



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, July 16, 2019

6:00 PM

Council Chambers

Work Session

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:02 PM

Present- 7- Council Member David DeLong, Council Member Clarice Grabau, Council Member Brad Ness, Council Member Erica Zweifel, Council Member Suzie Nakasian, Council Member Jessica Peterson White and Mayor Pownell.

REGULAR AGENDA

1. [19-976](#) Review of Energy Subcommittee report and the Memorandum of Understanding for Phase 2 Implementation (18-month Energy Action Jump Start) with Partners in Energy program.

Program Coordinator Kallestad presented a portion of the report developed by the Energy Subcommittee of the Climate Action Board (CAPAB) and a request for a Memorandum of Understanding to continue to work with Xcel Energy. Kallestad introduced Marisa Bayer, Partners in Energy Community Facilitator who went further in detail in the process and the next 18 month period to develop and implement energy plan goals. Kallestad mentioned budget related information; request for staff time and the connection with the Housing and Redevelopment Authority. Both answered questions posed by Council.

2. [19-977](#) Jefferson Parkway TH 246 Roundabout Discussion.

Public Works Director/City Engineer Bennett presented the history, time line, project location and considerations of Jefferson Parkway TH 246 Roundabout. Bennett presented the results from the Intersection Study. Wayne Houle, SEH Project Manager, discussed the alternatives. Houle outlined options 1-4 with the benefits and project costs. Houle mentioned High School Crossings were included in project costs for all alternatives. Houle outlined the project funding. Both answered questions posed by Council. Council made suggestions to consider in choosing the best alternative.

3. [19-978](#) Review of Preliminary 2020 Northfield Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2020 Contribution.

City Administrator Martig presented the review of Preliminary 2020 Northfield Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and related City of Northfield of Fire Department 2020 Contribution. Martig presented background information related to the 2020 budget requests. Martig noted staff changes and added officer duties along with equipment replacement and schedules. NAFRS is considering the final adoption at their upcoming board meeting.

Recess

Council took a 6 minute break at 7:54 PM and resumed at 8:00 PM.

4. [19-979](#) Review of 2020-2021 Budget; includes personal services and debt service preliminary summaries as well as 5-year CIP/CEP and discussion of other new items.

City Administrator Martig presented a "big picture" summary of the 2020-2021 budget. Martig presented key ratios- Peer Comparison, Big Picture Revenue with Local Government Aid (LGA), Existing Debt, Personnel and Pending Projects. Martig noted the upcoming time line for 2020-2021 Budget.

Public Works Director/City Engineer Bennett presented the 5- year CIP/ CEP. Bennett discussed Street Projects- 2020 Street Improvements and Street Maintenance, Sidewalk & Trail Gaps in 5 year CIP, Northfield Ice Arena and discussion of new State law put in place for local option sales tax. Discussed Park Fund- potential projects and improvements being reviewed, Facilities Fund and Storm Water fund. Discussed CEP- Street, Engineering Department and WasteWater Plant.

Utilities Director Wagner presented information on Manganese in drinking water and outlined statistics and guidelines along with the health effects of elevated Manganese in children and adults. In June, the Minnesota Department of Health took samples of Northfield's water supply per unregulated contaminant monitoring Rule 4. Should have those results back in the next couple of months. Noted how homeowners can remove Manganese. Wagner noted the cost for treatment. Bennett noted more discussion will be coming. Wagner answered questions posed by council.

Bennett and Martig answered questions posed by Council. Bennett noted four areas staff are looking at Council for direction and feedback. As part of a new process staff are providing the information ahead of time to allow enough time to review. Staff will receive feed back and responses at the August Work Session.

ADJOURN

Meeting ended at 9:03 PM.