



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, November 2, 2021

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

APPROVAL OF AGENDA

PRESENTATIONS

1. [21-608](#) Update from Northfield Public Broadcasting (NPB) and Communications staff.

Attachments: [November 2021 Council Report](#)
[Cablecast Data](#)

2. [21-609](#) Presentation regarding Zero Waste Plan.

Attachments: [1 - ZWP-finaldraft_060321](#)
[2 - Zero Waste Plan_presentation for Council](#)

3. [21-610](#) Update on Franchise Fee Revenues and Refund Program.

Attachments: [Franchise Fee Website](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [21-611](#) Consider Approval of October 19, 2021 City Council Meeting Minutes.

Attachments: [1 - 10-19-2021 Council Minutes](#)

5. [21-612](#) Consider Approval of Mayoral Board/Commission and Council Appointments.

6. [Res. 2021-100](#) Consider Northfield Hospital + Clinics Lease Agreement for Urgent Care services at 2014 Jefferson Rd, Suites C and D.

Attachments: [1 - Memo Northfield Urgent Care Lease Request](#)
[2 - NHC Urgent Care Lease Resolution](#)
[3 - Northfield Hospital Clinics - Lease Draft](#)

7. [21-613](#) Consider Approving Disbursements totaling \$1,668,024.48

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

8. [21-614](#) A Public Hearing to Consider expanding the Southbridge Development District and establish a Tax Increment Financing District for housing development south of Lincoln, in an area being platted as Kraewood.

Attachments: [1 - Staff Kraewood TIF Presentation](#)
 [2 - Ehlers Kraewood TIF Public Hearing Presentation](#)
 [3 - HRA Supplemental Memo Additional Info](#)
 [4 - The Growth of Sole-person Households](#)

9. [Res. 2021-101](#) Council Resolution expanding the Southbridge Development District and establishing a Tax Increment Financing District for housing development south of Lincoln, in an area being platted as Kraewood.

Attachments: [1 - Resolution](#)
 [2 - TIF Plan - Kraewood Apartments](#)
 [3 - HRA Supplemental no2 TIF 102521](#)
 [4 - The Growth of Sole-person Households Creating Even More Demand for Smaller.](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

10. [Ord. 1028](#) Consideration of the Second Reading of the Ordinance Rezoning 600 Greenvale Ave. (Parcel ID 2236150002) and Parcel ID 2236125002 from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2.

Attachments: [1 - Ordinance](#)
 [2 - Location Map](#)
 [3 - Two Parcel Rezone PP for Kraewood Add. - Staff 10192021](#)

11. [21-615](#) Consider Summary Publication of Ordinance No. 1028 rezoning 600 Greenvale Ave. and Parcel ID 2236125002 from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2.

Attachments: [1 - Summary Ordinance](#)

12. [Res. 2021-102](#) Consider Resolution Recommending Preliminary Budget and Levy for presentation at Public Hearing on December 7, 2021.

13. [21-616](#) Discussion of Proposed Sustainable Building Policy.

Attachments: [1 - Northfield SBP Stakeholder Handout 9 15 21](#)
 [2 - Northfield Sustainable Building Policy FAQ 91621](#)
 [3 - Northfield SBP Presentation Council 110221](#)

14. [21-617](#) Update and Discussion on Parks and Recreation Capital Investment Plan.

Attachments: [1 - RFQ Northfield Park & Recreation Capital Investment Plan](#)

ADMINISTRATORS UPDATE

15. [21-618](#) City Administrator's Update.

Attachments: [11-9-21 upcoming agenda items list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.