

# **City of Northfield**

*City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov*



## **Meeting Agenda**

**Thursday, June 15, 2023**

**6:00 PM**

**Council Chambers**

**Planning Commission**

## 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

### APPROVAL OF AGENDA

### APPROVAL OF MINUTES

1. [23-1229](#) May 18, 2023 PC Meeting Minutes - Work Session

**Attachments:** [05-18-2023 PC Meeting Minutes - Work Session](#)

2. [23-1230](#) May 18, 2023 PC Meeting Minutes

**Attachments:** [05-18-2023 PC Meeting Minutes](#)

3. [23-1231](#) April 20, 2023 PC Meeting Minutes

**Attachments:** [1 - 04-20-2023 PC Meeting Minutes](#)

### OPEN PUBLIC COMMENT

*Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.*

### PUBLIC HEARINGS & RELATED ACTION

*The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between the Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to City staff. Staff will then pass the information to the appropriate people.*

4. [BC 23-012](#) Public Hearing for Consideration of a Zoning Map Amendment for 440 Water Street North.

**Attachments:** [1 - Public Hearing Notice and Location Map](#)

5. [PC Res. 2023-005](#) Consideration of a Zoning Map Amendment for 440 Water Street North.

**Attachments:** [1 - 440 Water St. N. Location Map](#)

6. [BC 23-013](#) Public Hearing for Consideration of a Zoning Map Amendment for 1000 Division Street South.

**Attachments:** [1 - Public Hearing Notice and Location Map](#)

7. [PC Res. 2023-006](#) Consideration of a Zoning Map Amendment for 1000 Division Street South.

**Attachments:** [1 - Location Map](#)  
[2 - Public Comment](#)  
[3 - Ord. 1051 for NC-F](#)

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time.*

## STAFF UPDATES

8. [23-1232](#) Staff Updates.

**Attachments:** [1 - Hyperlink to League of MN Cities](#)  
[2 - Hyperlink to SmartGrowth](#)  
[3 - Hyperlink to Center for New Urbanism](#)  
[4 - Hyperlink to Urban Land Institute](#)  
[5 - Hyperlink to American Planning Association](#)  
[6 - CHS Northfield Parking Study Phase 1](#)  
[7 - Parking Study for Downtown Northfield - Key Takeaways](#)

9. [23-1233](#) 2024 Board and Commission Appointment Process Update.

## BOARD MEMBER AND COMMISSIONER REPORTS

- a) *Commissioner Comments and Reports*
- b) *Staff Updates and Reports*
- c) *Comments from the Chair*

## ADJOURNMENT