

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us*



Meeting Agenda

Tuesday, August 8, 2017

6:00 PM

Council Chambers

City Council

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [17-928](#) July 18, 2017 City Council Meeting Minutes

Attachments: [Meeting Minutes July 18, 2017](#)

PRESENTATIONS

2. [17-929](#) Northfield Downtown Development Corporation (NDDC) Presentation

Attachments: [1 - NDDC CoverLetterCouncil](#)
[2 - NDDCMidYearReport2017](#)
[3 - NDDC Income Statement 2017](#)
[4 - NDDC Contract 2017 apprvd Motion M2016-149](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [17-930](#) Consider Approving Disbursements totaling \$1,684,562.93

Attachments: [1 - Disbursements 1](#)
[2 - Disbursements 2](#)
[3 - Disbursements 3](#)

4. [17-931](#) Consider Approval of Temporary Liquor License for Imminent Brewing, LLC for September 7-10, 2017.

Attachments: [1 - Imminent temp license drawings](#)

5. [17-932](#) Consideration of Mayoral Appointments to Boards and Commissions.

Attachments: [1 - BC applications](#)

6. [17-933](#) Summary Publication of Ordinance No. 991 Amending Northfield City Code Chapter 82 - Utilities related to Wastewater.

Attachments: [Ord 991 summary](#)

7. [Ord. 991](#) Consider Ordinance Amendment to Chapter 82 Utilities related to Wastewater

Attachments: [1 - Ord. Amending Chapt. 82 Utilities](#)
 [2 - Sanitary Sewer Ownership and Maintenance Diagram](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

8. [17-934](#) Public Hearing on Assessments for the 2017 Street Reclamation Project

Attachments: [1 - Assessment Hearing Notice Signed](#)
 [2 - 2017 Assessment Roll - ALL 20170613](#)
 [3 - HRA Assistance letter](#)
 [4 - Project Process - Current](#)
 [5 - Project Funding after Bid](#)
 [6 - 2017 Street Reclamation EMV%](#)
 [7 - 7-28-17 1900 Sibley View Ln Assessment Objection](#)

9. [17-935](#) Public Hearing on Proposed Charter Amendment to Section 3.8 Subd. 2.

Attachments: [1 - Letter from Charter Proposed Charter Amendment](#)
 [2 - Ord Charter amendment](#)
 [3 - Memo re Procedure for Charter Commission Recommendation 012511](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

10. [Res. 2017-060](#) Consider Resolution Awarding Bid from the Sale of \$970,000 General Obligation Improvement Bonds, Series 2017A

Attachments: [1 - Bond Sale Resolution](#)
 [2 - Bond Sale POS.Northfield.2017A](#)
 [3 - S&P Golbal Ratings Northfield](#)

11. [Res. 2017-061](#) Consider Resolution Awarding Bid from the Sale of \$465,000 Taxable General Obligation Tax Increment Refunding Bonds, Series 2017B

Attachments: [1 - Bond Sale Resolution 2017B](#)
 [2 - Bond Sale Northfield 2017B](#)
 [3 - S&P Global Ratings Northfield](#)

12. [Res. 2017-062](#) Consider Resolution Approving Solar Garden Subscription Agreement with CF Novel Solar Gardens Five, LLC.

Attachments: [1 - Northfield Solar Garden Resolution](#)
 [2 - Community Solar Presentation v3 Aug 8 2017](#)

13. [Res. 2017-063](#) Consider Approving a Resolution authorizing the City Administrator to provide certain non-union employees of the City of Northfield an additional step in the Base Pay Schedule in 2018.

Attachments: [1 - Resolution for August 8 2017](#)
 [2 - Resolution 2017-023](#)

14. [17-936](#) Consider Adoption of Strategic Plan Summary (2018-2020).

Attachments: [1 - Northfield Strategic Plan Summary 8_8_2017](#)
 [2 - Council 2017 Vision Mission Statements Existing and Prior Draft](#)

15. [Ord. 992](#) Consider Ordinance Amendment to Chapter 6 Alcoholic Beverages related to Sunday liquor sales.

Attachments: [1 - Ord. amending Sec 6-60 Special Sunday onsale license](#)
[2 - ARTICLE 5 2017 applicable state law changes](#)
[3 - Hyperlink Chapter 340A. Liquor](#)
[4 - City Code Chapter 6 ALCOHOLIC BEVERAGES](#)

16. [17-937](#) Update on Northfield Area Fire & Rescue Project.

Attachments: [1 - NAFRS Presentation revised 8-8-17](#)

17. [17-938](#) Review of Proposed Public Art Policy.

Attachments: [1 - Public Arts Policy to Council](#)
[2 - ORD 855](#)
[3 - Artslab MN Leveraging Creativity in Community Development](#)
[4 - DIVISION 4. ARTS AND CULTURE COMMISSION](#)

ADMINISTRATORS UPDATE

18. [17-939](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a 5/7 majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.