

## LIBRARY

The Northfield Public Library invites exploration, empowers people, and engages the community by providing free and open access to services, space, resources, and skilled staff.

06/27/2025

BUDGET REPORT FOR CITY OF NORTHFIELD  
Calculations As Of 06/30/2025

GL Number	Description	2022 Activity	2023 Activity	2024 Activity	2025 Amended Budget	2025 Activity	2025 % Budget Used	2026 DEPT REQ	2026 DEPT REQ % Change	2027 DEPT REQ	2027 DEPT REQ % Change
Fund: 101 General Fund											
Library											
PERSONAL SERVICES		1,190,005.00	1,329,078.00	1,530,137.00	1,584,898.00	824,606.00	52.03	1,870,493.00	18.02	1,976,847.00	5.69
SUPPLIES		42,893.00	36,729.00	60,661.00	75,500.00	43,550.00	57.68	83,000.00	9.93	75,500.00	(9.04)
CHARGES FOR SERVICES		283,457.00	258,815.00	283,116.00	377,102.00	152,279.00	40.38	396,023.00	4.75	348,523.00	(11.77)
OTHER CHARGES		152,314.00	142,430.00	169,635.00	173,300.00	62,486.00	36.06	182,709.00	5.43	199,350.00	9.11
CAPITAL OUTLAY		10,803.00	33,189.00	15,899.00	23,500.00	772.00	3.29	20,500.00	(12.77)	20,500.00	0.00
DEBT SERVICE		13,652.00	13,653.00	0.00	13,806.00	0.00	0.00	0.00	(100.00)	0.00	0.00
Total Department Library:		(1,693,124.00)	(1,813,894.00)	(2,059,448.00)	(2,248,106.00)	(1,083,693.00)	48.20	(2,551,725.00)	13.51	(2,620,720.00)	2.70

### ACTIVITY MEASURES

February 2024 marked the grand opening of the first branch of the library with the new Library Oasis, located within the NCRC. At the end of last year, the library began reporting Oasis activity measures as a distinct outlet, and with expanded bookmobile service, the bookmobile is also now reported as a distinct outlet.

All location data	2022	2023	2024
Visitors (door)	140,471	154,764	186,348
# cardholders	13,672	14,409	15,536
Hours open	3,163	3,155	4,176
Program	19,338	17,840	14,112
Computer/wifi	8,296/176,319	9,270/176,319	10,546/150,614
Collection use	300,834	298,811	316,785
Meeting room use	115	168	222

Oasis data	2024
Visitors*	24,881
Hours open	992
Program attendance	281
Computer use	602
Circulation	4,579

\*The Oasis is in a hallway so there is substantial foot traffic

Bookmobile data	2024
visits	1,173

circulation	1,310
-------------	-------

### **Notable achievements for 2024-2025**

- In September of 2024, we received national recognition as one of two libraries awarded honorable mention in the Library Journal "Best Small Library in America" awards.
- In May of 2025 we were recognized by Library Journal again with two on staff receiving "Mover and Shaker" awards. Angelica Linder, Outreach Manager was recognized as a "community builder" and Natalie Draper, Library Director, was recognized as a "change agent".
- With support from the Friends of the Library, we continued our grant-funded internship program designed to increase access to careers in libraries for Northfield Community College Collaborative and Northfield High School TORCH (Tackling Obstacles, Raising College Hopes) students.
- We have continued to expand home delivery of library materials, a lifeline to many in our community, with the help of volunteer delivery drivers and have expanded bookmobile service to serve Dundas and older adult facilities year-round.
- We continued our annual celebration of Asian American-Pacific Islander Heritage Month in partnership with St. Olaf's Asian Studies Department and Academic Civic Engagement Office welcomed more than 500 people to the library this year.
- Our Hispanic Heritage Celebration, now in its 8th year, was recently awarded a \$5,000 grant from SEMAC.

### **Goals for 2026-2027**

- With a \$347k federal grant we can continue vision planning efforts for the library's grounds that will proactively meet unique site challenges such as mitigating erosion and stormwater runoff, decreasing water consumption on site through turf irrigation, and increasing wheelchair- and stroller-accessible shaded outdoor spaces for work, education, gathering, and play. The vision plan will present a phased approach to renovating the library's grounds that will allow us to take advantage of grants and other funding opportunities.
- With the same grant funding, we are working to expand access to library meeting spaces and technology to meet growing demand from remote workers, students, and those seeking telehealth access. Without sacrificing program or collection space, we will be adding a small study room and two small meeting spaces over the next year. We are also adding a backup generator so that we can continue to serve the needs of our workforce even during a power failure, and to operate as a cooling shelter during heat emergencies.
- Continuing the expanded route schedule for the bookmobile, providing consistent service throughout the year to more parts of Northfield, Dundas and surrounding townships in our service area, and adding Sunday hours during the summer.
- Planning for shelving replacements throughout the building to allow for a collection to grow and utilizing movable shelving so that we can economize space for programming as well as collection storage.