



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, March 18, 2025

6:00 PM

Council Chambers

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## 6:00 PM - CITY COUNCIL MEETING AGENDA

### CALL TO ORDER

*Mayor: Zweifel*

*Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup*

### OPEN PUBLIC COMMENT

*Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.*

*Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.*

### APPROVAL OF AGENDA

### PRESENTATIONS

1. [25-154](#) Oath of Office Ceremony for Northfield Police Department Officer Kenna Eschenbach.

**Attachments:** [1 - Oath of Office - Police Officer](#)

2. [25-155](#) Presentation of Donation of Fire Suppression Tools to Police and Fire Departments.

**Attachments:** [1 - FST Introduction 1](#)

3. [25-156](#) Presentation on Youth First Activities

**Attachments:** [1 - YouthFirst update to Council](#)  
[2 - POST MEETING - 2024 Youth First Report to the Community](#)

**CONSENT AGENDA**

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

4.     [25-157](#)             Consider Approval of March 4, 2025 City Council Meeting Minutes.  
  
      **Attachments:**     [1 - 03-04-25 City Council Meeting Minutes](#)
  
5.     [25-158](#)             Consider Approval of March 11, 2025 City Council Strategic Plan Work Session Minutes.  
  
      **Attachments:**     [1 - 03-11-25 City Strategic Plan Work Session](#)
  
6.     [25-159](#)             Consider Approving Disbursements totaling \$1,685,595.92  
  
      **Attachments:**     [1 - Disbursements](#)  
                              [2 - Disbursements](#)
  
7.     [Res. 2025-029](#)        Adopt Changes to Fees and Charges.  
  
      **Attachments:**     [1 - Fee Resolution](#)  
                              [2 - 2025 Fees DRAFT.noRedlines \(3/18/2025\)](#)  
                              [3 - 2025 Fees DRAFT \(3/18/2025\)](#)
  
8.     [Res. 2025-030](#)        Consider Accepting Donation of Fire Suppression Tools to Police Department.  
  
      **Attachments:**     [1 - FST donation resolution v.2 022625](#)  
                              [2 - FST Introduction 1](#)
  
9.     [Res. 2025-031](#)        Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2023 Reclamation and Overlay Project (STRT2023-A69).  
  
      **Attachments:**     [1 - Resolution - Accept Improvements and Approve Final Payment](#)  
                              [2 - Final Pay Request](#)  
                              [3 - Certificate of Final Acceptance](#)
  
10.    [Res. 2025-032](#)        Consider Resolution Accepting Public Improvements and Approving Final Payment for the Lincoln Waterway Box Culvert Improvement Project (STRM2022-K36).  
  
      **Attachments:**     [1 - Resolution - Accept Improvements and Approve Final Payment](#)  
                              [2 - Final Pay Request](#)  
                              [3 - Certificate of Final Acceptance](#)

**REPORTS FROM THE MAYOR AND COUNCILMEMBERS**

11. [25-160](#) Reports From the Mayor and Council Members.

**REGULAR AGENDA**

*The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*

*The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.*

12. [25-163](#) Consider Motion to redirect federal funds from Water Treatment Plant to Water Tower in Northwest Area and Authorize staff to seek design services for Water Tower.

**Attachments:** [1 - Magney Bid Extension Letter](#)  
[2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)  
[3 - SUPPLEMENTAL 1 - 20250318 Water Tower Presentation](#)  
[4 - SUPPLEMENTAL 2 - City Council Supplemental Agenda Background Memo No. 2](#)

13. [Res. 2025-033](#) Approve Orderly Annexation Agreement with Northfield Township.

**Attachments:** [1 - Northfield Township OAA](#)  
[2 - Exhibit 3 - Boundary Map](#)  
[3 - Exhibit 4 - Rice County Comprehensive Plan and Zoning Amendments](#)  
[4 - Resolution 2001-318 Orderly Annexation Agreement](#)  
[5 - 1.11 Policy Position on Annexation](#)  
[6 - MN Statute 414.0325 Orderly Annexation in Designated Unincorporated Area](#)  
[7 - SUPPLEMENTAL 2 - City Council Supplemental Agenda Background Memo No. 2](#)  
[8 - SUPPLEMENTAL 2 - Northfield Township OAA Presentation](#)

**ADMINISTRATORS UPDATE**

15. [25-162](#) City Administrator's Update.

**Attachments:** [Upcoming Agenda Items \(03-13-25\)](#)

**ADJOURN**

**Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.**

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@northfieldmn.gov](mailto:lynette.peterson@northfieldmn.gov). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***