



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, December 2, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

1. [25-631](#) Consider Approval of November 18, 2025 City Council Special Meeting Minutes.

Attachments: [1 - 11-18-25 Council Special Meeting Minutes](#)

2. [25-632](#) Consider Approval of November 25, 2025 City Council Special Meeting Minutes.

Attachments: [1 - 11-25-25 City Council Special Meeting Minutes](#)

3. [25-633](#) Consider Approving Disbursements totaling \$3,686,659.34
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
4. [25-634](#) Consider Approval of Mayoral Board and Commission Appointments.
- Attachments:** [1 - Board Commission Appointment Redacted Applications](#)
5. [25-635](#) Consider Motion Approving Joint Powers Agreement Between Rice County and the City of Northfield for Absentee Balloting and Election Services for 2026 Elections
- Attachments:** [1 - 2026 JPA Northfield Absentee Balloting and Election Services 2026](#)
6. [25-636](#) Consider Approval of Amended 2025-2027 Consultant Service Agreement with FiftyNorth and Age Friendly Northfield Steering Committee Related to Age Friendly Northfield (AFN) initiatives.
- Attachments:** [1 - 2025-2027 Amended FiftyNorth and AFN Service Contract - REDLINED DRAFT](#)
 [2 - 2025-2027 Amended FiftyNorth and AFN Service Contract - CLEAN DRAFT](#)
 [3 - Northfield Senior Citizens dba FiftyNorth Insurance Certificate](#)
7. [25-637](#) Consider approval of Tobacco License Renewals.
- Attachments:** [1 - Tobacco license list 2026.Council](#)
 [2 - Hyperlink City Code Tobacco](#)
 [3 - Hyperlink to Sec. 50-89 Drug Paraphernalia](#)
8. [Res. 2025-119](#) Consideration of a Conditional Use Permit for Fares Ibrahim to Operate a Cannabis Retail Establishment at 2010 Jefferson Rd. Suite C.
- Attachments:** [1 - Resolution](#)
 [2 - Location Map](#)
 [3 - PC Resolution 2025-011](#)
 [4 - Staff Presentation](#)
9. [25-638](#) Consideration of Amendments to 2025-2028 Strategic Plan
- Attachments:** [1 - Summary Page Redline Amendment Proposed: Strategic Plan Report_2025-2028](#)
 [2 - Strategic Plan 2025 Annual Update FINAL](#)
 [3 - October 21, 2025 City Council Meeting Video Link](#)

10. [Res. 2025-120](#) Consider Resolution Approving Amendment to Section 4.05 Lunch and Rest Breaks for the Employee Handbook.

Attachments: [1 - Resolution Approving Lunch and Rest Breaks](#)
 [2 - 4.05 lunch and rest breaks tracked changes](#)
 [3 - 4.05 lunch and rest breaks accepted changes](#)
 [4 - State of MN Department of Labor and Industry webpage](#)

11. [25-639](#) Consider approval of a new three-year towing agreement between the City of Northfield and Raider Automotive LLC dba Valley Autohaus.

Attachments: [1 - 2026 Towing Contract Signed](#)

12. [25-640](#) Consider approval of 2026-2030 Residential Waste Hauling Contract with Dicks Sanitation Inc.

Attachments: [1 - RFP Summary](#)
 [2 - Northfield DSI Signed Contract](#)

13. [25-641](#) Consider Approving Application for the Minnesota Pollution Control Agency (MPCA) Planning Grant for Stormwater - Downtown Floodwall Design.

Attachments: [1 - Planning Grants for SWC Resilience Application Final](#)

14. [Res. 2025-121](#) Consider Resolution Restricting Parking on Spring Creek Road from Jefferson Parkway to Woodley Street.

Attachments: [1 - Spring Creek Road Parking Prohibition Resolution](#)
 [2 - Spring Creek Road No Parking Location Map](#)

PUBLIC HEARINGS AND RELATED ACTION

The public will have an opportunity to address the City Council on any public hearings. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public hearing is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

15. [25-642](#) Public Hearing on the 2026 Budget and Tax Levy.

Attachments: [1 - Budget Presentation \(Long Version Background\)](#)
 [2 - POST MTG - 2026 Budget PPT Presented at 12/2 meeting](#)

16. [Res. 2025-122](#) Consider Adopting the 2025/Payable 2026 Tax Levy, including the EDA and HRA.

Attachments: [1 - Resolution 2025 Adopt 2026 City Levy - 9.9%](#)

17. [Res. 2025-123](#) Consider Adopting the Final 2026 Budget.
- Attachments:** [1 - Resolution 2025 - Adopt the 2026 Budget](#)
18. [Res. 2025-124](#) Consider Adopting the 2026-2030 Capital Improvement Plan (CIP).
- Attachments:** [1 - Resolution 2025 Adopt 2026-2030 CIP](#)
 [2 - 251202 2026-2030 Final CIP](#)
 [3 - 2023-2027 CIP Street Map 09162022](#)
 [4 - Projects in Development](#)
19. [Res. 2025-125](#) Consider Approving the 2026-2030 Capital Equipment Plan (CEP).
- Attachments:** [1 - Resolution 2025 Adopt 2026-2030 CEP](#)
 [2 - 251202 Final CEP](#)
20. [25-643](#) Public Hearing on Currency Exchange License Renewals for Northfield Financial, LLC at 650 Professional Drive and Servicios Latinos Menas LLC at 300 Linden Street S.
- Attachments:** [1 - Minnesota Statutes 53A.03 Currency Exchange](#)
 [2 - Public Hearing Notice 2026 Renewals](#)
21. [Res. 2025-126](#) Consider Recommending Approval to Minnesota Department of Commerce of 2026 Currency Exchange License Renewals for Servicios Latinos Menas, LLC at 300 Linden Street S. and Northfield Financial, LLC at 650 Professional Drive.
- Attachments:** [1 - Res. Currency Exchange Renewals 2025](#)
 [2 - Northfield-Northfield Financial, LLC Renewal](#)
 [3 - Northfield-Servicios Latinos Menas LLC Renewal](#)
22. [25-644](#) Public Hearing on Police Unmanned Aerial Vehicle (Drones) Program and Accepting Public Comment.
- Attachments:** [1 - Northfield PD Policy 606](#)
 [2 - Police UAV statute](#)
 [3 - Drone powerpoint council](#)
 [4 - Drone quote](#)
23. [25-645](#) Approval of Police Unmanned Aerial Vehicle (Drones) Program.
- Attachments:** [1 - Northfield PD Policy 606](#)
 [2 - Police UAV statute](#)
 [3 - Drone quote](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

24. [25-646](#) Reports From the Mayor and Council Members.

ADMINISTRATORS UPDATE

25. [25-647](#) City Administrator's Update.

Attachments: [1 - Upcoming Council Meeting \(11-26-25\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.