



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final City Council

Tuesday, November 18, 2025

6:00 PM

Council Chambers

Special Meeting

6:00 PM - CITY COUNCIL SPECIAL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:00 p.m.

Present: 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Also present: City Administrator Ben Martig, Public Works Director/City Engineer David Bennett, Finance Director Brenda Angelstad, Police Chief Jeff Schroepfer and City Clerk Lynette Peterson.

APPROVAL OF AGENDA

Mayor Zweifel noted Supplemental Agenda Background Memo No. 1. Zweifel also noted to add to the agenda Open Public Comment prior to Approval of the Consent Agenda.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the agenda with the addition of Open Public Comment immediately preceding the Consent Agenda and the addition to the Consent Agenda of Res. 2025-117 Resolution of Support for Regional Passenger Rail Service (Big Sky North Coast Corridor Route as noted in Supplemental Agenda Background Memo No. 1. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

OPEN PUBLIC COMMENT

David DeLong addressed the Council with concerns regarding Consent Agenda Item No. 4 "Res. 2025-114 Consideration of a Resolution Approving a Minor Subdivision for 1011 Poplar Street S."

CONSENT AGENDA

A motion was made by Council Member Ness, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

1. [25-608](#) Consider Approval of November 4, 2025 City Council Meeting Minutes.

A motion was made by Council Member Ness, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:

2. [25-609](#) Consider Approval of November 4, 2025 City Council Work Session Minutes.

A motion was made to approve the Consent Agenda. The motion carried by the following vote:

3. [25-610](#) 2025 Third Quarter Financial & Investment Updates
4. [Res. 2025-114](#) Consideration of a Resolution Approving a Minor Subdivision for 1011 Poplar St. S.
5. [Res. 2025-115](#) Consider Amended Resolution Requesting State Capital Investment Bonds for Northfield Community Resource Center (NCRC) in the City of Northfield.
6. [Res. 2025-117](#) Resolution of Support for Passenger Rail (Big Sky North Coast Corridor route).

PUBLIC HEARINGS AND RELATED ACTION

7. [25-611](#) Public Hearing to certify 2025 Delinquent bills.

Mayor Zweifel declared the public hearing open at 6:04 p.m. Finance Director Brenda Angelstad addressed the Council regarding the 2025 delinquent charges to be assessed on the 2026 property taxes. Angelstad detailed the process of certifying delinquent charges to the property taxes.

A motion was made by Council Member Sokup, seconded by Council Member Holmes, to close the Public Hearing at 6:06 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

8. [Res. 2025-116](#) Consider certifying delinquent charges to taxes payable 2026.

A motion was made by Council Member Holmes, seconded by Council Member Beumer, to approve Resolution No. 2025-116 Certifying Delinquent Charges to Taxes Payable 2026. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

REGULAR AGENDA

9. [25-612](#) Discussion on Police Unmanned Aerial Vehicle (Drones) Program

and Opening Public Comment.

Police Chief Jeff Schroepfer presented on the Unmanned Aerial Vehicle (Drone) Program. Schroepfer provided an overview of the proposed Police Drone Program, outlined intended uses and benefits, explained state legal requirements, highlighted the privacy and accountability safeguards and invited the public and council to provide input before purchase and implementation. Individuals are able to comment via email at drones@northfieldmn.gov or by mail. Schroepfer highlighted the implementation timeline for using the drones once purchased. Schroepfer answered questions from the Council.

10. [25-613](#)

Review Capital Improvement Plan and Capital Equipment Plan (2026-2030) items.

City Administrator Ben Martig highlighted items changed in the Capital Improvement Plan and Capital Equipment Plan along with items for discussion on the plans. Martig, Finance Director Brenda Angelstad and Public Works Director/City Engineer David Bennett answered questions from the Council. This item will be on the December 2 agenda for approval.

11. [25-614](#)

Council Discussion and Feedback from Annual Strategic Plan Report (2025-2028) Presentation on October 21.

City Administrator Ben Martig gave background on the strategic plan report, adding information regarding amendments to the plan, and asked for additional feedback from the Council. The amendments will be on the December 2 meeting agenda for approval.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 6:58 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Soku, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel