

# City of Northfield

*City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov*



## Meeting Agenda

**Thursday, February 6, 2025**

**6:00 PM**

**Council Chambers**

**Housing & Redevelopment Authority**

## 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

### APPROVAL OF AGENDA

### APPROVAL OF MINUTES

1. [25-080](#) December 5, 2024 HRA Meeting Minutes

**Attachments:** [12-05-2024 HRA Meeting Minutes](#)

2. [25-081](#) January 2, 2025 HRA Meeting Minutes- Work Session

**Attachments:** [Work Session Meeting Minutes 01-02-25](#)

### OPEN PUBLIC COMMENT

*Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.*

### REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time. Members of the public wishing to speak must adhere to the following guidelines:*

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Commission;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the recording secretary, including name and how you would like to be contacted.*

3. [25-082](#) Election of Housing and Redevelopment Authority Officers of Chair and Vice-Chair.

4. [25-083](#) 2025-2026 HRA Budget Update

**Attachments:**

- [1. BS&A Budget Summary Report](#)
- [2. 2025 HRA Budget Summary](#)
- [3. Resolution for 2025 Budget Allocations](#)
- [4. CDBG estimated funding etter from CDA](#)
- [5. Northfield CDBG Application](#)

5. [HRA Res. 2025-001](#) Update and Discussion Regarding Redevelopment of 307 Sumner Street.

**Attachments:** [1. HRA Resolution 2025-001](#)  
[2. 307 Sumner Update](#)  
[3. Draft Purchase Agreement - 307 Sumner](#)  
[4. HRA Resolution 2024-005](#)

6. [HRA M2025-001](#) Discussion Regarding Request by Rice County Habitat for Humanity to Purchase and Move Property at 511-515 Kraewood Drive

**Attachments:** [1. Habitat request for assistance](#)  
[2. Beacon property information](#)

## STAFF UPDATES

7. [25-084](#) 2025 Board and Commission Onboarding and Refresher.

**Attachments:** [1 - Board and Commission Member Orientation Video](#)  
[2 - Board and Commission Work With Youth Video](#)  
[3 - City Council & Board/Commission Member Guide](#)  
[4 - Northfield City Code/Charter](#)  
[5 - Board and Commission Rules of Business](#)  
[6 - 2021-2024 City of Northfield Strategic Plan](#)

## BOARD MEMBER AND COMMISSIONER REPORTS

## ADJOURNMENT