



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft City Council

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Tuesday, February 7, 2017

5:45 PM

Council Chambers

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### Closed City Council Meeting/Regular Meeting

#### 7:00 PM - REGULAR AGENDA

##### CALL TO ORDER

*Mayor Pro Tem Peterson White called the meeting to order at 7:00 pm.*

**Present:** 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

##### APPROVAL OF AGENDA

*City Administrator Martig reviewed changes to the agenda including moving item #9 from the consent agenda to the regular agenda.*

**A motion was made by Council Member DeLong, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

##### APPROVAL OF MINUTES

**A motion was made by Council Member Nakasian, seconded by Council Member DeLong, to approve the January 17, 2017 City Council Meeting Minutes. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

2. [17-637](#)

##### PRESENTATIONS

3. [17-638](#)

Presentation on the National League of Cities Conference by Mayor's Youth Council attendees.

*Mayor's Youth Council members Celia Meagher and Emma Iverson presented information on their attendance at the National League of Cities Conference held November 16-19, 2016. They reviewed the various sessions and activities that they attended.*

4. [17-639](#)

DSI Recycling Rebate/Tree Rewards Presentation.

*Jeff Weast, DSI Director of Sales and Marketing, presented a check in the amount of \$16,081 for the 2015 recycling reimbursement for a total of 1,237 tons of materials. DSI also donated 70 bareroot trees to the City and a \$500 scholarship to Northfield High*

*School student Katherine Wilke in 2016. Council thanked DSI for their leadership in recycling.*

## CONSENT AGENDA

*City Administrator Martig reviewed the items on the consent agenda.*

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the . The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

5. [17-640](#) Consider Approving Disbursements totaling \$1,632,352.72
6. [Res. 2017-009](#) Consider accepting 2016 donations
7. [17-641](#) Approve Liquor License Renewals
8. [17-642](#) Approve Board/Commission Appointments
10. [Res. 2017-011](#) Consider Resolution for a Bird Friendly Community Designation.
11. [Ord. 985](#) Consider Temporary Family Health Care Dwellings Ordinance
12. [17-643](#) Summary Publication of Ordinance No. 985
13. [Ord. 986](#) Consider Zoning Text Amendment Ordinance - R1 Lot Building Area Ratio.
14. [17-644](#) Summary Publication of Ordinance No. 986

## OPEN PUBLIC COMMENTS

*Avery Hilldebrant, 5533 Dupont Ave. S, Minneapolis, thanked Council for action on Bird City designation.*

*Janet Gannon, 9th Str. E., asked if there is anything that can be done to not put in sidewalks. Spoke about financial hardship. Public Works Director/City Engineer Bennett responded to questions posed.*

## PUBLIC HEARINGS AND RELATED ACTION

15. [17-645](#) Public Hearing - Improvement Hearing - 2017 Street Reclamation Project.

*Mayor Pro Tem Peterson White declared the hearing open at 7:27 pm. Engineering Manager Simonson introduced this item and reviewed information related to the project. Public Works Director/City Engineer Bennett provided information on potential sidewalks for Marvin Lane or Sumner where there is a gap and consideration of narrowing the street on Maple from Woodley to 9th to allow for snow storage and answered questions posed by Council.*

At 7:49 pm, Councilor DeLong called for a point of order regarding germaneness of question from Mayor Pro Tem Peterson White to staff. Mayor Pro Tem Peterson White ruled against the point of order and continued to get the question answered.

Bill Fahey, 1204 Washington Str., spoke regarding changing the project scope at the public hearing. Stated the City must hold another public hearing if expanding sidewalks beyond what was noticed. Spoke regarding an election in 1995 or 1996 where the public voted against sidewalks. Spoke against sidewalks on Marvin Lane.

Doug Oines, 1900 Sibley View Lane, stated concerns with financing of the project. Noted interest rates that the City bonds for versus what is charged to citizens. Urged the City Council to reduce the interest rate to 1% over what the City pays for the bonds.

Molly Stevens, Mayors Youth Council, urged Council to adopt and add sidewalks as proposed. Noted students need the sidewalks to get to Sibley School. Stated the Mayor's Youth Council believes that adding sidewalks to streets is necessary to keep children safe.

Peggy Prowe, 619 E. 9th Str., spoke in favor of sidewalks on both sides of the street. Noted there are many children in the area and she has watched children and cars interact for years. This is a scary section of street. Spoke in favor of 32' wide street all around to slow traffic.

Kathy Peck, 600 9th Str. E., spoke in favor of 32' wide street. Need to slow traffic down because there are lots of children in area.

Resident, 519 Nevada Court, stated she walks her daughter to school at Sibley and it is dangerous to walk on the streets. Safety has to come first. Would like to have stop sign before Nevada Court and at Nevada & 6th Str.

Brian Novak, 515 Nevada Court, stated that safety is first for kids going to school. Feels this is a dangerous area. Noted he uses sidewalks as recreation for walking. The sidewalks are needed to be a healthy community. Supported a 32' wide street option.

**A motion was made by Council Member Nakasian, seconded by Council Member Colby, to close the Public Hearing at 8:02 pm. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

## REGULAR AGENDA

9. [17-648](#) Consider authorization of Zamboni purchase.

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council. Allison Watkins, Ice Arena Manager, discussed tight quarters that staff has to work with in the Zamboni storage area.

**A motion was made by Council Member Colby, seconded by Council Member Nakasian, to authorize the purchase of an electric Zamboni Ice Resurfer in the amount of \$110,131.70. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

16. [Res. 2017-012](#) Consider Approval of Conditional Use Permit for Tanzenwald Brewing

Company - 103 N Water St.

*City Planner Scott Tempel introduced this item and answered questions posed by Council.*

*Steve Pittman, Tazenwald Brewery, thanked City for help and clearing up this issue.*

*Derek Meyers, Imminent Brewery, thanked staff for help.*

**A motion was made by Council Member Nakasian, seconded by Council Member Zweifel, to approve Resolution 2017-012 - Approving a Conditional Use Permit to Allow a Microbrewery in the C1 Zone District . The motion carried -by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

- 17. [Res. 2017-013](#)** Consider Approval of Conditional Use Permit for Imminent Brewing - 519 Division Street

**A motion was made by Council Member Nakasian, seconded by Council Member Colby, to approve Resolution 2017-013 - Approving a Conditional Use Permit to Allow a Microbrewery in the C1 Zone District. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

## Recess

*The Council took a five minute recess and reconvened at 8:30 pm.*

- 18. [Res. 2017-014](#)** Consider Resolution Amending General Fund Budget for Northfield Ice Arena Related to Extended Summer Ice Schedule.

*Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council.*

*Chris Sorenson, Northfield Hockey Association President, spoke regarding the NHA taking over the summer ice program. Noted they are marketing the program and receiving a good response so far. Stated the revenue coming in for the program will cover the costs for the City. Asked Council for support of this item.*

*Carla Benjamin, 1801 Creek Lane, stated they are a hockey family and value the Northfield small town upbringing for kids. Stated support for the hockey program and wants it to succeed.*

*Public Works Director/City Engineer Bennett and Finance Director Lammers answered questions posed by Council.*

*Chris Sorenson stated concern with proposed amendment of language covering "all costs." Not aware of what "all costs" are. Stated NHA is committed to the set number of hours that will provide revenue that staff has calculated as needed to cover costs. Asked council not to postpone this item.*

*City Administrator Martig answered questions posed by Council.*

**A motion was made by Council Member Nakasian, seconded by Council Member**

Ness, to approve Resolution 2017-014 - Amending the 2017 Budget.

A motion was made by Council Member Zweifel, seconded by Council Member Colby, to amend the motion by adding to the Now Therefore Be It Resolved, "contingent upon a written agreement with Northfield Hockey Association or other users to cover all costs associated with the 2017 summer ice program."

A motion was made by Council Member Colby, seconded by Council Member DeLong, to postpone until the next meeting. Council Member Colby withdrew the motion to postpone.

A motion was made by Mayor Pownell, seconded by Council Member Nakasian, to amend the motion by striking "cover all costs" and replacing with "cover costs for operations of 180 hours of ice time."

The motion carried by the following vote:

Yes: 5 – C. Colby, C. Nakasian, Mayor Pro Tem Peterson White, C. Zweifel and Mayor Pownell

No: 2 – C. DeLong, C. Ness

Vote on motion as amended "contingent upon a written agreement with Northfield Hockey Association or other users to cover costs for operations of 180 hours of ice time associated with 2017 summer ice program."

The motion carried by the following vote:

Yes: 5 – C. Colby, C. Nakasian, Mayor Pro Tem Peterson White, C. Zweifel and Mayor Pownell

No: 2 – C. DeLong, C. Ness

Vote on Resolution 2017-014 as amended, the motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

19. [17-646](#)

Presentation of City of Northfield Job Classification and Compensation Study.

*Communications & Human Resources Manager introduced Dr. Victoria McGrath. Dr. McGrath presented information on the Job Classification and Compensation Study.*

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

*C. Colby - nothing*

*C. Nakasian - Reported on the Mill Towns Trail Joint Powers Board meeting.*

*C. DeLong - Reported on Planning Commission meeting. Reported the Age Friendly Survey Subcommittee is working on their survey and looking at ways that City could help.*

*C. Zweifel - Reported on the January EQC meeting. Noted Energy Task Force report to the EQC. A group in support of pollinator efforts was also in attendance. Reported on the Experienced Elected Officials training by LMC. Signed up to be part of GARE elected officials cohort.*

*Mayor Pownell - Reported on the Charter Commission meeting. The group is looking at clarifying language related to the Mayor's role in the Charter. Attended the LMC Experienced Officials conference with Council Member Colby & Council Member Zweifel. Currently participating in a Washington DC Fly In for State League Executive*

*Directors and Presidents, with 20+ State Leagues represented.*

*C. Ness - Attended LMC Newly Elected Officials training in Mankato, very helpful information. Attended two CVB meetings and the Hospital Board meeting.*

*Mayor Pro Tem Peterson White - Attended the organizational meeting of the EDA. There was a positive discussion on strategic priorities. Attended NAFRS meeting. Serving as Chair of the Facilities Committee. Noted NAFRS Board Meetings have moved to the Northfield Police Station.*

## ADMINISTRATORS UPDATE

*City Administrator Martig reviewed the items on the upcoming meeting agenda. Noted Strategic Planning discussion will be on the Work Session agenda next week, as well as Jefferson Parkway/246, Spring Creek Flood Mitigation and Rules of Business. Noted there is Interest in adding an additional comment component. There is a module available in Granicus. This will be part of the Rules of Business discussion next week. Reported on the GARE training held January 25 & 26. Discussed public speaker series, starting on February 22. This will be opened up to additional participants, but event has some space limitation. Will be sending out e-mails to coordinate. Attended the Charter Commission meeting. Noted the group is limiting the scope of current review to Mayor & City Administrator section. Will continue to attend Charter Commission meetings. Working with the Community Development Department on the Northfield Estates issues. Reported on NAFRS meetings and reviewal of details on project.*

20. [17-647](#)

## ADJOURN

**A motion was made by Council Member Colby, seconded by Council Member Ness, to adjourn the meeting at 9:49 pm. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell