



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final City Council

Tuesday, September 1, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:02 pm

Present: 7 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

Mayor Pownell noted the items in the supplemental memos, including moving the minutes to the consent agenda and moving Item #11 from the consent agenda to the regular agenda, as well as having Mayor Pro Tem Grabau and Council Member Ness move and second the agenda, consent agenda, and adjourn. Pownell noted Council will be staying with the approved Rules of Business for comments, five minutes for the first comment and follow up comments of two minutes.

A motion was made by Council Member Grabau, seconded by Council Member Ness, to approve the agenda as amended by moving the minutes to the consent agenda and moving Item #11 from the consent agenda to the regular agenda. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

1. [20-441](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

PRESENTATIONS

4. [20-444](#) Oath of Office Ceremony for Northfield Police Department Promotions.

City Clerk Little conducted the swearing in for Chief Mark Elliott, Deputy Chief P.T. Haider, Sergeant Brian Kramer, Sergeant Jesse Cordova, and Patrol Officer Gabriel Crombie.

City Council thanked Elliott, Haider, Kramer, Cordova and Crombie for their service and welcomed them to their new roles.

5. [20-445](#) Northfield Historical Society Report.

Cathy Osterman, Northfield Historical Society, provided a mid-year report on the Northfield Historical Society activities and projects.

CONSENT AGENDA

City Administrator Martig introduced the items on the consent agenda.

A motion was made by Council Member Grabau, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

2. [20-442](#) August 4, 2020 City Council Meeting Minutes.
3. [20-443](#) August 18, 2020 City Council Work Session Meeting Minutes.
6. [Res. 2020-072](#) Consider Resolution Approving MnDOT Local Partnership Program (LPP) Grant Application for 2022/2023 for Trunk Highway (TH) 246 Trail Extension.
7. [Res. 2020-073](#) Consider Resolution Approving MnDOT Local Partnership Program (LPP) Grant Application for 2022/2023 for Trunk Highway (TH) 3 Traffic Signal Modifications.
8. [20-446](#) Consider Approving Disbursements totaling \$3,407,733.62.
Enactment No: M2020-106
9. [20-447](#) Consideration of Motion for Amendment #1 to MnDOT Local Bridge Replacement Program (LBRP) Grant Agreement No. 1032891 for Spring Creek Bridge Replacement Project - 2018STRT-A39.
Enactment No: M2020-107
10. [Res. 2020-074](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the Golf Course, Parmeadow Ponds 1 & 3 Dredging Project - (STRM2020-K25)

REGULAR AGENDA

11. [Res. 2020-075](#) Consideration of Resolution Approving a Minor Subdivision of Paul Hanson Subdivision Addition.

City Planner Schmidt introduced this item and answered questions posed by Council. Consultant Ross Hedlund, Frauenshuh, answered questions posed by Council.

A motion was made by Council Member Grabau, seconded by Council Member Ness, to approve Resolution 2020-075 - Approval of a Minor Subdivision of Lot 1, Block 1, Paul Hanson Subdivision. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

12. [Res. 2020-076](#) Consideration of Budget Amendment for Additional Legal Services.

A motion was made by Council Member Ness, seconded by Council Member

Grabau, to approve Resolution 2020-076 - Authorizing Budget Amendment for Additional Legal Services. The motion carried by the following vote:

- Yes:** 6 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell
- No:** 1 - C. DeLong

Recess

The City Council took a 5 minute break at 7:20 pm. The meeting resumed at 7:24 pm.

- 13. [Res. 2020-077](#)** Consider Accepting Feasibility Report and Call for Improvement Hearing - 2021 Reclamation and Overlay Project (STR2021-A46).

Engineering Manager Simonson introduced this item, reviewed the project scope, type, project locations, existing pavement conditions, proposed street improvements, proposed trail connections, proposed utility improvements, project costs, funding, assessments and project process. Engineering Manager Simonson and Public Works Director/City Engineer Bennett answered questions posed by Council.

A motion was made by Council Member DeLong, seconded by Council Member Ness, to approve Resolution 2020-077 - Accepting Feasibility Report and Calling for a Public Hearing 2021 Reclamation and Overlay Project STR2021-A46 with the removal of the last bullet to omit the East Cannon River Trail (ECRT) Honeylocust connection (Trail Connection). The motion failed by the following vote:

- Yes:** 2 - C. DeLong, and C. Ness
- No:** 5 - C. Grabau, C. Nakasian, C. Peterson White, C. Zweifel, and Mayor Pownell

A motion was made by Council Member Peterson White, seconded by Council Member Zweifel, to approve Resolution 2020-077 - Accepting Feasibility Report and Calling for a Public Hearing 2021 Reclamation and Overlay Project STR2021-A46 as presented by staff in the packet. The motion carried by the following vote:

- Yes:** 5 - C. Grabau, C. Nakasian, C. Peterson White, C. Zweifel, and Mayor Pownell
- No:** 2 - C. DeLong, and C. Ness

- 14. [Res. 2020-078](#)** Consider Resolution Approving CARES Act Funding for Business and Non-Profit Assistance.

City Administrator Martig introduced this item and answered questions posed by Council.

A motion was made by Council Member Grabau, seconded by Council Member Peterson White, to approve Resolution 2020-078 - Authorizing Federal Cares Act Funding & Related Budget Amendment for Authorized Expenditures. The motion carried by the following vote:

- Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, and C. Zweifel
- No:** 1 - Mayor Pownell

Extend Meeting

A motion was made by Council Member Grabau, seconded by Council Member Peterson White, to extend the meeting until items 15 & 16 are done. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Recess

The City Council took a five minute break at 8:56 pm. The meeting resumed at 9:00 pm.

- 15. [Res. 2020-079](#)** Consider Resolution Amending Budget for Purchase of Barriers and closing Water Street for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council. Bennett noted the intent of the resolution was to close until November 10, 2020.

Council Member DeLong withdrew his amendment from August 4. Council Member Zweifel withdrew her motion from August 4.

A motion was made by Council Member Ness, seconded by Council Member DeLong, to approve Resolution 2020-079 - Authorizing Budget Amendment for Pedestrian and Vehicle Safety Equipment with tan colored plastic jersey barriers (alternate #1) and by adding a #2 to the Now Therefore be it Resolved as follows: #2 The City Council authorizes the temporary closure of Water Str. from 4th Str. to Bridge Square Str. through November 15, 2020 unless removed early determined by City Staff due to winter weather. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

No: 1 - C. DeLong

- 16. [Res. 2020-080](#)** Consider Resolution Amending Budget for Barriers Related to the addition of pedestrian lanes on the Fourth Street Bridge for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

Public Works Director/City Engineer Bennett introduced this item.

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to approve Resolution #2020-080 with Alternative #4 (Fourth Street Bridge with parking bumpers and delineators on one-side of the bridge.). Council Member Zweifel withdrew the motion at 9:32 pm.

This matter was withdrawn.

ADJOURN

A motion was made by Council Member Grabau, seconded by Council Member Ness, to adjourn the meeting at 9:33 pm. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell