



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final City Council

Tuesday, March 4, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:00 p.m.

Present: 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Also present: Police Chief Jeff Schroepfer, City Administrator Ben Martig, City Clerk Lynette Peterson and City Attorney Chris Hood (remote).

OPEN PUBLIC COMMENT

None.

APPROVAL OF AGENDA

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

PRESENTATIONS

1. [25-116](#) 2024 Annual Police Report brief

Police Chief Jeff Schroepfer presented the 2024 annual statistics for the Police Department to include calls for service, traffic citations, accidents, crimes, staffing and events Police Department staff attended. It is the 150th Anniversary of the Northfield Police Department on March 16, 2025. Schroepfer answered questions from the Council.

CONSENT AGENDA

A motion was made by Council Member Holmes, seconded by Council Member Sokup, to approve the . The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

2. [25-117](#) Consider Approval of February 18, 2025 City Council Meeting

Minutes.

3. [25-118](#) Consider Approval of February 18, 2025 City Council Work Session Minutes.
4. [25-119](#) Consider Approving Disbursements totaling \$2,098,282.39
5. [Res. 2025-025](#) Consider Resolution Accepting Gifts Received by the City of Northfield in 2024.
6. [25-120](#) Consider Approval of Liquor License Renewals.
7. [25-121](#) Approve Vehicle for Hire License Renewals.
8. [25-122](#) Approve Refuse License Renewals.
9. [Res. 2025-026](#) Consider Resolution Proclaiming April 25, 2025 as Arbor Day in Northfield.
10. [Res. 2025-027](#) Approve Rice County Road Maintenance Agreement.
11. [Res. 2025-028](#) Consider Resolution Approving Municipal Consent to Rice County for replacement of Bridge No. 88048 on County State Aid Highway 78 (Armstrong Road)
12. [25-123](#) Consider Approving the Stormwater and Water Conservation Education and Outreach Contract with Clean River Partners.
13. [25-124](#) Consider Accepting the Agricultural Land Lease for Fargaze Meadows Outlots C & D (Meadows Park Land).

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

14. [25-125](#) Reports From the Mayor and Council Members.

Councilor Beumer - EDA meeting, Planning Commission meeting, Finance Policy Subcommittee meeting rescheduled, Beyond the Yellow Ribbon meeting next week.
Councilor Dahlen - Finance Policy Subcommittee meeting rescheduled, NAFRS meeting, Council Employment Committee meeting.
Councilor Holmes - Council Employment Committee meeting, Planning Commission Meeting, Parks and Recreation Advisory Board meeting next week.
Councilor Sokup - EQC meeting.
Councilor Peterson White - Northfield Hospital Board meeting.
Councilor Ness - No report.
Mayor Zweifel - Mayor's Youth Council All Board meeting.

REGULAR AGENDA

15. [25-126](#) City Attorney Training Presentation on Legal Issues for City

Councilors including: Open Meeting Law; Data Practices and Conflict of Interest.

City Attorney Chris Hood, appearing remotely, presented on Legal Issues for City Councilors including Open Meeting Law; Data Practices, Quasi-Judicial vs. Legislative, Ex Parte Communication and Conflict of Interest. City Administrator Ben Martig added additional information.

Martig and Hood answered questions from the Council.

David DeLong, 1000 Spring Street S., addressed the Council regarding quorum at the January 7 meeting.

ADMINISTRATORS UPDATE

16. [25-127](#)

City Administrator's Update.

City Administrator Ben Martig presented City and Legislative updates.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Sokup, to adjourn the meeting at 8:03 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel