

# City of Northfield

*City Hall  
801 Washington Street  
Northfield, MN 55057  
[northfieldmn.gov](http://northfieldmn.gov)*



## **Meeting Minutes - Draft**

**Monday, July 8, 2024**

**6:00 PM**

**Council Chambers**

**Arts & Culture Commission**

## CALL TO ORDER AND ROLL CALL

*The meeting was called to order by Chair Granquist at 6:01 p.m.*

**Present:** 4 - Chair Paula Granquist, Vice Chair Martha Anderson, Commissioner Leah Rich and Commissioner Kate Woodstrup

**Absent:** 2 - Commissioner Anna Lisa Rustad and Commissioner Michael Johnson

**ALSO PRESENT:** Natalie Draper (Library Director and Staff Liaison), Becky Novotny (Clerical Liaison), and Francisco Murillo Ponciano (Library Staff).

## APPROVAL OF AGENDA

**A motion was made by Commissioner Woodstrup, seconded by Vice Chair Anderson, to approve the agenda for the July 8, 2024 meeting . The motion carried by the following vote:**

**Yes:** 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup

## APPROVAL OF MINUTES

**A motion was made by Commissioner Woodstrup, seconded by Commissioner Rich, to approve the minutes of the June 10, 2024 meeting. The motion carried by the following vote:**

**Yes:** 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup

1. Approval of the June 10, 2024 Arts and Culture Commission Draft Minutes

**Attachments:** [ACC Minutes June 10, 2024 DRAFT](#)

## PRESENTATIONS

*There were no presentations.*

## OPEN PUBLIC COMMENT

*There was no public comment.*

## REGULAR AGENDA

2. Approval of Public Art Review Committee (PARC) Recommendation for Bridge Square Public Art Integration.

**Attachments:** [Bridge Square Waterstreet Presentation - MMYLES 2024](#)

*Draper presented the recommendation from the Public Art Review Committee (PARC) for the Bridge Square Public Art Integration. A discussion was had by the commission.*

**A motion was made by Commissioner Rich, seconded by Commissioner Woodstrup, to approve Public Art Review Committee (PARC) recommendation for**

**Bridge Square Art Integration. The motion carried by the following vote:**

**Yes:** 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup

3. Approval of Additional Percent for the Arts Funds for Expanded "Dear Northfield" Illustrations.

**Attachments:** [Nfld Plan 2024 Proposal](#)

*Draper presented on the request for additional percent for the arts funds for expanded "Dear Northfield" illustrations. A discussion was had by the commission.*

**A motion was made by Vice Chair Anderson, seconded by Commissioner Woodstrup, to approve the request for additional percent for the arts funds for expanded "Dear Northfield" illustrations. The motion carried by the following vote:**

**Yes:** 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup

4. Update on Water Treatment Plant Public Art Integration.

*Draper gave an update on the water treatment plant public art integration. There were 46 artists that applied. The call was open to international artists; only four were from Minnesota. The PARC is still reviewing the applications and narrowing down to the finalists of 3-5 artists.*

5. Discuss Schedule for August Meeting.

*Chair Granquist said there may be an opportunity for the ACC to take a break from meeting during the month of August. There are not any projects or votes that need to take place. The commission voted to recess for the month of August and resume business in September.*

**A motion was made by Commissioner Rich, seconded by Commissioner Woodstrup, to approve the recess of the August meeting of the Arts and Culture Commission. The motion carried by the following vote:**

**Yes:** 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup

**STAFF UPDATES**

6. Staff Report on Public Art and Creative Placemaking.

**Attachments:** [Staff report guidelines for managing controversy \(Fargo, ND\)](#)

*Draper will be presenting on the NEA GAP grant application at the City Council meeting on July 9th. Council will need to approve the request to apply as the amount (\$100K) is over the \$25K threshold for approval. She encouraged the commission to attend. Commissioner Johnson will present to City Council on August 5th on proclaiming August 18th Arts Guild Day in Northfield. There were no reports by other commissioners.*

## BOARD MEMBER AND COMMISSIONER REPORTS

### ADJOURNMENT

A motion was made by Vice Chair Anderson, seconded by Commissioner Woodstrup, to adjourn the meeting at 6:45 p.m. The motion failed by the following vote:

Yes: 4 - Chair Granquist, Vice Chair Anderson, Commissioner Rich and Commissioner Woodstrup