



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final

Housing & Redevelopment Authority

Tuesday, July 28, 2020

4:00 PM

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Roll Call

Chair Nystrom called the meeting to order at 4:01pm.

Present: 5 - Jayne Hager Dee, Kevin Fink, Erica Zweifel, Brent Nystrom and Sandra Gerdes

I. Call to Order and Approval of Agenda

A motion was made by Gerdes, seconded by Fink to approve the agenda. Motion passed by the following vote:

Yes: 5 - Board Member Dee, Board Member Fink, Board Member Zweifel, Board Member Nystrom and Board Member Gerdes

II. Approval of Minutes

1. [20-395](#) June 23, 2020 HRA Meeting Minutes

Attachments: [6-23-20 HRA Minutes](#)

A motion was made by Zweifel, seconded by Fink to approve the June 23, 2020 HRA meeting minutes. Motion carried by the following vote:

Yes: 4 - Board Member Dee, Board Member Fink, Board Member Zweifel and Board Member Nystrom

Not Present: 1 - Board Member Gerdes

III. Unfinished Business

IV. New Business Items

2. [20-396](#) 2nd Quarter Income/Expense Report- Rental Properties.

Attachments: [2020 Rental Income & Expense Report](#)

Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.

Community Development Director answered questions posed by the HRA members.

3. [20-397](#) 2nd Quarter Community Development Block Grant Report

Attachments: [CDBG Fund Balance 6-3020](#)

Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.

4. 20-398 HRA Retreat Results and Priorities.

Attachments: [HRA Action Item Priority Ranking](#)

[HRA Priorities Scoring](#)

Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.

Community Development Director answered questions posed by the HRA members.

The HRA will revisit the retreat results and priorities within the next 1-3 months/by the end of the year.

V. Reports and Discussion Items

- a) Commissioner Comments and Reports**
- b) Staff Updates and Reports**
- c) Comments from the Chair**

VI. Adjournment

Meeting was adjourned at 5:20pm.