



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft City Council

Tuesday, February 4, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:03 p.m.

Present: 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, and Mayor Erica Zweifel

Absent: 1 - Council Member Peter Dahlen

Also present: Engineering Manager Sean Simonson, City Engineer/Public Works Director David Bennett, City Administrator Ben Martig, Police Sergeant David Jandro, and City Clerk Lynette Peterson.

LISTENING SESSION

Philip Spensley, 888 Cannon Valley Drive, addressed the Council in support of funding for FiftyNorth.

APPROVAL OF AGENDA

A motion was made by Council Member Ness, seconded by Council Member Holmes, to approve the agenda. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

PRESENTATIONS

1. [25-070](#)

Presentation by FiftyNorth Related to Service Delivery in Northfield.

Kerry Hjelmgren, Executive Director of FiftyNorth, presented to the Council giving background information on FiftyNorth and ongoing services they provide to the community. City Administrator Ben Martig added additional information regarding FiftyNorth. Hjelmgren answered questions from the Council.

CONSENT AGENDA

A motion was made by Council Member Holmes, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

2. [25-071](#) Consider Approval of January 21, 2025 City Council Meeting Minutes.
3. [25-072](#) Consider Approving Disbursements totaling \$1,763,547.39
4. [25-073](#) Consider Approval of Mayoral Board and Commission Appointments.
5. [Res. 2025-014](#) Consider Accepting Bids and Awarding Contract - TH-3 Streetlight Replacement Project.
6. [Res. 2025-015](#) Consider Resolution approving Contract Amendment No. 2 with the State of Minnesota for the Construction for the Mill Towns State Trail from Northfield to the Waterford Bridge.
7. [Ord. 1074](#) Consider Second Reading of Ordinance 1074 Vacating Right-of-Way Adjacent to 2000 Jefferson Road.
8. [25-074](#) Consideration of Summary Publication of Ordinance 1074 Related to the Vacation Right-of-Way Adjacent to 2000 Jefferson Rd.
9. [Res. 2025-016](#) Consideration of a Lot Consolidation Creating Jefferson Road Addition.
10. [Res. 2025-017](#) Consider Approval of Extension of and First Amendment to Personal Communications Services (PCS) Site Agreement for the cell tower located at 10353 Hall Avenue on the water tower and future water treatment plant site Dated September 15, 1999.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

11. [25-075](#) Reports From the Mayor and Council Members.

Councilor Beumer - Economic Development Authority (EDA) Meeting.

Councilor Holmes - Park and Recreation Advisory Board (PRAB) Meeting.

Councilor Sokup - No report.

Councilor Peterson White - Economic Development Authority (EDA) Meeting; Hospital Board Meeting.

Councilor Ness - Artist's reception at FiftyNorth.

Mayor Zweifel - Youth on Boards/Mayor's Youth Council Meeting.

REGULAR AGENDA

12. [Res. 2025-018](#) The City Council approves Resolution to Accept the Feasibility Report and Authorize Preparation of Plans and Specifications for the 2026 Spring Creek Road Reconstruction & Mill Towns State Trail Improvements Project.

City Engineer/Public Works Director David Bennett introduced the item giving background information regarding a safe transportation network for all. Bennett introduced Jason Malecha from Bolton & Menk. Malecha presented on the project scope, public input, proposed improvements, estimated project costs/ funding and the project schedule. City Administrator Ben Martig added additional information regarding

the project. Engineering Manager Sean Simonson, Bennett and Malecha answered questions from the Council.

Donna Jackson, 1300 Parmeadow Drive, addressed the Council regarding concerns of some of the ideas regarding the pond and the berms.

A motion was made by Council Member Sokup, seconded by Council Member Holmes, to approve Resolution No. 2025-018 Accepting Feasibility Report and Authorizing Preparation of Plans and Specifications 2026 Spring Creek Road Reconstruction and Mill Towns State Trail Improvements. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

13. [Res. 2025-019](#) Consider Amendments to Council Rules of Business and Appendices.

City Administrator Ben Martig introduced the item giving background on the proposed amendments to the Rules of Business to include the elimination of the use of VoteCast and reverting back to Open Public Comment versus Listening Sessions.

Martig answered questions from the Council.

A motion was made by Council Member Peterson White, seconded by Council Member Beumer, to approve Resolution No. 2025-019 Approving Updated Council Rules of Business Policy. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

ADMINISTRATORS UPDATE

14. [25-076](#) City Administrator's Update.

City Administrator Ben Martig gave an update on City operations and meetings.

ADJOURN

A motion was made by Council Member Sokup, seconded by Council Member Ness, to adjourn the meeting at 7:52 p.m. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel