



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, July 23, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-991](#) July 2, 2019 City Council Meeting Minutes

Attachments: [1 - Meeting Minutes Jul 2 2019](#)

PRESENTATIONS

2. [19-992](#) Presentation by Developer for 5th Street E. & Washington Street S. Redevelopment Project and Lot 5 Crossings Project.

Attachments: [1 - 5th Street Lofts - EDA Presentation Drawings](#)
[2 - Hyperlink to Fifth Street Lofts City Project Page](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [Ord. 1006](#) Consider Ordinance Amending Chapter 34 of the Northfield City Code, Land Development Regulations, Regarding Signs in the Downtown Historic District.

Attachments: [1 - Ordinance](#)

4. [Res. 2019-067](#) Consider Resolution rescinding of Motion 2018-039 Electric Easement with Northern States Power Company.

Attachments: [1- Res Rescind Northern State Power Easement](#)
[2- Motion M2018-039](#)

5. [19-993](#) Consider Approval of Xcel Energy Partners in Energy Memorandum of Understanding for Phase 2 Implementation 18-month Energy Jump Start.
- Attachments:** [1- PiE-MN-Northfield-MOU-Implementation-Draft 7 8 2019](#)
 [2 -Energy Subcommittee Report 062019](#)
6. [Res. 2019-068](#) Approve Agreement for Routine Maintenance performed by the City of Northfield on various MnDOT Trunk Highways within the City of Northfield.
- Attachments:** [1 - Resolution Routine Maintenance Agreement](#)
 [2 - MNDOT Agreement Areas](#)
 [3 - 2020-2021 1034629 Northfield BIENNIAL ROUTINE MAINTENANCE AGREEM](#)
7. [Res. 2019-069](#) Consider Resolution Accepting Bids and Award Project for Water Tower Maintenance.
- Attachments:** [1- Resolution Accept Bids](#)
 [2- BMI Bid Evaluation Letter](#)
8. [19-994](#) Consider Approving Disbursements totaling \$1,676,407.58
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
9. [19-995](#) Consider Summary Publication of Ordinance No. 1006 Amending Chapter 34 of the Northfield City Code, Land Development Regulations, Regarding Signs in the Downtown Historic District.
- Attachments:** [1 - Summary Publication of City of Northfield Ordinance No. 1006](#)
10. [Res. 2019-070](#) Consideration of extension of Preliminary Plat expiration for Bluff View Addition.
- Attachments:** [1 - Resolution](#)
 [2 - Letter Requesting Preliminary Plat Extension](#)
 [3 - Resolution 2018-077 Approval of Preliminary Plat](#)
 [4 - 08-21-2018 CC Staff Report](#)
11. [19-996](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2019 - 2](#)
 [2 - Hyperlink Community Event Page](#)

12. [19-997](#) Consideration of Cooperation Agreement for the Dakota County Community Development Block Grant Program.
- Attachments:** [1 - Cooperation Agreement Dakota County CDBG Program](#)
 [2 - Dakota County CDBG Cooperation Agreement 2017-2019](#)
13. [19-998](#) Consider Approval of Updated Joint Powers Agreement with the Cannon River Drug and Violent Offender Task Force.
- Attachments:** [1 - CRDVOTF JPA 2019](#)
 [2 - M2017-080 CRDVOTF JPA 2017](#)
14. [19-999](#) Consider Approving a Temporary Liquor License for Church of St. Dominic for August 10 & 11, 2019.
15. [Res. 2019-071](#) Consideration of Resolution Granting Charter Cable Partners, LLC a Franchise Extension through January 31, 2020.
- Attachments:** [1- 2019 Resolution Extending Franchise.docx](#)
 [2- Moss and Barnett Memo RE Pending FCC Order.docx](#)
16. [Res. 2019-072](#) Consider resolution authorizing a \$.25 increase to the PEG fee.
- Attachments:** [2019 Resolution Increasing PEG Fee.docx](#)
17. [Res. 2019-073](#) Call for Public Hearing on Tax Abatement for 2019 Public Improvements, including Spring Creek Road and the City's Public Works Facility.
- Attachments:** [1 - Northfield 2019A_ Updated Resolution Calling for Abatement public hearing](#)
 [2 - Northfield - 2019 public infrastructure financing_ abatement memo](#)
 [3 - Abatement Map](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

18. [19-1000](#) Continuation of Public Hearing on TIF Request by Schrom Construction.

Attachments: [1 - Schrom Construction TIF Presentation](#)
[2 - Maple Brook Housing TIF District - Ehlers Presentation](#)
[3 - HRA Letter of Support](#)

19. [Res. 2019-074](#) Consider Approval of Tax Increment Financing District/Agreement with Maple Brook, LLC.

Attachments: [1 - Resolution](#)
[2 - TIF Agreement](#)
[3 - Maple Brook Collateral Assignment for TIF Agreement](#)
[4 - TIF Plan](#)
[5 - Development Program Modification](#)

20. [Res. 2019-075](#) Consider Approval of Public Improvements Development Agreement, Escrow Agreement and Stormwater Agreement with Maple Brook, LLC.

Attachments: [1 - Resolution](#)
[2 - Public Improvements Development Agreement](#)
[3 - Stormwater Facilities Maintenance Agreement](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

21. [19-1001](#) Presentation of proposed Northfield Hospital & Clinics ambulatory surgery center project.

Attachments: [1- ASC City Council 0719 Final pdf](#)

22. [Res. 2019-076](#) Consider Conditional Use Permit for Zimtor Elementary School at 113 Linden Street South.

Attachments: [1- Resolution](#)
[2 - Zimtor Correspondence](#)
[3 - Area Map](#)

23. [Ord. 1007](#) Consideration of Ordinance Rezoning 2280 Cannon Road from Commercial to Industrial.

Attachments: [1 - Ordinance](#)
[2 - Area map](#)
[3 - 2280 Cannon Rd. Zoning Map](#)

24. [Res. 2019-077](#) Consider Accepting Bids and Awarding Contract - Depot and Transit Hub Site Improvements.

Attachments: [1 - Resolution - Depot and Transit Hub Site Improvements](#)
[2 - Bid Tab](#)
[3 - Project Process - Transit Hub Site](#)

25. [Res. 2019-078](#) Consider Budget Amendment to Authorize Acquisition of Cable Access Equipment from the Communications Fund.

Attachments: [1 - RESOLUTION Communications Fund NTV Equipment Budget Amendment 2019](#)
[2 - Tighrope - Tierney Bros - Budgetary Quote 10241 - 20190208.pdf](#)
[3 - Z-Systems - 31598 - 20190718 - Cablecast Vio.pdf](#)
[4 - Z-Systems - 31599 - 20190718 - Cablecast Vio OFF CNTRCT SPLMNTL.pdf](#)
[5 - Z-Systems - 31600 - 20190718 - Carousel.pdf](#)

26. [19-1002](#) Review of Resolution Establishing a Grants Policy.

ADMINISTRATORS UPDATE

27. [19-1003](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*