

CITY OF NORTHFIELD
RESOLUTION NO. 2026-043

A RESOLUTION ESTABLISHING AN AD HOC CITY INVESTMENT POLICY
AND CASH MANAGEMENT ADVISORY WORKING GROUP

WHEREAS, the City Council of the City of Northfield has adopted financial management policies including, but not limited to, the City Investment Policy and Fund Balance Policy, which are attached as Exhibit A and Exhibit B respectively and is under the authority of the City Council; and

WHEREAS, the City Council has an interest in ensuring that such policies reflect best practices in public finance, risk management, liquidity, and return on investment, while maintaining appropriate oversight and accountability; and

WHEREAS, the day-to-day administration and management of City cash and investments is the responsibility of City staff under administrative authority, with the City Council providing policy direction and oversight; and

WHEREAS, the City Council desires to establish a temporary advisory Working Group to review current policies and practices and provide recommendations for consideration by the City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHFIELD, MINNESOTA AS FOLLOWS:

1. Establishment and Purpose:

The City Council hereby establishes an Ad Hoc City Investment Policy and Cash Management Advisory Working Group (the “Working Group”). The purpose of the Working Group shall be to serve in an advisory capacity to the City Council by:

- a. Reviewing the City’s current Investment Policy and Fund Balance Policy;
- b. Reviewing current City investment practices and cash management approaches as presented by staff;
- c. Considering alignment with industry best practices, statutory requirements, and risk tolerance; and
- d. Providing recommendations to the City Council regarding potential amendments to policy and/or related considerations for administrative practice.

2. Advisory Role:

The Working Group shall be advisory only and shall have no administrative authority. The Working Group may recommend policy amendments to the City Council. The Working Group may provide input or observations related to administrative practices for City staff consideration. All final decisions regarding policy adoption or amendment shall remain with the City Council.

3. The Working Group shall consist of members appointed by the Mayor and confirmed by the City Council (in accordance with City Charter and City Code), and may include:
- a. Citizen representatives with relevant experience or interest in finance, investments, or public administration; and
 - b. Up to two (2) members of the City Council; and
 - c. The Mayor shall designate a Chair, who may be a citizen member.

4. Staff Support and Resources:

The City Administrator shall establish meeting agendas in consultation with the Working Group Chair. The Finance Director shall serve as lead staff liaison and presenter. Additional City staff may participate as determined by the Finance Director. External advisors, including the City's investment advisor or consultant, may be invited to provide information and analysis as needed.

5. Meetings:

The Working Group shall meet as necessary to complete its work, with an anticipated duration of approximately two (2) to four (4) meetings, unless otherwise determined by the Working Group.

6. Duration and Termination:

The Working Group is intended to be temporary (ad hoc) and shall terminate upon the earlier of:

- a. Completion of its review and delivery of recommendations to the City Council; or
- b. A date determined by the City Council.

7. Reporting:

The Working Group shall provide a summary of its findings and any recommendations to the City Council for consideration at a regular or special meeting.

Adopted by the City Council of Northfield, Minnesota this 21st day of April, 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP