



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Heritage Preservation Commission

Wednesday, April 2, 2025

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Jarman called the meeting to order at 6:06 p.m.

Present: 5 - Chair Baird Jarman, Commissioner Clifford Clark, Commissioner Robert Stangler, Commissioner Sarah Beimers and Commissioner Aaron Street

Absent: 2 - Vice Chair Michael Meehan and Commissioner Amy Machacek Shonka

Also present: Mathias Hughey, Associate Planner; Matt Bailey, Meeting Associate; Anna Forbord, Youth Representative (non-voting)

APPROVAL OF AGENDA

A motion was made by Commissioner Clark, seconded by Commissioner Beimers, to approve the agenda. The motion carried by the following vote:

Yes: 5 - Chair Jarman, Commissioner Clark, Commissioner Stangler, Commissioner Beimers and Commissioner Street

APPROVAL OF MINUTES

1. [25-128](#) February 5, 2025 HPC Meeting Minutes

A motion was made by Commissioner Stangler, seconded by Commissioner Clark, to approve the February 5, 2025 HPC Meeting Minutes as amended to correct a yea vote to a nay vote by Commissioner Beimers on the motion to approve adding to the Draft Conditions on the Certificate of Appropriateness for the Bridge Square Reconstruction Project the condition that the four exterior light fixtures should match the historical, not contemporary, style of the SC light fixtures and existing Division Street light fixtures. The motion carried by the following vote:

Yes: 5 - Chair Jarman, Commissioner Clark, Commissioner Stangler, Commissioner Beimers and Commissioner Street

OPEN PUBLIC COMMENT

No public comment was received.

REGULAR AGENDA

2. [25-186](#) Provide Comment on Loon Liquors, LLC Proposed Exterior Changes to 115

5th St. S. (adjacent to H-O District)

Associate Planner Mathias Hughey introduced Mark Schiller, co-founder of Loon Liquors, who spoke on Proposed Exterior Changes to 115 5th St. S. (adjacent to H-O District), the new site of Loon Liquors. Schiller responded to questions and comments from the HPC.

3. [HPC Res. 2025-002](#)

Certificate of Appropriateness for Storefront Rehabilitation at 17 Bridge Sq. - the Boston Shoe Store.

Associate Planner Mathias Hughey introduced Rob Schanilec, applicant for a Certificate of Appropriateness for Storefront Rehabilitation at 17 Bridge Square - the Boston Shoe Store. Hughey and Schanilec responded to questions and comments from the HPC.

A motion was made by Commissioner Beimers, seconded by Commissioner Stangler, to amend the motion to approve HPC Resolution 2025-002, Certificate of Appropriateness for Storefront Rehabilitation at 17 Bridge Square - the Boston Shoe Store, to clarify that the HPC approval doesn't include the Marvin window drawings that were included in the packet because they're incorrect, as stated by the applicant, the HPC is relying on the verbal testimony of the owner—the project proponent—that the Marvin drawings will be updated to reflect the existing configuration of the windows and the bulkhead and the transom, and staff will review when the updated drawings are submitted by the owner. The motion carried by the following vote:

Yes: 5 - Chair Jarman, Commissioner Clark, Commissioner Stangler, Commissioner Beimers and Commissioner Street

A motion was made by Commissioner Street, seconded by Commissioner Stangler, to approve HPC Resolution 2025-002, Certificate of Appropriateness for Storefront Rehabilitation at 17 Bridge Sq. - the Boston Shoe Store, as amended. The motion carried by the following vote:

Yes: 5 - Chair Jarman, Commissioner Clark, Commissioner Stangler, Commissioner Beimers and Commissioner Street

4. [25-129](#)

Discussion of the Draft HPC 2025 - 2027 Work Plan.

A motion was made by Commissioner Stangler, seconded by Commissioner Clark, to table Discussion of the Draft HPC 2025 - 2027 Work Plan until the next meeting. The motion carried by the following vote:

Yes: 5 - Chair Jarman, Commissioner Clark, Commissioner Stangler, Commissioner Beimers and Commissioner Street

STAFF UPDATES

5. [25-187](#)

Staff Updates.

Associate Planner Mathias Hughey provided updates from City staff. Hughey responded to questions and comments from the HPC about construction costs for the Bridge Square Improvement project.

BOARD MEMBER AND COMMISSIONER REPORTS

ADJOURNMENT

Chair Jarman adjourned the meeting at 7:30 p.m.