



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda Library Board

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Wednesday, March 11, 2026

6:00 PM

Council Chambers

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### CALL TO ORDER AND ROLL CALL

### APPROVAL OF AGENDA

### APPROVAL OF MINUTES

1. [26-129](#) Approval of The January 14, 2026 Library Board Draft Minutes.

**Attachments:** [Library Board January 14, 2026 Draft Minutes](#)

### PRESENTATIONS

2. [26-130](#) Presentation by Laurie Kodet, Library Services Manager.

### OPEN PUBLIC COMMENT

*Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.*

### CONSENT AGENDA

*The proposed consent agenda is included on the Council Chamber screens. The purpose of a consent agenda is to allow for routine motions, resolutions, and ordinances, or those previously discussed with consensus made, to be passed with one motion. These are still important and necessary considerations and full background memo and materials are publicly available on the website and a copy on the table in the room. Board/Commission Members may ask questions for clarification of an item. If a Member wants to discuss an item, our rules request it be made by advance notice by noon on the Monday immediately prior to the meeting date to the Chair and Staff Liaison, or without said prior notice, during the approval of the agenda. The agenda was passed earlier including the consent agenda.*

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Commission;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the recording secretary, including name and how you would like to be contacted.

3.        [26-131](#)                      2025 Minnesota Public Library Annual Report.

**Attachments:**        [2025 Approval Form](#)  
[NPL 2025 Annual Report for Board Approval 3.3.26](#)  
[MPLAR presentation 2025](#)

4.        [26-132](#)                      Library Advocacy Update.

**Attachments:**        [MLA Bills and Priorities 2026](#)  
[Public Library E-Book Licensing One-Pager \(1\)](#)

## STAFF UPDATES

5.        [26-133](#)                      Library Strategic Plan Report.

**Attachments:**        [combined staff reports feb/mar](#)  
[January Stats](#)  
[February Stats](#)

## BOARD MEMBER AND COMMISSIONER REPORTS

## ADJOURNMENT



Legislation Text

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**File #: 26-129, Version: 1**

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**Library Board Meeting Date:** March 11, 2026

**To:** Board Members

**From:** Francisco Murillo Ponciano, Clerical Liaison

Approval of January 14, 2026 Library Board Minutes

**Action Requested:**

**Motion to approve the January 14, 2026 Library Board Minutes**

**Summary Report:**

Attached are draft minutes from the January 14, 2026 Library Board for review and approval

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A

# City of Northfield

*City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov*



## Meeting Minutes

**Wednesday, January 14, 2026**

**6:00 PM**

## Library Board

## CALL TO ORDER AND ROLL CALL

## APPROVAL OF AGENDA

**A motion was made by Board Member Randall, seconded by Board Member Schotzko, to approve the . The motion carried by the following vote:**

**Yes:** 8 - Board Member Randall, Vice Chair Turek, Chair Carlson, Board Member Runestad, Board Member Hargis, Board Member Schotzko, Board Member Cusack and Anderson

## APPROVAL OF MINUTES

**A motion was made by Board Member Randall, seconded by Board Member Schotzko, to approve the . The motion carried by the following vote:**

**Yes:** 8 - Board Member Randall, Vice Chair Turek, Chair Carlson, Board Member Runestad, Board Member Hargis, Board Member Schotzko, Board Member Cusack and Anderson

1. Approval of The November 12, 2025 Library Board Draft Minutes

## PRESENTATIONS

*Alexus is the presenter for today, newly full time.*

2. Presentation by Alexis Kreft, Adult Programming & Outreach Librarian.

## OPEN PUBLIC COMMENT

## CONSENT AGENDA

**A motion was made by Board Member Randall, seconded by Board Member Hargis, to approve the . The motion carried by the following vote:**

**Yes:** 8 - Board Member Randall, Vice Chair Turek, Chair Carlson, Board Member Runestad, Board Member Hargis, Board Member Schotzko, Board Member Cusack and Anderson

3. Library Meeting Room Policy.

## REGULAR AGENDA

*Everyone in council was very supportive of the planning and renovation of the outside of the library. The voting on this project will be this November. Being with the city we can inform but we can't tell the voters which way to vote.*

**A motion was made by Board Member Schotzko, seconded by Anderson, to approve the . The motion carried by the following vote:**

**Yes:** 7 - Board Member Randall, Vice Chair Turek, Chair Carlson, Board Member Runestad, Board Member Hargis, Board Member Schotzko and Anderson

4. Library Landscape Renewal Plans.

**STAFF UPDATES**

*Looking for a steering committee for the site plan, meeting in February 11, Commissioner Anderson and Commissioner Hargis will be part of it. Not meeting in November, we are due for a new strategic plan at the end of the year.*

- 5. Library Strategic Plan Report.

**BOARD MEMBER AND COMMISSIONER REPORTS**

*3 - \$1500 scholarships for high school students involved in the library will be given out through the Friends and Foundation of the Northfield Public Library.*

**ADJOURNMENT**

**This was approve.**



Legislation Text

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**File #: 26-130, Version: 1**

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**Library Board Meeting Date:** March 11, 2026

**To:** Library Board Members

**From:** Natalie Draper, Library Director

Presentation by Laurie Kodet, Library Services Manager.

**Action Requested:**

The Board receives an update on departmental activities from Laurie Kodet, Library Services Manager.

**Summary Report:**

Laurie will give a brief update on departmental activities including passport services and circulation, and take questions from the board.

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A



Legislation Text

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**File #:** 26-131, **Version:** 1

---

**Library Board Meeting Date:** March 11, 2026

**To:** Library Board Members

**From:** Natalie Draper, Library Director

2025 Minnesota Public Library Annual Report.

**Action Requested:**

The Library Board approves the 2025 Minnesota Public Library Annual Report for the Northfield Public Library.

**Summary Report:**

Minnesota's public libraries are required by law (Minnesota Statutes, section 134.13) to submit annual reports to the Minnesota Department of Education. The data is submitted to the Institute of Museum and Library Services for its Public Libraries in the United States Survey.

The Minnesota Public Library Annual Report (MPLAR) includes input and output measures related to facilities, services, programs, collections, staffing, hours of operation, and income and expenditures. Statistical information is used by public libraries and policymakers to plan and implement services that meet the needs of their communities.

Attached is the report for Northfield for the calendar year 2025, a presentation on the data, and a form requiring the signature of the Library Board Chair.

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A

## 2025 Minnesota Public Library Annual Report Approval Form

Minnesota Statutes 134.13 requires the board of a public library to submit an annual report to the Minnesota Department of Education no later than April 1 each year.

**Please print the name of the library submitting this form below.**

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**Name of Library**

I certify that I have read the library's annual report and approve its submission to the Minnesota Department of Education, State Library Services.

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**Signature and Date of Library Board President/City or County Representative**

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**Printed Name of Library Board President/City or County Representative**

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**Signature and Date of Library Director**

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**Printed Name of Library Director**

**Please return this signed form by mail, email, or fax to:**

State Library Services  
Minnesota Department of Education  
400 NE Stinson Blvd  
Minneapolis, MN 55413

Email: [verena.getahun@state.mn.us](mailto:verena.getahun@state.mn.us)

Fax: 651-582-8752

## 2025 Minnesota Public Library Annual Report

This report reflects the library’s data covering January 1 through December 31, 2025, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2025.

Please note that this document contains data collected at two levels: **system-level** and **location-level (outlets)**. In the case of a single-location library, system-level totals and location-level data are the same. System-level information is presented first, followed by separate reports for each location starting on page 14.

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### Comments

Do you have anything to share about 2025 at your library?
397 documents notarized in 2025, 1,480 passport applications executed, 920 home deliveries

## CONTACT INFORMATION

G01) Library Name	Northfield Public Library
G02) Regional System/Sequence Number	S1200
G03) Regional Public Library System	SELCO
G04) Street Address	210 Washington St.
G05) Location is a change from 2024 Data	No
G06) City	Northfield
G07) ZIP Code	55057
G08) Mailing Address	210 Washington St
G09) City	Northfield
G10) ZIP Code	55057
G11) County	Rice
G12) Phone	507-645-6606
G13) Library Web Address	<a href="https://mynpl.org/home">https://mynpl.org/home</a>
G14) Director's Name	Natalie Draper
G15) Director's Phone	507-645-1801
G16) Director's Extension	none
G17) Director's E-mail Address	natalie.draper@northfieldmn.gov

## Report Filer

G18) Name of Person Who Prepared This Report	Tyler Gardner
G19) Phone	507-645-1818
G20) E-mail	tyler.gardner@northfieldmn.gov

## IMLS Administrative Entity Codes

G22) Legal Basis Code	Municipal Government (city, town or village)
G23) Administrative Structure Code	Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate
G25) Geographic Code	Multi-Place, entirety
G26) Did the legal service area boundary change?	No

## VISITS, REFERENCE, USERS

Data Element	2025 Data	2024 Data
P01) Population of the Legal Service Area	27,826	27,337
P02) Registered Users – Residents	12,340	14,832
P03) Registered Users – Reciprocal	4,293	704
<b>P04) Total Registered Users</b>	<b>16,633</b>	<b>15,536</b>
P05) Year in Which Registered User Records Were Last Purged	2025	2024
P06) Visits	200,790	186,348
P60) Visits Reporting Method	Annual Count	Annual Count
P07) Reference Transactions	11,011	11,245
P61) Reference Transactions Reporting Method	Annual Estimate Based on Typical Week(s)	Annual Estimate Based on Typical Week(s)
P08) Public Internet Computer Sessions	8,168	10,546
P09) Public Internet Computer – Usage Type	P08 tallies Internet usage exclusively	P08 tallies Internet usage exclusively
P62) Public Computer Sessions Reporting Method	Annual Count	Annual Count
P10) Wireless Sessions	149,752	150,614
P63) Wireless Sessions Reporting Method	Annual Count	Annual Estimate Based on Typical Week(s)
P32) Website Visits	161,690	151,908

## CIRCULATION

### Physical and Downloadable Circulation

Data Element	2025 Data	2024 Data
P13) Children’s Circulation	143,351	122,603
P14) Adult Circulation	121,110	102,669
P15) Physical Circulation (No Age Designation)	3,738	1,548
<b>P16) Total Physical Circulation</b>	<b>268,199</b>	<b>226,820</b>
P69) Physical Circulation – Not Print or Audiovisual	4,375	2,900

**Did your library offer automatic renewal for any physical materials in 2025?** Yes

P17a) E-book Circulation	22,602	19,082
P17b) E-serial Circulation	0	0
P18a) E-audio Circulation	20,753	24,306
P18b) E-video Circulation	3,876	0
<b>P19) Total Downloadable Circulation</b>	<b>47,231</b>	<b>43,388</b>
<b>P20) Total Circulation</b>	<b>315,430</b>	<b>270,208</b>

## Interlibrary Loan

Data Element	2025 Data	2024 Data
P11) ILL Provided to Other Libraries	13,957	10,172
P12) ILL Received from Other Libraries	40,612	36,074

## PROGRAMS

In 2025, did your library offer in-person offsite programs? Yes

In 2025, did your library offer live virtual programs? No

### In-Person Programs

Data Element	2025 Data	2024 Data
P82) In-Person Programs for Ages 0-5	126	141
P83) In-Person Programs for Ages 6-11	60	90
P84) In-Person Programs for Young Adults	77	66
P85) In-Person Programs for Adults	141	272
P86) In-Person Programs for All Ages	46	83
P75) Total Onsite In-Person Programs	408	540
P81) Total Offsite In-Person Programs	42	112

### In-Person Program Attendance

Data Element	2025 Data	2024 Data
P105) Attendees at In-Person Programs for Ages 0-5	2,269	2,426
P106) Attendees at In-Person Programs for Ages 6-11	1,241	829
P107) Attendees at In-Person Programs for Young Adults	649	522
P108) Attendees at In-Person Programs for Adults	2,090	2,768
P109) Attendees at In-Person Programs for All Ages	8,275	7,552
P98) Total Onsite Attendance	10,592	6,162
P104) Total Offsite Attendance	3,932	7,935

### Live Virtual Programs

Data Element	2025 Data	2024 Data
P87) Live Virtual Programs Intended for Ages 0-5	0	0
P88) Live Virtual Programs Intended for Ages 6-11	0	0
P34) Live Virtual Programs Intended for Young Adults	0	0
P35) Live Virtual Programs Intended for Adults	0	2
P89) Live Virtual Programs Intended for All Ages	0	0
P36) Total Live Virtual Programs	0	2

### Live Virtual Attendance

Data Element	2025 Data	2024 Data
P110) Live Virtual Views of Programs for Ages 0-5	0	0
P111) Live Virtual Views of Programs for Ages 6-11	0	0
P38) Live Virtual Views of Programs for Young Adults	0	0
P39) Live Virtual Views of Programs for Adults	0	15
P112) Live Virtual Views of Programs for All Ages	0	0
P40) Total Attendance at Live Virtual Programs	0	15

## Total Programs (In-Person and Live Virtual)

Data Element	2025 Data	2024 Data
P90) Total Programs for Ages 0-5	126	141
P91) Total Programs for Ages 6-11	60	90
P52) Total Programs for Young Adults	77	66
P53) Total Programs for Adults	141	274
P92) Total Programs for All Ages	46	83
<b>P54) Total Programs</b>	<b>450</b>	<b>654</b>

## Total Program Attendance (In-Person and Live Virtual)

Data Element	2025 Data	2024 Data
P113) Total Attendance at Programs for Ages 0-5	2,269	2,426
P114) Total Attendance at Programs for Ages 6-11	1,241	829
P56) Total Attendance at Programs for Young Adults	649	522
P57) Total Attendance at Programs for Adults	2,090	2,783
P115) Total Attendance at Programs for All Ages	8,275	7,552
<b>P58) Total Program Attendance</b>	<b>14,524</b>	<b>14,112</b>

## SELF-DIRECTED AND SUMMER LEARNING

### Summer Learning

Type(s) of summer learning programs	Reading program
Intended age-groups for the program	
U02) Preschoolers, birth to 5 years old	
U03) Children, 6 to 11 years old	
U04) Young adults, 12 to 18 years old	

### Self-Directed Activities

Data Element	2025 Data	2024 Data
P49) Number of Self-Directed Activities	29	42
P50) Participation in Self-Directed Activities	2,586	3,360

## HOURS OF PUBLIC SERVICE

Data Element	2025 Data	2024 Data
H08) Weekly Hours of Regular Service	82.00	89.00
H09) Weekly Hours of Seasonal Service	87.00	61.00
H12) Annual Public Service Hours	4,167	4,224

## FACILITIES

Data Element	2025 Data	2024 Data
F01) Central Libraries	1	1
F02) Branch Libraries	1	1
F03) Bookmobiles	1	1
F04) Supplementary Services	5	5
F12) Staff Internet Computers	23	22
F13) Public Internet Stationary Computers	13	13
F14) Public Internet Mobile Devices for Onsite Use	12	12
F15) Total Public Internet Computers/Devices	25	25
F22) Outlets with Wi-Fi Available to Public	2	2
F23) Outlets with a Meeting Room	1	1
F24) Non-Library Sponsored Events	317	222

## STAFF INFORMATION

### Staff Full Time Equivalent

Data Element	2025 Data	2024 Data
S01) Total ALA/MLS Librarian FTE	5.50	4.76
S02) Total Other Librarian FTE	1.00	0.59
S03) Total Librarian FTE	6.50	5.35
S04) Total Other Staff FTE	12.29	11.85
<b>S05) Total Paid Staff FTE</b>	<b>18.79</b>	<b>17.20</b>

### Selected Salary Schedule

Position	Low Salary	High Salary
S06) Regional Director		
S07) Library Director	\$58.65	\$74.73
S08) Assistant Director		
S09) Branch Manager		
S10) Central Library Manager		
S11) Department Head	\$41.55	\$52.94
S12) Other Librarian	\$36.64	\$46.68
S13) Technology Support		
S14) Library Support Staff	\$23.10	\$34.30
S15) Administrative Support Staff		
S16) Pages	\$16.01	\$20.40

### Union

S17) Do Any Library Staff Belong to a Union?	No	No
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# COLLECTIONS

## Physical Materials

Data Element	2025 Data	2024 Data
C01) Print Materials (Books and Periodicals)	54,476	47,257
C02) Audio Materials, Physical	3,293	3,174
C03) Video Materials, Physical	7,356	7,173
C04) Multi-format Materials	432	171
C05) Other Physical Materials	190	77
<b>C06) Total Physical Materials</b>	<b>65,747</b>	<b>57,852</b>
C07) Print Serial Subscriptions	73	84

## Electronic Materials

Data Element	2025 Data	2024 Data
<b>E-SERIALS</b>		
Does the library provide access to e-serials licensed <b>locally</b> ?	Yes	No
Does the library provide access to e-serials licensed <b>regionally</b> ?	No	No
Does the library provide access to e-serials licensed <b>statewide</b> at no/minimal cost to the library?	No	No
<b>E-BOOKS</b>		
Does the library provide access to e-books licensed <b>locally</b> ?	Yes	No
Does the library provide access to e-books licensed <b>regionally</b> ?	Yes	Yes
Does the library provide access to e-books licensed through <b>eBooks Minnesota</b> ?	Yes	Yes
<b>E-AUDIO</b>		
Does the library provide access to e-audio licensed <b>locally</b> ?	No	No
Does the library provide access to e-audio licensed <b>regionally</b> ?	Yes	Yes
Does the library provides access to e-audio licensed <b>statewide</b> at no/minimal cost to the library?	No	No
<b>E-VIDEO</b>		
Does the library provide access to e-video licensed <b>locally</b> ?	Yes	No
Does the library provide access to e-video licensed <b>regionally</b> ?	No	No
Does the library provide access to e-video licensed <b>statewide</b> at no/minimal cost to the library?	No	No
<b>RESEARCH DATABASES</b>		
Does the library provide access to research databases licensed <b>locally</b> ?	Yes	Yes
Does the library provide access to research databases licensed <b>regionally</b> ?	No	No
Does the library provide access to research databases licensed through <b>eLibrary Minnesota (ELM)</b> ?	Yes	Yes
<b>ONLINE LEARNING PLATFORMS</b>		
Does the library provides access to online learning platforms licensed <b>locally</b> ?	Yes	Yes
Does the library provide access to online learning platforms licensed <b>regionally</b> ?	No	No
Does the library provide access to online learning platforms licensed through <b>eLibrary Minnesota (ELM)</b> ?	Yes	Yes

## POLICIES/PLANS

Data Element	2025 Data	2024 Data
D01) Strategic Plan	<b>2021</b>	<b>2025</b>
D02) Disaster Plan	<b>2022</b>	<b>2022</b>
D03) Policy Manual	<b>2024</b>	<b>2024</b>
D04) Records Retention Schedule	<b>2013</b>	<b>2013</b>
D05) Building Accessibility Plan	<b>1993</b>	<b>1993</b>
D06) Technology Plan	<b>2017</b>	<b>2017</b>
D07) Internet Acceptable Use Policy	<b>2024</b>	<b>2024</b>
D09) Collection Development Policy	<b>2025</b>	<b>2023</b>
D08) Overdue Fine Policy?	<b>No</b>	<b>No</b>

## COMMUNITY ENGAGEMENT

### Outreach Services

Data Element	2025 Data	2024 Data
Adult Basic Education	<b>Yes</b>	<b>Yes</b>
Adult Literacy Organization	<b>No</b>	<b>No</b>
Early Childhood Organization	<b>Yes</b>	<b>Yes</b>
Correctional Facility	<b>No</b>	<b>No</b>
Cultural Communities	<b>Yes</b>	<b>Yes</b>
Service to Homebound	<b>Yes</b>	<b>Yes</b>
School (K12)	<b>Yes</b>	<b>Yes</b>
Senior-Centered Organization	<b>Yes</b>	<b>Yes</b>
Workforce Development	<b>Yes</b>	<b>Yes</b>
Youth Development Organization	<b>Yes</b>	<b>Yes</b>
Arts Organization	<b>Yes</b>	<b>Yes</b>
Disability Organization	<b>Yes</b>	<b>Yes</b>
Homeschool Organization	<b>Yes</b>	<b>Yes</b>
Veterans Organization	<b>No</b>	<b>No</b>
Social Services Organizations	<b>Yes</b>	<b>Yes</b>
Other	<b>Colleges</b>	<b>none</b>

### Community Partnerships

Data Element	2025 Data	2024 Data
O12) Does this library partner with one or more community organizations/groups in order to address a community need?	<b>Yes</b>	<b>Yes</b>
O13a) Communicative: <b>Yes</b> O13b) Cooperative: <b>Yes</b> O13c) Collaborative: <b>Yes</b>		
O14) If Yes, does this library measure the impact on the community due to the partnership's efforts?	<b>Yes</b>	<b>Yes</b>

## Volunteers

Data Element	2025 Data	2024 Data
O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay?	<b>Yes</b>	<b>Yes</b>
O20) Total Number of Volunteers	<b>0</b>	<b>31</b>
O21) Total Number of Volunteer Hours	<b>659</b>	<b>1,042</b>

## BOARD, FOUNDATION, FRIENDS

I01) Does this library have a governing board?	<b>Yes</b>
I02) Are this library's trustees elected or appointed officials?	<b>Appointed</b>
I03) Is this library's board of trustees the governing authority or advisory?	<b>Advisory</b>

I04) Does this library have a foundation?	<b>Yes</b>
I05) Foundation name	<b>Foundation of the Northfield Public Library</b>

I06) Does this library have a Friends group?	<b>Yes</b>
I07) Friends group name	<b>Foundation of the Northfield Public Library</b>

DRAFT

## FINANCIAL DATA

### Operating Revenue

Data Element	2025 Data	2024 Data
<b>LOCAL GOVERNMENT</b>		
<b>City</b>		
R01) City Direct	\$2,314,648	\$2,010,122
R02) City Indirect	\$0	\$0
R03) City Operating Revenue Total	\$2,314,648	\$2,010,122
<b>County</b>		
R04) County Direct	\$206,135	\$219,181
R05) County Indirect	\$0	\$0
R06) County Total	\$206,135	\$219,181
<b>Other Local Government</b>		
R07) Other Local Government Direct	\$0	\$0
R08) Other Local Government Indirect	\$0	\$0
R09) Other Local Government Operating Revenue Total	\$0	\$0
R10) Total Local Government Operating Revenue	\$2,520,783	\$2,229,303
<b>STATE</b>		
R11) Arts & Cultural Heritage Fund	\$0	\$0
R12) Regional Library Basic System Support	\$0	\$0
R13) Regional Library Telecommunications Aid	\$0	\$0
R14) Other State	\$0	\$0
R15) Total State Government Operating Revenue	\$0	\$0
<b>FEDERAL</b>		
R16) Federal Library Services and Technology Act	\$0	\$35,018
R17) Federal Direct	\$0	\$0
R18) Federal Indirect	\$0	\$0
R19) Total Federal Operating Revenue	\$0	\$35,018
<b>OTHER</b>		
<b>Regional System</b>		
R20) Regional System Direct	\$7,993	\$2,228
R21) Regional System Indirect	\$43,453	\$37,559
R22) Regional System Operating Revenue Total	\$51,446	\$39,787
<b>Multicounty, Multitype</b>		
R23) Multicounty, Multitype Direct	\$0	\$5,687
R24) Multicounty, Multitype Indirect	\$590	\$152
R25) Multicounty, Multitype Operating Revenue Total	\$590	\$5,839
R26) Other Operating Direct	\$162,500	\$140,916
R27) Other Operating Indirect	\$0	\$0
R28) Other Operating Total	\$162,500	\$140,916
R29) Total Regional and Other Operating Revenue	\$214,536	\$186,542
<b>R30) Total Operating Revenue</b>	<b>\$2,735,319</b>	<b>\$2,450,863</b>

## Operating Expenditures

Data Element	2025 Data	2024 Data
<b>Personnel Expenditures</b>		
E01) Salaries & Wages	\$1,323,777	\$1,224,841
E02) Employee Benefits	\$366,869	\$305,297
E03) Total Personnel Costs	\$1,690,646	\$1,530,138
<b>Collection Expenditures</b>		
E04) Print Materials	\$88,850	\$82,445
E05) Electronic Materials Electronic Books (E-books)	\$9,000	\$5,326
E06) Electronic Collections	\$45,546	\$38,279
E07) Other Electronic Materials	-1	\$7,990
E08) Electronic Materials Expenditures Total	\$54,546	\$51,595
E09) Other Materials - Audio & Video Physical Materials	\$18,750	\$19,091
E10) Other Materials - Other Physical Materials	-1	\$700
E11) Other Materials Expenditures Total	\$18,750	\$19,791
E16) Physical Materials Expenditures Total	\$107,600	\$102,236
E12) Total Collection Expenditures	\$162,146	\$153,831
<b>Other Operating Expenditures</b>		
E13) Other Operating Expenditures	\$469,508	\$404,039
<b>E14) Total Operating Expenditures</b>	<b>\$2,322,300</b>	<b>\$2,088,008</b>
E15) Expenditures Equal To or Less than Income?	Yes	Yes

## Capital Revenue

Data Element	2025 Data	2024 Data
<b>LOCAL</b>		
<b>City</b>		
R31) City Direct	\$0	\$0
R32) City Indirect	\$0	\$0
R33) City Capital Revenue Total	\$0	\$0
<b>County</b>		
R34) County Direct	\$0	\$0
R35) County Indirect	\$0	\$0
R36) County Capital Revenue Total	\$0	\$0
<b>Other Local Government</b>		
R37) Other Local Government Direct	\$0	\$0
R38) Other Local Government Indirect	\$0	\$0
R39) Other Local Government Capital Revenue Total	\$0	\$0
R40) Total Local Government Capital Revenue	\$0	\$0
<b>STATE</b>		
R41) Library Construction Grant	\$0	\$0
R42) Other State	\$0	\$0
R43) Total State Government Capital Revenue	\$0	\$0
<b>FEDERAL</b>		
R44) Federal Government LSTA	\$0	\$0
R45) Other Federal Direct	\$0	\$0
R46) Other Federal Indirect	\$0	\$0

R47) Total Federal Government Capital Revenue	\$0	\$0
<b>OTHER</b>		
<b>Regional System</b>		
R48) Regional System Direct	\$0	\$0
R49) Regional System Indirect	\$0	\$0
R50) Regional System Capital Revenue Total	\$0	\$0
<b>Multicounty, Multitype</b>		
R54) Other Capital Direct	\$0	\$0
R55) Other Capital Indirect	\$0	\$0
R56) Other Capital Revenue Total	\$0	\$0
R57) Total Regional System and Other Capital Revenue	\$0	\$0
<b>R58) Total Capital Revenue</b>	<b>\$0</b>	<b>\$0</b>

## Capital Expenditures

<b>EC01) Total Capital Expenditures</b>	<b>\$6,845</b>	<b>\$15,899</b>
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## In-Kind

Data Element	2025 Data	2024 Data
<b>In-Kind Operating Contributions</b>		
R59) In-Kind Operating Contributions City	\$17,955	\$17,100
R60) In-Kind Operating Contributions County	\$0	\$0
R61) In-Kind Operating Contributions All Other	\$0	\$0
R62) Total In-Kind Operating Contributions		
<b>In-Kind Contributions by Expenditure Area</b>		
EKA01) Personnel	\$2,000	\$2,000
EKA02) Collection	\$1,000	\$1,000
EKA03) All Other Operating Expenditures	\$0	\$1,500
EKA04) Total In-Kind Operating Contributions	\$3,000	\$4,500
<b>In-Kind Capital Contributions</b>		
R63) In-Kind Capital Contributions City		\$0
R64) In-Kind Capital Contributions County		\$0
R65) In-Kind Capital Contributions All Other		\$0
R67) Total In-Kind Capital Contributions	\$0	\$0

## ANNOTATIONS

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**2025 Minnesota Public Library Annual Report – Location-Specific**

This section reflects the data for one library location (outlet). For libraries with multiple locations, the data from each location “rolls up” to the system level. In the case of a single-library location, In the case of a single-location library, system-level totals and location-level data are the same.

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**CONTACT INFORMATION**

G01m) Library Name	<b>Library Oasis</b>
G02m) Regional System/Sequence Number	<b>S1202</b>
G03m) Regional Public Library System	<b>SELCO</b>
G05m) Location is a change from 2024 Data	<b>No</b>
G04m) Street Address	<b>1651 Jefferson Parkway</b>
G06m) City	<b>Northfield</b>
G07m) ZIP Code	<b>55057</b>
G12m) Phone	<b>507-645-6606</b>
G08m) Mailing Address	<b>1651 Jefferson Parkway</b>
G09m) City	<b>Northfield</b>
G10m) ZIP Code	<b>55057</b>
G11m) County	<b>Rice</b>

**VISITS, REFERENCE, USERS**

Data Element	2025 Data	2024 Data
P01m) Population of the Legal Service Area	<b>0</b>	<b>0</b>
P02m) Registered Users – Residents	<b>0</b>	<b>0</b>
P03m) Registered Users – Reciprocal	<b>0</b>	<b>0</b>
<b>P04m) Total Registered Users</b>	<b>0</b>	<b>0</b>
P06m) Visits	<b>26,514</b>	<b>24,881</b>
P07m) Reference Transactions	<b>-1</b>	<b>-1</b>

P08m) Public Internet Computer Sessions	<b>708</b>	<b>602</b>
P09m) Public Internet Computer Sessions – Usage Type	<b>P08m tallies Internet usage exclusively</b>	<b>P08m tallies Internet usage exclusively</b>
P10m) Wireless Sessions	<b>15,660</b>	<b>-1</b>

## CIRCULATION

Data Element	2025 Data	2024 Data
P13m) Children’s Circulation	<b>231</b>	<b>3,218</b>
P14m) Adult Circulation	<b>456</b>	<b>1,361</b>
P15m) Physical Circulation (No Age Designation)	<b>0</b>	<b>0</b>
<b>P16m) Total Physical Circulation</b>	<b>687</b>	<b>4,579</b>

## PROGRAMS, ATTENDANCE, ACTIVITIES

### Onsite In-Person Programs

Data Element	2025 Data	2024 Data
P70m) Onsite In-Person Programs Intended for Ages 0-5	<b>18</b>	<b>6</b>
P71m) Onsite In-Person Programs Intended for Ages 6-11	<b>1</b>	<b>1</b>
P72m) Onsite In-Person Programs Intended for Young Adults	<b>4</b>	<b>0</b>
P73m) Onsite In-Person Programs Intended for Adults	<b>2</b>	<b>3</b>
P74m) Onsite In-Person Programs Intended for All Ages	<b>0</b>	<b>3</b>
<b>P75m) Total Onsite Programs</b>	<b>25</b>	<b>13</b>

### Onsite In-Person Program Attendance

Data Element	2025 Data	2024 Data
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	<b>334</b>	<b>133</b>
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	<b>15</b>	<b>40</b>
P95m) Attendees at Onsite In-Person Programs for Young Adults	<b>13</b>	<b>0</b>
P96m) Attendees at Onsite In-Person Programs for Adults	<b>47</b>	<b>10</b>
P97m) Attendees at Onsite In-Person Programs for All Ages	<b>0</b>	<b>98</b>
<b>P98m) Total Onsite In-Person Attendance</b>	<b>409</b>	<b>281</b>

### Offsite In-Person Programs

Data Element	2025 Data	2024 Data
P76m) Offsite In-Person Programs Intended for Ages 0-5	<b>0</b>	<b>0</b>
P77m) Offsite In-Person Programs Intended for Ages 6-11	<b>0</b>	<b>0</b>
P78m) Offsite In-Person Programs Intended for Young Adults	<b>0</b>	<b>0</b>
P79m) Offsite In-Person Programs Intended for Adults	<b>0</b>	<b>1</b>
P80m) Offsite In-Person Programs Intended for All Ages	<b>0</b>	<b>0</b>
<b>P81m) Total Offsite Programs</b>	<b>0</b>	<b>1</b>

**Offsite In-Person Program Attendance**

Data Element	2025 Data	2024 Data
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	0	0
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	0	0
P101m) Attendees at Offsite In-Person Programs for Young Adults	0	0
P102m) Attendees at Offsite In-Person Programs for Adults	0	20
P103m) Attendees at Offsite In-Person Programs for All Ages	0	0
<b>P104m) Total In-Person Offsite Attendance</b>	<b>0</b>	<b>20</b>

**Self-Directed Activities**

Data Element	2025 Data	2024 Data
P49m) Self-Directed Activities	12	12
P50m) Participation in Self-Directed Activities	286	360

**FULL-TIME-EQUIVALENT STAFF**

Data Element	2025 Data	2024 Data
S01m) ALA/MLS Librarian FTE	0.00	0.00
S02m) Other Librarian FTE	0.00	0.00
S03m) Total Librarian FTE	0.00	0.00
S04m) Other Staff FTE	0.25	0.50
<b>S05m) Total Paid Staff FTE</b>	<b>0.25</b>	<b>0.50</b>

**Volunteers**

Data Element	2025 Data	2024 Data
O16m) Number of Teen Volunteers		0
O17m) Number of Adult Volunteers		0
O18m) Number of Teen Volunteer Hours		0
O19m) Number of Adult Volunteer Hours		0
<b>O20m) Total Number of Volunteers</b>	<b>0</b>	<b>0</b>
<b>O21m) Total Number of Volunteer Hours</b>	<b>0</b>	<b>0</b>

**LIBRARY COLLECTION**

Data Element	2025 Data	2024 Data
C01m) Print Materials (Books and Periodicals)	1,142	877
C02m) Audio Materials, Physical	0	0
C03m) Video Materials, Physical	68	68
C04m) Multi-format Materials	0	1
C05m) Other Physical Materials	3	2
<b>C06m) Total Physical Materials</b>	<b>1,213</b>	<b>948</b>
C07m) Print Serial Subscriptions	3	3

## PUBLIC SERVICE HOURS

### Daily Hours

Data Element	2025 Data	2024 Data
H01m) Monday	3.0	4.0
H02m) Tuesday	3.0	4.0
H03m) Wednesday	3.0	4.0
H04m) Thursday	3.0	4.0
H05m) Friday	3.0	4.0
H06m) Saturday	0.0	0.0
H07m) Sunday	0.0	0.0

### Seasonal Daily Hours

Data Element	2025 Data	2024 Data
H19m) Monday	0.0	0.0
H20m) Tuesday	0.0	0.0
H21m) Wednesday	0.0	0.0
H22m) Thursday	0.0	0.0
H23m) Friday	0.0	0.0
H24m) Saturday	0.0	0.0
H25m) Sunday	0.0	0.0

### Number of Weeks Open to the Public

Data Element	2025 Data	2024 Data
H15m) Weeks Library was Open with Regular Service	40	52
H27m) Weeks Library was Open with Seasonal Service	12	0
<b>H11m) Weeks Library was Open</b>	<b>52</b>	<b>52</b>

### Weekly Hours Open to the Public

Data Element	2025 Data	2024 Data
H08m) Weekly Hours of Regular Service	15.00	20.00
H09m) Weekly Hours of Seasonal Service	20.0	20.0

### Annual Hours Open to the Public

Data Element	2025 Data	2024 Data
H12m) Annual Public Service Hours	789	992
H20m) Non-Staffed Service Hours at this Location?	Yes	Yes

## FACILITIES

### Outlet Types

Data Element	2025 Data	2024 Data
F05m) Outlet Type Code	<b>Branch Library</b>	<b>Branch Library</b>
F06m) Number of Bookmobiles	<b>0</b>	<b>0</b>

### Buildings

Data Element	2025 Data	2024 Data
F07m) Facility Type	<b>G</b>	<b>G</b>
F08m) Square Feet	<b>700</b>	<b>700</b>
F09m) Year Built	<b>1999</b>	<b>1999</b>
F10m) Latest Year Remodeled	<b>2023</b>	<b>2023</b>
F11m) Previous Year(s) Remodeled		

### Computers

Data Element	2025 Data	2024 Data
F12m) Staff Internet Computers	<b>1</b>	<b>1</b>
F13m) Public Internet Stationary Computers	<b>2</b>	<b>2</b>
F14m) Public Internet Mobile Devices for On-Site Use	<b>0</b>	<b>0</b>
F15m) Public Internet Computers/Devices	<b>2</b>	<b>2</b>

### Internet Connections

Data Element	2025 Data	2024 Data
F16m) Fiber Optic to Library Building	<b>Yes</b>	<b>Yes</b>
F17m) Category 6 Wiring within Library?	<b>Category 6</b>	<b>Category 6</b>
F19m) Typical Internet Download Speed for Public Computers	500.1 Mbps - 1 Gbps (billions of bits per second)	500.1 Mbps - 1 Gbps (billions of bits per second)
F21m) Typical Internet Upload Speed for Public Computers	500.1 Mbps - 1 Gbps (billions of bits per second)	500.1 Mbps - 1 Gbps (billions of bits per second)
F22m) Number of Outlets with Wi-Fi Available to Public	<b>Yes</b>	<b>Yes</b>

### Meeting Rooms

Data Element	2025 Data	2024 Data
F23m) Meeting Room Available for Public Use	<b>No</b>	<b>No</b>
F24m) Non-Library Sponsored Events	<b>0</b>	<b>0</b>

## LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	<b>Yes</b>
I07/I07m) Friends Group Name	<b>Friends and Foundation of the Northfield Public Library</b>

**ANNOTATIONS**

P10m), Wireless Sessions  
estimate based on last 3 months of 2025--2026-02-03

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**2025 Minnesota Public Library Annual Report – Location-Specific**

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**CONTACT INFORMATION**

G01m) Library Name	<b>Bookmobile - Northfield</b>
G02m) Regional System/Sequence Number	<b>S1201</b>
G03m) Regional Public Library System	<b>SELCO</b>
G05m) Location is a change from 2024 Data	<b>No</b>
G04m) Street Address	<b>210 Washington St.</b>
G06m) City	<b>Northfield</b>
G07m) ZIP Code	<b>55057</b>
G12m) Phone	<b>507-645-6606</b>
G08m) Mailing Address	<b>210 Washington St.</b>
G09m) City	<b>Northfield</b>
G10m) ZIP Code	<b>55057</b>
G11m) County	<b>Rice</b>

**VISITS, REFERENCE, USERS**

Data Element	2025 Data	2024 Data
P01m) Population of the Legal Service Area	<b>0</b>	<b>0</b>
P02m) Registered Users – Residents	<b>0</b>	<b>0</b>
P03m) Registered Users – Reciprocal	<b>0</b>	<b>0</b>
<b>P04m) Total Registered Users</b>	<b>0</b>	<b>0</b>
P06m) Visits	<b>2,444</b>	<b>1,173</b>
P07m) Reference Transactions	<b>-1</b>	<b>-1</b>

P08m) Public Internet Computer Sessions	0	0
P09m) Public Internet Computer Sessions – Usage Type	P08m tallies Internet usage exclusively	P08m tallies Internet usage exclusively
P10m) Wireless Sessions	-3	0

## CIRCULATION

Data Element	2025 Data	2024 Data
P13m) Children’s Circulation	865	930
P14m) Adult Circulation	449	380
P15m) Physical Circulation (No Age Designation)	0	0
<b>P16m) Total Physical Circulation</b>	<b>1,314</b>	<b>1,310</b>

## PROGRAMS, ATTENDANCE, ACTIVITIES

### Onsite In-Person Programs

Data Element	2025 Data	2024 Data
P70m) Onsite In-Person Programs Intended for Ages 0-5	0	0
P71m) Onsite In-Person Programs Intended for Ages 6-11	0	0
P72m) Onsite In-Person Programs Intended for Young Adults	0	0
P73m) Onsite In-Person Programs Intended for Adults	0	0
P74m) Onsite In-Person Programs Intended for All Ages	0	0
<b>P75m) Total Onsite Programs</b>	<b>0</b>	<b>0</b>

### Onsite In-Person Program Attendance

Data Element	2025 Data	2024 Data
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	0	0
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	0	0
P95m) Attendees at Onsite In-Person Programs for Young Adults	0	0
P96m) Attendees at Onsite In-Person Programs for Adults	0	0
P97m) Attendees at Onsite In-Person Programs for All Ages	0	0
<b>P98m) Total Onsite In-Person Attendance</b>	<b>0</b>	<b>0</b>

### Offsite In-Person Programs

Data Element	2025 Data	2024 Data
P76m) Offsite In-Person Programs Intended for Ages 0-5	0	0
P77m) Offsite In-Person Programs Intended for Ages 6-11	0	0
P78m) Offsite In-Person Programs Intended for Young Adults	0	0
P79m) Offsite In-Person Programs Intended for Adults	0	0
P80m) Offsite In-Person Programs Intended for All Ages	0	30
<b>P81m) Total Offsite Programs</b>	<b>0</b>	<b>30</b>

**Offsite In-Person Program Attendance**

Data Element	2025 Data	2024 Data
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	0	0
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	0	0
P101m) Attendees at Offsite In-Person Programs for Young Adults	0	0
P102m) Attendees at Offsite In-Person Programs for Adults	0	0
P103m) Attendees at Offsite In-Person Programs for All Ages	0	1,173
<b>P104m) Total In-Person Offsite Attendance</b>	<b>0</b>	<b>1,173</b>

**Self-Directed Activities**

Data Element	2025 Data	2024 Data
P49m) Self-Directed Activities	0	0
P50m) Participation in Self-Directed Activities	0	0

**FULL-TIME-EQUIVALENT STAFF**

Data Element	2025 Data	2024 Data
S01m) ALA/MLS Librarian FTE	0.00	0.00
S02m) Other Librarian FTE	0.00	0.00
S03m) Total Librarian FTE	0.00	0.00
S04m) Other Staff FTE	0.06	0.12
<b>S05m) Total Paid Staff FTE</b>	<b>0.06</b>	<b>0.12</b>

**Volunteers**

Data Element	2025 Data	2024 Data
O16m) Number of Teen Volunteers		0
O17m) Number of Adult Volunteers		0
O18m) Number of Teen Volunteer Hours		0
O19m) Number of Adult Volunteer Hours		0
<b>O20m) Total Number of Volunteers</b>	<b>0</b>	<b>0</b>
<b>O21m) Total Number of Volunteer Hours</b>	<b>0</b>	<b>0</b>

**LIBRARY COLLECTION**

Data Element	2025 Data	2024 Data
C01m) Print Materials (Books and Periodicals)	1,176	1,019
C02m) Audio Materials, Physical	6	6
C03m) Video Materials, Physical	15	15
C04m) Multi-format Materials	0	0
C05m) Other Physical Materials	1	0
<b>C06m) Total Physical Materials</b>	<b>1,198</b>	<b>1,040</b>
C07m) Print Serial Subscriptions	0	0

## PUBLIC SERVICE HOURS

### Daily Hours

Data Element	2025 Data	2024 Data
H01m) Monday	0.0	0.0
H02m) Tuesday	0.0	0.0
H03m) Wednesday	0.0	0.0
H04m) Thursday	0.0	0.0
H05m) Friday	0.0	0.0
H06m) Saturday	0.0	0.0
H07m) Sunday	0.0	0.0

### Seasonal Daily Hours

Data Element	2025 Data	2024 Data
H19m) Monday	0.0	0.0
H20m) Tuesday	0.0	0.0
H21m) Wednesday	0.0	0.0
H22m) Thursday	0.0	0.0
H23m) Friday	0.0	0.0
H24m) Saturday	0.0	0.0
H25m) Sunday	0.0	0.0

### Number of Weeks Open to the Public

Data Element	2025 Data	2024 Data
H15m) Weeks Library was Open with Regular Service	25	12
H27m) Weeks Library was Open with Seasonal Service	27	0
<b>H11m) Weeks Library was Open</b>	<b>52</b>	<b>12</b>

### Weekly Hours Open to the Public

Data Element	2025 Data	2024 Data
H08m) Weekly Hours of Regular Service	2.00	4.00
H09m) Weekly Hours of Seasonal Service	6.0	6.0

### Annual Hours Open to the Public

Data Element	2025 Data	2024 Data
H12m) Annual Public Service Hours	212	48
H20m) Non-Staffed Service Hours at this Location?	No	No

## FACILITIES

### Outlet Types

Data Element	2025 Data	2024 Data
F05m) Outlet Type Code	<b>Bookmobile</b>	<b>Bookmobile</b>
F06m) Number of Bookmobiles	<b>1</b>	<b>1</b>

### Buildings

Data Element	2025 Data	2024 Data
F07m) Facility Type	<b>B</b>	<b>B</b>
F08m) Square Feet	<b>-3</b>	<b>-3</b>
F09m) Year Built	<b>2018</b>	<b>2018</b>
F10m) Latest Year Remodeled		
F11m) Previous Year(s) Remodeled		

### Computers

Data Element	2025 Data	2024 Data
F12m) Staff Internet Computers	<b>1</b>	<b>1</b>
F13m) Public Internet Stationary Computers	<b>0</b>	<b>0</b>
F14m) Public Internet Mobile Devices for On-Site Use	<b>0</b>	<b>0</b>
F15m) Public Internet Computers/Devices	<b>0</b>	<b>0</b>

### Internet Connections

Data Element	2025 Data	2024 Data
F16m) Fiber Optic to Library Building	<b>No</b>	<b>No</b>
F17m) Category 6 Wiring within Library?	<b>None of the above</b>	
F19m) Typical Internet Download Speed for Public Computers	500.1 Mbps - 1 Gbps (billions of bits per second)	500.1 Mbps - 1 Gbps (billions of bits per second)
F21m) Typical Internet Upload Speed for Public Computers		
F22m) Number of Outlets with Wi-Fi Available to Public	<b>No</b>	<b>No</b>

### Meeting Rooms

Data Element	2025 Data	2024 Data
F23m) Meeting Room Available for Public Use	<b>No</b>	<b>No</b>
F24m) Non-Library Sponsored Events	<b>0</b>	<b>0</b>

## LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	<b>Yes</b>
I07/I07m) Friends Group Name	<b>Friends and Foundation of the Northfield Public Library</b>

**ANNOTATIONS**

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LIBRARY COLLECTION .....	3
PUBLIC SERVICE HOURS.....	4
FACILITIES .....	5
LIBRARY FRIENDS.....	5

**CONTACT INFORMATION**

G01m) Library Name	<b>Northfield Public Library</b>
G02m) Regional System/Sequence Number	<b>S1200</b>
G03m) Regional Public Library System	<b>SELCO</b>
G05m) Location is a change from 2024 Data	<b>No</b>
G04m) Street Address	<b>210 Washington St.</b>
G06m) City	<b>Northfield</b>
G07m) ZIP Code	<b>55057</b>
G12m) Phone	<b>507-645-6606</b>
G08m) Mailing Address	<b>210 Washington St</b>
G09m) City	<b>Northfield</b>
G10m) ZIP Code	<b>55057</b>
G11m) County	<b>Rice</b>

**VISITS, REFERENCE, USERS**

Data Element	2025 Data	2024 Data
P01m) Population of the Legal Service Area	<b>27,826</b>	<b>27,337</b>
P02m) Registered Users – Residents	<b>12,340</b>	<b>14,832</b>
P03m) Registered Users – Reciprocal	<b>4,293</b>	<b>704</b>
<b>P04m) Total Registered Users</b>	<b>16,633</b>	<b>15,536</b>
P06m) Visits	<b>171,832</b>	<b>160,294</b>
P07m) Reference Transactions	<b>11,011</b>	<b>11,245</b>

P08m) Public Internet Computer Sessions	<b>7,460</b>	<b>9,944</b>
P09m) Public Internet Computer Sessions – Usage Type	<b>P08m tallies Internet usage exclusively</b>	<b>P08m tallies Internet usage exclusively</b>
P10m) Wireless Sessions	<b>134,092</b>	<b>150,614</b>

## CIRCULATION

Data Element	2025 Data	2024 Data
P13m) Children’s Circulation	<b>142,255</b>	<b>118,455</b>
P14m) Adult Circulation	<b>120,205</b>	<b>100,928</b>
P15m) Physical Circulation (No Age Designation)	<b>3,738</b>	<b>1,548</b>
<b>P16m) Total Physical Circulation</b>	<b>266,198</b>	<b>220,931</b>

## PROGRAMS, ATTENDANCE, ACTIVITIES

### Onsite In-Person Programs

Data Element	2025 Data	2024 Data
P70m) Onsite In-Person Programs Intended for Ages 0-5	<b>104</b>	<b>119</b>
P71m) Onsite In-Person Programs Intended for Ages 6-11	<b>57</b>	<b>88</b>
P72m) Onsite In-Person Programs Intended for Young Adults	<b>70</b>	<b>66</b>
P73m) Onsite In-Person Programs Intended for Adults	<b>119</b>	<b>224</b>
P74m) Onsite In-Person Programs Intended for All Ages	<b>33</b>	<b>30</b>
<b>P75m) Total Onsite Programs</b>	<b>383</b>	<b>527</b>

### Onsite In-Person Program Attendance

Data Element	2025 Data	2024 Data
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	<b>1,778</b>	<b>1,871</b>
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	<b>1,088</b>	<b>669</b>
P95m) Attendees at Onsite In-Person Programs for Young Adults	<b>607</b>	<b>522</b>
P96m) Attendees at Onsite In-Person Programs for Adults	<b>1,575</b>	<b>1,760</b>
P97m) Attendees at Onsite In-Person Programs for All Ages	<b>5,135</b>	<b>1,059</b>
<b>P98m) Total Onsite In-Person Attendance</b>	<b>10,183</b>	<b>5,881</b>

### Offsite In-Person Programs

Data Element	2025 Data	2024 Data
P76m) Offsite In-Person Programs Intended for Ages 0-5	<b>4</b>	<b>16</b>
P77m) Offsite In-Person Programs Intended for Ages 6-11	<b>2</b>	<b>1</b>
P78m) Offsite In-Person Programs Intended for Young Adults	<b>3</b>	<b>0</b>
P79m) Offsite In-Person Programs Intended for Adults	<b>20</b>	<b>44</b>
P80m) Offsite In-Person Programs Intended for All Ages	<b>13</b>	<b>20</b>
<b>P81m) Total Offsite Programs</b>	<b>42</b>	<b>81</b>

**Offsite In-Person Program Attendance**

Data Element	2025 Data	2024 Data
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	157	422
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	138	120
P101m) Attendees at Offsite In-Person Programs for Young Adults	29	0
P102m) Attendees at Offsite In-Person Programs for Adults	468	978
P103m) Attendees at Offsite In-Person Programs for All Ages	3,140	5,222
<b>P104m) Total In-Person Offsite Attendance</b>	<b>3,932</b>	<b>6,742</b>

**Self-Directed Activities**

Data Element	2025 Data	2024 Data
P49m) Self-Directed Activities	17	30
P50m) Participation in Self-Directed Activities	2,300	3,000

**FULL-TIME-EQUIVALENT STAFF**

Data Element	2025 Data	2024 Data
S01m) ALA/MLS Librarian FTE	5.50	4.76
S02m) Other Librarian FTE	1.00	0.59
S03m) Total Librarian FTE	6.50	5.35
S04m) Other Staff FTE	11.98	11.23
<b>S05m) Total Paid Staff FTE</b>	<b>18.48</b>	<b>16.58</b>

**Volunteers**

Data Element	2025 Data	2024 Data
O16m) Number of Teen Volunteers		15
O17m) Number of Adult Volunteers		16
O18m) Number of Teen Volunteer Hours		549
O19m) Number of Adult Volunteer Hours	659	493
<b>O20m) Total Number of Volunteers</b>	<b>0</b>	<b>31</b>
<b>O21m) Total Number of Volunteer Hours</b>	<b>659</b>	<b>1,042</b>

**LIBRARY COLLECTION**

Data Element	2025 Data	2024 Data
C01m) Print Materials (Books and Periodicals)	52,158	45,361
C02m) Audio Materials, Physical	3,287	3,168
C03m) Video Materials, Physical	7,273	7,090
C04m) Multi-format Materials	432	170
C05m) Other Physical Materials	186	75
<b>C06m) Total Physical Materials</b>	<b>63,336</b>	<b>55,864</b>
C07m) Print Serial Subscriptions	70	81

## PUBLIC SERVICE HOURS

### Daily Hours

Data Element	2025 Data	2024 Data
H01m) Monday	11.0	11.0
H02m) Tuesday	11.0	11.0
H03m) Wednesday	11.0	11.0
H04m) Thursday	11.0	11.0
H05m) Friday	9.0	9.0
H06m) Saturday	8.0	8.0
H07m) Sunday	4.0	4.0

### Seasonal Daily Hours

Data Element	2025 Data	2024 Data
H19m) Monday	11.0	11.0
H20m) Tuesday	11.0	11.0
H21m) Wednesday	11.0	11.0
H22m) Thursday	11.0	11.0
H23m) Friday	9.0	9.0
H24m) Saturday	8.0	8.0
H25m) Sunday	0.0	0.0

### Number of Weeks Open to the Public

Data Element	2025 Data	2024 Data
H15m) Weeks Library was Open with Regular Service	37	37
H27m) Weeks Library was Open with Seasonal Service	15	15
<b>H11m) Weeks Library was Open</b>	<b>52</b>	<b>52</b>

### Weekly Hours Open to the Public

Data Element	2025 Data	2024 Data
H08m) Weekly Hours of Regular Service	65.00	65.00
H09m) Weekly Hours of Seasonal Service	61.0	61.0

### Annual Hours Open to the Public

Data Element	2025 Data	2024 Data
H12m) Annual Public Service Hours	3,166	3,184
H20m) Non-Staffed Service Hours at this Location?	No	No

## FACILITIES

### Outlet Types

Data Element	2025 Data	2024 Data
F05m) Outlet Type Code	<b>Central Library</b>	<b>Central Library</b>
F06m) Number of Bookmobiles	<b>0</b>	<b>0</b>

### Buildings

Data Element	2025 Data	2024 Data
F07m) Facility Type	<b>L</b>	<b>L</b>
F08m) Square Feet	<b>15,224</b>	<b>15,224</b>
F09m) Year Built	<b>1910</b>	<b>1910</b>
F10m) Latest Year Remodeled	<b>2016</b>	<b>2016</b>
F11m) Previous Year(s) Remodeled		

### Computers

Data Element	2025 Data	2024 Data
F12m) Staff Internet Computers	<b>21</b>	<b>20</b>
F13m) Public Internet Stationary Computers	<b>11</b>	<b>11</b>
F14m) Public Internet Mobile Devices for On-Site Use	<b>12</b>	<b>12</b>
F15m) Public Internet Computers/Devices	<b>23</b>	<b>23</b>

### Internet Connections

Data Element	2025 Data	2024 Data
F16m) Fiber Optic to Library Building	<b>Yes</b>	<b>Yes</b>
F17m) Category 6 Wiring within Library?	<b>Category 6</b>	<b>Category 6</b>
F19m) Typical Internet Download Speed for Public Computers	500.1 Mbps - 1 Gbps (billions of bits per second)	500.1 Mbps - 1 Gbps (billions of bits per second)
F21m) Typical Internet Upload Speed for Public Computers	500.1 Mbps - 1 Gbps (billions of bits per second)	500.1 Mbps - 1 Gbps (billions of bits per second)
F22m) Number of Outlets with Wi-Fi Available to Public	<b>Yes</b>	<b>Yes</b>

### Meeting Rooms

Data Element	2025 Data	2024 Data
F23m) Meeting Room Available for Public Use	<b>Yes</b>	<b>Yes</b>
F24m) Non-Library Sponsored Events	<b>317</b>	<b>222</b>

## LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	<b>Yes</b>
I07/I07m) Friends Group Name	<b>Friends and Foundation of the Northfield Public Library</b>

**ANNOTATIONS**

DRAFT



*Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Service.*

# Minnesota Public Library Annual Report, 2025

# key data points

## visits

total visits (all locations combined) exceed 200,000 for the first time

186,348 visits in 2024

## registered borrowers

16,633 registered borrowers in 2025

15,536 reported at the end of 2024

## circulation

Total physical circulation was 268,199 in 2025

In 2024 it was 226,820

## total circulation

Total circ ( includes digital collections) in 2025 was 315,430

In 2024 this was 270,208

# key data points continued

## program attendance

Total program attendance in 2025 was 14,524

In 2024, we had 14,112 attend programs

## meeting room use

317 public bookings in 2025

There were 222 bookings in 2024

## bookmobile

2024 and 2025 are the only two years we have reported the bookmobile as an outlet

## oasis

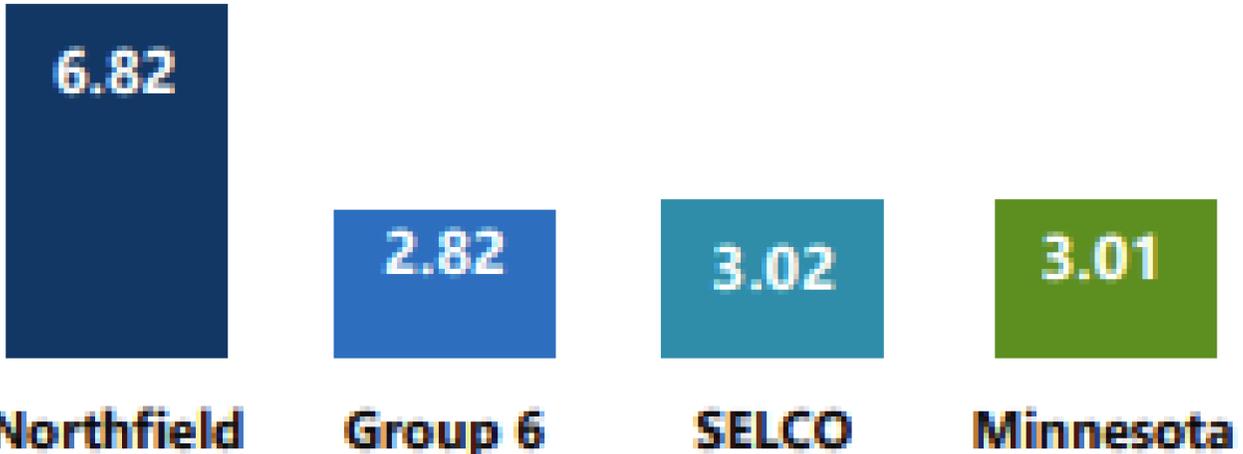
Circulation numbers in 2024 were over reported, 2025 appears to be closer to reality

# Activities not reported to IMML

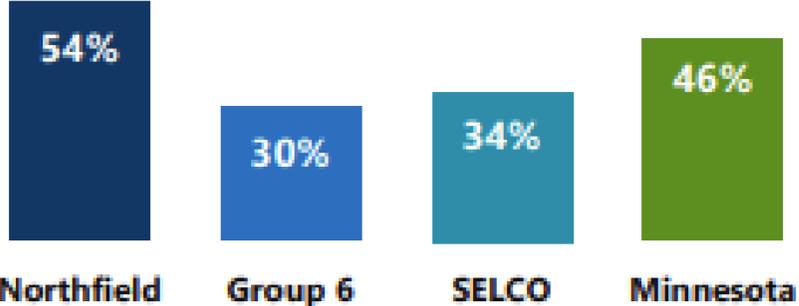
- Passports
- Notary
- City ID
- Home Delivery
- “extradepartmental” activities (such as public art)

# How do we compare?

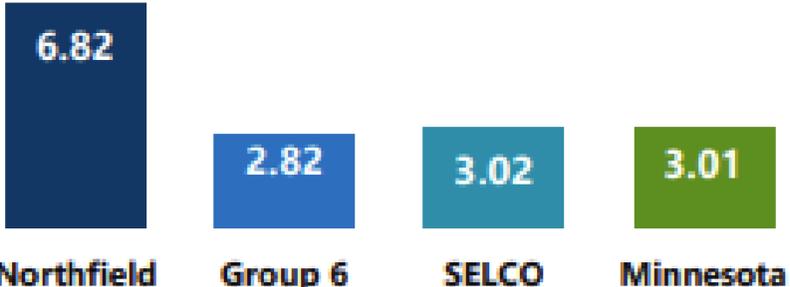
## Library Visits per Capita



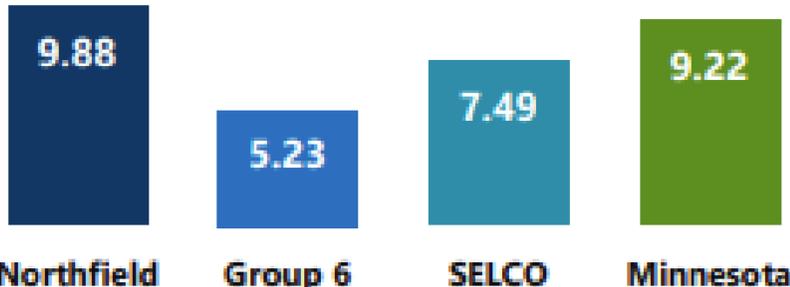
## % Population w/Library Cards



## Library Visits per Capita



## Circulation per Capita



Data source: Minnesota Public Library Annual Report, collected and maintained by State Library Services in the Minnesota Department of Education.

# What was new in 2025

- 1 full year of passport service
- launched podcast on KYMN
- autorenewal started in May
- new ILS went live in May
- meeting and study pods added in November

# What to expect in 2026

- We no longer have Hoopla, and the summer concert series is on hold due to budget constraints. This will show up in the data
- MDE grant = even more meeting room bookings, improvements to interior layout, furnishings, children's space
- voters will weigh in on how we will pay for repairs/improvements to library site
- new strategic plan
- a more accessible meeting room for those who are hard of hearing (thanks to College City Sertoma!)



Legislation Text

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**File #:** 26-132, **Version:** 1

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**Library Board Meeting Date:** March 11, 2026

**To:** Library Board Members

**From:** Natalie Draper, Library Director

Library Advocacy Update.

**Action Requested:**

The Library Board receives an update regarding library advocacy efforts.

**Summary Report:**

On February 25th, Library workers and supporters from all over Minnesota attended Library Legislative Day at the State Capitol. Library Director Draper and Northfield constituent/SELCO staff member Pam O’Hara met with Senator Bill Lieske and Representative Kristi Pursell to discuss funding and other legislative priorities for 2025. Community members who wish to express support for funding that impacts local libraries may contact their representatives and share their thoughts on the matter.

Attached to this agenda item for the Board’s information and to prompt questions/discussion is (1) MLA documents detailing the funding priorities for 2026.

Helpful information related to state and federal funding impacts on the MLA advocacy page:

<https://sites.google.com/gsuite.larl.org/mnlibraryadvocacy?usp=sharing>

Director Draper has postmarked “thank you” postcards if Board members would like to send a note to their representatives to thank them for their continued support of libraries.

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A



MINNESOTA LIBRARY  
ASSOCIATION

# 2026 MINNESOTA LIBRARY ASSOCIATION PROPOSED BILLS AND PRIORITIES

Last edited 2/20/26



## Active Bills

### EBOOKS

SF# 3685 CHIEF AUTHOR, SENATOR KUNESH

**Legislative Request:** Seeking legislative changes to ensure equitable terms and fair pricing for library eBooks through public contracts.

### LIBRARY CONSTRUCTION AND RENOVATION GRANTS

SF# 3684 CHIEF AUTHOR, SENATOR KUNESH

**Legislative Request:** \$10M appropriation for Library Construction Grant funding. Allow flexibility in matching funds. Raise grant cap to \$2M.

## Additional Priorities

### ACADEMIC LIBRARIES

Raise awareness of Minitex's cost-saving resource sharing and the vital role academic libraries play in supporting 307,000 Minnesota students.

### LIBRARY SAFETY

SF# 3549 CHIEF AUTHOR, SENATOR WESTLIN | HF# 3351 CHIEF AUTHOR REP. PINTO

Support efforts to authorize local governmental units to prohibit or restrict possession of dangerous weapons, ammunition, or explosives in public facilities, including public libraries.



#MNLibrariesLead



MINNESOTA LIBRARY  
ASSOCIATION

# PUBLIC LIBRARY EBOOK LICENSING

The Minnesota Library Association (MLA) is pursuing legislation to adjust restrictive eBook and digital audiobook licensing contracts. Current terms impose significant financial burdens and access limitations on public libraries, compromising their ability to serve all Minnesota residents.

## THE PROBLEM

### High Costs and Restrictive Terms

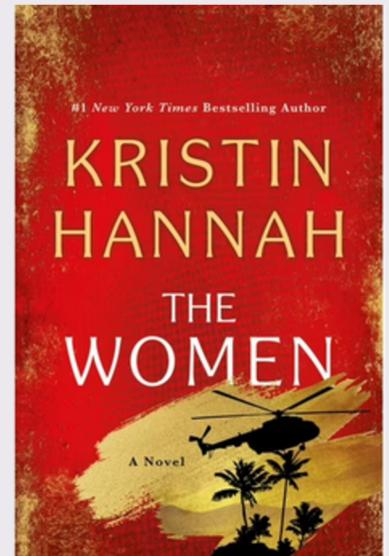
-  **Exorbitant Prices:** Library eBooks & digital audiobooks are significantly more expensive than consumer versions. Libraries often pay four to five times what a consumer pays for the same eBook.
-  **Licensing vs. Ownership:** eBooks are licensed, not bought. Libraries typically lease them through aggregators (like OverDrive or Hoopla) and cannot lease directly from publishers. This results in fewer rights and more restrictions.
-  **Forced Repurchasing:** Licenses typically have an expiration date, commonly two years or 26 check-outs. Once an expiration condition is met, the title disappears, and the library is forced to re-lease it, costing taxpayers repeatedly over the title's life.

## THE LEGISLATIVE SOLUTION

The MLA is pursuing legislation, SF# 3685, similar to recent statutory provisions passed in Connecticut, based on contract law, not federal copyright<sup>17</sup>. This legislation would prohibit publicly funded libraries from entering into license agreements that contain certain onerous terms.

-  **Protect Taxpayer Dollars:** Curb high costs and forced repurchasing, promoting fiscal responsibility.
-  **Restore Local Control:** Provide libraries with more authority over their collections and preservation of Minnesota resources.
-  **Ensure Access:** Guarantee fair access to essential digital collections for all Minnesota residents, especially those relying on public libraries for accessible materials.

## HOW MUCH DOES IT COST TO READ KRISTIN HANNAH?



### Consumers Pay:

eAudiobook- \$32.99  
 eBook- \$14.99  
 Print Book- \$18.77

### Libraries Pay:

eAudiobook- \$60 ↑ \$27.01  
 eBook- \$60 ↑ \$45.01  
 Print Book- \$16.50 ↓ \$2.27

**There is an active bill in the Minnesota Legislature regarding this eBooks issue:**  
**SF# 3685**  
**Chief Author, Senator**  
**Kunesh**



Legislation Text

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**File #:** 26-133, **Version:** 1

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**Library Board Meeting Date:** March 11, 2026

**To:** Library Board Members

**From:** Natalie Draper, Library Director

Library Strategic Plan Report.

**Action Requested:**

The Library Board receives an update regarding staff activities.

**Summary Report:**

The attached (1) staff reports, and (2, 3) statistics include items not included as agenda items for this meeting.

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A

## **Director's report**

*Submitted by Natalie Draper, Director of Library Services*

- Update on sales tax ballot issue: City Council voted on 1/20 to approve three projects identified as priorities with sufficient regional benefit for inclusion on the ballot in November for a local sales tax. One of those projects is the library's site renewal. There was more discussion at the Council meeting on 3/3, mostly focused on the riverfront parks.
- A patron satisfaction survey has gone out with the email newsletter ([link to survey](#)) and we are up to 179 responses. We would like to have well over 200 so we have a little way to go and will push it out on social media as well. Board members are encouraged to take the survey and share it with others. This will help guide us as we work on the next strategic plan. SELCO director Krista Ross is available in October to facilitate a strategic plan workshop for the board.
- The library will be adding hearing loop to the Bunday Room in April and it has been added to service desks and passport office. A hearing loop (or induction loop) is an assistive listening system that sends clear audio directly to telecoil-equipped hearing aids or cochlear implants, cutting out background noise by using a wire loop to create a magnetic field in a room. Users activate the "T-switch" on their device to receive sound wirelessly from a microphone or audio system, making public spaces more accessible and inclusive for people with hearing loss, often without needing separate equipment. We are also testing out a "caption companion", an AI captioning device for those with hearing loss. We have added text to our event posts to make requests for ASL interpretation and other accommodation easier as well.
- Library Legislative Day went well, and it was a pleasure to meet with both legislators and talk statewide and local priorities. Rep. Pursell has agreed to sign on as a co-author to the e-book bill so we are optimistic that will make it through.
- The Minnesota Dept of Education (MDE) has reached out to offer us the opportunity to request additional funds for the community facility grant we are working on. Assuming our request is approved, this would bring the total budget for interior improvements to \$500,000.

## **Staff reports**

### **Leadership Team**

*Submitted by Laurie Kodet, Library Services Manager*

### **Hiring Summer Students**

We are pleased to share that we have hired two Carleton students as Shelving/Circulation Assistants for the summer. They will assist with reshelving

materials, performing minor item repairs, and supporting daily circulation tasks. In addition, they will have the opportunity to learn about the many roles our staff fulfill to ensure the library, outreach services, and programming run smoothly. We look forward to welcoming Jess and Alonna to the team.

## **Passports**

This is an especially busy time for our passport acceptance agents. Appointments are currently booking approximately two weeks in advance. January was our busiest month on record, with 168 passports processed.

*Submitted by Tyler Gardner, Emerging Technology Librarian*

*An **included community** is a community in which every person is seen, heard, and engaged.*

I have selected a student worker, Jackie Faust of Carleton College, to assist with projects relating to the accessibility of our website and collection management projects as assigned by Katlin. Jackie is studying computer science and will make a great partner in working towards updating our website to meet WCAG standards. They start sometime in June.

*A **connected community** is a community with access to needed resources for all.*

New SELCO app is now totally live, and the old app is no longer supported or available for download on Google or Apple app stores.

*An **empowered community** is a community that is equipped for a changing world.*

With the prospect of the Poet Laureate no longer being organized and sponsored by the library, we have worked with Michael Johnson at the Northfield Arts Guild to take over the responsibility of overseeing that program. Conversations are still happening, but I believe the Guild will be taking it over and the library will remain a partner, at least in terms of being willing and able to host poetry events and the monthly Open Mic Poetry Event. As it stands, FFoL funds are available until the end of June to pay Poet Laureate stipend.

## **Outreach Services**

*Submitted by Angelica Linder, Outreach Manager & Alexis Kreft Adult Programming & Outreach Librarian*

### **Outreach Report – February 2026**

Submitted by Angelica Linder, Alexis Kreft, Karin Bartlett, Steve Maus and Francisco Murillo

*An **empowered community** is equipped for the changing world*

I collaborated with Professor Beatriz Pariente-Beltrán from Carleton College to connect students with Northfield Cocina through the program Tardes de Cocina. During these events, students cook alongside guest chefs while engaging entirely in Spanish around food, culture, migration, and lived experience. By centering local Spanish-speaking community members as experts and educators, the program strengthens intercultural dialogue and builds meaningful bridges between campus and community.

*An **included and invited community** is seen, heard, and engaged by their library*

We hosted the exhibit Chicāhuac: Women's Stories of Strength & Sacrifice from Rural Mexico to the Midwest and worked on the bilingual exhibit and reception in collaboration with Puentes/Bridges. The exhibit created space to honor women's stories of resilience while welcoming both Spanish- and English-speaking community members into a shared cultural experience.

The Latino choir Sabios Cantores performed in January at Imminent Brewing to raise funds for the CAC and NSN and celebrate community voices through music. The choir, composed largely of older adults, continues to show strong commitment. For many members, rehearsal time provides a sense of safety, belonging, and connection during a time when feeling isolated is a real concern.

**Francisco shared:**

Rafa and Gerardo have come back to work at the library. Rafa started doing the computer class over at St. Dominic's and it has been going great so far. The Spanish conversation table has been going well too. Gerardo has been helping with programming in the library, mainly with Sabios Cantores. The English conversation table will be getting shifted into a new program for the month of March. The visit to Valley View went well with a handful of checkouts and a couple of returns. The Bookmobile visit to the Nerstrand Big Woods State Park candlelight event had to be rescheduled due to weather, but the new date drew over 700 attendees and remains an important outreach opportunity. Storytime at Head Start was great, with 26 happy kiddos dancing, singing, and enjoying a couple of books.

*An **informed community** understands what their library offers and has opportunities to shape the library with feedback*

**Alexus shared:**

Folks at the Rice County Historical Society and Carleton College's Serena Zabin reached out about installing a Wish Wall, a space for people to make a wish for the future of our country on our 250th anniversary. Students stop by weekly to gather the data, spotlight a few comment cards, and restock materials. The display will be up until February 20th, and it's proven an excellent spot for people to share their thoughts and feelings, and for college students to get a feel for our community.

I hosted our second Book Bingo at Imminent Brewing on January 22nd. Despite the frigid temperatures, we had almost 40 people attend to win free books and learn more about library services. It was lovely to see both regulars and new faces and to continue our fruitful partnership with Imminent.

Natalia and I hosted a Canva training for staff as part of our new quarterly opt-in learning. We are pivoting away from using Adobe products and towards using Canva, which saves us a good chunk of money and allows for all staff to use the same tool, but there is a lot for all of us to learn.

*A **connected community** has access to the resources they need*

**Karin shared:**

Home delivery continues to be up over last year. This month we made 84 deliveries compared to 64 last year. I have a full complement of volunteers, including two new this month. Now everyone should be delivering once a month, unless something comes up. Bookmobile traffic continues to rise, with between 60–80 contacts made on the longer all-day Thursday route. Checkouts and requests appear to be increasing as well. Looking forward to seeing what Millstream is like after our absence.



**Sabios Cantores – Latino Choir**





**Chicāhuac Exhibition: Women's Stories of Strength & Sacrifice from Rural Mexico to the Midwest**



**Presentation about exhibit with Puentes/Bridges**



**Book Bingo**

## Youth Services

February-March 2026

Submitted by Amy Nelson, Emily Lloyd, Cat Sebright

*An **invited community** is a community that feels at home in their library.*

Work has continued with ISG, Inc., the architects who are helping develop the vision for the refreshed children's area. Shelving layouts have been reviewed, and preliminary future furniture placement, built-ins, and paths of travel have been established. We look forward to meeting with ISG in the coming weeks and months to finalize the vision and see some of the pieces start to come together. This refresh is being funded by federal grant funds, distributed through the Minnesota Department of Education.

As a part of creating more meeting room spaces (work also supported by the grant), teens will be invited to an expanded teen room space in the spring. Collections will be moving upstairs in April to get the ball rolling on this. Moving spaces provide the opportunity for some teen programming to happen in the new teen room that currently can only take place in the Bunday Room. Cat's expertise and relationships with library teens have been helpful in determining the best placement of teen collections and selecting furnishings. The gift from the Carnegie Corporation of New York to commemorate the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence will fund the purchase of new furnishings.

*An **included community** is a community in which every person is seen, heard, and engaged.*

Emily says, "One of the most engaging events of any library year for young children is the Stuffed Animal Sleepover, held in January. Adults as well as kids love to see the photos of the stuffies' exciting night. This program generates a lot of voiced appreciation for what we do, which is nice to hear.

At Tween Thursday, we had our first "Choose Your Own Adventure Book Club," where we came together to listen to a Choose Your Own Adventure book read aloud and choose as a group which paths to take. I was thrilled at how many tweens showed up really excited to do this together—more than showed up for LEGO or Switch Gaming this month. I've wanted to try it for a long time, and kids asked to do another in the future, now on the schedule."

Our Potato Derby Orientation capped off the month of February, with an engaging, hands-on physics lesson from St. Olaf's Eric Hazlett. Kids will use guidance from that lesson to engineer their potato cars and return for Race Day on March 14. Family Fare supplied potatoes and Emily gave both the store and produce manager Maya a shout-out on the library's social channels. Emily says, "Get ready for some great pics in next month's report!"

Progress on the 6 hole mini golf course is going well! Teens are making props that will serve as tunnels and obstacles for the course, with lots of support from Cat and Sophia. We are repurposing the train engine from December's dramatic play scene to create one train-themed section. The course will debut over spring break and we are excited to see it all come together!

At the end of 2025, Amy met with Jake Odell, the Work-Based Learning Coordinator for Northfield Schools, about the possibility of having a few students placed at the library. We had three students start at the beginning of February who will continue through June. The students come for about 35-40 minutes three days per week, some with a job coach; others can work independently. They are assisting with collection maintenance (making sure the books on the shelves are in good condition and the shelves are free of dust and debris), locating materials from staff-curated lists, and various other "duties as assigned." All three students got to help set up the Science Lab, the current rotating play scenario in the children's area. We are enjoying getting to know them and showing them what library work is like.

*A **connected community** is a community with access to needed resources for all.* Emily says, "Towards the end of the month, ARSL approached me for an interview "Spotlight" feature on their blog as a result of positive buzz around my presentation on TELL at the 2025 ARSL Conference in September 2025. [Amy included the post at the end of the update 😊]. I'm excited to share more about NPL and TELL (which falls under NPL's "connected community" priority) to a broader audience. I'll be submitting a proposal to present at the 2026 ARSL conference, too—proposals due this month, conference in September—about annual events that become town traditions (not simply "library traditions", like the Stuffed Animal Sleepover). This summer we'll hold Northfield's 10<sup>th</sup> Annual Worm Races with partner Ziggy's gas & bait, an event that draws "non-library people" as well as library regulars and takes place in the town square. (On a larger scale, the Hispanic Heritage Celebration and the first few Pride celebrations fit in this category, too)."

*An **informed community** is a community that understands what their library offers and shapes their library with feedback.*

To celebrate I Love to Read Month in February, Emily visited second grade classrooms across Northfield to give book talks with cliffhangers and to promote Tween Tuesday and the Potato Derby.

Cat says "TAB teens have come up with some new program ideas! We are debuting "Creator Club" in April, a space for teens to share their art-- be that crafts, writing, or short films. In May we'll try out "Fandom Friday," as space for teens to come and share their enthusiasm for various niche or nerdy interests. We are still figuring out if each event will focus on a certain fandom or if it will be a more general space. It's exciting to be creating some new spaces for the teens to share the things they are passionate about and I'm interested to see how these events turn out."

### **ARSL Spotlight: Emily Lloyd**

by: [Association for Rural & Small Libraries](#)



# ARSL SPOTLIGHT



ARSL Rural Routes

**Emily Lloyd** — *Northfield Public Library, Youth Services Librarian in Northfield, MN*



Emily Lloyd is a Youth Services Librarian at Northfield Public Library in Northfield, Minnesota, a town of about 40 miles south of Minneapolis that blends college-town energy with deep farming and factory roots. The library itself has earned national recognition, was named a runner-up for ALA's Best Small Libraries in 2024, and is home to not one but two [2025 Library Journal Movers and Shakers](#). Emily is proud to be part of a staff that listens closely to what their community needs and finds a way to make it happen.

A big part of what drew Emily to small library work was the chance to wear every hat. Before Northfield, she worked in large urban library systems where the person doing storytime was never the same person making purchasing decisions or shaping policy. At a small, independent library, you get to be all of those people at once. For Emily, that was a feature, not a bug.

Her work with youth and caregivers reflects that hands-on spirit. At the [2025 ARSL Conference](#), she presented on TELL, a Traveling Early Literacy Library she developed for in-home daycare providers and the children in their care. Many of these providers serve as a de facto preschool for young children who can't easily get to the library. TELL delivers early literacy tips and 100 carefully selected books to their doorsteps over the course of a year. Every provider who has participated reports that their storytimes have become more interactive and the kids more engaged. It's a quiet impact, Emily says, but it's real.

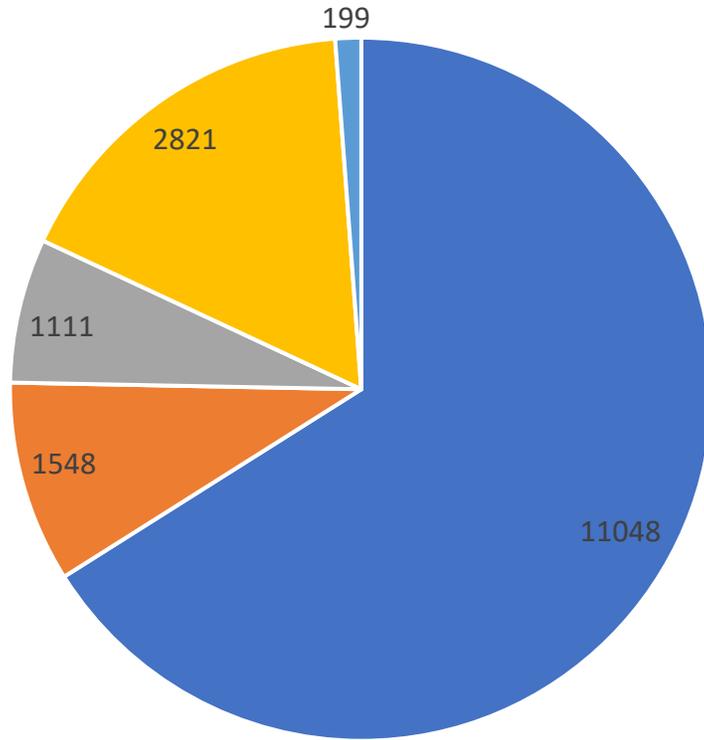
When asked about libraries' role during times of uncertainty, Emily doesn't shy away from the question. She points to the example of Ferguson Library staying open as a community resource after the killing of Michael Brown, and she sees that same responsibility in her own community today. With ICE active in Northfield, her library has been distributing [Know Your Rights cards](#) and promoting services people can access from home.

Her advice to other small and rural library workers is simple: **find each other**. ARSL's [professional networking groups](#), she says, offer both solidarity and practical guidance from people who truly understand what you're up against.

*Written by the ARSL Office*



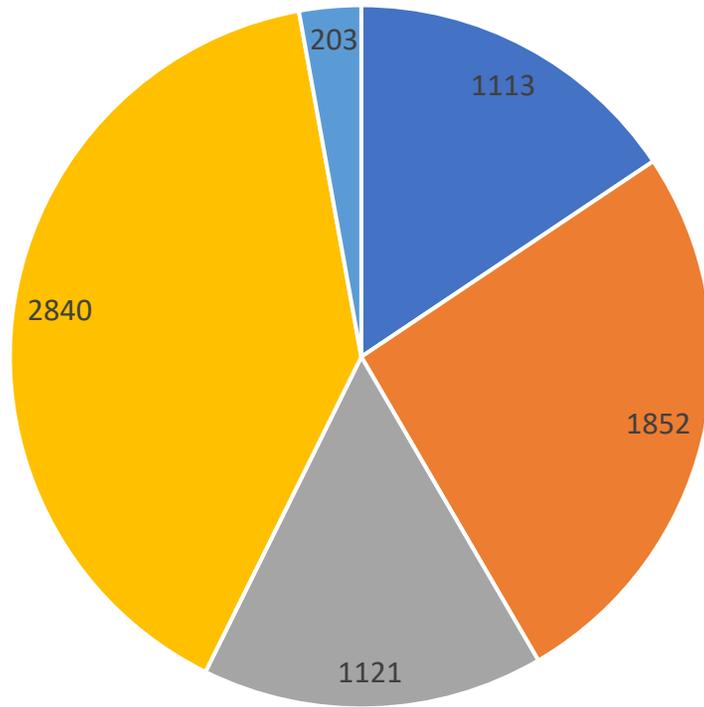
### Library Cards by Age Level January 2026



■ Adult ■ YA ■ J Children ■ CS College ■ HD Home Delivery ■ Other



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