



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, August 19, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [25-446](#) Northfield Historical Society Annual Presentation.

Attachments: [1 - Northfield History Center City Council August 2025](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

2. [25-447](#) Consider Approval of August 4, 2025 City Council Meeting Minutes.

Attachments: [1 - 08-04-2025 City Council Meeting Minutes](#)

3. [25-448](#) Consider Approval of August 12, 2025 City Council Special Meeting Minutes.

Attachments: [1 - 08-12-2025 City Council Special Meeting Minutes](#)

4. [25-449](#) Consider Approval of August 12, 2025 City Council Work Session Minutes.

Attachments: [1 - 08-12-2025 City Council Work Session Minutes](#)

5. [25-450](#) Consider Approving Disbursements totaling \$2,916,378.10

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

8. [Ord. 1083](#) First Reading of Ordinance No. 1083 Amending Chapter 30 - Health and Sanitation of the City Code Regarding Regulation of Cannabis Businesses, Lower-Potency Hemp Edible Retailers, and Events.

Attachments: [1 - Cannabis Registration Ordinance Draft Amendment v.2 081125](#)
 [2 - League of MN Cities FAQ Cannabis](#)
 [3 - A Guide for Local Governments on Adult Use Cannabis 2.1 tem1202-627967.](#)

9. [25-452](#) Consideration of Amendment No.1 to the Indefeasible Right of Use Agreement, dated June 8, 2021 is entered into between CMN-RUS, LLC (f/k/a CMN-RUS, Inc.) and its affiliates (collectively, “Metronet”), and City of Northfield, Minnesota.

Attachments: [1 - Settlement Agreement with MetroNet - Northfield SIGNATURE READY\(1041895](#)
 [2 - Certificate of Gross Revenues 20250401 SIGNATURE READY\(10418949.1\)](#)
 [3 - MetroNet Amendment to IRU - City Comments\(10259397.2\) \(KJO 081225\)\(104189](#)

10. [25-453](#) Consider approval of intersection control modification at these uncontrolled intersections: 6th St & College St., 6th St. & Nevada St., 8th St. & College St., 9th St & Union St, 9th St. & College St.

Attachments: [1 - 250819 City Council Uncontrolled Intersections](#)
 [2 - 2025-07-22 Uncontrolled Intersection Review City of Northfield](#)

11. [Res. 2025-082](#) Consider Resolution Approving a 20 MPH School Speed Zone on Jefferson Parkway by Bridgewater Elementary School.

Attachments: [1 - 250819 Res School Speed Zone](#)
 [2 - 2024-11-25 Jefferson Pkwy School Speed Zone](#)

12. [Res. 2025-083](#) Approve Agreement for Routine Maintenance performed by the City of Northfield on various MnDOT Trunk Highways within the City of Northfield.

Attachments: [1 - Resolution Routine Maintenance Agreement](#)
 [2 - MNDOT Agreement Areas](#)
 [3 - 1060157 Northfield Biennial Routine Maintenance Agr](#)

13. [25-454](#) Consider Motion to Authorize the Purchase of Caterpillar 938 Front-End Loader.

Attachments: [1 - 938 Cat Front-End Loader Quote](#)

PUBLIC HEARINGS AND RELATED ACTION

The public will have an opportunity to address the City Council on any public hearings. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public hearing is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

14. [25-455](#) Public Hearing on Charter Amendment to Section 3.5 of the City Charter.

Attachments: [1 - 3.5 Ordinance Amendment](#)
 [2 - Charter Amendment 3.5 Notice of Public Hearing](#)
 [3 - Resolution 2025-073](#)
 [4 - Charter Amendment Process Timeline](#)
 [5 - Northfield City Charter Section 3.5 Hyperlink](#)

15. [Ord. 1084](#) Consider Ordinance 1084 Charter Amendment to Section 3.5 of the City Charter (First Reading).

Attachments: [1 - 3.5 Ordinance Amendment](#)
 [2 - Charter Amendment Process Timeline](#)
 [3 - Northfield City Charter Section 3.5 Hyperlink](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

16. [25-456](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

17. [Res. 2025-084](#) Consider Resolution Approving Appointment of Mikayla Schmidt as Interim Community Development Director.

Attachments: [1- Resolution Appointing Interim Community Development Director](#)
 [2 - CDD recruitment process](#)

18. [25-457](#) Consider Motion approving the Riverside Park Playground Improvement Plan.

Attachments: [1 - FOR APPROVAL - Riverside Playground Approval Plan](#)
 [2 - Northfield Riverside Discover Zone - Overall Council Presentation](#)
 [3 - Resolution 2024-040 Master Plan](#)

19. [25-458](#) Discuss Services Related to Expiring Residential Waste Hauling Contract with DSI and Upcoming Proposal Request.

Attachments: [1 - 250819 Council Wastehauling Contract Discussion Presentation](#)
 [2 - Comprehensive Plan 2045: Design for resiliency and sustainability](#)
 [3 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [4 - SUPPLEMENTAL 1 -250819 Council Wastehauling Contract Discussion Presentati](#)

20. [25-459](#) Discuss Amendments to Board and Commission Rules of Business and Appendices Related to Remote Participation.

Attachments: [1 - 1.06 Board and Commission Rules of Business WORD](#)
 [2 - 1.06 Board and Commission Rules of Business PDF](#)
 [3 - Board and Commission Rules of Business Slide](#)

ADMINISTRATORS UPDATE

21. [25-460](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(08-13-25\)](#)
 [2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [3 - SUPPLEMENTAL 1 - EDA Memo Bond Sale Results](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.