



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Environmental Quality Commission

Wednesday, December 18, 2024

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Jones called the meeting to order at 6:01 p.m.

Present: 7 - Commissioner Michael Provancha, Commissioner Bruce Anderson, Commissioner Daniel Jones, Commissioner Janet Petri, Commissioner George Kinney, Commissioner Michelle Mattson and Commissioner Susannah Shmurak

Absent: 1 - Commissioner Jael Conde

Also present: Davin Sokup, Council Member (Non-Voting Ex Officio Member); Risi Karim, Assistant to the City Administrator; Matt Bailey, Meeting Associate

APPROVAL OF AGENDA

A motion was made by Vice Chair Provancha, seconded by Commissioner Mattson, to approve the agenda. The motion carried by the following vote:

Yes: 7 - Commissioner Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Mattson and Commissioner Shmurak

APPROVAL OF MINUTES

1. [24-754](#) November 20, 2024 EQC Meeting Minutes

A motion was made to approve the November 20, 2024 EQC Minutes. The motion carried by the following vote:

Yes: 6 - Commissioner Provancha, Commissioner Anderson, Commissioner Petri, Commissioner Kinney, Commissioner Mattson and Commissioner Shmurak

Abstained: 1 - Commissioner Jones

PRESENTATIONS

2. [24-755](#) Informational presentation by Shelley Evanson, Horticulturist for the City of Northfield.

Shelley Evanson, Horticulturist for the City of Northfield, delivered a presentation on the state of ash trees in Northfield. Evanson responded to questions and comments from the EQC.

OPEN PUBLIC COMMENT

No public comment was received.

REGULAR AGENDA

3. [24-756](#) Discussion regarding the 2025 Work Plan

The EQC and Assistant to the City Administrator Risi Karim briefly reviewed the 2025 EQC Work Plan.

4. [24-757](#) 2024 Work Plan Update

The EQC and Assistant to the City Administrator Risi Karim briefly reviewed the completed and continuing initiatives in the 2024 EQC Work Plan:

- *Zero Waste Plan Implementation: This will continue into 2025*
- *Inflation Reduction Act Workshop Series: This will continue into 2025*
- *Active Living: Walk and Bike Campaign: This is completed for 2024 and will not continue*
- *Food Education Campaign: This is completed for 2024 and will not continue*
- *Native Planting Promoting: Tree Planting & Vegetation: This will continue into 2025*

STAFF UPDATES

5. [24-758](#) Staff Update.

Assistant to the City Administrator Risi Karim provided updates from City staff.

BOARD MEMBER AND COMMISSIONER REPORTS

- Commissioner Anderson reported on his attendance at the City's Transportation Network Town Hall on Wednesday, December 11, 2024. Anderson also reported on an available Xcel Energy rebate for electric lawn and yard care equipment and hopes that the EQC can help spread the word on this next year.

- The Commissioners marked the end of the service year for commissioners and bid farewell to Commissioner Mattson who is ending her term.

ADJOURNMENT

A motion was made by Commissioner Kinney, seconded by Vice Chair Provancha, to adjourn the meeting at 6:40 p.m. The motion carried by the following vote:

- Yes:** 7 - Commissioner Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Mattson and Commissioner Shmurak