



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, November 17, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-592](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [Council meeting notice revised 1 page](#)

PRESENTATIONS

2. [20-593](#) Presentation Update on Economic Development Authority

Attachments: [1 - 2021 EDA Presentation to Council](#)

3. [20-594](#) Presentation Update on Housing and Redevelopment Authority

Attachments: [2020 HRA Presentation to Council](#)

4. [20-595](#) Presentation on the proposed Riverfront Enhancement Action Plan

Attachments: [1. Hyperlink - Riverfront Enhancement Action Plan](#)
[2. River District Handout 11.05.2020](#)
[3. Intro Overview Handout 11.05.2020](#)
[4. Poster 11.05.2020](#)
[5. Project Descriptions 11.05.2020](#)
[6. River Districts Handout_REAC Process_Final](#)
[7. River Districts Handout_Wild and Scenic_11022020](#)
[8. REAC Ranked List Suggested Projects_10302020](#)
[9. REAC River District Maps_Original_10302020](#)
[10. REAC River District Maps_Updated_10302020](#)
[11. Grants Information Cannon River Plan 10-20](#)
[12. NPS Combined Recommendations Northfield Riverfront_formatted_10302020](#)
[13. Board Commission, Colleges, Groups feedback](#)
[14. Citizen feedback](#)

5. [20-596](#) Present Draft Report of Storm Water Management Plan Modeling Update.

Attachments: [1 - SWMP Presentation - 112020](#)
[2 -Stormwater Management Plan](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6. [Res. 2020-108](#) Consider Retaining Statutory Tort Limits

Attachments: [1 - Resolution retaining statutory tort limits](#)

7. [20-597](#) Consideration of Subrecipient Agreement for the Dakota County Community Development Block Grant (CDBG) Program.

Attachments: [Please DocuSign_Northfield_Subgrantee_Agreem \(1\)](#)

8. [20-598](#) Consider Approving Disbursements totaling \$483,428.97

Attachments: [1 - Disbursements](#)

9. [20-599](#) Consideration of NDDC Service Contract (2021-2023).

Attachments: [1- Council letter 2020 contract extension \(002\)](#)
[2 - 2021-2023 City of Northfield and NDDC Proposed Contract](#)
[3- 2018-2020 City of Northfield and NDDC Contract](#)

10. [20-600](#) Consider Approval of November 10, 2020 City Council Meeting Minutes.**Attachments:** [City Council Meeting Minutes 10-Nov-2020](#)**OPEN PUBLIC COMMENTS**

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- *Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. Because the meeting is being held online, prior to the start of the Council meeting, you may call in or connect via computer with the GoToMeeting information provided as attached under approval of the agenda, to provide your oral comments, input, or testimony. If you desire to make oral comments to the City Council, please unmute your device and turn on your camera (if applicable) and the chair will call upon you to speak. Persons must give their name and address.*
- *Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Comments will be posted on the City's website with other meeting items following the meeting.*
- *eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>*
- *Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057*
- *Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.*

PUBLIC HEARINGS AND RELATED ACTION

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- *The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time). Because the meeting is being held online, prior to the start of the Council meeting, you may call in or connect via computer with the GoToMeeting information provided in the public hearing notice and also attached under approval of the agenda, to provide your oral comments, input, or testimony.*
- *If you desire to make oral comments to the City Council during the public hearing, you were requested, but are not required, to contact staff via e-mail as noted in the public hearing notice no later than 4:00 p.m. to notify the City of the same. The chair will call on those that have signed up in advance and then ask for other persons that wish to speak. Please unmute your device and turn on your camera (if applicable) when called upon to speak. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*
- *Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us and copy the staff member noted in the public hearing notice, noting public hearing comment in the subject line, and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Comments will be posted on the City's website with other meeting items following the meeting.*
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11. [20-601](#) Public Hearing to certify 2020 Delinquent bills.

Attachments: [1 - 2020 CERTIFICATION LETTER](#)
[2 - Certification list of 2020 Delinquent Charges](#)
[3 - Public hearing notice during a pandemic delinquent UB v.2 for newspaper](#)

12. [Res. 2020-109](#) Consider certifying delinquent charges to taxes payable 2021.

Attachments: [1 - Certification of 2020 Delinquent Charges Resolution](#)
[2 - Certification list of 2020 Delinquent Charges](#)

REGULAR AGENDA

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13. [Ord. 1017](#) Consider Ordinance Implementing Gas Service Franchise Fee.

Attachments: [1 - Gas Franchise Fee Ord \(5 perc. streets-trails-climate\) 101620](#)
[2 - Franchise Fee Update - 11.10.20 Public Hearing](#)
[3 - Northfield Electric and Gas Franchise Fee - Final Report 10.20.2020 v2](#)
[4 - City council presentation 10.2020](#)
[5 - Council 10.13.2020 Worksession Presentation](#)

14. [Ord. 1018](#) Consider Ordinance Implementing Electric Service Franchise Fee.

Attachments: [1 - Electric Franchise Fee Ord \(4.0 perc. street-trails-climate\) 101620](#)
[2 - Northfield - Franchise Fee Update Presentation 11 10 Public Hearing](#)
[3 - Northfield Electric and Gas Franchise Fee - Final Report 10.20.2020 v2](#)
[4 - City council presentation 10.2020](#)
[5 - Council 10.13.2020 Worksession Presentation](#)

15. [20-602](#) Consider Summary Publication of Ordinance No. 1017 Implementing a Gas Service Franchise Fee on Northern States Power Company, a Minnesota Corporation, D/B/A Xcel Energy, Its Successors and Assigns, for Providing Gas Service within the City of Northfield.

Attachments: [Summary publication Ord 1017](#)

16. [20-603](#) Consider Summary Publication of Ordinance No. 1018 Implementing an Electric Service Franchise Fee on Northern States Power Company, a Minnesota Corporation, D/B/A Xcel Energy, Its Successors and Assigns, for Providing Electric Service within the City of Northfield.

Attachments: [Summary publication Ord 1018](#)

17. [Res. 2020-110](#) Consider Resolution Establishing Utility Franchise Fee Refund Program.

Attachments: [1 - Resolution - Franchise Fee Refund Program Option A](#)
[2 - City of Northfield Franchise Fee Refund Program Memo - 11.5.2020 - Final](#)

18. [Res. 2020-111](#) Consider Resolution Adopting Land Acknowledgement Statement.

Attachments: [1- Resolution_Land Acknowledgement Statement_November2020](#)
[2- Information on Land Acknowledgements](#)

19. [20-604](#) Consideration of 2021-2022 intended budget and levy.

Attachments: [1- 2021 Budget Update 11.19.20](#)
[2 - 2021-2025 CEP Draft 201007](#)
[3 - 2021-2025 CIP Draft 201007](#)

20. [20-605](#) Consider approval of 2021 Sergeants labor agreement and memorandums of understanding.

ADMINISTRATORS UPDATE

21. [20-606](#) City Administrator's Update

Attachments: [Upcoming Agenda Items 13-Nov-2020](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.