



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda City Council

Tuesday, February 4, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

LISTENING SESSION

Persons may take one opportunity to address the Council on any topic not on the regular agenda. The Council or staff may respond immediately or at a later date, depending on time and complexity. Speakers are encouraged to sign up to speak by 12:00 noon the day of the meeting on the City's website or through the City Clerk's office. Persons will be asked to complete a sign up card if they did not sign up in advance. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

APPROVAL OF AGENDA

PRESENTATIONS

1. [25-070](#) Presentation by FiftyNorth Related to Service Delivery in Northfield.

Attachments: [1 - FiftyNorth Presentation for City Council 2.4.25](#)
[2 - FiftyNorth Letter to City Council 12.3.24](#)
[3 - FiftyNorth website](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [25-071](#) Consider Approval of January 21, 2025 City Council Meeting Minutes.

Attachments: [1 - 01-21-25 City Council Meeting Minutes](#)

3. [25-072](#) Consider Approving Disbursements totaling \$1,763,547.39

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)

4. [25-073](#) Consider Approval of Mayoral Board and Commission Appointments.
Attachments: [1 - Kelli Podracky 8_19_2024 Redacted](#)
5. [Res. 2025-014](#) Consider Accepting Bids and Awarding Contract - TH-3 Streetlight Replacement Project.
Attachments: [1 - Resolution Accepting Bids and Contract Award.docx](#)
[2 - Bid Tab STRT2025-A82.pdf](#)
[3 - Project Process STRT2025-A82.docx](#)
6. [Res. 2025-015](#) Consider Resolution approving Contract Amendment No. 2 with the State of Minnesota for the Construction for the Mill Towns State Trail from Northfield to the Waterford Bridge.
Attachments: [1 - Res Amendment No. 2 Cooperative Agreement](#)
[2 - Mill_Towns_ST.Nfld.FinalDesign.Admin.Construction.JPA.Amend2](#)
[3 - Mill_Towns_ST.Nfld.FinalDesign.LandUse.JPA.executed](#)
[4 - Mill_Towns_ST.Nfld.FinalDesign.LandUse.Admin.JPA.Amend1_executed](#)
7. [Ord. 1074](#) Consider Second Reading of Ordinance 1074 Vacating Right-of-Way Adjacent to 2000 Jefferson Road.
Attachments: [1 - Ordinance](#)
[2 - Location Map](#)
8. [25-074](#) Consideration of Summary Publication of Ordinance 1074 Related to the Vacation Right-of-Way Adjacent to 2000 Jefferson Rd.
Attachments: [1 - Summary Publication Notice](#)
9. [Res. 2025-016](#) Consideration of a Lot Consolidation Creating Jefferson Road Addition.
Attachments: [1 - Resolution](#)
10. [Res. 2025-017](#) Consider Approval of Extension of and First Amendment to Personal Communications Services (PCS) Site Agreement for the cell tower located at 10353 Hall Avenue on the water tower and future water treatment plant site Dated September 15, 1999.
Attachments: [1 - Extension of and First Amendment to Cell Tower Lease v3 01.06.25](#)
[2 - Original Lease Agreement](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

11. [25-075](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

12. [Res. 2025-018](#) The City Council approves Resolution to Accept the Feasibility Report and Authorize Preparation of Plans and Specifications for the 2026 Spring Creek Road Reconstruction & Mill Towns State Trail Improvements Project.

Attachments: [2 - Project Location Map](#)
 [3 - Feasibility Report](#)
 [4 - Project Process](#)
 [5 - Council Presentation](#)

13. [Res. 2025-019](#) Consider Amendments to Council Rules of Business and Appendices.

Attachments: [1 - Res. Rules of Business Policy](#)
 [2 - 1.05 Council Rules of Business Redlined.020425](#)

ADMINISTRATORS UPDATE

14. [25-076](#) City Administrator's Update.

Attachments: [1 - City Admin Report - City of Northfield Q3 Report](#)
 [2 - City Admin Report - Quarterly Investment Report - CITY OF NORTHFIELD - 2024](#)
 [3 - Upcoming Agenda Items \(01-29-25\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.