

2026 Skateboard Park Phase II Project (PARK2026-E19)

The following actions detail the proposed process track for local improvements.

Date¹	Project Step	Purpose of Step	Council Action	Staff Action
February 10, 2026	Council Approved Grant Agreement	City Council Approves Grant Agreement with MN DEED	Motion 26-069	
April 2026	User Stakeholder Meeting	The intent of this meeting is to meet with stakeholders to get their input on the project..		
April 21, 2026	Council discussion of Design of the Skateboard Park Phase II concept	Receive any preliminary input from City Council		
May 2026	Public /Neighborhood Meeting	The intent of this meeting is to inform the public and neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		Mail Notice May 29, 2025
May 19, 2026	Council approves recommended final concept	The City Council will see final recommended skateboard park design based on user groups, and public input.	Resolution 2026	
July 7, 2026	Approve Plans and Order Advertisement for Bids	Final approval of plans for bidding	Resolution 2026-XXX	
July 15, 22, 29, 2026	Publish Ad for Bid in Northfield News	A step in the bidding process. The project will also be advertised on the MnDOT e-Advert website.		Send Ad to NNews July 10, 2026
August 6, 2026	Bid Opening – 2:00 P.M.	Final step in the bidding process. Bids are opened by staff and tabulated. From here staff will make a recommendation to the City Council for award.		
August 18, 2026	Accept Bids and Award Contract	This step follows the uniform municipal contracting law, 471.345, the City's purchase policy and allows for the project to move forward with beginning the actual construction process.	Resolution 2026-XXX	
September 2026 – July, 2027	Construction	The City Engineer recommends to City Council when the final payment should be made to the Contractor. The City Council may accept the work by resolution; however, if the city fails to pay the amount due within 30 days of a monthly estimate, or 90 days after the final estimate, the city must pay interest on the past due amount as prescribed by law.		
July 2027	Accept Improvements and Authorize Final Payment		Resolution 2027-XXX	

¹ – Dates in *grey* text indicate actions that have taken place. Dates in **bold** text indicate the next planned step. Dates in *italics* denote tentatively scheduled future actions.