



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, January 7, 2025

6:00 PM

Council Chambers

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#### 6:00 PM - CITY COUNCIL MEETING AGENDA

##### CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

##### OATH OF OFFICE

1. [25-009](#) Oath of Office - Council Members.

##### LISTENING SESSION

Persons may take one opportunity to address the Council on any topic not on the regular agenda. The Council or staff may respond immediately or at a later date, depending on time and complexity. Speakers are encouraged to sign up to speak by 12:00 noon the day of the meeting on the City's website or through the City Clerk's office. Persons will be asked to complete a sign up card if they did not sign up in advance. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

##### APPROVAL OF AGENDA

##### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [25-010](#) Consider Approval of December 3, 2024 City Council Meeting Minutes.
3. [25-011](#) Consider Approval of December 17, 2024 City Council Special Meeting Minutes.
4. [25-012](#) Consider Approving Disbursements totaling \$4,717,519.29
5. [25-013](#) Consider Designation of Official Depository for the City of Northfield
6. [25-014](#) Consider Designation of Official Newspaper.
7. [Res. 2025-001](#) Consider Amending Adopted Schedule for 2025 City Council Meetings.

8. [25-015](#) Consider Approval of Mayoral Board and Commission Appointments.
9. [Res. 2025-002](#) Consider Approval of Updated Administrative Policy (3.02 Personal Pronoun Sharing Policy).
10. [25-016](#) Consider Tobacco License for new owner of Posh Puff LLC, DBA Posh Puff Tobacco, at 2010 Jefferson Road, Suite D.
11. [25-017](#) Consider Cannabinoid License for new owner of Posh Puff LLC, DBA Posh Puff Tobacco, at 2010 Jefferson Road, Suite D.
12. [25-018](#) Consider Approval of Amended 2025-2027 Annual Service Contract for Northfield Historical Society.
13. [25-019](#) Consider approval of a one year towing agreement contract extension between the City of Northfield and Raider Automotive LLC dba Valley Autohaus.
14. [Res. 2025-003](#) Community Development Block Grant - Consider Adopting Resolution in Support of Fiscal Year 2025 Allotment of Program Funds.

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

15. [25-020](#) Consideration of Election of President Pro Tem.
16. [Res. 2025-004](#) Consider Accepting Bids and Awarding Contract - Wall Street Road Improvement Project.
17. [Res. 2025-005](#) Consider Resolution Approving Sponsorship of the MnDOT Transportation Alternatives Grant Application for the funding year 2029.
18. [Res. 2025-006](#) Consider Resolution Approving Maintenance responsibility for the proposed Lincoln Parkway Walking and Biking Improvement Project related to the Transportation Alternatives Grant Solicitation.

19. [25-021](#) Consider Approval of Lease Agreements with Healthy Community Initiative (HCI), Community Action Center (CAC), Three Rivers Community Action, Rice County United Way, and Workforce Development, Inc. (WDI).
20. [Res. 2025-007](#) Consider Amendments to Council Rules of Business and Appendices.
21. [25-022](#) Update and Discussion of Comprehensive Plan.

### ADMINISTRATORS UPDATE

22. [25-023](#) City Administrator's Update.

### REPORTS FROM THE MAYOR AND COUNCILMEMBERS

23. [25-024](#) Reports From the Mayor and Council Members.

### ADJOURN

**Note:** *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

**SPECIAL NEEDS:** *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*