



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, October 3, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

APPROVAL OF AGENDA

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

1. [23-1485](#) Consider Approval of September 19, 2023 City Council Meeting Minutes.

Attachments: [1 - 09-19-2023CouncilMinutes](#)

2. [23-1486](#) Consider Approving Disbursements totaling \$2,037,434.53

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)

3. [Res. 2023-088](#) Proclaim October 15 as Pregnancy and Infant Loss Remembrance Day.

Attachments: [1 - Resolution](#)
[2 - IRISLetterRequest.proclamation](#)

4. [23-1487](#) Consider Amendment to City/Hospital Playbook Related to Changes in the Hospital Board Appointment Timeline.

Attachments: [1 - Appointment Process.updates2023 - redlined version](#)
[2 - Appointment Process \(2023 update\)](#)
[3 - NH+C Playbook FINAL Combined Version \(2023 Edits\) - Redlined version](#)
[4 - NH+C Playbook FINAL Combined Version \(2023 Edits\)](#)

5. [23-1488](#) Consideration of 2024 Employee Benefits Renewal.
- Attachments:** [1 - 2024 City of Northfield Health Insurance Renewal](#)
 [2 - 2024 Monthly Medical Costs](#)
 [3 - 2024 Monthly Medical Costs tables](#)
 [4 - 2024 City of Northfield Dental Renewal](#)
6. [23-1489](#) Consider Approval of Updated Handbook Policy (3.75 Non-DOT Drug, Alcohol, and Controlled Substance Free Workplace Policy).
- Attachments:** [1 - 3.75 Non-DOT Drug, Alcohol, and Controlled Substance Free Workplace \(tracked\)](#)
 [2 - 3.75 Non-DOT Drug, Alcohol, and Controlled Substance Free Workplace policy \(ac](#)
 [3 - How Long Does Marijuana \(Weed\) Stay in Your System](#)
7. [Res. 2023-089](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the Prairie Hills #1 and Hidden Valley Park Pond Dredging Project (STRM2022-K30).
- Attachments:** [1 - Resolution - Accept Improvements and Approve Final Payment](#)
 [2 - Final Pay Request](#)
 [3 - Certificate of Final Acceptance](#)
8. [Res. 2023-090](#) Consider Accepting Bids and Awarding Contract - Purchase of Mobile Stage.
- Attachments:** [1 - CouncilResolution_ApproveAwardBid.docx](#)
 [2 - Bidders List Sept 21 2023.pdf](#)
 [3 - Stage examples similar to bid](#)
 [4 - Specifications](#)
9. [Res. 2023-091](#) City Council Call for Public Hearing - Creation of New Redevelopment Tax Increment Financing (TIF) District
- Attachments:** [1 - Resolution](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

10. [Res. 2023-092](#) Consider Resolution Awarding the Sales of \$7,880,000 General Obligation Street Reconstruction, Abatement and Equipment Bonds, Series 2023B.

Attachments: [1 - DOCSOPEN-#893716-v1-Northfield_GO_Bond_2023B_AWARD_RESOLUTION](#)
 [2 - POS.Northfield.2023B](#)
 [3 - S&P Northfield Report 2023AB](#)
 [4 - SUPPLEMENTAL 2 - Background Memo](#)
 [5 - SUPPLEMENTAL 2 - DOCSOPEN-#893716-vpdf-Northfield_GO_Bond_2023B_A](#)
 [6 - SUPPLEMENTAL 2 - SaleDayReport.Northfield.2023B](#)
 [7 - SUPPLEMENTAL 2 - 2023B Bond Sale Results](#)

11. [23-1490](#) Discuss Preliminary Design for Wall Street Road Improvement Project (STRT2022-A70).

Attachments: [1 - Wall Street Road Design Alternatives](#)
 [2 - Alt Option Combined](#)
 [3 - SUPPLEMENTAL 1 - Background Memo](#)
 [4 - SUPPLEMENTAL 1 - Wall Street Road Design Alternatives](#)

12. [Res. 2023-093](#) Consider Accepting Feasibility Report and Authorizing Plans and Specifications for the 2024 Jefferson Parkway West Mill and Overlay and Mill Towns Trail Improvements Project (STRT2024-A78).

Attachments: [1 - 2024 Jefferson Parkway West Mill and Overlay and Pedestrian Improvements Project](#)
 [2 - Hyperlink to Feasibility Report](#)
 [3 - Project Location Map](#)
 [4 - Project Process](#)
 [5 - Bolton & Menk Presentation Link](#)
 [6 - Jefferson Pkwy M&O and MTT Improvements_Feasibility Presentation](#)
 [7 - SUPPLEMENTAL 1 - Background Memo](#)
 [8 - SUPPLEMENTAL 1 - Spruce Court Trail and Sidewalk Improvement Service Area](#)

13. [Res. 2023-094](#) Consider Accepting Feasibility Report and Authorizing Plans and Specifications for the 2024 College Street and Water Street Areas Reconstruction Project (STRT2024-A77).

Attachments: [1 - 2024 College Street and Water Street Areas Reconstruction Project Resolution](#)
 [2 - Link To Feasibility Report](#)
 [3 - Project Location Map](#)
 [4 - Project Process](#)
 [5 - Bolton & Menk Presentation link](#)
 [6 - College St & Water St Areas Recon Feasibility Presentation](#)

14. [Res. 2023-095](#) Resolution for Cedar Meadows Preliminary Plat.

Attachments: [1 - Resolution - w. Staff Recommendations](#)
 [2 - Resolution - w. Planning Commission Recommendations](#)
 [3 - Redline Resolution - w. Street Width Differences](#)
 [4 - Cedar Meadows Dakota County Plat Commission Review](#)
 [5 - Preliminary Plat Adjusted Street Sections](#)
 [6 - Cedar Meadows Preliminary Plat Presentation link](#)

ADMINISTRATORS UPDATE

15. [23-1491](#) City Administrator's Update.

Attachments: [1 -Upcoming Agenda Items \(09-29-23\)](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.