

# Flood Hazard Mitigation Grant Assistance Program Application

**Complete and return this application via email to:**

Matthew Bauman

Flood Hazard Mitigation Grant Assistance Program Manager

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Phone: 651-259-5691

## INTRODUCTION AND BACKGROUND

Minnesota's Flood Hazard Mitigation Grant Assistance (FHM) Program was established in 1987 to provide state assistance to local government units for reducing flood risk and damage. The FHM grant program makes reimbursable cost-share grants available to local units of government for up to 50 percent of the total cost of a flood risk reduction project. Eligible applicants include cities, counties, townships, watershed districts, watershed management organizations, lake improvement districts, joint powers organizations, and soil and water conservation districts. Grants are not available to individuals or businesses.

The majority of FHM program funding is provided by an appropriation in a state bonding bill, typically passed in even-numbered years. The application period for FHM funding assistance is always open throughout the year. Considerations in [Minnesota Statutes 103F.161](#) guide the DNR's prioritization for funding, which is further detailed in the document [Grant Prioritization – Flood Hazard Mitigation Grant Assistance Program](#). The requests for assistance routinely exceed funding availability. Occasionally, specific projects are listed as a line item in a bonding bill and will automatically receive funding without going through the competitive process.

Bond funds can only be used for publicly-owned capital improvements. Examples include:

- Acquisition and removal of flood-prone or flood-damaged structures and property,
- Engineering, design and construction of levees, floodwalls, pumping stations, flood storage facilities, diversions and other long-term capital flood risk reduction measures, and
- Water level control structures.

On occasion, other flood risk efforts of a non-capital nature are eligible for grant consideration using state general fund dollars. This source of state funding is rarely appropriated and has amounted to a small percentage of program funding. Examples of eligible projects for funding with general fund money are:

- Structure elevation, floodproofing, or relocation,
- Flood studies,
- Public information, education, and outreach,
- Farmstead ring dikes, and
- Flood warning systems

Operation and maintenance costs of public flood risk reduction infrastructure is ineligible for funding.

Property acquired or improved with state bond-funded grants must remain in public ownership for the useful life of a project and have a real estate declaration recorded with the property. Lease, sale, disposal, or private use of bond-financed or private use of bond-financed property requires the written approval of the commissioner of Minnesota Management and Budget. For more information, please refer to Minnesota Statutes 16A.695 and the MMB Commissioner's Fourth Order Relating to the Use and Sale of State Bond Financed Property.

Prior to completing the application for Flood Hazard Mitigation Grant Program assistance, please refer to the State of Minnesota [Capital Grants Manual](#). This document provides applicants with information regarding what is required prior to receiving state bond grant funds. It is recommended that the 'Capital Project Checklist' be completed prior to completing this grant application.

If you have any questions about the Flood Hazard Mitigation Grant Assistance Program or your project's eligibility for funding, please contact the FHM Program Manager at 651-259-5691 or email [matthew.bauman@state.mn.us](mailto:matthew.bauman@state.mn.us).

# **FLOOD HAZARD MITIGATION (FHM) GRANT ASSISTANCE PROGRAM GRANT APPLICATION**

Application Submittal Date:

Local Unit of Government Applicant:

Name of Project (official or unofficial):

Name of Local Government Contact:

Name of Authorized Agent (if applicable):

Address:

Phone:

E-mail address:

## **Funding Breakout**

**Approximate Cost or  
Percentage of Total**

Total estimated project/phase\* cost

\*If this is a multi-phase project, detail costs of current, proposed phase only

Amount requested from DNR Flood Hazard Mitigation Program

Amount from other state agencies

Amount of federal funding (FEMA, USACE, NRCS, etc)

Amount of all local government sources

Prior state FHM funding provided for this project (if applicable)

## Project Activities

For each activity selected, please specify the approximate cost and/or quantifiable totals anticipated. If this is part of a multi-phase project, please only detail the phase(s) for which you seek immediate funding. Further detail should be provided in the Project Narrative below.

**Approximate Cost or  
Percentage of Total**

☐ Engineering (design & construction)

☐ Property Acquisition

Total number of homes/structures to be acquired:

Other acreage to be acquired:

☐ Levee

Total linear feet to be constructed or improved:

☐ Floodwall

Total linear feet to be constructed or improved:

☐ Ring dikes

Total number to be constructed or improved:

☐ Impoundments

Total acre-feet to be constructed or improved:

☐ Flood storage easement

Total acres:

☐ Stream stabilization or modifications

Total linear feet to be constructed/rehabilitated:

☐ Storm sewer or modifications

Total linear feet to be constructed/rehabilitated:

☐ Outlet structure or modifications

☐ Flood warning system

☐ Other

Describe:

## Project Narrative

## 1. Summary of Flood Damages

- a) Describe the nature, extent, and severity of flood problems. (Attach supplementary information as appropriate, such as photos and/or maps. If official flood maps do not accurately identify risk in the project area, please provide inundation maps based on updated modeling, if available.)
  
  
  
  
  
  
  
  
  
  
- b) Identify the flood-related presidential disaster declarations that have been designated for the county in which the project is to be located. (See FEMA's page ['Disasters Declarations for States and Counties'](#) for this information)

## 2. Summary of Existing Floodplain Mitigation and Regulatory Measures

- a) Briefly describe the extent and effectiveness of floodplain mitigation measures that have been implemented by the local government to date.



## 4. Project Analysis

- a) Summarize the alternative flood mitigation measures that were considered to achieve the desired benefits. Is the proposed project the most feasible, practical, and effective alternative?
- b) Describe the environmental and nonflood related benefits or detriments that are anticipated as a result of this project. (e.g. surface/ground water, habitat, or biodiversity)
- c) Describe the social and economic benefits and detriments that are anticipated as a result of this project. Include any potential impacts to underserved communities or disadvantaged socioeconomic populations.

- d) Describe public input, opinion, and response to the project.
- e) Is mandatory state or federal environmental review required for this project? Has an environmental review been performed for the proposed project?
- f) Is the proposed project or phase identified in a local water plan developed under Minnesota Statutes, Chapters 103B or 103D? (If so, provide a reference or link to this detail)
- g) Does the applicant plan to pursue wetland replacement credit as a part of this project?

## 5. Project Financing

- a) Detail the estimated cost and method of financing the proposed mitigation measures.  
(Include an estimated budget. If the project will be completed in phases, please include anticipated costs for later phases.)
- b) Will the applicant contribute local money or secure other financial assistance for the project?
- c) What is the financial capability of the local government to solve its flood hazard problems without financial assistance?
- d) (For projects in the Red River Valley) Has this project been approved for additional funding by the Red River Flood Damage Reduction Work Group?  
☐ Yes ☐ No ☐ Not Applicable