



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, March 6, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-129](#) February 20, 2018 City Council Meeting Minutes

Attachments: [Meeting Minutes 02 20 2018](#)

PRESENTATIONS

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [18-130](#) Consider Approving Disbursements totaling \$517,265.60

Attachments: [1 - Disbursements 1](#)

3. [18-109](#) Consider Mayoral Appointments to Northfield Climate Action Plan Advisory Board.

Attachments: [1 - Resolution 2018-015 Establishing CAPAB](#)
[2 - Alan Anderson](#)
[3 - Alexandra Miller](#)
[4 - Patricia Allen](#)
[5 - Bruce Anderson](#)
[6 - Martha Larson](#)
[7 - Jeff Ondich](#)
[8 - Philip Spensley](#)

4. [18-131](#) Approve Refuse License Renewals
- Attachments:** [1 - Refuse License list](#)
5. [18-132](#) Approve Vehicle for Hire License Renewal
6. [18-133](#) Consider Community Event In-Kind Grant Support
- Attachments:** [event list 2018](#)
 [2 - Hyperlink Community Event Page](#)
7. [Res. 2018-020](#) Consider Resolution Approving Title Change and Role of the Council City
 Employment Committee
- Attachments:** [1 - Final Resolution of Clarification of Council Employment Policy Committee](#)
8. [18-134](#) Consider approval of updated policies for the Employee Handbook.
- Attachments:** [1 - 3 10 Type of Employee with tracked changes \(v.2\)](#)
 [2 - 3 10 Type of Employee FINAL 3.6.18](#)
 [3 - 4 01 attendance with tracked changes \(v.3\)](#)
 [4 - 4 01 attendance FINAL](#)
 [5 - 6.05 timesheets with tracked changes 3.6.18 \(v.3\)](#)
 [6 - 6.05 timesheets FINAL3.6.18](#)
9. [Res. 2018-021](#) Consider Resolution to Extend Third Loan Modification for StrataPoint, Inc.
- Attachments:** [1 - Resolution to Extend the Modification of the Master Development Loan Awarded to](#)
 [2 - EDA Resolution 2017-02](#)
 [3 - Third Loan Modification Agreement - StrataPoint](#)
 [4 - Master Development Fund Policy 1995](#)
10. [Res. 2018-022](#) Consideration to Accept Public Improvements and Accept Final Payment -
 WWTP Lift Pump No. 3 Replacement Project.
- Attachments:** [1 - Final Pay Resolution](#)
 [2 - Cert of Final Acceptance Signed](#)
 [3 - Pay Request Final](#)
 [4 - Final Funding Breakdown](#)
11. [Res. 2018-023](#) Consider Resolution Proclaiming April 22, 2018 as Earth Day in Northfield.
- Attachments:** [1 - Resolution Proclaiming April 22, 2018 as Earth Day in Northfield](#)
12. [Res. 2018-024](#) Consider Resolution Proclaiming April 27, 2018 as Arbor Day in Northfield.
- Attachments:** [1 - Resolution Proclaiming April 27, 2018 as Arbor Day in Northfield](#)
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OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

13. [Res. 2018-025](#) Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for 2018 Division and Seventh Street Reconstruction, Washington Street Mill and Overlay, and Various City Parking Lots

Attachments: [1 - Resolution Approve Plans and Specifications](#)
 [2 - Project Location Map](#)
 [3 - Project Process - Division & 7th](#)
 [4 - Division and 7th Streetscape Design_final](#)
 [5 - All-way Stop Memo's](#)
 [6 - Hyperlink to Plans](#)

14. [Res. 2018-026](#) Consider Resolution Restricting Parking on the East Side of Division Street from Seventh Street South 220 Feet.

Attachments: [1 - Resolution Restricting Parking](#)
 [2 - Proposed No Parking Area Map](#)
 [3 -Approved Concept Division & Seventh Street](#)

ADMINISTRATORS UPDATE

15. [18-135](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.