000 | \$0 | \$1,500,000 | \$0 | \$0 | \$0 |
| GRAND TOTAL | | \$6,275,000 | \$0 | \$3,200,000 | \$0 | \$2,200,000 | \$875,000 | \$0 |
| 2028 ESTIMATED YEAR END BALANCES | | | \$5,032,880 | \$403,098 | \$8,657,653 | | | \$60,000 |
| | | | | | -\$800,000 project development costs | | | |
| | | | | | \$7,857,653 sales tax balance | | | |

PROPOSED 2029 CONSTRUCTION

| PROPOSED 2029 CONSTRUCTION | | | | | | | | |
|--|-------------------------------|---------------------|-------------------------|---------------------------|--------------------------------------|-------------------------|------------------|-------------------------|
| 2028 ESTIMATED YEAR END BALANCES | | | \$5,032,880 | \$403,098 | \$7,857,653 | | | \$60,000 |
| 2029 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$60,000 |
| LESS 2028 ADVANCED ENCUMBRANCE | | | | | | | | \$0 |
| ADVANCED ENCUMBRANCE FROM 2030 | | | \$0 | | | | | \$0 |
| BALANCE AVAILABLE FOR 2029 CONSTRUCTION | | | \$10,232,880 | \$753,098 | \$12,357,653 | | \$0 | \$120,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| Bridge #L2769 - 80th St. West - Wheatland Twnshp | \$350,000 | | | | | \$210,000 | \$20,000 | \$120,000 |
| Total Bridges | | \$350,000 | \$0 | \$0 | \$0 | \$210,000 | \$20,000 | \$120,000 |
| | | | | | | | | |
| GRADING/DRAINAGE | | | | | | | | |
| CSAH 20- Phase 2 to CSAH 29, Reconstruct, 2.6 miles w/trail | \$6,500,000 | | \$3,000,000 | \$0 | \$3,500,000 | \$0 | \$0 | \$0 |
| CSAH 78 - Reconstruct, 1.8 miles, w/ Mill Towns Trail | \$5,000,000 | | \$2,000,000 | | \$2,000,000 | | \$1,000,000 | Nfld/Dundas |
| | | | | | | | tbd | DNR |
| Total Grading | | \$11,500,000 | \$0 | \$5,000,000 | \$0 | \$5,500,000 | \$0 | \$1,000,000 |
| | | | | | | | | |
| PAVING | | | | | | | | |
| CSAH 9 - CSAH 1 to CSAH 46, reclaim, pave shoulders, 6.7 miles | \$4,000,000 | | \$3,000,000 | \$0 | \$1,000,000 | \$0 | \$0 | \$0 |
| CSAH 16 - TH 60 to CSAH 12, reclaim, pave shoulders, 5.5 miles | \$3,500,000 | | \$1,500,000 | | \$2,000,000 | | | |
| CSAH 36 - TH 21 to CSAH 9, reclaim, pave shoulders, 1.0 mile | \$600,000 | | \$450,000 | | \$150,000 | | | |
| Total Paving | | \$8,100,000 | \$0 | \$4,950,000 | \$0 | \$3,150,000 | \$0 | \$0 |
| | | | | | | | | |
| GRAND TOTAL | | \$19,950,000 | \$0 | \$9,950,000 | \$0 | \$8,650,000 | \$210,000 | \$1,020,000 |
| | | | | | | | | |
| 2029 ESTIMATED YEAR END BALANCES | | | \$282,880 | \$753,098 | \$3,707,653 | | | \$0 |
| | | | | | -\$500,000 project development costs | | | |
| | | | | | \$3,207,653 sales tax balance | | | |

PROPOSED 2030 CONSTRUCTION

| | | | | | | | | |
|--|--------------------------------|----------------------|--------------------------|----------------------------|-------------------------------------|---------------------------|----------------------|--------------------------|
| 2029 ESTIMATED YEAR END BALANCES | | | \$282,880 | \$753,098 | \$3,207,653 | | | \$0 |
| 2030 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 |
| LESS 2029 ADVANCED ENCUMBRANCE | | | | | | | | \$0 |
| ADVANCED ENCUMBRANCE FROM 2031 | | | \$0 | | | | | \$0 |
| BALANCE AVAILABLE FOR 2030 CONSTRUCTION | | | \$5,482,880 | \$1,103,098 | \$7,707,653 | | \$0 | \$20,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| Bridge # R0513- CR 81 | \$400,000 | | | | \$200,000 | \$200,000 | | |
| Total Bridges | \$400,000 | \$0 | \$0 | \$0 | \$200,000 | \$200,000 | \$0 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| CSAH 1/CR 81/TH 246 roundabout | \$5,000,000 | | \$1,000,000 | | | | \$4,000,000 | partners |
| Cannon River Wilderness Park west access (0.5 miles) | \$750,000 | | | | \$750,000 | | tbd | |
| Total Grading | \$5,750,000 | \$0 | \$1,000,000 | \$0 | \$750,000 | \$0 | \$4,000,000 | \$0 |
| PAVING | | | | | | | | |
| Overlay Program | \$4,000,000 | | \$2,000,000 | | \$2,000,000 | | | |
| Total Paving | \$4,000,000 | \$0 | \$2,000,000 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 |
| GRAND TOTAL | | \$10,150,000 | \$0 | \$3,000,000 | \$0 | \$2,950,000 | \$200,000 | \$4,000,000 |
| 2029 ESTIMATED YEAR END BALANCES | | | \$2,482,880 | \$1,103,098 | \$4,757,653 | | | \$20,000 |
| | | | | | -\$500,000 | project development costs | | |
| | | | | | \$4,257,653 | sales tax balance | | |

PROPOSED 2031 CONSTRUCTION

| | | | | | | | | | |
|---|--------------------------------|----------------------|--------------------------|----------------------------|-------------------------------------|--------------------------|----------------------|--------------------------|-----|
| 2030 ESTIMATED YEAR END BALANCES | | | \$2,482,880 | \$1,103,098 | \$4,257,653 | | | \$20,000 | |
| 2031 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 | |
| LESS 2030 ADVANCED ENCUMBRANCE | | | | | | | | \$0 | |
| ADVANCED ENCUMBRANCE FROM 2032 | | | \$0 | | | | | \$0 | |
| BALANCE AVAILABLE FOR 2031 CONSTRUCTION | | | \$7,682,880 | \$1,453,098 | \$8,757,653 | | \$0 | \$40,000 | |
| | | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS | |
| tbd | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| GRADING/DRAINAGE | | | | | | | | | |
| CSAH 20- Phase 3 (Cannon City), Urban Reconstruct, 1.1 mile w/tra | \$2,400,000 | | \$600,000 | \$1,200,000 | \$600,000 | | | | |
| Culvert replacement program | \$750,000 | | | | \$750,000 | | | | |
| CSAH 20/ TH 3 intersection improvements | \$3,000,000 | \$0 | \$1,000,000 | \$0 | \$500,000 | \$0 | \$1,500,000 | MnDOT | |
| Total Grading | \$6,150,000 | \$0 | \$1,600,000 | \$1,200,000 | \$1,850,000 | \$0 | \$1,500,000 | \$0 | |
| PAVING | | | | | | | | | |
| Overlay Program | \$5,000,000 | | \$2,500,000 | | \$2,500,000 | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Paving | \$5,000,000 | \$0 | \$2,500,000 | \$0 | \$2,500,000 | \$0 | \$0 | \$0 | |
| GRAND TOTAL | | \$11,150,000 | \$0 | \$4,100,000 | \$1,200,000 | \$4,350,000 | \$0 | \$1,500,000 | \$0 |
| 2031 ESTIMATED YEAR END BALANCES | | | \$3,582,880 | \$253,098 | \$4,407,653 | | | \$40,000 | |

-\$500,000 project development costs
\$3,907,653 sales tax balance

PROPOSED 2032 CONSTRUCTION

| | | | | | | | | |
|---|--------------------------------|----------------------|--------------------------|----------------------------|-------------------------------------|--------------------------|----------------------|--------------------------|
| 2031 ESTIMATED YEAR END BALANCES | | | \$3,582,880 | \$253,098 | \$3,907,653 | | | \$40,000 |
| 2032 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 |
| LESS 2031 ADVANCED ENCUMBRANCE | | | | | | | | \$0 |
| ADVANCED ENCUMBRANCE FROM 2033 | | | \$0 | | | | | \$0 |
| BALANCE AVAILABLE FOR 2032 CONSTRUCTION | | | \$8,782,880 | \$603,098 | \$8,407,653 | | \$0 | \$60,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| tbd | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| CSAH 43- Reconstruct, rural to urban 0.6 mile w/trail | \$3,000,000 | | \$750,000 | \$0 | \$750,000 | | \$1,500,000 | Northfield |
| Culvert replacement program | \$500,000 | | \$250,000 | \$0 | \$250,000 | \$0 | tbd | |
| | | | | | | | | |
| Total Grading | \$3,500,000 | \$0 | \$1,000,000 | \$0 | \$1,000,000 | \$0 | \$1,500,000 | \$0 |
| PAVING | | | | | | | | |
| CSAH 43 urban section m/f | \$500,000 | \$0 | \$0 | \$500,000 | | \$0 | \$0 | |
| Overlay program | \$2,500,000 | | | | \$2,500,000 | | | |
| | | | | | | | | |
| Total Paving | \$3,000,000 | \$0 | \$0 | \$500,000 | \$2,500,000 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| GRAND TOTAL | | \$6,500,000 | \$0 | \$1,000,000 | \$500,000 | \$3,500,000 | \$0 | \$1,500,000 |
| 2032 ESTIMATED YEAR END BALANCES | | | \$7,782,880 | \$103,098 | \$4,907,653 | | | \$60,000 |

-\$800,000 project development costs
\$4,107,653 sales tax balance

PROPOSED 2033 CONSTRUCTION

| 2032 ESTIMATED YEAR END BALANCES | | | \$7,782,880 | \$103,098 | \$4,107,653 | | | \$60,000 |
|---|-------------------------|---------------|-------------------|---------------------|------------------------------|-------------------|---------------|-------------------|
| 2033 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 |
| LESS 2021 ADVANCED ENCUMBRANCE | | | \$0 | | | | | |
| ADVANCED ENCUMBRANCE FROM 2034 | | | | | | | | |
| BALANCE AVAILABLE FOR 2033 CONSTRUCTION | | | \$12,982,880 | \$453,098 | \$8,607,653 | | \$0 | \$80,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| tbd | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| CSAH 20- phase 4 to Faribault, Reconstruct, 2.0 miles w/trail | \$4,000,000 | | \$4,000,000 | | | | | |
| CSAH 11 - CSAH 37 to Canby Way, reconstruct, 1.6 mile (w/trail) | \$4,000,000 | | \$3,000,000 | | \$1,000,000 | | | |
| | | | | | | | | |
| Total Grading/ drainage | \$8,000,000 | \$0 | \$7,000,000 | \$0 | \$1,000,000 | \$0 | \$0 | \$0 |
| PAVING | | | | | | | | |
| Overlay program | \$4,000,000 | | \$4,000,000 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Paving | \$4,000,000 | \$0 | \$4,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| GRAND TOTAL | | \$12,000,000 | \$0 | \$11,000,000 | \$0 | \$1,000,000 | \$0 | \$0 |
| 2033 ESTIMATED YEAR END BALANCES | | | \$1,982,880 | \$453,098 | \$7,607,653 | | | \$80,000 |

-\$600,000 project development costs
\$7,007,653 sales tax balance

PROPOSED 2034 CONSTRUCTION

| | | | | | | | | |
|---|-------------------------|---------------|-------------------|---------------------|------------------------------|-------------------|---------------|-------------------|
| 2033 ESTIMATED YEAR END BALANCES | | | \$1,982,880 | \$453,098 | \$7,007,653 | | | \$80,000 |
| 2034 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 |
| LESS prior yr ADVANCED ENCUMBRANCE | | | \$0 | | | | | |
| ADVANCED ENCUMBRANCE FROM next year | | | | | | | | |
| BALANCE AVAILABLE FOR 2034 CONSTRUCTION | | | \$7,182,880 | \$803,098 | \$11,507,653 | | \$0 | \$100,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| tbd | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| GRADING/DRAINAGE | | | | | | | | |
| CR 54 grade and pave, 3 miles | \$6,000,000 | | | | \$6,000,000 | | | |
| CSAH 8- Dundas to CR 77, reconstruct, 2.5 miles (w/trail) | \$6,000,000 | | \$4,600,000 | \$700,000 | \$700,000 | | | |
| Culvert program | | | | | | | | |
| | | | | | | | | |
| Total Grading/ drainage | \$12,000,000 | \$0 | \$4,600,000 | \$700,000 | \$6,700,000 | \$0 | \$0 | \$0 |
| PAVING | | | | | | | | |
| Overlay program | \$4,000,000 | | \$2,000,000 | | \$2,000,000 | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Paving | \$4,000,000 | \$0 | \$2,000,000 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| GRAND TOTAL | \$16,000,000 | \$0 | \$6,600,000 | \$700,000 | \$8,700,000 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| 2034 ESTIMATED YEAR END BALANCES | | | \$582,880 | \$103,098 | \$2,807,653 | | | \$100,000 |

-\$500,000 project development costs
\$2,307,653 sales tax balance

PROPOSED 2035 CONSTRUCTION

| | | | | | | | | |
|--|-------------------------|---------------|-------------------|---------------------|------------------------------|-------------------|---------------|-------------------|
| PROPOSED 2035 CONSTRUCTION | | | | | | | | |
| 2034 ESTIMATED YEAR END BALANCES | | | \$582,880 | \$103,098 | \$2,307,653 | | | \$100,000 |
| 2035 ESTIMATED ALLOTMENT | | | \$5,200,000 | \$350,000 | \$4,500,000 | | | \$20,000 |
| LESS prior yr ADVANCED ENCUMBRANCE | | | \$0 | | | | | |
| ADVANCED ENCUMBRANCE FROM next year | | | | | | | | |
| BALANCE AVAILABLE FOR 2034 CONSTRUCTION | | | \$5,782,880 | \$453,098 | \$6,807,653 | | \$0 | \$120,000 |
| | | | | | | | | |
| BRIDGES | Estimated PROJECT COSTS | FEDERAL FUNDS | REGULAR STATE AID | MUNICIPAL STATE AID | SALES TAX for Transportation | BRIDGE BOND FUNDS | OTHER FUNDING | TOWN BRIDGE FUNDS |
| tbd | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| GRADING/DRAINAGE | | | | | | | | |
| CR 29 -CSAH 20 to Big Woods State Park, Grade, pave w/trail (5.1 r | \$9,000,000 | \$3,000,000 | | | \$6,000,000 | | | SPRA |
| | | tbd | | | | | | tbd |
| | | | | | | | | |
| | | | | | | | | |
| Total Grading/ drainage | \$9,000,000 | \$3,000,000 | \$0 | \$0 | \$6,000,000 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| PAVING | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Paving | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| GRAND TOTAL | | | | | | | | |
| | \$9,000,000 | \$3,000,000 | \$0 | \$0 | \$6,000,000 | \$0 | \$0 | \$0 |
| | | | | | | | | |
| 2035 ESTIMATED YEAR END BALANCES | | | \$5,782,880 | \$453,098 | \$807,653 | | | \$120,000 |

-\$500,000 project development costs
\$307,653 sales tax balance



City of Northfield

Upcoming Agenda Items

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

City Council

Tuesday, February 10, 2026

- TMP 25-647** Consider approval of agreement with Post Holding Inc. for Ames Mill Dam Ownership Transfer to the City of Northfield.
Drafter: Bennett
Notes: Regular #3 (15 min.)
- TMP 25-874** Consider Approving Minnesota Employment and Economic Development Grant Agreement for Phase II of the Northfield Skateboard Park Project.
Drafter: Bennett
Notes: consent
- TMP 25-921** Consider Approval of Contract for NW Area Trunk Sanitary Sewer Preliminary Design and Environmental Review.
Drafter: Bennett
Notes: Consent
- TMP 26-068** Consider Approving Disbursements totaling \$
Drafter: Grant
Notes: consent
- TMP 26-091** Consider Approval of Mayoral Board and Commission Appointments.
Drafter: Hoffman
Notes: consent
- TMP 25-942** Consider Resolution to Accept Public Improvements - Kraewood Development
Drafter: Simonson
Notes: consent
- TMP 25-914** Consider Resolution Dedicating Source of Public Revenue for the Local Housing Trust Fund.
Drafter: Martig
Notes: consent

- TMP 25-916** Consider Resolution Awarding Bond Sale for Utility Bonds for Jefferson Parkway/Sandstone Street Utility Extension Project.
Drafter: Bennett
Notes: Regular #1 (__ min.)
- TMP 25-846** Consider Resolution approving Contract with the State of Minnesota for the Reconstruction of the Mill Towns State Trail in Sechler Park.
Drafter: Bennett
Notes: Consent
- TMP 25-696** Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for the 2026 Mill and Overlay & Mill Towns State Trail Project (STRT2026-A83).
Drafter: Simonson
Notes: Regular #2 (__ min.)
- TMP 25-799** Approve Resolution accepting the Rice County All Hazard Mitigation Plan.
Drafter: Schroepfer
Notes: consent
- TMP 26-007** First Reading Consideration of a Zoning Map Amendment for 304 2nd St. W.
Drafter: Hughey
Notes: consent
- TMP 25-724** Consider Approval of January 20, 2026 City Council Meeting Minutes.
Drafter: Peterson
Notes: consent

Tuesday, February 17, 2026

- TMP 26-071** Consider Motion Approving Permanent and Temporary Easements for the Spring Creek Road Reconstruction & Mill Towns State Trail Improvements Project.
Drafter: Simonson
Notes: Consent after TMP 25-699
- TMP 26-016** Consider Resolution Authorizing the Purchase of Property at 1400 Jefferson Road for Northfield Hospital & Clinic.
Drafter: Martig

Notes: Regular #1 (15 min.)

TMP 26-022 Council Resolution Amending Redevelopment Tax Increment Financing District and a TIF Assistance Agreement for the Archer Redevelopment Project.

Drafter: Martig

Notes: Regular #2 (30 min.)

TMP 25-815 Consider Resolution Approving a New Joint Resolution for Orderly Annexation By and Between Bridgewater Township and the City of Northfield.

Drafter: Martig

Notes: consent; on hold until further discussion (12-11-25)

TMP 25-699 Consider Accepting Bids and Awarding Contract - Spring Creek Road Reconstruction & Mill Towns State Trail Project (STR2026-A84).

Drafter: Simonson

Notes: Consent

TMP 26-008 2nd Reading Consideration of a Zoning Map Amendment for 304 2nd St. W.

Drafter: Hughey

Notes: consent

TMP 26-009 Summary Publication of a Zoning Map Amendment for 304 2nd St. W.

Drafter: Hughey

Notes: consent

TMP 26-083 Reports From the Mayor and Council Members.

Drafter: Martig

Notes: update

TMP 25-974 Reports From the Mayor and Council Members.

Drafter: Martig

Notes: update

TMP 25-725 Consider Approval of February 3, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-742 Consider Approval of February 10, 2026 City Council Work Session Minutes.

Drafter: Peterson

Notes: consent

Tuesday, March 3, 2026

TMP 25-786 Review and Discussion of Organized Collection for Curbside Compost Service (food/wet waste) & Request for Proposal.

Drafter: Bennett

Notes: Regular #__ (60 min.)

TMP 25-883 Approve Vehicle for Hire License Renewals.

Drafter: Peterson

Notes: consent

TMP 25-884 Approve Refuse License Renewals.

Drafter: Peterson

Notes: consent

TMP 25-885 Consider Approval of Liquor License Renewals.

Drafter: Peterson

Notes: consent

TMP 26-003 First Reading of Ordinance to Amend Chapter 34: Land Development Code: Article 5. Subdivision of Land. 5.26 Parks, Trails and Open Space Dedication Related to Park & Trail Dedication Fees.

Drafter: Schmidt

Notes: Regular #__ (20 min.)

Ord. 1082 Consider Ordinance Amending Northfield City Code, Chapter 30 - Health and Sanitation, Article II. - Tobacco (First Reading).

Drafter: Martig

Notes: Regular #__ (45 min.); Postponed from Aug. 2025

TMP 25-819 Presentation on Youth First Activities

Drafter: Hoffman

Notes: Presentation #1 (10 min.); confirmed 10/22/25

TMP 25-743 Consider Approval of February 17, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

Tuesday, March 10, 2026

TMP 25-832 Review of Tree Ordinance (Beumer/Zweifel Request).

Drafter: Bennett

Notes: #1 (__ min.)

Tuesday, March 17, 2026

TMP 26-006 Summary Publication Notice for the Text Amendment to Park Dedication Fees.

Drafter: Schmidt

TMP 25-697 Consider Accepting Bids and Awarding Contract - 2026 Mill and Overlay & Mill Towns State Trail Improvements Project (STR2026-A83)

Drafter: Simonson

Notes: Consent

TMP 26-005 Second Reading of Ordinance to Amend the Text Related to Park & Trail Dedication Fees.

Drafter: Schmidt

Notes: Consent

TMP 25-977 Reports From the Mayor and Council Members.

Drafter: Martig

Notes: update

TMP 25-767 Consider Approval of March 3, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-744 Consider Approval of March 10, 2026 City Council Work Session Minutes.

Drafter: Peterson

Notes: consent

Tuesday, April 7, 2026

TMP 25-899 Consider Approval of Mayoral Board/Commission Youth Appointments.

Drafter: Hoffman

Notes: consent

TMP 25-900 Consider Approval of Mayoral Board and Commission Appointments.

Drafter: Hoffman

Notes: consent

TMP 25-745 Consider Approval of March 17, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

Tuesday, April 21, 2026

TMP 25-359 Consider Approval of Mayoral Board and Commission Appointments.

Drafter: Hoffman

Notes: consent

TMP 25-951 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 25-746 Consider Approval of April 7, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-747 Consider Approval of April 14, 2026 City Council Work Session Minutes.

Drafter: Peterson

Notes: consent