



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, June 16, 2026

6:00 PM

Council Chambers

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### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*Mayor Zweifel called the meeting to order at 6:01 p.m.*

**Present:** 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, and Mayor Erica Zweifel

**Absent:** 1 - Council Member Peter Dahlen

*Also present: City Administrator Ben Martig, Police Chief Jeff Schroepfer, Public Works Director/City Engineer David Bennett, Community Development Director Scott Wopata, Finance Director Brenda Angelstad, and City Clerk Lynette Peterson.*

#### OPEN PUBLIC COMMENT

*None.*

#### APPROVAL OF AGENDA

*Mayor Zweifel noted Supplemental Agenda Background Memorandums No. 1 and 2.*

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve the agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

#### PRESENTATIONS

1. [26-303](#)

Presentation from the Convention and Visitors Bureau.

*Jane Bartho, President of Northfield Convention and Visitor's Bureau (CVB), and Rachel Trnka, Director of Engagement for Northfield CVB, presented their annual report including 2026-28 strategic priorities, assets, annual expenses, visitors guide, hospitality industry information, digital campaigns, AI visibility, upcoming events, and the Governor's Pheasant Opener. Bartho and Trnka answered questions from the Council.*

#### CONSENT AGENDA

**A motion was made by Council Member Ness, seconded by Council Member Sokup, to approve the Consent Agenda. The motion carried by the following**

**vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

2. [26-304](#) Consider Approval of June 2, 2026 City Council Meeting Minutes.
3. [26-305](#) Consider Approval of June 9, 2026 City Council Work Session Minutes.
4. [26-306](#) Consider Approving Disbursements totaling \$1,891,261.80
5. [26-307](#) Consideration of Acceptance of the City of Northfield Annual Comprehensive Financial Report for the Year Ended December 31, 2025.
6. [26-308](#) Consider Approval of Mayoral Board/Commission Youth Appointments.
7. [26-309](#) Consider Approval of Mayoral Board and Commission Appointments.
8. [Res. 2026-057](#) Consider Resolution Naming Cannon River Regional Park.
9. [Res. 2026-063](#) Consider Resolution Authorizing Application to the Regional Parks and Trail Commission for Designation of *Cannon River Regional Park* as a Greater MN Regional Park.
10. [Res. 2026-058](#) Consider Resolution providing communication and outreach support with Hiawathaland Transit.
11. [26-311](#) Consider Ice Rental Agreement with Northfield Public Schools.
12. [Res. 2026-059](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the Honeylocust Drive East Cannon River Trail Connection Improvements Project (STR2021-A56).

**REPORTS FROM THE MAYOR AND COUNCILMEMBERS**

13. [26-312](#) Reports From the Mayor and Council Members.

*Council Member Ness - 911 Meeting; Chamber Morning Mingle, CVB Meeting, History Center's 50th birthday party on Monday, June 22.*

*Council Member Peterson White - Hiawathaland Bus to Pool.*

*Council Member Sokup - Mills Town Trail Meeting.*

*Council Member Beumer - Worm race at Bridge Square.*

*Council Member Holmes - Thursday Zoning Board of Appeals, Planning Commission Meeting; Third Thursday event.*

*Mayor Zweifel - Summer Reading Program Kickoff worm races.*

**REGULAR AGENDA**

14. [Res. 2026-060](#) Consider Resolution Providing for the Issuance and Sale of General Obligation Street Reconstruction Bonds, Series 2026B in the Proposed

Aggregate Principal Amount of \$3,350,000.

*Public Works Director/City Engineer David Bennett introduced the item giving background on the General Obligation Street Reconstruction Bonds, Series 2026B, in the proposed aggregate principal amount of \$3,350,000. The competitive sale of these bonds will be held on July 21, 2026. Final approval and closing is planned for August 13, 2026.*

*City Administrator Ben Martig added additional information regarding the bond sale.*

**A motion was made by Council Member Sokup, seconded by Council Member Beumer, to approve Resolution No. 2026-060 Providing for the Issuance and Sale of General Obligation Street Reconstruction Bonds, Series 2026B in the Proposed Aggregate Principal Amount of \$3,350,000. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

- 15. [Res. 2026-061](#)** Consider Resolution Modifying Central Business District Short Term Parking and Handicap Accessible Parking.

*Public Works Director/City Engineer David Bennett introduced the item presenting updated information for additional short-term 20-minute parking stalls along with handicap parking on Division Street. Community Development Director Scott Wopata added feedback gathered from business owners regarding the changing of parking in the downtown area.*

**A motion was made by Council Member Beumer, seconded by Council Member Peterson White, to approve Resolution No. 2026-061 Modifying Central Business District Short Term Parking and Handicap Accessible Parking. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

- 16. [Res. 2026-062](#)** Consider a Citizen Petition for the Preparation of an Environmental Assessment Worksheet (EAW) to be Completed for the Proposed Harvest Hills Second Addition Development.

*Community Development Director Scott Wopata introduced the item giving an outline of the discussion along with an overview of the project. Petitioner Jason Hill presented on his petition and the reasons for the petition. Wopata presented findings of facts and evidence.*

*Wopata and Public Works Director/City Engineer David Bennett answered questions from the Council.*

*Council discussed the citizen petition and finding of facts.*

**A motion was made by Council Member Sokup, seconded by Council Member Beumer, to approve Resolution No. 2026-062 Denying Citizen Petition for Preparation of an Environmental Assessment Worksheet for the Proposed Harvest Hills Second Addition Development. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

## ADMINISTRATORS UPDATE

17. [26-314](#)

City Administrator's Update.

*City Administrator Ben Martig updated the Council on the Investment Committee meeting.*

## ADJOURN

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 8:00 p.m. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel