



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Park & Recreation Advisory Board

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Monday, February 5, 2024

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

*Vice Chair Lauer called the meeting to order at 6:00pm and Alisha Hayes took Roll Call.*

**Present:** 5 - Board Member Peder Jothan, Board Member Krissa Anderson, Board Member Ethen Riley, Board Member Cora McBroom and Vice Chair Aaron Lauer

**Absent:** 3 - Rebecca Peterson, Board Member Adam Olson and Board Member Amie Miller

### ALSO PRESENT

*Ex-Officio Members Holmes and Bohar; Melissa Bernard, Recreation Coordination, Northfield Community Education; Charlie Fredericks, Streets & Parks Manager; Dennis Clark, Streets and Parks Supervisor; Alisha Hayes, Meeting Associate and Bill Kuhlmann, Planning Commissioner.*

### APPROVAL OF AGENDA

**A motion was made by Board Member Jothan, seconded by Board Member Anderson, to approve the agenda. The motion carried by the following vote:**

**Yes:** 5 - Board Member Jothan, Board Member Anderson, Board Member Riley, Board Member McBroom and Vice Chair Lauer

### APPROVAL OF MINUTES

**A motion was made by Board Member Riley, seconded by Board Member Anderson, to approve the January 8th Meeting Minutes . The motion carried by the following vote:**

**Yes:** 5 - Board Member Jothan, Board Member Anderson, Board Member Riley, Board Member McBroom and Vice Chair Lauer

1. [24-111](#) January 8, 2024 PRAB Meeting Minutes

**Attachments:** [Meeting Minutes 1-8-2024](#)

### OPEN PUBLIC COMMENT

*No Public Comments*

### REGULAR AGENDA

- 4. [24-114](#) Consider approval of the Cannon River Sportsmen’s Club turning over maintenance of the archery range to the City and relocating the range to Meadows Park.

**Attachments:** [MeadowsParkMasterPlan\\_FINAL\\_150827.pdf](#)  
[Archery Range Meadows Park Option 2.pdf](#)  
[IMG\\_1427.JPG](#)  
[IMG\\_1430.JPG](#)  
[IMG\\_1431.JPG](#)  
[IMG\\_1435.JPG](#)  
[Meadows Park Archery Range Trails.pdf](#)

**A motion was made by Board Member Jothen, seconded by Board Member Riley, to approve the Cannon River Sportsmen's Club turning over maintenance of the archery range to the Ctiy and relocating the range to Meadows Park. The motion carried by the following vote:**

**Yes:** 5 - Board Member Jothen, Board Member Anderson, Board Member Riley, Board Member McBroom and Vice Chair Lauer

Enactment No: M2024-028

- 2. [24-112](#) Riverside Lions and Northfield Area Veterans Memorial Park Master Plan Update.

**Attachments:** [NORTHFIELD RIVERSIDE LIONS VETS PARK PRAB\\_02052024.pdf](#)

- 3. [24-113](#) Comprehensive Plan Update and engagement exercise

**A motion was made by Board Member Riley, seconded by Board Member Anderson to extend the meeting past 7:30pm. The motion carried. All in favor.**

## BOARD MEMBER AND COMMISSIONER REPORTS

*No Board Member or Commissioner Reports.*

## STAFF UPDATES

- 5. [24-115](#) Staff Reports.

**Attachments:** [1 - February 2024 Park Report.pdf](#)  
[2 - February 2024 Arena Report.pdf](#)  
[3 - February 2024 Recreation Report.pdf](#)

## ADJOURNMENT

*8:00pm adjournment*

**A motion was made by Board Member Anderson, seconded by Board Member Riley, to approve the . The motion carried by the following vote:**

**Yes:** 5 - Board Member Jochen, Board Member Anderson, Board Member Riley, Board Member McBroom and Vice Chair Lauer