



## MEMORANDUM

DATE: January 7, 2025

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroeffer, Police Chief; Jake Reilly, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for January 7, 2025 No. 2.

---

### Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday January 7, 2025:

#### 8. 25-015 Consider Approval of Mayoral Board and Commission Appointments

After review of the Mayoral Board and Commission Appointments, Mayor Zweifel is changing the appointment to the Friends of Downtown Northfield from Peter Dahlen to Jessica Peterson White and the appointment to the Council Employment Committee from Jessica Peterson White to Peter Dahlen. Both Council Members are aware and supportive of this change to the appointments.