



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda City Council

Tuesday, September 19, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

APPROVAL OF AGENDA

PRESENTATIONS

1. [23-1462](#) Presentation of the Heritage Preservation Commission Annual Report.

Attachments: [1 - 2023 HPC Annual Report](#)
[2 - Annual Report Attachments](#)
[3 - Presentation](#)
[4 - Hyperlink to CLG Manual](#)
[5 - Hyperlink to HPC Webpage](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [23-1463](#) Consider Approval of September 5, 2023 City Council Meeting Minutes.

Attachments: [1 - 09-05-2023CouncilMinutes](#)

3. [23-1464](#) Consider Approval of September 5, 2023 City Council Work Session Minutes.

Attachments: [1 - 09-05-2023CouncilWorkSessionMinutes](#)

4. [23-1465](#) Consider Approval of September 12, 2023 City Council Work Session Minutes.

Attachments: [1 - 09-12-23 City Council Work Session Minutes](#)

5. [23-1466](#) Consider Approval of September 12, 2023 City Council Closed Meeting Minutes.

Attachments: [1 - 09-12-2023ClosedCouncilMinutes](#)

6. [23-1467](#) Consider Approving Disbursements totaling \$1,135,528.91
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
7. [Res. 2023-080](#) Consider Adopting Schedule for 2024 City Council Meetings.
- Attachments:** [1 - ResolutionSettingCouncilDates2024](#)
 [2 - 2024 council meeting schedule](#)
8. [23-1468](#) Consider Approval of Liquor Violation Agreements.
- Attachments:** [1 - Fielders Choice Violation Agreement](#)
 [2 - Applebees Violation Agreement](#)
 [3 - El Tequila Violation Agreement](#)
 [4 - Loon Liquors Violation Agreement](#)
 [5 - Northfield Golf Club Violation Agreement](#)
 [6 - Ole Store Violation Agreement](#)
9. [Res. 2023-081](#) Consider Resolution Supporting Northfield Community Celebration of International Day of Peace on September 21, 2023.
- Attachments:** [1 - International Day of Peace Resolution 2023](#)
10. [Res. 2023-082](#) Consider Adoption of Utility Rates for 2024.
- Attachments:** [1 - 2023 Resolution for 2024 Utility Rates](#)
 [2 - 2024 Utility Rate Adoption Presentation](#)
 [3 - Draft 2024-2028 CIP by Funding 9-12-23](#)
 [4 - Draft 2024-2028 CEP by Funding 9-12-23](#)
11. [Res. 2023-083](#) Consideration of a Minor Lot Consolidation Creating Northfield Automotive Block 1, Lots 1, 2, and 3.
- Attachments:** [1 - Resolution](#)
 [2 - Exhibit B](#)
 [3 - Location Map: Before & After](#)
12. [Ord. 1060](#) Consider Second Reading of Ordinance 1060 Vacating Drainage and Utility Easements within Block 2, Lots 9-10 of Lubber's Commercial Addition.
- Attachments:** [1 - Ordinance](#)
 [2 - Location Map](#)
 [3 - September 5, 2023 Council Presentation](#)

13. [23-1469](#) Summary Publication of Ordinance No. 1060 Vacating Drainage and Utility Easements within Block 2, Lots 9-10 of Lubber's Commercial Addition.

Attachments: [1 - Summary Publication](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

14. [Res. 2023-084](#) Consider Resolution Providing for the Issuance and Sale of \$18,240,000 General Obligation Utility Revenue Bonds for Utility Improvements Series 2023A.

Attachments: [1 - Northfield_Utility_Rev_2023A_AWARD_RESOLUTION](#)
 [2 - POS.Northfield.2023A](#)
 [3 - S&P Northfield Report 2023AB](#)

15. [Res. 2023-085](#) Consideration of a Preliminary 2024 General Fund Budget and Establishing a Date and Time for the Public Hearing.

Attachments: [1 - 2023 Resolution 2024 Preliminary Budget 11.5%](#)
 [2 - 2024 Preliminary Budget & Property Tax Levy Presentation](#)

16. [Res. 2023-086](#) Consideration of Resolution Adopting a Proposed 2023 Total Tax Levy Payable in 2024, includes HRA & EDA.

Attachments: [1 - Resolution Adopting Proposed 2023 Total Tax Levy](#)

17. [23-1470](#) Update on Trunk Highway 246 Corridor Study.

Attachments: [1 - 2023-09-19_TH 246 City Council Meeting_rev01](#)

ADMINISTRATORS UPDATE

18. [23-1471](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(09-14-23\)](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS**ADJOURN**

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*