



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Final Park & Recreation Advisory Board

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Monday, November 17, 2025

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Lauer called the meeting to order at 6:00pm.

Present: 5- Board Member Peder Jothén, Vice Chair Krissa Anderson, Chair Aaron Lauer, Board Member Kathleen Holmes, and Ex-Officio Member, Kelby Rose

Absent: 4- Board Member Russell Bauer, Board Member Adam Olson, Youth Voting Member Isaac Rich, and Youth Non-Voting Member, Luken Weitz

Also present: Andrew Tussing, Streets and Parks Manager and Staff Liaison; Melissa Bernhard, Northfield City Schools Recreation Coordinator; Bruce Jacobson, landscape architect; Alisha Hayes, Meeting Associate/Administrative Associate for Streets and Parks.

### APPROVAL OF AGENDA

A motion was made by Vice Chair Anderson, seconded by Board Member Jothén, to approve the agenda. The motion carried by the following vote:

Yes: 4 - Board Member Jothén, Vice Chair Anderson, Chair Lauer and Board Member Holmes

### APPROVAL OF MINUTES

A motion was made by Board Member Holmes, seconded by Vice Chair Anderson, to approve the September 15, 2025 PRAB Meeting Minutes. The motion carried by the following vote:

Yes: 4 - Board Member Jothén, Vice Chair Anderson, Chair Lauer and Board Member Holmes

1. [25-620](#) September 15, 2025 PRAB Meeting Minutes

### OPEN PUBLIC COMMENT

*No Public Comment was received.*

### REGULAR AGENDA

2. [25-621](#) PRAB receives an update on Central and Dresden Park Improvement Projects

*Bruce Jacobson, contracted as the landscape architect for the City of Northfield, provided board members with the final update on the Central and Dresden Park*

*Improvement Project plans. This presentation took place during PRAB's final meeting in its role as an advisory board to the City of Northfield.*

## STAFF UPDATES

### 3. [25-622](#)

#### Staff Reports.

*The Northfield Public Schools Community Education Recreation division offered a broad range of summer and fall activities for children, youth, adults, and families. Programs were designed to promote healthy activity, skill building, community connection, and lifelong learning. Major program categories included:*

*Summer Recreation Camps & Clinics (sports, specialty camps)*

*Aquatics — Swim Lessons & Water Safety Instruction*

*Youth Sports & Activities (soccer, tennis, lacrosse, etc.)*

*Adult Recreation & Leagues*

*Enrichment & Community Events.*

*The 2025 summer and fall seasons were overall successful for Northfield Public Schools' Recreation efforts, with strong participation, varied activities, and enthusiastic community response. With thoughtful enhancements in data tracking, outreach, and facilities use, 2026 can build on this momentum and further deepen program impact.*

## BOARD MEMBER AND COMMISSIONER REPORTS

*Board Member and Council Member Kathleen Holmes thanked all the board members for their commitment to the Park and Recreation Advisory Board and encouraged further engagement and advocacy, recognizing their knowledge and passion for Northfield's Park and Recreation system.*

## ADJOURNMENT

**A motion was made by Vice Chair Anderson, seconded by Board Member Jothan, to adjourn the 7:20pm. The motion carried by the following vote:**

**Yes: 4- Board Member Jothan, Vice Chair Anderson, Chair Lauer and Board Member Holmes**

**This was the final meeting of the Park and Recreation Advisory Board. These posted minutes are finalized in draft form and have not been, and will not be, formally approved by the board members.**