

City Hall Modifications

CITY COUNCIL MEETING

01/12/2021



Tonight's Outline

- Current and recent projects
- Current status of City Hall safety and separation measures
- Proposed Modifications
- Next Steps



Current and recent projects at City Hall

Remodel of the St Olaf room



Current and recent projects at City Hall

Remodel of the Carleton room (still in progress)



Current and recent projects at City Hall

Addition IT Managers office and Remodel of the Mail room (still in progress)



Current and recent projects at City Hall

New carpet and counter tops in the Council Chambers



Current Status of security and separation

- All departments have keyed public access doors
 - Only DMV and engineering have service counters that separate the public and staff areas
 - All other departments have direct public access to staff areas.
 - Limited electronic card access locking in the facility
 - All departments have temporary shielding installed as part of the COVID-19 preparedness plan
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Current Status of security and separation

Temporary acrylic barriers in all departments



Proposed Modifications

- Layering of Securing
 - Add electronic card access to the doors
 - Add video monitoring and access control to a few departments
 - Add physical layers of separation from the public areas and the staff areas through the following
 - Construct partition walls and doors with card key access
 - Install system furniture to provide a service area for the public
 - Install permanent glass barriers between staff and the customers
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Proposed Modifications – First Floor

Northfield City Hall Mid.1+Mod★

Lockdown System

☉ Visitor Mgmt System

⊕ Electrification of locking

B1 Welcome Button

L Lockdown Button (Existing in each dept, only shown if must be relocated)

Video Monitoring

● Monitor

▲ Video Door Station

Card Reader

● FOB Door

▬ Film Applied (anti-shatter)

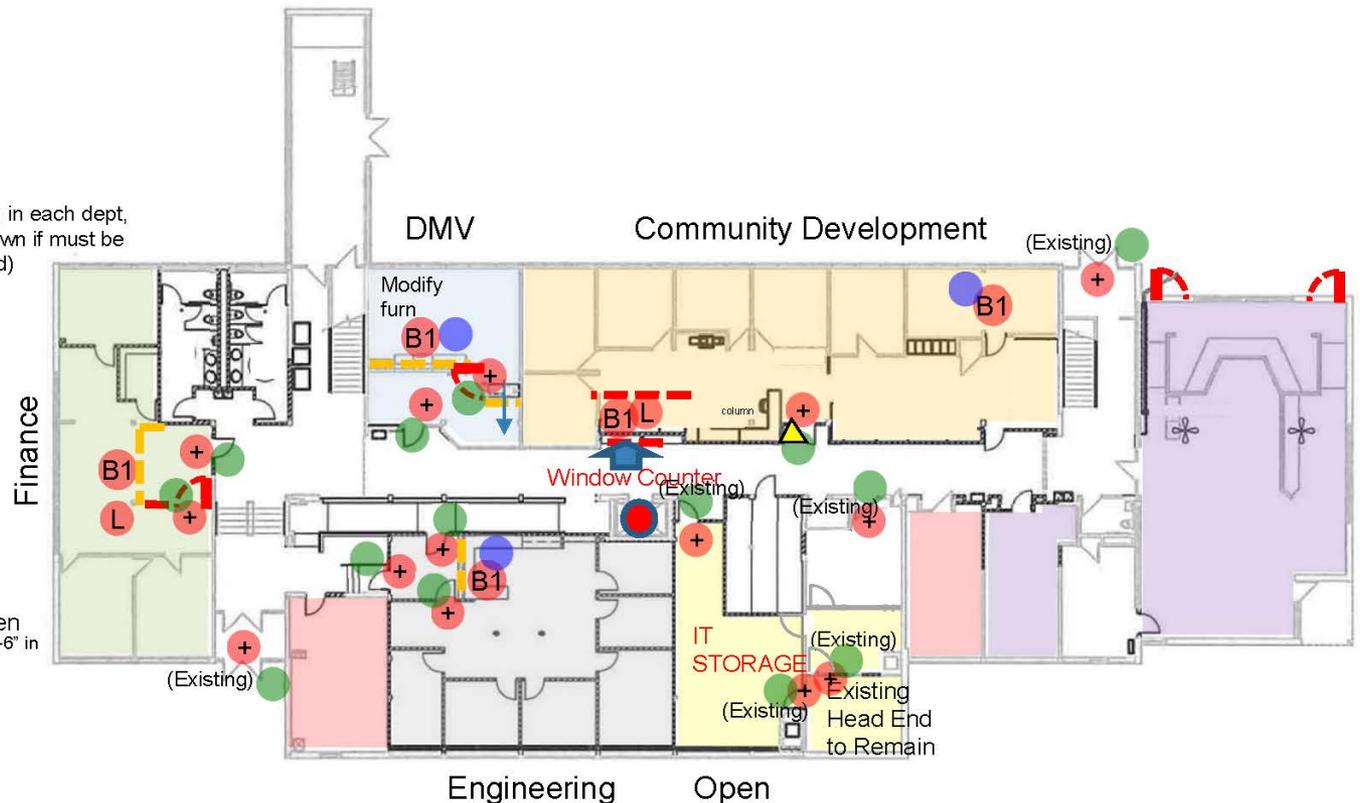
Physical Barrier

▬ Systems Furniture / Screen
Screen – 3/8" lam glass up to 6'-6" in alum framing

Security Barrier

▬ Transaction / Walls

⌋ Door



Proposed Modifications – Second Floor

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Card Reader

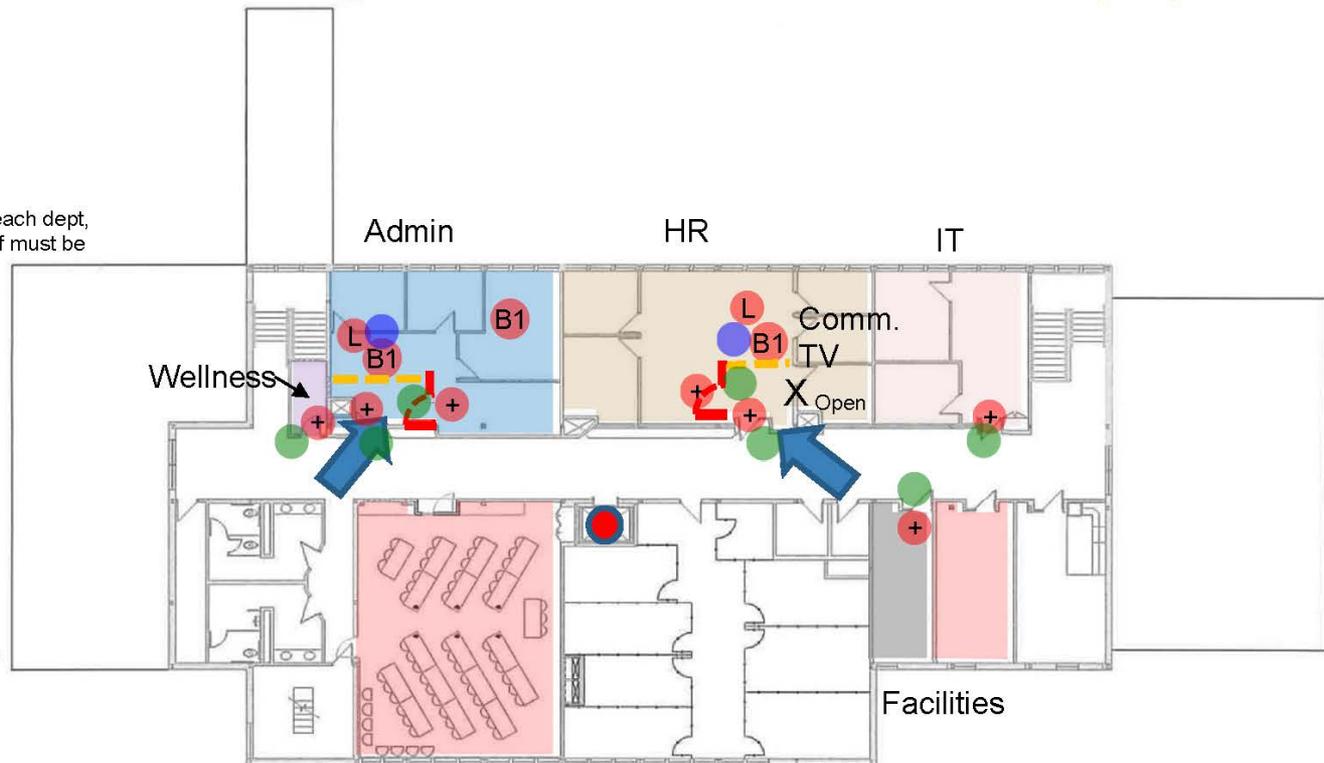
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Security Barrier

-  Transaction / Walls
-  Door



Proposed Modifications Phase 1

Phase 1 Improvements	Phase 1 Costs
Community Development	75,000
Council Chambers	45,000
Finance	70,000
DMV	60,000
IT Infrastructure	40,000
Total	\$290,000

Proposed modifications Phase 2

Phase 2 Improvements	Phase 2 Costs
Engineering	60,000
HR (2 nd Floor Relocation)	75,000
IT Office (2 nd Floor)	20,000
Administration	65,000
Facilities	17,000
Wellness Room	17,000
Total	\$254,000

Next Steps

- Refine Concepts to preliminary plans
- Update Cost Estimates
- Bring back funding options
- Work with Rice County



Questions

