

# City of Northfield

City Hall 801 Washington Street Northfield, MN 55057 northfieldmn.gov

# Meeting Agenda City Council

Tuesday, November 4, 2025 6:00 PM Council Chambers

# 6:00 PM - CITY COUNCIL MEETING AGENDA

# **CALL TO ORDER**

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

# **OPEN PUBLIC COMMENT**

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

# APPROVAL OF AGENDA

#### **PRESENTATIONS**

1. 25-584 Southern Minnesota Initiative Foundation (SMIF) Presentation.

Attachments: 1. Northfield Letter

2. Rice County Fact Sheet

3. SMIF ImpactReport2024 FINAL

4. SMIF FreeWill One Pager

5. Acres for Good Farmers Brochure

2. 25-585 Quarterly Police Report, Quarter 3, 2025

<u>Attachments:</u> 1 - Quarter 3 Police Report v.2

#### **CONSENT AGENDA**

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

3. <u>25-586</u> Consider Approval of October 21, 2025 City Council Meeting Minutes.

**Attachments:** 1 - 10-21-2025 Council Meeting Minutes

4. <u>25-587</u> Consider Approving Disbursements totaling \$4,068,126.78

<u>Attachments:</u> <u>1 - Disbursements</u>

<u>2 - Disbursements</u>

5. <u>25-588</u> City Administrator Biannual Update Summary of Grants Report per the

City Council Grants Policy.

Attachments: 1 - 2025 Grant List

2 - 4.11 Grant Management Policy

**6.** <u>25-589</u> Review and Approval of 12.01 Art in Public Places Policy.

<u>Attachments:</u> 1 - Resolution 12.01 Art in Public Places Policy

2 - 12.01 Art in Public Places Policy 11-25 DRAFT CLEAN

3 - 12.01 Art in Public Places Policy 11-25 REDLINE DRAFT

7. <u>25-590</u> Consideration of Approval of the 2026 Budget for the Convention and

Visitors Bureau.

Attachments: 1 - CVB Budget 2026

2 - City Code Chapter 74 Lodging Tax link

3 - MN State Statute 469.190 Local Lodging Tax link

4 - 2025-2027 CVB Agreement

5 - City Council Meeting video link

**8.** Res. 2025-110 Consider Resolution Approving Amendment to Section 8.36 Paid Family

Parental Leave for the Employee Handbook.

<u>Attachments:</u> <u>1 - Resolution</u>

2 - Minnesota Paid Leave Hyperlink

3 - 8.36 Northfield MN Paid Family Leave Policy

# REPORTS FROM THE MAYOR AND COUNCILMEMBERS

9. <u>25-591</u> Reports From the Mayor and Council Members.

Attachments: 1 - 2025 HPC Annual Report

#### REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

10. Res. 2025-111 Consider Resolution Approving City Administrator Nomination of Scott

Wopata as Community Development Director.

<u>Attachments:</u> 1 - Resolution Approving City Administrator Appointment of Scott Wopata

2 - Scott Wopata cover letter and resume (redacted per State of MN privacy laws)

11. <u>25-592</u> Consider Motion Authorizing Submittal of Application for the

Transportation Alternatives (TA) Grant - Lincoln Parkway Walking and

Biking Improvement Project.

<u>Attachments:</u> 1 - Pre Recorded Presentation

2 - Presenation PDF

3 - TA Proposed Project Layout

4 - Lincoln Park Traffic Analysis Study Project Page (If Interested in more detail)

12. 25-595 Consider Motion Authorizing Submittal of Application for the Carbon

Reduction Program (CRP) Grant - TH 3 Trail.

<u>Attachments:</u> <u>1 - CRP Location Map</u>

13. <u>25-593</u> Consider Motion Authorizing Submittal of Application for the Highway

Safety Improvement Program (HSIP) Grant Program - TH 246 & CSAH 1

Roundabout.

<u>Attachments:</u> <u>1 - TH 246 Preferred Concept</u>

2 - TH 246 & CSAH 1 Roundabout

# **ADMINISTRATORS UPDATE**

14. 25-594 City Administrator's Update.

<u>Attachments:</u> 1 - Upcoming Council Agenda Items (10-30-2025)

#### **ADJOURN**

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.