



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes Library Board

Wednesday, September 11, 2024

6:00 PM

Library Meeting Room

6:00 PM - CALL TO ORDER AND ROLL CALL

Also Present: Will Flannery(Youth Representative), Tara Alaniz(Youth Representative), Cedric Cusack(Youth Representative), Bill North(FNPL Representative), Natalie Draper(Staff Liaison), Karin Bartlett(Clerical Liaison)

6:04- Meeting called to order by Chair Turek

Present: 6 - Board Member Mason Randall, Chair Laura Turek, Board Member Pam Charlton, Board Member Jane Moore, Vice Chair Kate Carlson and Board Member Anna Runestad

APPROVAL OF AGENDA

Motion made by Randall, seconded by Moore to approve the agenda of the Sept. 11, 2024 Library Board Meeting. The motion passed by the following vote:

Yes: 6 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson and Board Member Runestad

APPROVAL OF MINUTES

Motion made by Randall, seconded by Carlson to approve the June 12, 2024 draft minutes. The motion passed by the following vote:

Yes: 6 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson and Board Member Runestad

1. Library Board Draft Minutes June 12, 2024

OPEN PUBLIC COMMENT

No public comment

REGULAR AGENDA

City Council approved all city policies reformatted for consistency. Library Board must also approve reformatted policies. In October policy subcommittee will review selected policies for approval in November. All Board and Commission event October 22. Library Vision plan community engagement at HHC with grounds strategic plan review in November. Survey complete end of October; Natalie conducting several small meetings concentrating on accessibility and sustainability. Landscape vision boards in library atrium.

Will left meeting 6:36

2. Library Board Work Plan.

3. Approve Updated Library Board Policies.

A motion was proposed to approve the Library policies with consistent City formatting.

A motion was made by Randall, seconded by Carlson to approve the updated Library Board policies. The motion passed by the following vote:

Yes: 6 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson and Board Member Runestad

4. Vision Plan Process Update.

STAFF UPDATES

Received Library Journal honorable mention as best rural library in US; reach out to media to promote award. Door count, e-stats and NYT patron views way up but not translating to increased circulation. Passports slightly behind best estimate; bilingual agents also adding another agent. Summer reading: over 1000 participants, several pages and 4 grant funded summer interns. Presenting on intern positions at MLA in October.

5. Library Strategic Plan Report.

BOARD MEMBER AND COMMISSIONER REPORTS

FFNPL- Annual meeting Wednesday Sept 25, 6:30-8. Business meeting followed by featured speaker Cecilia Cornejo. Trivia Bee at the Grand October 25th; \$100 entry fee. November 21 Give to the Max Day start of capital campaign. Successfully appointed a full board.

SELCO - New SELCO board chair. ILS replacement at the end of the year, new database.

City Council - budget and work sessions; fixing levy increase for property tax statements.

School Board - High School remodel campaign; early voting September 20th. New FFA program; looking to invigorate Rachel Carson outdoor space near Bridgewater. Pre-k and elementary have new balanced science and reading training. State reading scores published. Natalie presenting at Northfield Promise.

ADJOURNMENT

7:17 Motion by Randall to adjourn the meeting; seconded by Carlson. Motion passed by the following vote:

Yes: 6 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson and Board Member Runestad