

June 29, 2016

David Bennett, City of Northfield Public Works Director

**NORTHFIELD MIDDLE SCHOOL DRIVEWAY PROJECT UPDATE**

The purpose of this memorandum is to share the intent of Northfield Public Schools in our planned Northfield Middle School driveway project. At its June 13<sup>th</sup>, 2016 meeting, the School Board approved the Northfield Middle School Driveway project at a total cost of \$109,212.

My understanding is that you need assurances on two components of the project:

- The District secured a change order quotation based on a question posed at the June 13<sup>th</sup> School Board meeting regarding the replacement of the sidewalk on the north side of the Middle School driveway. The original plan approved on June 13<sup>th</sup> included partial replacement of the sidewalk on the north side of the Middle School driveway. The \$16,740 change order, on the agenda for approval at the July 11<sup>th</sup> School Board meeting, will provide the funding to approve the replacement of the entire sidewalk on the north side of the Middle School driveway. This will provide sidewalks on both the north and south sides of the Middle School driveway. While the Board will not officially authorize the change until the July 11<sup>th</sup> meeting, we anticipate it will be approved.
- The replacement of the entire sidewalk on the north side of the Middle School driveway allows for a more perpendicular crosswalk closer to the school. This crosswalk will be staffed by an adult for a short period of time before school and after school.

Please let me know if you need additional information about the District's intent for the Middle School driveway project.

Sincerely,



Matthew J. Hillmann, Ed.D.  
Director of Administrative Services