



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, May 14, 2024

6:00 PM

Council Chambers

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### Work Session

#### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:04 p.m.*

**Present:** 7 - Council Member Brad Ness, Mayor Rhonda Pownell, Council Member Jami Reister, Council Member George Zuccolotto, Council Member Kathleen Holmes, Council Member Davin Sokup, and Council Member Jessica Peterson White

#### REGULAR AGENDA

*Also present: Police Chief Mark Elliott, City Administrator Ben Martig, City Attorney Chris Hood, Community Development Director Jake Reilly, Comp Plan Steering Committee Chair/Planning Commission Chair Betsey Buckheit and City Clerk Lynette Peterson.*

1. [24-321](#) Discussion of Police Department Budget Amendment.

*Police Chief Mark Elliott introduced the item giving background information on the Sigma Wellness program. Elliott detailed the 3-year program of testing and online programs for officers related to heart health. Elliott answered questions from the Council. Additional information will be gathered on the program and presented back to the Council.*

2. [24-322](#) Comprehensive Plan Update & Discussion.

*Community Development Director Jake Reilly introduced the item giving the current status of the Comprehensive Plan. Comp Plan Steering Committee Chair and Planning Commission Chair Betsey Buckheit was also present to highlight the decision-making framework, step analysis on land use and transportation information. Reilly presented on housing, economic development and the Climate Action Plan.*

*Councilor Sokup joined the meeting at 7:22 p.m.*

*Reilly and Buckheit answered questions from the Council.*

#### Recess

*Council recessed at 7:34 p.m. Council meeting resumed at 7:40 p.m.*

3. [24-323](#) Update and discussion on Board and Commission Governance Effectiveness Review.

*City Administrator Ben Martig introduced the item giving background on Board and Commission governance work including completed work, pending work and council feedback on the proposed ordinance and future work. The Council discussed policy questions and other aspects of the ordinance. City Attorney Chris Hood clarified information regarding the ordinance.*

#### Extend the Meeting

**A motion was made by Council Member Holmes, seconded by Council Member Reister, to extend the meeting until business is complete. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

3. [24-323](#) Update and discussion on Board and Commission Governance Effectiveness Review.

*Martig and Hood answered questions from the Council.*

4. **24-328** Review Updated Council Policies.

*City Administrator Ben Martig introduced the updated council policies giving background on the reformatting and minor changes. These policies will be on the May 21 City Council Agenda for formal approval.*

#### ADJOURN

**A motion was made by Council Member Holmes, seconded by Council Member Ness, to adjourn the meeting at 9:19 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White