



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Final Heritage Preservation Commission

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Wednesday, December 4, 2024

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

**Chair Jarman called the meeting to order 6:05 p.m.**

**Present:** 5 - Baird Jarman, Commissioner Clifford Clark, Commissioner Jesse Steed, Commissioner Robert Stangler and Commissioner Barbara Evans

**Absent:** 1 - Commissioner Michael Meehan

*Also present: Mikayla Schmidt, City Planner; Mathias Hughey, Associate Planner; David Bennett, Public Works Director and City Engineer; Matt Bailey, Meeting Associate; Anna Forbord, Youth Representative*

### APPROVAL OF AGENDA

**A motion was made by Commissioner Steed, seconded by Commissioner Evans, to approve the agenda. The motion carried by the following vote:**

**Yes:** 5 - Commissioner Jarman, Commissioner Clark, Commissioner Steed, Commissioner Stangler and Commissioner Evans

### APPROVAL OF MINUTES

**1. 24-725** November 6, 2024 HPC Meeting Minutes

**Attachments:** [11-06-2024 HPC Meeting Minutes](#)

**A motion was made by Commissioner Clark, seconded by Commissioner Steed, to approve the November 6, 2024 HPC Meeting Minutes. The motion carried by the following vote:**

**Yes:** 5 - Commissioner Jarman, Commissioner Clark, Commissioner Steed, Commissioner Stangler and Commissioner Evans

### OPEN PUBLIC COMMENT

*No public comment was received.*

### REGULAR AGENDA

2. [HPC Res. 2024-010](#) Consideration of the Certificate of Appropriateness for the Rehabilitation of Bridge Square and Riverside Park Project.

Attachments:

- [1 - HPC Resolution 2024-010 PDF](#)
- [2 - HPC Resolution 2024-010 WORD](#)
- [3 - Bridge Square Survey Form](#)
- [4 - Bridge Square 90% Design Plans and Review Package](#)
- [5 - Bridge Square Presentation](#)
- [6 - SHPO Approval 90% Letter](#)
- [7 - Secretary of the Interior Standards on Rehabilitation](#)
- [8 - Preservation Brief 36 Cultural Landscapes](#)
- [9 - Link to Recording of Presentation on Public Art for Bridge Square](#)
- [10 - SUPPLEMENTAL - UPDATED Bridge Square Presentation](#)

*Associate Planner Mathias Hughey delivered a presentation on the Consideration of the Certificate of Appropriateness for the Rehabilitation of Bridge Square and Riverside Park Project. Hughey also introduced Lindsey Wallace, Planning Manager at 106 Group; Rachel Baudler Blaseg, Senior Associate at Damon Farber; and David Bennett, City of Northfield Public Works Director and City Engineer, who provided additional context and updates on the project. Also present was Mikayla Schmidt, City of Northfield City Planner. Hughey, Schmidt, Wallace, Baudler Blaseg, and Bennett responded to questions and comments from the HPC.*

**A motion was made by Commissioner Stangler, seconded by Vice-Chair Evans, to approve the Certificate of Appropriateness for the Rehabilitation of Bridge Square and Riverside Park Project. The motion carried by the following vote:**

**Yes:** 4 - Commissioner Jarman, Commissioner Steed, Commissioner Stangler and Commissioner Evans

**Abstained:** 1 - Commissioner Clark

## STAFF UPDATES

*Associate Planner Mathias Hughey provided updates from City Staff including a reminder about the upcoming Transportation Open House, a reminder of the Holiday Social, and notice of a letter from the Minnesota State Historic Preservation Office (SHPO) approving a historic designation for Central Park. There will be three new members of the HPC joining in January 2025. Thanks and congratulations were offered to Commissioners Evans and Steed at the end of their nine-year and three-year terms, respectively.*

*City Planner Mikayla Schmidt notified the HPC of the upcoming Planning Commission meeting at which the comprehensive Plan will be discussed.*

## BOARD MEMBER AND COMMISSIONER REPORTS

## ADJOURNMENT

Chair Jarman adjourned the meeting at 8:00 p.m.