



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

---

Tuesday, January 6, 2026

6:00 PM

Council Chambers

---

## 6:00 PM - CITY COUNCIL MEETING AGENDA

### CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

### OPEN PUBLIC COMMENT

*Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.*

*Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.*

### APPROVAL OF AGENDA

### PRESENTATIONS

1. [26-001](#) Presentation - Stormwater Pollution Prevention Poster Contest Winners.

**Attachments:** [1 - 2025 Poster Contest Winners](#)  
[2 - Posters](#)

### CONSENT AGENDA

*The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.*

2. [26-002](#) Consider Approval of December 2, 2025 City Council Meeting Minutes.

**Attachments:** [1 - 12-2-25 Council Meeting Minutes](#)

3.     [26-003](#)             Consider Approving Disbursements totaling \$10,507,348.43
- Attachments:**     [1 - Disbursements](#)  
                          [2 - Disbursements](#)  
                          [3 - Disbursements](#)  
                          [4 - Disbursements](#)  
                          [5 - Disbursements](#)
4.     [26-004](#)             Consider Designation of Official Newspaper.
- Attachments:**     [1 - Hyperlink - Charter Sec. 15.1 - Official Publications](#)  
                          [2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)
5.     [26-005](#)             Consider Designation of Official Depositories for the City of Northfield
6.     [Res. 2026-001](#)        Consider Amendments to Council Rules of Business and Appendices.
- Attachments:**     [1 - Council Rules of Business Resolution](#)  
                          [2 - 1.05 Council Rules of Business REDLINE DRAFT](#)  
                          [3 - 1.05 Council Rules of Business CLEAN DRAFT](#)
7.     [Res. 2026-002](#)        Consider Amendments to Board and Commission Rules of Business and Appendices.
- Attachments:**     [1 - Resolution Board Commission Rules of Business](#)  
                          [2 - 1.06 Board and Commission Rules of Business REDLINE DRAFT](#)  
                          [3 - 1.06 Board and Commission Rules of Business CLEAN DRAFT](#)
8.     [Res. 2026-003](#)        Review and Approval of Amended 1.09 Council Representation on Boards and Commissions Policy.
- Attachments:**     [1 - 1.09 Council Representation on Boards and Commissions Policy Resolution](#)  
                          [2 - 1.09 Council Liaison Policy REDLINE DRAFT](#)  
                          [3 - 1.09 Council Liaison Policy CLEAN DRAFT](#)
9.     [Res. 2026-004](#)        Review and Approval of Amended 2.03 Meeting Room Policy.
- Attachments:**     [1 - Resolution 2.03 Meeting Room Policy](#)  
                          [2 - 2.03 Meeting Room Policy REDLINED DRAFT](#)  
                          [3 - 2.03 Meeting Room Policy CLEAN DRAFT](#)

10. [Res. 2026-005](#) Consideration of a Resolution for the approval of the cannabis retail registration application for Maverick Greens L.L.C. to operate a cannabis microbusiness with a retail operations endorsement at 2010 Jefferson Rd. Suite C.

**Attachments:** [1 - Resolution Approving Cannabis Retail Registration - Mavericks](#)  
[2 - City Code Chapter 30 - Cannabis Retail Business Registration](#)  
[3 - Ord. 1083 Amending Chapter 30 - Cannabis Retail](#)

11. [26-006](#) Consider approval of Tobacco License Renewal.

**Attachments:** [1 - Hyperlink City Code Tobacco](#)  
[2 - Hyperlink to Sec. 50-89 Drug Paraphernalia](#)

12. [26-007](#) Consider Approval of Lease Agreement with Northfield Senior Citizens Inc. d.b.a. FiftyNorth.

**Attachments:** [1 - LEASE AGREEMENT FIFTYNORTH 2026-2028 - v.8 Final 121525 Signed](#)

13. [Res. 2026-006](#) Consider Resolution Setting Bond Sale and Authorizing Application for MN Credit Enhancement for Utility Bonds for Jefferson Parkway/Sandstone Street Utility Extension Project.

**Attachments:** [1 - Northfield Water Rev 2026A SET SALE RESOLUTION \(credit enhancement\)](#)  
[2 - Northfield - Series 2026A Bonds Presentation](#)  
[3 - PreSaleReport.Northfield.2026A](#)

14. [Res. 2026-007](#) Consider Resolution Amending 2026 Carted Yard Waste Rate.

**Attachments:** [1 - Resolution for 2026 Utility Rates](#)

15. [26-008](#) Contract Approval to Hire Houseal Lavigne to Update & Redesign the City's Zoning Code.

**Attachments:** [1 - HL Zoning Code Update Redesign Contract - Final](#)

16. [Res. 2026-008](#) Community Development Block Grant - Consider Adopting Resolution in Support of Fiscal Year 2026 Allotment of Program Funds.

**Attachments:** [1 - FY2026 CDBG Resolution](#)  
[2 - PY2026 CDBG Draft Application \(referenced in resolution\)](#)

## PUBLIC HEARINGS AND RELATED ACTION

The public will have an opportunity to address the City Council on any public hearings. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public hearing is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

17.     [26-009](#)                   Public Hearing for Liquor License for Northfield Ballroom Inc. DBA Northfield Ballroom, 450 Montessori Court.

**Attachments:**            [1 - Public Hearing Notice.Northfield Ballroom](#)  
                                  [2 - PID 2231201001 Northfield Ballroom 350 map](#)

18.     [26-010](#)                   Consideration of New Liquor License for Northfield Ballroom Inc. DBA Northfield Ballroom at 450 Montessori Court.

19.     [26-011](#)                   Public Hearing on Adopting the Street Reconstruction and Overlay Plan (SROP) and Issuance of Street Reconstruction and Overlay Bonds.

**Attachments:**            [1 - Northfield - 2026-2030 SROP Public Hearing](#)  
                                  [2 - Northfield SROP 2026 to 2030 \(Draft\)](#)  
                                  [3 - Notice of Public Hearing](#)

20.     [Res. 2026-009](#)            Consider Resolution Adopting the Street Reconstruction and Overlay Plan (SROP) and Issuance of Street Reconstruction and Overlay Bonds.

**Attachments:**            [1 - Northfield SRP 2026B RESOLUTION APPROVING SRP](#)  
                                  [2 - Northfield SROP 2026 to 2030 \(Draft\)](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

21.     [26-012](#)                   Reports From the Mayor and Council Members.

## REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

22.     [26-013](#)                   Consideration of Election of President Pro Tem.
- Attachments:**        [1 - Hyperlink - Charter Section 3.9 - President Pro Tem](#)  
                              [2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)
23.     [Res. 2026-010](#)        Consider Resolution Approving Sponsorship of the MnDOT  
                              Transportation Alternatives Grant Application for the funding year 2030 -  
                              Lincoln Parkway Walking and Biking Improvement Project.
- Attachments:**        [1 - Transportation Alternatives Sponsorship Resolution](#)  
                              [2 - Draft Application](#)  
                              [3 - Lincoln Pkwy Corridor Analysis Final Report](#)  
                              [4 - Proposed Project Layout](#)  
                              [5 - TA Council Presentation](#)  
                              [6 - SUPPLEMENTAL 1 - 01-06-26 Supplemental Memo No. 1](#)  
                              [7 - SUPPLEMENTAL 1 - Res. 2026-010R MnDOT TA Grant Application](#)  
                              [8 - SUPPLEMENTAL 1 - TA Grant Council Presentation UPDATED](#)
24.     [Res. 2026-011](#)        Consider Resolution Approving Maintenance responsibility for the  
                              proposed Lincoln Parkway Walking and Biking Improvement Project  
                              related to the Transportation Alternatives Grant Solicitation.
- Attachments:**        [1 - Transportation Alternatives Sponsorship Resolution](#)
25.     [Res. 2026-012](#)        Consider Resolution Approving Plans and Specifications and Order  
                              Advertisement for Bids for the Spring Creek Road Reconstruction & Mill  
                              Towns State Trail Project (STRT2026-A84).
- Attachments:**        [1 - Resolution - Approve Plans and Specifications](#)  
                              [2 - Link to Final Plans](#)  
                              [3 - Project Location Map](#)  
                              [4 - Intersection Improvements](#)  
                              [5 - Project Process](#)  
                              [6 - SUPPLEMENTAL 1 - 01-06-26 Supplemental Memo No. 1](#)  
                              [7 - SUPPLEMENTAL 1 - NOFD Spring Creek Rd Recon Approve Plans Presentation](#)
26.     [26-014](#)                   Consider Council Member Roles on Boards and Commissions for  
                              2026-2027.
- Attachments:**        [1 - Presentation](#)

27.     [26-015](#)             Review & Discuss Options for Potential Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue.

**Attachments:**     [1 - MN State Statute 297A.99 Local Sales Tax link](#)  
                          [2 - LMC Process to Obtain Local Sales Tax Authority link](#)  
                          [3 - SUPPLEMENTAL 2 - 01-06-26 Supplemental Memo No. 2](#)  
                          [4 - SUPPLEMENTAL 2 - DRAFT local option sales tax PRESENTATION](#)

## ADMINISTRATORS UPDATE

28.     [26-016](#)             City Administrator's Update.

**Attachments:**     [1 - Upcoming Council Agenda Items \(12-30-25\)](#)

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@northfieldmn.gov](mailto:lynette.peterson@northfieldmn.gov). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***