



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Planning Commission

Thursday, December 17, 2015

7:00 PM

Council Chambers

Rollcall

*Also present: Scott Tempel - City Planner, Mikayla Fischer - Administrative Assistant,
Paul Wehling - Youth Representative*

Present 4 - Chair Richard Schulte, Joe Gasior, Michael Skunes, and Chris Teiken

Absent 3 - Frank Balster, and Jay Jasnoch

I. Call to Order and Approval of Agenda

A motion was made by Commissioner Teiken, seconded by Commissioner Gasior, to approve the agenda. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

II. Approval of Minutes

1. [15-477](#) Draft Zoning Board of Appeals and Planning Commission Meeting Minutes for October 15, 2015

Attachments: [10-15-2015 Draft ZBA Meeting Minutes](#)

[10-15-2015 Draft PC Meeting Minutes](#)

A motion was made by Commissioner Gasior, seconded by Commissioner Skunes, to approve the Zoning Board of Appeals meeting minutes for 10-15-2015. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

A motion was made by Commissioner Teiken, seconded by Commissioner Skunes, to approve the Planning Commission meeting minutes for 10-15-2015. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

III. Unfinished Business

IV. New Business

2. [PC M2015-008](#) Motion to Confirm the Sale of a Portion of Public Property - 517 Washington Street is in Conformance with the Northfield Comprehensive Plan.

Attachments: [517 Washington St Survey](#)

Chair Schulte opened the public hearing at 7:10pm.

City Planner Scott Tempel reviewed his staff report on 517 Washington St. and stated the sale of a portion of property is in conformance with the Comprehensive Plan.

Vern Westrud - 206 6th Street East - stated he has lived at 206 6th St. E. since 1977 and stated Mr. Tempel summarized his request well.

A motion was made by Commissioner Skunes, seconded by Commissioner Tiekem, to close the public hearing at 7:16pm. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

A motion was made by Commissioner Gasior, seconded by Commissioner Skunes, to approve the transaction of selling a portion of the 517 Washington Street property (HRA owned property) is in conformance with the Northfield Comprehensive Plan. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

- 3. [PC M2015-009](#) Motion Confirming the Sale of Public Property at 219 Water Street is in Conformance with the Northfield Comprehensive Plan.

Attachments: [1 - Project Renderings](#)
[2 - Purchase Request](#)

Chair Schulte opened the Public Hearing at 7:19pm.

Tempel reviewed his staff report on 219 Water Street.

The Planning Commissioners held discussion on:

-flooding on the property

-odd shape of the parcel proposed to be purchased

A motion was made by Commissioner to close the public hearing at 7:41pm.

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken

A motion was made by Commissioner Skunes, seconded by Commissioner Gasior, to approve the sale public property at 219 Water Street is in conformance with the Northfield Comprehensive Plan. The motion carried by the following vote:

Yes: 3 - Chair Schulte, Gasior, and Skunes

No: 1 - Teiken

V. Reports and Discussion Items

Chair Schulte reported on several items:

- He recently attended three public meetings;

o One on biking and trails with MNDOT, where MNDOT explained they have funding to help with trail development - 70% to trail crossings across trunk highways and 30% to overall trail development.

o The other two were with Rice County reviewing and discussing the update of their Comprehensive Plan. Chair Schulte stated the main topics of discussion included; what people love about Rice County, increase of population, climate change, water quality, and how the rural/farming community showed concern for road and bridge maintenance.

- He spoke on moving forward with Northfield's Streetscape Design in collaboration with the Engineering Department, citizens involved with the bicycle group and multi-model group.

- As well as, the Milltown Trail route which passes through Northfield and the route it will follow.

- 4. [15-478](#) Reminder of December 15th, 2015 Rice County Comprehensive Plan Forum

Attachments: [Rice County Comprehensive Plan Forum Flyer](#)

VI. Adjournment

A motion was made by Commissioner Teiken, seconded by Commissioner Skunes, to adjourn the meeting. The motion carried by the following vote:

Yes: 4 - Chair Schulte, Gasior, Skunes, and Teiken