



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, February 20, 2018

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

1. [18-114](#) February 13, 2018 City Council Meeting Minutes

**Attachments:** [Meeting Minutes Feb 13 2018](#)

#### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

2. [18-106](#) Consider Approving Disbursements totaling \$352,346.98

**Attachments:** [1 - Disbursements 1](#)

3. [18-107](#) Consider Approval of Liquor License Renewals

**Attachments:** [1 - License renewal attachment 1](#)

4. [18-108](#) Consider Mayoral Appointment to the Human Rights Commission

**Attachments:** [1 - HRC, Fowler, Larry Redacted](#)

5. [Res. 2018-016](#) Consider Resolution Main Street Letter of Support for NDDC application

**Attachments:** [1 - CC Resolution of Support of Main Street Program](#)

6. [Res. 2018-017](#) Consider Resolution Approving Administrative Policy Related to Charter Commission Recruitment and Appointment Process

**Attachments:** [1- Charter Process Resolution](#)

[2 - Charter Administrative Process for recruitment reformatted into policy](#)

7.     [Res. 2018-018](#)     Consider Resolution of Support for “The Wandering House” Project
- Attachments:**     [1 - Resolution of Support The Wandering House](#)  
                              [2 - The Wandering House](#)
8.     [Ord. 995](#)            Consideration of Heritage Preservation Site Designation Ordinance for  
                              Downtown Properties
- Attachments:**     [1 - Ordinance](#)  
                              [2 - Northfield Historic District Survey](#)  
                              [3 - Historic District Revision Outreach Timeline](#)
9.     [18-110](#)            Summary Publication of Ordinance 995
- Attachments:**     [SUMMARY PUBLICATION OF CITY OF NORTHFIELD ORDINANCE NO 995](#)
10.    [Res. 2018-019](#)     Consider Resolution Accepting Public Improvements and Approving Final  
                              Payment for the 2013 Woodley Reconstruction Project (STR2013-A18).
- Attachments:**     [1 - Resolution - Accept Improvements and Approve Final Payment](#)  
                              [2 - Final Pay Request](#)  
                              [3 - Rice County Cost Share Agreement](#)  
                              [4 - Final Funding Breakdown](#)  
                              [5 - Certificate of Final Acceptance\\_SIGNED](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

11. [18-111](#) Presentation and Discussion of Strategic Plan (2018-2022) Quarter 4 2017 Report

**Attachments:** [1 - Strategic Plan \(2018-2022\) Action Plan](#)  
[2 - Final 2018 - 2020 EDA Work Plan](#)

## ADMINISTRATORS UPDATE

12. [18-112](#) Upcoming Agenda Items

**Attachments:** [Upcoming Agenda Items](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## CLOSED SESSION

## CALL TO ORDER

13. [18-113](#) Closed meeting subject to 13D.05 Subd. 3(d) - Security briefing

## ADJOURN

**Note:** *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

**SPECIAL NEEDS:** *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*