



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, July 7, 2026

6:00 PM

Council Chambers

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#### After Housing & Redevelopment Authority Meeting

### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*Mayor: Zweifel*

*Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup*

#### OPEN PUBLIC COMMENT

*Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.*

*Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.*

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1. [26-346](#) Northfield History Center Annual Presentation.
2. [26-347](#) Police Department Mentorship Program Presentation

**Attachments:** [1 - Northfield PD Mentorship Presentation](#)

#### CONSENT AGENDA

*The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.*

3.     [26-348](#)             Consider Approval of June 16, 2026 City Council Meeting Minutes.
- Attachments:**     [1 - 06-16-2026 Council Meeting Minutes](#)
4.     [26-349](#)             Consider Approving Disbursements totaling \$3,400,296.39
- Attachments:**     [1 - Disbursements](#)  
                          [2 - Disbursements](#)
5.     [Res. 2026-064](#)        Consider Resolution Appointing Election Judges for the 2026 Primary and General Elections.
- Attachments:**     [1 - Res. Appointing Election Judges Primary and General Elections](#)  
                          [2 - Exhibit A Primary and General Election Judges](#)
6.     [26-350](#)             Consider Approval of a Temporary Liquor License for Tanzenwald Brewing Company, LLC dba Tanzenwald Brewing Company for August 20, 2026 for the Friends of Downtown Northfield Third Thursday Event.
7.     [26-351](#)             Consider Approval of Temporary Liquor Licenses for the Defeat of Jesse James Days Committee.
8.     [Res. 2026-065](#)        Approve Application for Off-Site Gambling Permit for the Defeat of Jesse James Days Committee, Inc.at Northfield Ballroom, 450 Montessori Court, on September 9, 2026.
- Attachments:**     [1 - Res. Gambling Permit DJJD](#)
9.     [Res. 2026-066](#)        Approve the Northfield Fire Relief Association request for fire relief pension benefits
- Attachments:**     [1 - Resolution - Pension Level Increase](#)  
                          [2 - Addendum "A"](#)  
                          [3 - NAFRS Res. 2026-0601](#)  
                          [4 - Form SC-26](#)  
                          [5 - Actuarial Valuation Report](#)  
                          [6 - Current NFRA Bylaws](#)
10.    [26-352](#)             Consider Approval of Service Agreement with EverStrive Solutions for City Administrator Performance Evaluation Facilitation.
- Attachments:**     [1- Consultant-professional services contract\\_ EverStrive Solutions V.2 061826 \(002\)](#)  
                          [2- EverStrive Solutions Proposal](#)  
                          [3-1.02 City Administrator Performance Review Policy\\_ 202508051606436483 \(1\)](#)

11. [26-353](#) Consider Approval of Contract for Civil Legal Services - Extreme Risk Protection Orders (ERPOs)
- Attachments:** [1 - Proposed Northfield ERPO Contract 2026 - 2027](#)
12. [26-354](#) Consider Approval of Contract Extension for Prosecuting City Attorney Services.
- Attachments:** [1 - EL Northfield - Contract Extension 2027 6.25.26](#)
13. [Res. 2026-067](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the Jefferson Parkway West Mill and Overlay and Mill Towns State Trail Improvements Project (STRT2024-A78).
- Attachments:** [1 - Resolution - Accept Improvements and Approve Final Payment](#)  
[2 - Final Pay Request](#)  
[3 - Certificate of Final Acceptance](#)
14. [Res. 2026-068](#) Consider Resolution Accepting Bids and Awarding Contract for Northwest Area Water Tower Site.
- Attachments:** [1 - Resolution Accepting Bids and Awarding Contract Northwest Area Water Tower Site](#)  
[2 - WATR2025-J37 NW Area Water Tower Site Project Bid Tab](#)  
[3 - Award Recommendation Letter - Northfield NW Area Water Tower Site](#)  
[4 - Project Page Hyperlink](#)
15. [26-361](#) Consideration of Approval of Professional Services Contract with Bolton and Menk, Inc. for the Wastewater Treatment Plant Pretreatment, Primary and Generator Project.
- Attachments:** [1 - Bolton and Menk CSC 2026 WWTP Improvements](#)  
[2 - Bolton and Menk Proposal](#)
16. [26-355](#) Consider Motion Authorizing Submittal of Application for the Building Resilient Infrastructure and Communities (BRIC) Grant and Flood Mitigation Assistance (FMA) Grant for Downtown Flood Improvements.
- Attachments:** [1 - Downtown Flood Study](#)  
[2 - FEMA BRIC/FMA Application Form](#)
17. [Res. 2026-069](#) Consideration of a Conditional Use Permit for Off-Street Parking at 212 Division St. S.
- Attachments:** [1 - CC Resolution](#)  
[2 - PC Resolution 2026-006](#)  
[3 - Architectural Renderings 06-03-2026](#)  
[4 - Floor Plans 06-03-2026](#)  
[5 - Staff PowerPoint PC 6-18-26](#)

18. [Res. 2026-070](#) Consider Resolution Authorizing Submission to Minnesota Housing Finance Agency's Impact Funds - Cherry Street Redevelopment.

**Attachments:** [1 - Resolution](#)  
[2 - MHFA Community Homeownership Impact Fund \(summary brochure\)](#)

## PUBLIC HEARINGS AND RELATED ACTION

*The public will have an opportunity to address the City Council on any public hearings. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*

*The intent of the public hearing is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.*

19. [26-356](#) Public Hearing Related to Charter Commission Proposed Ordinance Amending Section 4.1 of the Northfield City Charter.

**Attachments:** [1 - 4.1 Charter Amendment Proposed Ordinance](#)  
[2 - Charter Amendment 4.1 Presentation](#)  
[3 - 4.1 Charter Amendment City Attorney Memo](#)  
[4 - Charter Amendment 4.1 Process Timeline Scenario Updated 06-03-26](#)  
[5 - Charter Commission May 16, 2026 Meeting Video Link](#)

20. [Ord. 1095](#) Consider Ordinance 1095 Amending Section 4.1 of the Northfield City Charter (First Reading).

**Attachments:** [1 - 4.1 Charter Amendment Proposed Ordinance](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

21. [26-357](#) Reports From the Mayor and Council Members.

## REGULAR AGENDA

*The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*

*The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.*

22. [26-358](#) Discussion on Organic Recycling

**Attachments:** [1 - Composting Presentation](#)

23. [26-359](#) Consider Approval of Final Concept for Phase II of the Northfield Skate Park Project and Authorize Preparation of Plans and Specifications.

**Attachments:** [1 - Skate Park Phase II Presentation](#)  
[2 - Skateboard Park Phase II - Public Comments 5-6-26 - 2](#)  
[3 - Skateboard Park Project Page](#)

## ADMINISTRATORS UPDATE

24. [26-360](#) City Administrator's Update.

**Attachments:** [1 - Upcoming Agenda Items \(06-30-26\)](#)

## ADJOURN

**Note:** *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

**SPECIAL NEEDS:** *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@northfieldmn.gov](mailto:lynette.peterson@northfieldmn.gov). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*