

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov*



Meeting Minutes

Wednesday, September 10, 2025

6:00 PM

CITY COUNCIL CHAMBERS

Library Board

CALL TO ORDER AND ROLL CALL

A motion was made by Board Member Randall, seconded by Board Member Schotzko, to approve. The motion carried by the following vote:

Present: 7 - Board Member Mason Randall, Vice Chair Laura Turek, Chair Kate Carlson, Board Member Anna Runestad, Board Member Joe Hargis, Board Member Judith Schotzko and Board Member Cedric Cusack

Absent: 1 - Board Member Sherry Mooney

APPROVAL OF AGENDA

A motion was made by Board Member Hargis, seconded by Board Member Randall to approve. The motion carried by the following vote:

APPROVAL OF MINUTES

We should continue on going with the meeting every other month in between. Won't be able to meet in October. November will be the last meeting of the year.

A motion was made by Board Member Randall, seconded by Board Member Runestad approve. The motion carried by the following vote:

1. Approval of The July 9, 2025 Library Board Draft Minutes.

OPEN PUBLIC COMMENT

CONSENT AGENDA

REGULAR AGENDA

Runestad is nominated and a motion was made and approved to assign her as the SELCO rep.

A motion was made by Board Member Hargis, seconded by Board Member Randall, to approved the .The motion carried by the following vote:

2. Library Board appoints SELCO Board Representative.

A motion was made by Board Member Randall, seconded by Board Member Schotzko, to Approved the . The motion carried by the following vote:

3. Library Board Work Plan Update.

4. Library Board Advocacy Committee Update.

When cutting budget the fist thing that is going to be cut is the part-time services, this means that one of the first thing that will change will be closing on Sunday's throughout the year, instead of just the Summer. Sunday's is the day that most libraries are closed There is a lot of work behind the scenes when running a library. In a place like Northfield, the library is utilized a lot by the community. The more something is used, the more important it becomes. A strong community has a strong library.

BOARD MEMBER AND COMMISSIONER REPORTS

The Trivia Bee is coming up.

Looking for more people on the FFONPL.

Raffle is still going on, for \$5 you get entered to win wood cabinet and 1 year subscription to the Friends and Foundation of the Northfield Public Library.

A motion was made by Board Member Randall, seconded by Board Member Schotzko, to Approved the . The motion carried by the following vote:

STAFF UPDATES

The new passport office looks great and is up and running. We have accepted lots of applications. Lots of photos as well.

There are conferences where some staff will be presenting on programs from the library.

The social story is now up. This has been a big work involving a lot of staff. To help anyone that hasn't been to our library to get a little guide.

The summer reading has been wrapped. Karin has started on doing the prizes for older adults, went great and will continue it.

5. Library Strategic Plan Report.

ADJOURNMENT

A motion was made by Board Member Randall, seconded by Board Member Schotzko, to approve. The motion carried by the following vote: