



MEMORANDUM

DATE: January 6, 2026

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Scott Wopata, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library Services; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for January 6, 2026 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday January 6, 2026:

23. Res. 2026-011 Consider Resolution Approving Sponsorship of the MnDOT Transportation Alternatives Grant Application for the funding year 2030 - Lincoln Parkway Walking and Biking Improvement Project

Please see the alternative resolution and revised presentation.

At the November 4, 2025 City Council Meeting, Council discussed and authorized staff to prepare a Transportation Alternatives grant for the Walking and Biking Improvement project on Lincoln Parkway. During the discussion, some Councilors requested an option of a shared use path for the walking and biking facility (combined facility) vs. a separated biking and walking facility. The combined walking and biking facility is different from the approved concept from Council (2024-019).

Staff has prepared an alternative resolution that would clarify that Council intent is to submit for the shared use path for a combined walking and biking facility. Staff does not have a revised cost at this point but is expected to be significantly less in cost, which would benefit in reduced State Aid Funds that could be used for another designated roadway in the City for either maintenance or other improvement. If this option is approved, staff will update and finalize the grant with this intention. All other items in front of the schools, such as turn lanes and bumpouts would still be included

with the project. Council can also choose to pass the initial resolution included in the packet that does not support a combined walking and biking facility.

Also, at a meeting with Erin Bailey (Director of Community Education) and Sam Richardson (Greenvale Principal) they are very supportive of the project and also brought up one item related to a left turn lane into the Northfield Community Education Center that the City would explore further should we be awarded the grant.

A motion to approve the “original resolution” or to approve the “alternative shared use path resolution” would be sufficient for either option.

If an application is approved, staff will follow up with additional information including revised cost estimates after prepared.

25. Res. 2026-012 Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for the Spring Creek Road Reconstruction & Mill Towns State Trail Project (STRT2026-A84).

Please see the attached presentation.