



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, February 21, 2019

6:30 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Staff liaison T. Behrendt called the February 2019 PRAB meeting to order at 6:32pm.

Present: 5 - Peder Jothen, Beth Kallestad, Neil Lutsky, Kristin Partlo and Megan Kraby

Absent: 2 - Chair Dale Gehring and Daniel Hollerung

II. Approval of Minutes

1. [19-714](#)

Attachments: [Meeting Minutes Jan-2019](#)

A motion was made by Board Member Lutsky, seconded by Board Member Jothen, to approve the January 2019 minutes as written. All in favor. Motion carried.

III. Public Comment

There was no public comment.

IV. Staff Reports and Discussion Items

2. [19-715](#) Staff Reports

Attachments: [Comm Ed Report.pdf](#)
[February Park Report.pdf](#)

Staff reports were reviewed. There were no questions or discussion on the reports.

V. Unfinished Business

3. [19-716](#) Pedestrian, Bike and Trail System Recommendations

PRAB and Planning Commission met in a joint meeting at 7:30.

Connor Cox from Toole Design reviewed the goals of the project and presented the changes.

*-walking gaps
-biking problem areas
-Mill Towns Trail alignment
-safe routes to school*

-street chart
-network map
-next steps

Comments from the public can be sent to Tim Behrendt through March 8, 2019.

Concerned citizens, Rick and Donna Jackson from Parmeadow Dr shared their concern regarding a bike trail along Spring Creek Road.

VI. New Business Items

4. [19-645](#) Park and Recreation Advisory Board Orientation

Attachments: [PRAB BYLAWS - approved 1 19 2017.pdf](#)

Members viewed the City Administrator and Mayor's welcome video. The following dates were highlighted:

- * State of the City Address - March 18, 2019*
- * Board and Commission Recognition Event - April 17, 2019*
- * Board and Commission Training Event - October 23, 2019*
- * Holiday Social and City Council Appreciation Reception - December 2019*

Members discussed the City's strategic plan and where PRAB fit in the plan.

5. [19-717](#) Memorial Bench at Lashbrook Park

Attachments: [Memoriam Bench Letter.pdf](#)

[Park Bench Location.pdf](#)

[Memorial Bench.pdf](#)

[Memorial Plaque Graphic.pdf](#)

A motion was made by Board Member Lutsky, seconded by Board Member Kallestad, to approve the memorial bench be placed in Lashbrook Park. All in favor. Motion carried.

6. [19-718](#) Butterfly bench at Riverside Park

Attachments: [Butterfly Bench](#)

Discussion was held on the butterfly bench, donated by the Northfield Garden Club, to be placed in Riverside Park near the butterfly, bee and firefly gardens. Members voiced concern on the safety of the bench. Staff will check with the city attorney regarding the safety of placing the bench in a park.

VII. Adjournment

A motion was made by Board Member Lutsky, seconded by Board Member Partlo, to adjourn the February PRAB meeting at 7:22 pm. The motion carried unanimously.