

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2024-052  
RESOLUTION ACCEPTING ADMINISTRATIVE SERVICES ORGANIZATION ASSESSMENT  
REPORT

- WHEREAS, the City of Northfield in the pursuit of service excellence as outlined in its Strategic Plan conducted a comprehensive assessment of the Administrative Services division;
- WHEREAS, the Strategic Plan calls for an annual department analysis to align staffing and resources with service demand levels of the City
- WHEREAS, the City will utilize the finding of the report to assist with succession planning and departmental organizational review, particularly as the City anticipates staff turnover in the forthcoming years.
- WHEREAS, the study is not binding in terms of implementation but serves as a guiding framework for implementation.
- WHEREAS, the report, conducted by Baker Tilly U.S., has been completed and submitted to the City Council

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City of Northfield accepts the Administrative Services Organization Assessment Report; and
2. The City of Northfield will consider implementation within the upcoming 2025-2026 budget and beyond.

PASSED by the City Council of the City of Northfield on this 21<sup>st</sup> day of May, 2024.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:    \_\_\_ POWNELL    \_\_\_ HOLMES    \_\_\_ NESS    \_\_\_ PETERSON WHITE  
             \_\_\_ REISTER    \_\_\_ SOKUP    \_\_\_ ZUCCOLOTTO